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**ELUNDINI LOCAL MUNICIPALITY
EXPRESSION OF INTEREST / CALL FOR PROPOSAL**

The economic infrastructure development and investment support to Elundini Local Municipality, Joe Gqabi District, Eastern Cape province

Project Name	Bid Number	Closing Date
Strategic Private Partner for Investment Facilitation and Implementing Agent for Ugie Agro HUB Development	ELM-6/009/2021-2022	Friday, 01 October 2021

A two-envelope system will be followed, the Technical Proposal inclusive of all eligibility and functionality requirements on a separate envelope and the Financial Proposal inclusive of proposed professional services fee and the Average Credit Facility in its separate envelope. These envelopes will be submitted at the same time and the procedure for the evaluation for responsive and quality tenders as follows:

Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders, and to have their tender submissions evaluated: All returnable will be stated in the Elundini Local Municipality Web-site and Tender Document.

Stage 1A: Eligibility Criteria Evaluation- compulsory composition of the key skills-set and or experts inclusive of directors, employees and associates.

Stage 1B: Technical Mandatory Requirements Evaluation- compulsory composition of company/firm's directors due to the long-term nature of this assignment and its contractual obligations.

Stage 1 C: Quality//Functionality Requirement Evaluation, the firm's institutional and internal capability with a major focus on capacity to successfully deliver the project.

Stage 2 A: Pricing//Rates: competitiveness offered rates in line with each activity, skills-set and experts as presented in stage-1. The procedure for the evaluation of tenders for Stage 2A is in compliance with the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.

It will be measured through the average professional fee rates.

Stage 2 B: Average Credit Facility confirmed by reputable financial development institutions for the tendering company

The Private Partner will be expected within 6 months of appointment, at its own cost, amongst the critical activities, do the following:-

- Cultivate the Tenants;
- Development of the Hub infrastructure master plan and business plan;
- Develop funding proposals for National Treasury BFL application and any other /finance development institutions;
- Develop an incentive policy and any other required policies;
- Commission other critical studies;
- May incur other preliminary/pre-establishment costs.
- A full report with all evidence, on the above mentioned areas will be submitted to the municipality.
- The tender will sign a 30-year lease agreement as approved by the Council

The tenderer will be expected to confirm the professional indemnity insurance cover amount of not less than R 5 million. In case of Joint Venture or Consortium, a consolidated or use of a nominated lead party to cover the Joint Venture or Consortium to meet this minimum requirement.

The tenderer must score a minimum of 70% on Quality – Functionality in order to go to the next stage. The following functionality consists of 5 sections with **Total Points of 100:**

- Evaluation of tendered company technical team through PPP projects implemented = **6 Points**
- Evaluation of tendered company technical team through planned projects implemented = **38 Points**
- Evaluation of tendered company through a methodology approach = **4 Points**
- Evaluation of executing Team (Sources within the institution and outside) = **42 Points**
- Development of an updated conceptual layout, as per the provided information = **10 Points**

The bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No. 5, 2000), and the regulations pertaining thereto (2017) **PRICE AND B-BBEE: Price 90, B-BBEE 10**
Tender documents may be obtained from the Elundini Local Municipality SCM Unit upon payment of a non-refundable amount of R250 (two hundred and fifty Rand), either paid in cash or by means of electronic funds transfer (EFT) to the Elundini Local Municipality. The cash amount is to be paid at the cashier's office between the hours of 08:00 and 16:00, prior to the collection of the tender documents from the SCM unit. The tender documents will be available from **Monday, 30 August 2021.**

NB: For EFT payment deposit at ELM FNB cheque account No: 62159933772 and use this reference no. 020114350000. Proof of payment to be sent to: kwaneles@elundini.gov.za. Upon receiving proof payment, Elundini Municipality will email the tender document to the service providers who are unable to make collections. The terms of reference, tender data and detailed functionality including mandatory documents (eligibility criteria) and bid conditions will be uploaded on ELM Website: www.elundini.elundini.gov.za and will be also attached in the tender document.

