



Germiston Phase II Housing Company(PTY) Ltd.

Known as **Ekurhuleni** Housing Company
(2000/007937/07)
("the company")

Chris Hani Village, Cnr Victoria Street & Linton Jones Street, Germiston
Tel: 010 101 4675 | Email: Info@ehco.org.za | Website: www.ehco.org.za

REQUEST FOR QUOTATION ADVERT

Issued:31/07/2026

RFQ NO: EHCQP/07/2026

DESCRIPTION	CONTACT PERSON	CLOSING DATE & TIME
THE APPOINTMENT OF A SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES AT THE EHC COMPLEX: QUEEN STREET SOCIAL HOUSING, FOR A PERIOD OF THREE (3) MONTHS	Technical Queries: Ayanda Magubane Pheladi Mojapelo Department Property Development ayandam@ehco.org.za a/pheladim@ehco.org.za SCM Enquiries: dollyp@ehco.org.za thozamad@ehco.org.za patriciam@ehco.org.za	CLOSING DATE:07 AUGUST 2026 CLOSING TIME 11h00 am Compulsory Briefing Session Date: 04 August 2026 Time: 13:30 am Address: No 4 George Street, Germiston. Delivery Address: Corner Victoria Street and Linton Jones Street, Germiston (next to Fire Station)

Quotations are hereby requested from service providers.

1. PREAMBLE

Ekurhuleni Housing Company ("EHC") is a Municipal Entity set up in 2000. It was established to undertake the development and management of rental housing stock for low and moderate-income households in the City of Ekurhuleni.

2. SCOPE OF WORK

The appointed security service provider will be required to render services for the following project: **Queen Street Social Housing**

2.1 Patrolling and securing Boundary-wall

Secure and patrol boundary-wall of the site to prevent un-authorized entry, theft and vandalism to existing infrastructure and general buildings within and on perimeter of the site.

2.2 Securing and guarding buildings

- Guarding and securing existing buildings/construction site, including patrolling the perimeter of the site.
- Ensure stringent control measures and prevent theft of property and vandalism of works on site.
- Ensure that no unauthorized access is granted to site without written, prior permission by the Client, EHC.
- Security Management to furnish EHC with monthly operational schedule to reduce and prevent incidents.
- Patrol the premises to ensure that there is no illegal access to site at any time
- Report all illegal activities to the Development Manager /Project Manager and/or to the authorities (South African Police Services - SAPS)
- Police reaction contact person to be identified, and a relationship should be formalized for emergency reaction requirements.
- The service provider shall provide equipment for the operational function of restricting access and safeguarding property.
- Security Management to furnish EHC with monthly operational report. Security to report immediately to the EHC on contravention of EHC house rules and damage to property.

2.3 Penalty

Failure to restrict access will result in loss of revenue being recovered from payment as a penalty deduction.

Failure to safeguard the property will result in the loss being recovered from the security payment as a penalty deduction.

2.4 General requirements for security guards

The following is required by all security guards:

- Personnel must be dressed in full company security uniform when on duty.
- Guards must be in possession of a truncheon (baton stick), torch and a two-way communication device when on duty and handcuffs and pepper spray.
- Security personnel must wear an ID card whilst on duty in such a manner that it can be clearly seen. The ID card must reflect the members' name, surname, employee number and a photo of the employee.
- Ensure all security guards do not have criminal records

2.4. Equipment

The following equipment must be supplied by the Service Provider for each security guard on duty:

- Handcuffs
- Batons
- Whistles
- Two-way Radios
- Torches

NB*The Service Provider is to provide its own management and staff and shall ensure that all staff is adequately trained and/or undergo training according to a suitable training program in terms of PSIRA requirements prior to the commencement of the contract. The Service Provider shall comply with all relevant statutory obligations and requirements applicable to the Service to be provided and the private security industry.

2.5 Interested service providers must meet the following criteria:

- **Legal Compliance:** Registered security company with PSIRA accreditation.
- **Resources:** Adequate personnel and equipment for deployment.
- Capacity to respond to work orders within a stipulated timeframe.

2.6. Geographic Coverage

PROJECT NAME	PROJECT LOCATION
Queen Street Social Housing	Germiston, No 4 George Street. -26.2195876; 28.1662394

2.7 Duration

The contract duration will be active for 3 months

3. Stage 1. MANDATORY DISQUALIFYING CRITERIA

- Late submissions will not be accepted.
- Compulsory site inspection/briefing
- Bidders are required to complete and submit the prescribed pricing schedule contained in this bid document. The pricing schedule must be completed in full and returned as part of the bid submission. Failure to complete and submit the prescribed pricing schedule may result in automatic disqualification".
- Valid PSIRA registration certificate of the company
- Proof of valid PSIRA registration certificate for the Directors (Grade D or higher)
- Valid PSIRA of all personnel required by entity.
- Bidders must ensure that they sign the submission register(s) with the correct description and RFQ number. Failure to do so will result in automatic disqualification.
- References: Minimum of three (3) written reference letters from previous general



