



land reform & rural development

Department:
Land Reform and Rural Development
REPUBLIC OF SOUTH AFRICA



Private Bag X74, MMABATHO, 2735; Cnr James Moroka & Sekame Drive, West Gallery, Megacity,
Mmabatho 2735

Tel: 018 – 388 7044; Website: www.dlrrd.gov.za

ADDENDUM NO 1:

APPOINTMENT OF A SERVICE PROVIDER TO DEVELOP A MUNICIPAL GIS IMPLEMENTATION PLAN FOR EACH OF THE EIGHTEEN (18) LOCAL MUNICIPALITIES IN THE NORTH WEST PROVINCE FOR A PERIOD OF NINE (9) MONTHS

Bid number: NW-TEN 02 (003) 2025/2026

This Addendum forms part of the Bid Documents.

1. The closing date for the above-mentioned Bid is hereby extended from 15th September 2025 to 22nd September 2025 at 11h00a.m.
2. Under point number **15.1 Mandatory requirements of Terms of Reference; Replace** last bullet 1 X Chartered Auditor with a B. Degree in Auditing or Risk Management (Registered with IIA-SA). Copies of CV, Qualification & Professional Registration (in good standing) must be attached with 1 x Internal Auditor with a B. Degree in Auditing or Risk Management (Registered with IIA-SA). Copies of CV, Qualification and Registration must be attached;
3. Under **18.3 First stage- Evaluation of Functionality, Replace** 1 X Chartered Auditor with a B. Degree in Auditing or Risk Management (Registered with IIA-SA) with 1 x Internal Auditor with a B. Degree in Auditing or Risk Management (Registered with IIA-SA)
4. Tenderers are required to submit a signed acceptance and incorporation of the Addendum form herein and submit to SCM contact person:
Boiketlo.Lekoma@dlrrd.gov.za

SIGNED ON BEHALF OF TENDERER:

ACCEPTANCE AND INCORPORATION OF ADDENDUM

I/We accept that Addendum No 1 forms part of the Bidder Documents. I/We confirm that I/we –

- (a) Have noted the contents of this Addendum
- (b) Have fully considered this Addendum
- (c) Have incorporated the amendments and additions contained in this Addendum in my/our Tender for Tender No: **NW-TEN 02 (003) 2025/2026**

SIGNED ON BEHALF OF THE BIDDERS:

NAME OF SIGNATORY (BLOCK LETTERS):

NAME OF TENDERER (BLOCK LETTERS):

BIDDER'S ADDRESS:

BIDDER'S TEL NO:

SIGNATURES OF
WITNESSES

1.

2.

NAMES OF WITNESSES

1.

2.

DATE:

Initials

Bidder's Signature.....

Date.....

TERMS OF REFERENCE FOR THE APPOINTMENT OF SERVICE PROVIDER TO DEVELOP MUNICIPAL GIS IMPLEMENTATION PLANS FOR EIGHTEEN (18) LOCAL MUNICIPALITIES IN THE NORTH WEST PROVINCE, FOR A PERIOD OF NINE (9) MONTHS

- 1 x GIS Practitioner (Registration with SAGC as Geomatics Professional / Technologist). **Copies of CV, Qualification & Professional Registration (in good standing) must be attached.**
- 1 x Business Analyst holding a Bachelor's Degree in Information Technology, Computer Science, or relevant qualification with business analysis experience. **Copies of CV and Qualifications must be attached;**
- 1 x Town and Regional Planner (Registered with SACPLAN). **Copies of CV, Qualification & Professional Registration (in good standing) must be attached;**
- 1 x Internal Auditor with a B. Degree in Auditing or Risk Management (Registered with IIA-SA). **Copies of CV, Qualification and Registration must be attached;**

16. FINANCIAL PENALTIES

16.1 Financial penalties shall be imposed for agreed upon milestones, targets, and deadline not met without providing:

- Timely notification of such delays.
- Valid reasons for the delays.
- Supporting evidence that the delays were outside of the influence of the service provider.

16.2 As indicated in 15.1, penalties in terms of percentages will be deducted from payment as indicated below.

MILESTONE	% PAYMENT	5 DAYS OVERDUE	10 DAYS OVERDUE	15 DAYS OVERDUE	30 DAYS OVERDUE	MORE THAN 30 DAYS OVERDUE
Phase 1: Preparatory and Project Inception	10%	10%	25%	50%	75%	100%
Phase 2: Municipal GIS Best Practice Analysis	20%	10%	25%	50%	75%	100%



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RESOURCES	The project leader must be a GISc Practitioner registered with the South African South African Geomatics Council (SAGC) in terms of the South African Geomatics Profession Act, Act No. 19 of 2013 as a Professional GISc Practitioner with relevant experience in managing and coordinating a multi-disciplinary project (Project Management skills). SAGC Registration Certificate together with a letter confirming registration in good standing to be attached to a detailed CV with a comprehensive profile of previous work done: ❖ 15 or more years' experience: score 4 ❖ 7-14 years' experience: score 3 ❖ 4 – 6 years' experience: score 2 ❖ less than 4 years' experience: score 1	28
	Composition of technical team to be utilised in the execution of the project; (CV's clearly indicating relevant skills, knowledge, qualifications and professional registration must be attached) in Geographic Information Science, Town Planning; Rural Development, System Design And Development, Business Analysis, Infrastructure Planning, Socio-Economic Analysis, Agricultural Economics, Economic Geography, Development Planning, Spatial Econometrics And Project Management: Experience will be calculated post registration with professional body except for Economist whom experience will be determined post qualification. • 1 x GISc Practitioner (SAGC Registered as Professional/Technologist)	20 (4 per professional)
	• 1 x Town and Regional Planner (SACPLAN Registered Professional),	
	• 1 x Business Analyst holding formal tertiary qualification in Information Technology, Computer Science, or relevant with business analysis experience	
	• 1 x Internal Auditor with a B. Degree in Auditing or Risk Management (Registered with IIA-SA)	