Queries relating to the issue of these documents may be addressed to Ms H. Mduzulwana, Tel No. 045 932 8125 or email: hlubikazi@elundini.gov.za

Completed bid documents and supporting documentation are to be placed in a sealed envelope endorsed with **RELEVANT PROJECT NAME AND BID NUMBER** must be delivered to the **Elundini Local Municipality, at No. 1 Seller Street, Maclear, Finance Department, Cashier's reception area, and placed in the Tender Box not later than 12H00 Noon** on the above mentioned dates at which time the tenders will be opened in public.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.
Tenders may only be submitted on the tender documentation that is issued. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the tender data and tender documents.


- KHAYALETU GASHI
MUNICIPAL MANAGER 30/08/2021

BID CONDITIONS AND INFORMATION

1. Bidders must adhere to the bid conditions , otherwise the bid will be disqualified.

2. **Agreement**

The successful bidder will be expected to sign the service Level agreement within 30 days of the date of notification by the Elundini Municipality that his/her bid has been accepted.

3. **Completion of Bid Documents**

- a) The original bid document must be completed fully in black ink and signed by the authorised signatory to validate the proposal. All the pages must be initialled by the authorised signatory. Failure to do so may result in the invalidation of the bid.
- b) By initialling and signing the bid document you agree to the terms and conditions of this bid and you understand that the ELM is administered by ELM Supply Chain Management Policy , MFMA Act 56 of 2003 and MFMA SCM Regulations and shall act in accordance with the said legislative prescripts.
- c) Bid documents may not be retyped or altered in any way, Bidder must complete the original issued bid document and original issued returnables .
- d) Tender documents must be completed with non-erasable ink. Any tender document completed with pencil will not be acceptable and shall be disqualified.
- e) Ensure that there are no errors or omissions.
- f) Bids price submitted must include vat where applicable.
- g) Failure to comply with any of the above will result in the invalidation of the bid.

4. **Alteration or Qualification of Bid**

- a) No unauthorised alteration of this set of bid documents will be allowed after the closing date. Any unauthorised alteration will disqualify the proposal automatically. Any ambiguity has to be cleared with contact person for the bid before the closure date.
- b) The submission should be entirely legible. Any changes made to the original text of bid should be crossed through and signed for. DO NOT USE CORRECTION FLUID as this may invalidate your submission

5. **Signatory**

- (a) A copy of the recorded Resolution taken by the Board of Directors, members, partners or trustees authorising the representative to submit this bid on the bidder's behalf must be attached to the Bid Document on submission of same.
- (b) A bid shall be eligible for consideration only if it bears the signature of the bidder or of some person duly and lawfully authorised to sign it for and on behalf of the bidder.

6. **Submission of Bid**

- (a) The bid must be put in two sealed envelope separate envelopes since it is a two-envelope system, clearly marked with the bid number, title as well as closing date and time and placed in the Tender Box at the Elundini Local Municipality **by not later than 12h00 on Friday, 01 October 2021.**
- (b) **The bid documents must be submitted on a separate envelope clearly indicated on the envelope that it is a "TECHNICAL PROPOSAL"**
- (c) **Bidders should note that in the event that Technical Proposal and Financial Proposal is sealed in one envelop, the bidders will automatically disqualified.**
- (d) Faxed, e-mailed and late bids will not be accepted. Bids may be delivered by hand, by courier, or posted at the bidder's risk and must be received by the deadline specified above, irrespective of how they are sent or delivered.
- e) Clearly mark the back of the envelope with your bidder's name and address .

7. Opening, Recording and Publications of Bids Received.

- a) Bids will be opened in public immediately after the bid closure date, or at such time as specified in the bid documents. If requested by any bidder present, names of the bidders, and if practical the total amount of each bid and of any alternative bids will be read out loud.
- b) Bids received in time recorded and entered in a register which is open for public inspection.
- c) Late bids will be registered and returned unopened unless the bidder did not clearly specify their address at the back of the envelope.

8. Tax Clearance Certificate , Tax Matters and VAT

- a) Tender offers will only be accepted if the tenderer provides written proof from SARS that the tenderer either has no Tax obligations or has made arrangements to meet outstanding Tax obligations.
- b) Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on an ongoing basis during the contract term disclose the bidders Tax Compliance status to the municipality
- c) Prices must always be VAT inclusive where applicable.

9. Evaluation of Bids

Bids will be evaluated in terms of their responsiveness to the bid specifications and requirements as well as such additional criteria as set out in the bid document.

10. Acceptance or Rejection of a Bids

The Elundini Municipality reserves the right to withdraw any invitation to submit a bid and/or to re-advertise or to reject any bid or to accept a part of it. The Elundini Municipality does not bind itself to accepting the lowest bid.

11. Registration on Accredited Supplier Database

It is expected of all prospective service providers who are not yet registered on the Central Supplier Database to register online (www.csd.gov.za) and verify their company information Elundini Municipality Database Department. The Elundini Municipality reserves the right not to award proposals to prospective suppliers who are not registered on the CSD (Central Supplier Database).

12. BBBEE Certificate

For the proof of B-BBEE status level of contributor the bidder must submit an original or certified copy of a valid verification certificate from a verification agency accredited by SANAS and recognized as an Accredited B-BBEE Verification Agencies (www.sanas.co.za/afdirectory/bbbee_list.php) or original or certified completed AFFIDAVIT downloaded from www.thedti.gov.za/economic_empowerment/bee_codes.jsp

13. Tender offers will only be accepted if:-

- a) the financial offer is market related (See Regulation 6 (9) and section 7 (9) of the 8(9) OF Preferential Procurement Regulation 2017.
- b) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- c) the tenderer has not:
 - i) abused the Employer's Supply Chain Management System; or
 - ii) failed to perform on any previous contract and has been given a written notice to this effect; and
 - iii) the tenderer has completed the Compulsory Declaration and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process.

14. Requirements for the Joint Venture

- a) J V agreement,
- b) original or certified copy of consolidated BBBEE certificate, and
- c) letter of signatory.

15. Site / Information Meetings

None

16. Procurement Policy

- a) Bids will be awarded in accordance with the Preferential Procurement Regulations, 2017 pertaining to the Preferential Procurement Policy Framework Act, No 5 of 2000.
- b) The latest General Conditions of Contract and any Special Conditions of Contract will apply
- c) The Elundini Local Municipality Supply Chain Management Policy will apply. This policy is obtainable from Elundini Local Municipality offices in Maclear and is available on ELM Website: www.elundini.gov.za

17. Expenses Incurred in Preparation of Bid

The Elundini Municipality shall not be liable for any expenses incurred in the preparation and submission of the bid.

18. Wrong Information Furnished

Where a contract has been awarded on the strength of the information furnished by the bidder which, after the conclusion of the relevant agreement, is proved to have been incorrect, the Elundini Municipality may, in addition to any other legal remedy it may have, recover from the contractor all costs, losses or damages incurred or sustained by the Municipality as a result of the award of the contract.

19. Validity Period

Bids shall remain valid for **90 days** after the bid closure date.

20. General and Special Conditions of Contract

The General Conditions of Contract as well as any Special Conditions of Contract that may form part of this set of bid documents will be applicable to this bid in addition to the conditions of bid.

21. Municipal Rates, Taxes and Charges

The bidder to provide their municipal account of rates and taxes of both the Bidding entity and its directors' in its Bid Document submission. Any bidder which is or whose directors are in arrear with their municipal rates and taxes due to any Municipality within South Africa for more than three months and have not made an arrangement for settlement of or same before the bid closure date will be disqualified.

If the bidder is renting the office a Lease Agreement must be attached to the bid document

OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates with a letter from a ward councilor is submitted with the tender document.

