

ANNEXURE A.1

CLAUSE BY CLAUSE COMPLIANCE TO SPECIFICATION

RFQ NUMBER: HOAC-HO-35401

Category 1: Provision of office cleaning services at Lichtenburg, Coligny and Ventersdorp for a period of twenty-four (24) months

The compliance response is to contain ONLY the following statement, “**Comply**” or “**Do not comply**”. Bidders Are To Refer to The Specifications (page 12-30 of the RFP) For Full Detailed Description for The Provision of office cleaning services at Lichtenburg, Coligny and Ventersdorp for a period of twenty four (24) months.

FAILURE TO FULLY COMPLETE OR COMPLY WITH ANNEXURE A WILL BE REGARDED AS NON-COMPLIANCE.

Description (Clause)	Comply	Do not Comply	Remarks
1.4. General Service requirement			
1.4.1.			
1.4.2.			
1.4.3.			
1.4.4.			
1.4.5.			
1.4.6.			
1.4.7.			
1.4.8.			
1.4.9.			
1.4.10.			
1.4.11.			
1.4.12.			
1.4.13.			
1.4.14.			
1.4.15.			
1.4.16.			
1.4.17.			
1.4.18.			
1.5. Personnel requirements			
1.5.1.			
1.5.2.			
1.5.3.			

Respondent's Signature

Date & Company Stamp

Description (Clause)	Comply	Do not Comply	Remarks
1.5.4.			
1.5.5.			
1.5.6.			
1.5.7.			
1.6. Cleaning personnel			
1.6.1.			
1.6.2.			
1.6.3.			
1.6.4.			
1.6.5.			
1.7. Relief staff			
1.7.1.			
1.7.2.			
1.7.3.			
1.7.4.			
1.8. The Supervisor			
1.8.1.			
1.8.2.			
1.8.3.			
1.8.4.			
1.8.5.			
1.8.6.			
1.8.7.			
1.8.8.			
1.8.9.			
1.8.10.			
1.8.11.			
1.8.12.			
1.8.13.			
1.8.14.			

Respondent's Signature

Date & Company Stamp

Description (Clause)	Comply	Do not Comply	Remarks
1.8.15.			
1.8.16.			
1.9. Site Manager/Customer Service Manager			
1.9.1.			
1.9.2.			
1.9.3.			
1.10. Training			
1.10.1.			
1.10.2.			
1.10.3.			
1.10.4.			
1.11. Site File			
1.11.1.			
1.11.2.			
1.11.3.			
1.12. Orientation sessions			
1.12.1.			
1.12.2.			
1.13. Meetings			
1.13.1.			
1.13.2.			
1.13.3.			
1.14. General service requirements			
1.14.1.			
1.14.2.			
1.14.3.			
1.14.4.			
1.14.5.			
1.14.6.			

Respondent's Signature

Date & Company Stamp

Description (Clause)	Comply	Do not Comply	Remarks
1.14.7.			
1.15. Equipment			
1.15.1.			
1.15.2.			
1.15.3.			
1.15.4.			
1.15.5.			
1.15.6.			
1.16. Cleaning consumables			
1.16.1.			
1.16.2.			
1.16.3.			
1.16.4.			
1.17. Scope of service and schedule			
1.17.1			
1.17.2			
1.17.3			
1.17.4			
1.18. Cleaning of floor types			
1.18.1 Polished concrete floors			
1.18.1.1			
1.18.1.2			
1.18.2 Tiles			
1.18.2.1			
1.18.2.2			

Respondent's Signature

Date & Company Stamp

Description (Clause)	Comply	Do not Comply	Remarks
1.18.3 Terrazzo			
1.18.3.1			
1.18.3.2			
1.18.4 White or Coloured Rubbed Granite			
1.18.4.1			
1.18.5 Marble			
1.18.5.1			
1.18.5.2			
1.18.6 Thermo-Plastic (asphalt or Vinyl) Tiles			
1.18.6.1			
1.18.6.2			
1.18.6.3			
1.18.7 Quarry Tiles			
1.18.7.1			
1.18.7.2			
1.18.7.3			
1.18.8 Teak Block Floors			
1.18.8.1			
1.18.8.2			
1.18.9 Glazed Tiles			
1.18.9.1			
1.18.10 Linoleum			
1.18.10.1			
1.18.11 Rubber Flooring			
1.18.11.1			

Respondent's Signature

Date & Company Stamp

Description (Clause)	Comply	Do not Comply	Remarks
1.18.11.2			
1.18.11.3			
1.18.11.4			
1.18.11.5			
1.18.11.6			
1.18.12. Cork Flooring			
1.18.12.1			
1.18.12.2			
1.18.12.3			
1.18.12.4			
1.18.12.5			
1.18.12.6			
1.18.13 Painted Surface (Oil)			
1.18.13.1			
1.18.13.1.1			
1.18.13.1.2			
1.18.13.2			
1.18.13.2.1			
1.18.13.2.2			
1.18.13.2.3			
1.18.14 Stainless Steel			
1.18.14.1			
1.18.14.2			
1.18.14.3			
1.18.15 Bronze Finishes			
1.18.15.1			
1.18.15.2			

Respondent's Signature

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Description (Clause)	Comply	Do not Comply	Remarks
1.18.16 Aluminium			
1.18.16.1			
1.18.17 Chrome Finishes			
1.18.17.1			
1.19. Windows and blinds			
1.19.1			
1.19.2			
1.19.3			
1.19.4			
1.19.5			
1.20. Doors			
1.20.1			
1.20.2			
1.20.3			
1.21. Walls and surfaces			
1.21.1			
1.21.2			
1.21.3			
1.21.4			
1.21.5			
1.22. Restrooms and ablution facilities:			
1.22.1			
1.22.2			
1.22.3			
1.22.4			
1.22.5			

Respondent's Signature

Date & Company Stamp

Description (Clause)	Comply	Do not Comply	Remarks
1.23. Equipment and appliances			
1.23.1			
1.24. Workstations			
1.24.1			
1.24.2			
1.25.Upholstery (suites, chairs, couches etc.)			
1.25.1			
1.26. Cleaning scope and schedule			
1.26.1			
1.26.2			
1.27.Carpet shampooing/Dry cleansing to be done quarterly			
1.27.1			
1.27.2			
1.27.3			
1.28.Strip and seal			
1.28.1			
1.29. Insurance			
1.29.1			
1.30 List Of Assets			
<i>Bidders are to comply with 1.30.1 as confirmation that they will clean all the assets listed on the scope of work</i>			
1.30.1 Lichtenburg, Coligny and Ventersdorp			

FAILURE TO COMPLY 100% WITH SPECIFICATIONS WILL LEAD TO DISQUALIFICATION.

BIDDERS MUST COMPLY WITH ALL LINE ITEMS.

Respondent's Signature

Date & Company Stamp