

Ntsepi

FORM PA001

**Province of KwaZulu-Natal Department of Economic Development
Requisition form for Goods / Services**

To Name of Official:	MANAGER: SCM	Requisition No.	2024 110501
Business Unit:	Ms. Nomathemba Gwala	Delivery Address	01 Dorothy Nyembe Street, 10 th Floor Marine Building, Durban
Tel. Number:	Office of the MEC	Required Delivery Date:	Monday, 14 October 2024
	079 499 5504		

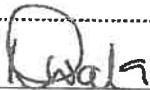
REQUIRED GOODS / SERVICES (For all services/projects TOR must be attached together with the procurement strategy)

Full Description
Goods and services required for the MEC's Office. Kindly refer to attached Specification.

MOTIVATION FOR ACQUISITION:

The office of the MEC is the centre of the organisation and there is a need for the MEC to be constantly be kept abreast of national and international news. This also includes being updated on matters pertaining to politics, various debates, SONA, National Budget Speech, Inflation rates, economic, tourism and environmental issues amongst others. Therefore, it is imperative for the MEC to have a DSTV Subscription.

Official's Signature



Date:

27 / 09 / 2024

ALLOCATION OF EXPENDITURE

Funds	Voted
Responsibility	Office of the HOD - MEC
Objective	Office of the MEC
Project	No project stand alone
Net Asset	Non-related asset
Regional Indicator	KZN, Whole Province
Item	Goods and services COM & SATELLITE SIGNALS

Budget Allocation	R 15 000
Less Expenditure	R -
Less Commitments	R -
Budget Available	R 15 000

Budget Estimate: 100 000.

Approved / Not Approved

Responsibility Manager: Name and Rank:

Signature:

Signed by: DUMISANI ARCHIBALD JOU
Signed at: 2024-10-01 10:28:51 +0200
No Asset Approval Required

Date:

03/10/24

Comments:

Budget Controller:

A. MBUYISA to me

Date:

07/10/2024

For SCM use only

ASSET MANAGEMENT / ICT UNIT

Condition of existing asset	Obsolete/ Redundant	Irreparable (Condition report for all IT equipment required)	Satisfactory	New
Name:	Signature:	Designation:	Date:	

DEMAND SECTION

Does this appear on the procurement plan?	YES	NO	If not on procurement plan does a motivation exist	YES	NO
Name:	Signature:	Designation:	Date:		

ACQUISITION SECTION

Quotation Number.	Funding Approval	YES	NO
Name:	Signature:	Designation:	Date:

LOGISTIC SECTION

Award Approved by:	Name:	Date:
Order No.:	Date:	Total Cost:
Name:	Signature:	Designation:
		Date: