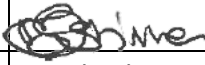
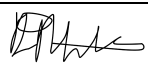
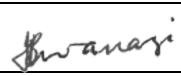


Motivation for Single Sourcing of a Preferred Supplier	
Business Unit	Internal Audit
Manager Name & Surname	Kwanele Mmango
Nature of Service or Products:	28th Southern African Internal Audit Hybrid Conference (11-13 August 2025) and Post Conference Workshop - Agile Auditing (14 August 2025)
Name of Supplier	Institute of Internal Auditors (IIA)
Amount budgeted	R76 273,75
Please put a check next to the applicable reason for single sourcing:	
Emergency cases: An emergency cases procurement may occur when there is a serious and unexpected situation that poses an immediate risk to health ,life, property or environment which call an institution to action and there is insufficient time to invite suppliers to submit three quotations (Treasury Regulation 16A46.4)	
Sole Provider: Sole source procurement may occur when there is evidence that only one supplier possess the unique and singularly available capacity to meet the requirements of the institution (Treasury Regulation 16A46.4)	X
Please include a short narrative on the reason for the motivation for single sourcing:	
A need has risen for the Internal Audit team (Masana Ngobeni, Kwanele Mmango, Mashoto Mogowe, Phelela Mdladlamba and Happiness Sadiki) to attend the annual IIA SA Internal Audit Conference and the Post Conference Workshop on Agile Auditing (Masana Ngobeni) as indicated above, provided by the Institute of Internal Auditors which is contributory to Continuing Professional Development (CPD) hours The Institute of Internal Auditors South Africa (IIA SA) is part of an international network representing the interests of Internal Auditors worldwide. Internal Auditors conferences are designed to allow for networking with peers, gaining a greater understanding of leading practices, and taking Internal Auditing to the next level.	

APPROVAL

	Compiled by:	Budget confirmation by: BU Manager	Supported by SCM Manager	Recommended by CFO	Approved by Accounting Officer
Title	Internal Auditor	Manager: Internal Audit	Manager: SCM	CFO	CEO
Name	Phelela Mdladlamba	Kwanele Mmango	Mpho Mofokeng	L.NHLAPO	Tom Mkhwanazi
Signature	<i>P.mdladlamba</i>				
Date	25 June 2025	25 June 2025	25/06/2025	27/06/2025	27/06/2025
Comment					

Document Name:	FOM SCM_004_Single Source Motivation Template_V3.0_2018/19	Next Review Date: 30/07/2019
Version Control	Created: 20/10/2016	
	Approved: 01/11/2016	
	Reviewed: 02/05/2017	
	30/07/2018	

QUOTATION

Quotation Date: 2025/06/12
Quote Reference: CON_2025:
Account Number:
Customer VAT No:



Registration No: 1985/003686/08

Vat No: 4520103054

Tel: +27 11 450 1040

Fax: +27 11 450 1070

Email: programmes.info@iiasa.org.za

Website: www.iiasa.org.za

BILLING INFORMATION

Wholesale and Retail SETA

Hennops House, Riverside Office Park, 1303 Heuwel, Cnr Lenchen

Pretoria

Gauteng, 0046

CUSTOMER INFORMATION

Wholesale and Retail SETA

Hennops House, Riverside Office Park, 1303 Heuwel, Cnr Lenchen at

Pretoria

Gauteng, 0046

Postal Address:

PO Box 2290, Bedfordview, 2008

Physical Address:

Unit 2, Bedfordview Office Park

3 Riley Road, Bedfordview, 2008

Qty	Description	Unit Cost	Amount
5	2025 CON Hybrid Conf: In Person: Member Rate (Early Bird Rate)	R 14 000.00	R 70 000.00
		R -	R -
		R -	R -
		R -	R -
		R -	R -
		R -	R -
Sub Total:			R 70 000.00
Group Discount			R 7 000.00
Sub Total:			R 63 000.00
15 % Tax/VAT:			R 9 450.00
Total :			R 72 450.00

Attendee Information:
Members (In-person): Phelela Mdladlamba; Madhoto Mogowe; Happiness Sadiki; Masana Ngoben; Kwanele Mmango

BANKING DETAILS: Nedbank, Eastgate Branch, Account number 1924210053 Please use the proforma reference number on your deposit

This Quotation is issued for the purpose of obtaining authorisation. Expires: 2025/07/12

This Pro Forma Invoice is issued for the purpose of obtaining authorisation.
The issuing of a Pro Forma Invoice for any particular person in no way indicates that the conference registration has been confirmed.
The registration is confirmed, after payment has been confirmed.

Document Name:	FOM SCM_004_Single Source Motivation Template_V3.0_2018/19	Next Review Date: 30/07/2019
Version Control	Created: 20/10/2016	
	Approved: 01/11/2016	
	Reviewed: 02/05/2017	
	30/07/2018	

QUOTATION

Proforma Date: 2025/06/13
Proforma Reference: POSTCON2025:
Account Number:
Customer VAT No:



Registration No: 1985/003686/08
Vat No: 4520103054
Tel: +27 11 450 1040
Fax: +27 11 450 1070
Email: Programmes.info@iiasa.org.za
Website: www.iiasa.org.za

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Wholesale and Retail SETA
Hennops House, Riverside Office Park, 1303 Heuvel, Cnr Lenchen and Heuvel
Pretoria
Gauteng, 0046

CUSTOMER INFORMATION

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Hennops House, Riverside Office Park, 1303 Heuvel, Cnr Lenchen and Heuvel
Pretoria
Gauteng, 0046

Postal Address:
PO Box 2290, Bedfordview, 2008

Physical Address:
Unit 2, Bedfordview Office Park
3 Riley Road, Bedfordview, 2008

Qty	Description	Unit Cost	Amount
1	Post Conference Workshop - 14 August 2025: Agile Auditing (Member)	R 3 500.00	R 3 500.00
0		R -	R -
0		R -	R -
0		R -	R -
0		R -	R -
0		R -	R -
		Sub Total:	R 3 500.00
Attendee Information Members: Masana Ngobeni		Group Discount	R 175.00
		Sub Total:	R 3 325.00
		15 % Tax/VAT:	R 498.75
		Total:	R 3 823.75

BANKING DETAILS: Nedbank, Eastgate Branch, Account number 1924210053 Please use the proforma reference number on your deposit

This Proforma Invoice is issued for the purpose of obtaining authorisation. Expires: 2025/07/13

This Pro Forma Invoice is issued for the purpose of obtaining authorisation.
The issuing of a Pro Forma Invoice for any particular person in no way indicates that the conference registration has been confirmed.
The registration is confirmed, after payment has been confirmed. Group Discounts are applicable to groups of 5 or more

Document Name:	FOM SCM_004_Single Source Motivation Template_V3.0_2018/19		Next Review Date: 30/07/2019
Version Control	Created:	20/10/2016	
	Approved:	01/11/2016	
	Reviewed:	02/05/2017	
		30/07/2018	