



GAUTENG PROVINCE

PROVINCIAL TREASURY
REPUBLIC OF SOUTH AFRICA

NON-COMPULSORY BRIEFING SESSION (HELD 31 MAY 2024)

GT/GPT/055/2024- A PANEL OF EXTERNAL LEGAL SERVICE PROVIDERS TO RENDER LEGAL SERVICES TO GAUTENG PROVINCIAL GOVERNMENT DEPARTMENTS AND ENTITIES FOR A PERIOD OF 36 MONTHS

POTENTIAL BIDDER'S QUESTIONS	GAUTENG PROVINCIAL TREASURY ANSWERS
1. if the bid is extending to advocates and if the answer is yes in terms of their admin compliance, the fidelity certificate, one would not have. So what will be the position there?	The bidding firm is allowed to provide an advocate as a team member, the relevant qualification and certificate of admission by the high court is required as per the below criteria 1.1 QUALIFICATION OF PROPOSED PROJECT LEGAL PROFESSIONAL TEAMMEMBERS (RESOURCE 2) ATTORNEY / ADVOCATE: Bidders must provide/attach proof of PROFESSIONAL LEGAL QUALIFICATION IN TERMS OF SECTION 26 OF LPA (LLB, LLM or equivalent law degree) a) Bidders that did not provide/attach proof of professional legal qualifications and bidders that submitted qualifications that are below the minimum NQF level 7: (0 points) b) NQF Level 7, Bachelor of Commerce in Law (BCom Law) or Bachelor of Arts in Law (BA Law) Qualification or equivalent law degree WITH ADMISSION CERTIFICATES BY HIGH COURT OF SOUTH AFRICA IN TERMS OF SECTION 24 OF LPA AND AUTHORIZATION TO BE ENROLLED BY THE LPC IN TERMS OF SECTIONS 30 OF LPA: (5 points)
2 briefly, how we must deal with the functionality aspect of the tender? Table 3 functionality evaluation criteria.	Qualification of professional legal practitioner. Submit and NQF level 8. A Bachelor of Laws and proof of NQF level 8 proof of Bachelor of Laws LB QUALIFICATION or equivalent to this degree.

	if you don't submit, you will be scored zero points according to this criteria. To add on that first criteria it says that the bidder must also provide an organogram of key personnel or partners or directors of the law firm.and also state who the key PERSONNEL are and their qualifications. You need to attach curriculum vitae for of proposed project team members. At least two projects and team members on this criteria must be attached. You need to attach the proof of NQF level 7 with an admission certificate by the high court. The Bachelor of Commerce in law become or Bachelor of Arts in Law, be a law, qualification or equivalent law degree and with ADMISSION CERTIFICATES by High Court of South Africa in terms of section 24 of UM, LPA. The third requirements that need to also to be attached on the bid and you also need to be enrolled to by LPC in terms of section 30 of LPA And then NQF level 7 that you know of laws Or equivalent law degree must also be attached. Experience of the junior attorney or advocate on handling litigation matters. Bidders must attach curriculum vitae, listing the experience from current or past employers with contactable references. The requirements for qualification of proposed project, legal professional team members. For attachment you need to attach the entire level 7. Bachelor of Commerce in law. Or become law or Bachelor of Arts in law be a law, qualification or equivalent law degree. With that mission CERTIFICATES by High Court of South Africa in terms of section 24. I came and for that particular and for that points in continuation. You also need to attach the entry of Level 8 Bachelor of Law. Or equivalent law degree..
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	Experience of junior attorney or advocate on handling litigation matters is required. BIDDERS must attach the curriculum vitae of resume listing the experience from current or past employers with contactable references. A key for this you need to have more than three years. But less than five years of experience in practice. Or five points both and then you also need to have more than five years and above years of experience in practice and to end 10 points. References. Service contract or award letters within the five years and reference letters must be on the client's letter head that is signed by the client, including the client contact details or contactable telephone number or email address. We need from one and up to five signed service contract or award letter including reference letter in rendering legal service it must be attached for five points. What is required is also as a two signed service contract or award letter including reference letter in rendering legal service. For 10 points, 3 signed service contract or award letter, including reference letter in rendering legal service. If it's attached then 15 points there, four signed service contract or award letters including reference letter in rendering legal service. If it's attached 20 points. N.B Bidders that do not meet the minimum threshold will be eliminated for that particular and criteria for desktop. The area of specializations. We've got 25 of them. Any area of specialization that is not listed in the 25 that we have and bidders are expected to list them in their document. Indicate your area of specialization when bidding. So we are opening for all the areas that relates to legal services required by departments.
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	N.B please refer to the terms of reference in the tender pack for full details of the evaluation criteria.
3 Are looking for a specific number of law firms or service providers or is it just an open bidder?	There is no limit, the panel must cover all the stated area of specialisation where they will compete when quotations are issued to panellists
4 How you're going to deal with the allocation of work, should the service provider be successful? Is it going to be on a rotational basis or is it gonna be based on area of specialization?	Various Department will utilise their own specific goals when they send requests for quotations to the panellist in that specific area of specialisation, and then evaluate them on price and those specific departmental goals. The panellist with the highest points on both price and specific goals will be allocated work in that specific area of specialisation.
5 the supplier job creation analysis. Is that something that is required this panel	This part must be completed and is it as it's not stating that it's compulsory, but it must be it must be completed. It's used by the department to measure the level of employment in terms of job creations within in South Africa It is for statistical purposes We need to know your current staff establishment, permanent Temporary stuff to be employed if you become a successful bidder.
6 on the issue of references on the functionality side, does what let us include our what our what on other panels as well. wanted to understand if when reference is made to award letters, does that also include appointment on other panels or is it just a normal reference letter that is required?	it's still a reference letter because you are also an appointed to render the locals that the services umm dear it still serves the peoples umm. Not sure, Portia please clarify
7 How many bid documents are required to be submitted?	One original bid document (Hard copy) per tenderer (The tender pack and all the supporting documents as listed in the tender pack) Any other electronic bid proposal will not be evaluated.
NB. While we try to answer all questions to the best of our abilities, the answers provided do not supersede any technical evaluation requirements (Terms of Reference) as stated in the published tender pack. Bidders are encouraged to refer to the published tender pack when responding.	