4. Stage 2. ADMINISTRATIVE COMPULSORY COMPLIANCE DOCUMENTS IN YOUR RFQ:

- Certified Director's ID copy. (Not older than three months from the closing date)
- Proof of CIPC registration (Please also enclose a document indicating the Directors' full names and ID numbers)
- Up to date municipal account/statement for the company (not in arrears for more than 90 days). In case a bidder is a lessee, a valid original or certified copy of a lease agreement must be supplied.
- Company pricing with letter head
- Valid BBBEE/affidavit (failure to comply bidder will forfeit points allocations of specific goal (80/20 specific goals points allocations as per threshold)
- Bank letter not older than three months
- Respond to RFQ. (RQF document)
- Signed MBD Forms
- Valid Tax Pin
- CSD report
- Bidders must submit a duly signed undertaking confirming the availability of sufficient financial resources, or access to short-term financing, to ensure successful project delivery prior to appointment.

5. PRICING SCHEDULE

Project	No. of Day Unarmed Guards	Rate Per Day unarmed guards	Total for Day unarmed guards (R's)	No. of Night unarmed guards	Rate Per Night Guard	Total for Night Guards (R's)	Total (R's)	Vat	Total Monthly Cost (Incl. Vat) (30 days)
Clayville Social Housing	4	R	R	4	R	R	R	R	
Supervisor with patrol vehicle per shift	1			1					
Rate for provision and maintenance of mobile toilet and servicing.									
TOTAL Guards	5			5					

GRAND TOTALS FOR BOTH UNARMED (AS PER SPECIFICATION)

	MONTH 1	MONTH 2	MONTH 3	
SECURITY SERVICES 10 GUARDS	R	R	R	

	Sub Total (Excl. VAT)	
	15% VAT	
	Grand Total (Incl. VAT)	

PLEASE NOTE: THE EHC WILL NOT BE HELD RESPONSIBLE FOR UNDERPRICING DUE TO MISINTERPRETATION OF THE SPECIFICATION.

All prices must be VAT inclusive and include all other related costs. Enquiries to be emailed to the supply chain Department dollyp@ehco.org.za; thozamad@ehco.org.za.
patriciam@ehco.org.za; scminterns@ehco.org.za

PROPOSAL & SUBMISSION REQUIREMENTS

- a. Bidders should carefully examine the entire TOR; Bidders should become fully aware of the nature of the work and conditions likely to be encountered in performing the work.
- b. Proposals are to be prepared in such a way as to provide a straightforward, concise delineation of the bidders' capabilities to satisfy the requirements of this RFQ.
- c. Emphasis should be placed on: (i) conformance to the RFQ instructions; (ii) responsiveness to the RFQ requirements; and (iii) completeness and clarity of content.

6. Stage 3. EVALUATION IN TERMS OF PPPFA REGULATIONS 2022 (AS AMENDED):

This bid will be evaluated and adjudicated according to the 80/20 preference point system, in terms of which a maximum of 80 points will be awarded for price and 20 points will be awarded for specific goals

80/20 Preference Point Components		Points
PRICE		80
SPECIFIC GOALS		20
Bidder HDI (5pts)		5
Woman (3 pts)		3
Disability (2pts)		2

Youth (2pts)	2
Within Ekurhuleni (8pts)	
	8
Total	100

NB: Bidders must complete all attached MBD forms.

All prices must be VAT inclusive and include all other related costs.

Submissions must be hand delivered to EHC head office (Cnr Linton Jones Street and Victoria Street Germiston next to Fire Station) in a sealed envelope stating **RFQ NO: EHCQP/07/2026 IN A RED TENDER BOX BY THE RECEPTION. PLEASE SIGN SUBMISSION REGISTER.**

The entity reserves its following rights:

- To award the bid in part or in full,
- Not to make any award in this bid or accept any bids submitted,
- Request further technical information from any bidder after the closing date,
- Verify information and documentation of the bidder(s),
- Not to accept any of the bids submitted,
- To withdraw or amend any of the bid conditions by notice in writing to all bidders before closing of the bid and post-award, and If an incorrect award has been made to remedy the matter in any lawful manner it may deem fit.
- Termination the employer may give notice of intention to terminate this agreement where the contractor has failed to:
 - proceed with the work,
 - comply timeously with a contract instruction,
 - Remedy a specified default within such period the employer may forthwith give notice to the contractor of termination of this agreement

Proposals are subject to the Standard Conditions of Tender and the Supply Chain Management Policy of EHC

The entity reserves the right to negotiate with the shortlisted bidder prior to the award and with the successful bidder post award. The terms and conditions for negotiations will be communicated to the shortlisted bidder prior to the invitation to negotiations. This phase is meant to ensure value for money is achieved through the measure of quality that will assess the monetary cost of the items or services against the quality and or benefits of that item or services.

The entity reserves the right to conduct due diligence during the evaluation phases, before the final award, or at any time during the contract period and this may include pre-announced/ no announced site visits. During the due diligence process, the information submitted by the bidder will be verified and any misrepresentation thereof may disqualify the bid in whole or in part.

Kindly note that by submitting your documents in our Supply Chain Management processes, you acknowledge that Ekurhuleni Housing Company may process your personal information in terms of the Protection of Personal Information Act No. 4 of 2013 (POPIA).