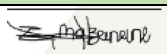
Submission

Subject: To seek approval for the deviation from the normal procurement process to purchase the Finance System directly from SAGE.

CONTROL SHEET FOR APPROVAL

Preparer	**Role**	**Signature**	**Date**
Tshimangadzo Mozanane	Financial Accountant		27/07/2026

Recommender	**Role**	**Signature**	**Date**
Moloko Mosha	Procurement Officer		27 July 2026

Approver	**Role**	**Signature**	**Date**
Mulamuleli Rannzwa	Chief Financial Officer		27/07/2026
Comment:			
Finance System Cost: R 159 992,80			

Submission

1. Purpose.

The purpose of this submission is to request the Chief Financial Officer, as delegated, to approve the deviation from the normal procurement process to purchase the finance system directly from SAGE.

2. Background.

Agrement South Africa (ASA) requires robust tools to support daily financial operations, ensure regulatory compliance and drive long-term sustainability. The adoption of a finance system offers the following advantages:

- Financial Management
- General ledger
- Supply Chain Management
- Demand Management
- Purchase Order receipt administration
- Supplier management
- Supplier management reporting
- Cashbook management
- Accounts payable module
- Accounts receivable module
- Budgeting module
- Fixed Assets
- Management Accounts and Quarterly reports with comparative figures

3. Current Market Analysis

Agrément South Africa issued a request for quotations (RFQ) for the appointment of a service provider to provide a finance system for a period of three (3) years. The first 1st request for quotations was sent out on 06 March 2025 and closed on 12 March 2025; the second advert was sent out on 18 March 2025 and closed on 25 March 2025, and the third advert opened on 06 May 2026 and closed on 14 May 2026.

In all three instances, we have been able to get enough responses from various bidders, however the bids were considered not to be responsive as far as the pricing is concerned.

4. Deliberations.

ASA looks to deviate from the normal procurement process and use procurement through limited bidding as per instruction note 03 of 2021/22.

(b) Single source where a thorough analysis of the market and a transparent and equitable pre-selection process are used to decide on one supplier among a few prospective bidders to propose**.**

Considering the outlined advantages, ASA has decided to procure the Finance System directly from SAGE. ASA decided to approach the original OEM in order to ensure value for money in the procurement of the system.

5. Operational Implications.

The acquisition of a finance system will improve the financial management and internal control environment organisation.

6. Financial Implications.

The financial implication for the finance system is R 159 992,80 as per the attached quotation from SAGE.

7. Legal Implications.

None.

8. Recommendations.

It is recommended that the Chief Financial Officer approve the submission from the normal procurement process to purchase the finance system directly from SAGE.