22. Contact with Municipality after Bid Closure Date

Bidders shall not contact the Elundini Municipality on any matter relating to their bid from the time of the opening of the bid to the time the contract is awarded for additional information or amendments of bids. Any effort by the firm to influence the Elundini Municipality in the bid evaluation, bid comparison or contract award decisions may result in the rejection of the bid.

23. Vetting Of The Supplier/Due diligence

- Tenderers must furnish the municipality with the details of similar services, which they have satisfactorily completed in the past to allow vetting process. Failure to do so will invalidate the bid.

Technical Terms of Reference

TERMS OF REFERENCE FOR THE STRATEGIC PRIVATE PARTNER FOR INVESTMENT FACILITATION AND IMPLEMENTING AGENT FOR UGIE AGRO HUB DEVELOPMENT

1. PROJECT BACKGROUND

The Elundini Agro-Processing hub is located in Ugie, a town about 90 km from Mthatha, and forms part of the Elundini Local Municipality, which is located within the Joe Gqabi District in the north-eastern portion of the Eastern Cape Province (as seen in Figure 1-1). The proposed site for the development in Ugie is located about 2 km out of town, and near the MR00715 road linking Ugie to Langeni. A portion of land located inside the urban edge that is approved by the Municipal Council to be Zoned for Agro Processing/ industrial use as opposed to residential or commercial use.

Elundini has the best natural resource base for agriculture in the Joe Gqabi District, having potential for crops, livestock and forestry. Its ancient geology created consistent fertile soils; the escarpment position guarantees high rainfall, although it simultaneously lowers temperatures; mountain grasslands provide high capacity grazing. The local municipality Council in 2016, deed the analysis of land and its classification with the aim to promote Agricultural development and processing. Most of the land was found highly productive lands.

1. LOCALITY MAP: UGIE AGRO PROCESSING HUB





1. **PROJECT OBJECTIVES**

The main aim is to establish an agro-processing hub with complementary sectors with the ultimate goal being to improve the municipality's economic performance, while also improving the living standards of its inhabitants.

The Elundini Municipality Agro- Hub therefore serves as catalysts for economic and industrial development in their area especially for local and neighbouring townships and rural areas.

The municipality seek to achieve the following objectives through the development of Ugie Industrial Hub:

- To ensure that the spatial planning and land use management of the municipality promotes sustainable and efficient use of land to avoid land grabbing of the prime areas with high potential of development.
- To accelerate economic development in the area by attracting business investments to locate in the areas
- To create new employment opportunities through the Agro- Processing, thereby reducing high unemployment levels and poverty and improve livelihoods in the surrounding communities.
- To strengthen the local manufacturing sector so as to arrest negative externalities associated with urban congestion
- To remove barriers related to infrastructure, market access and institutional support
- To provide new opportunities and support the high growth in the townships, rural and distressed areas and strengthen the linkages between the rural and urban areas

2. Tender Data:

Elundini Local Municipality reserves the right to reject award to the highest scoring tenderer should the offer pose a commercial {and/or} delivery risk to the successful completion of the project and to the Local Municipality.				
A two-stage system will be followed and the procedure for the evaluation for responsive and quality tenders as follows:				
STAGE-1:				
Stage 1A: Eligibility Criteria Evaluation- compulsory composition of the key skills-set and or experts inclusive of directors, employees and associates. All returnables as stated in the Tender Document.				
Stage 1B: Technical Mandatory Requirements Evaluation- compulsory composition of company/firm's directors due to the long-term nature of this assignment and its contractual obligations.				
Stage 1C: Quality//Functionality Requirement Evaluation, the firm's institutional and internal capability with a major focus on capacity to successfully deliver the project.				
STAGE-2:				
Stage 2A: Pricing//Rates: competitiveness offered rates in line with each activity, skills-set and experts as presented in stage-1. The procedure for the evaluation of tenders for Stage 2A is in compliance with the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.				
It will be measured through the average professional fee rates.				
Stage 2B: Average Credit Facility confirmed by reputable financial development institutions for the tendering company				
A two-envelope system will Be followed, the Technical Bid/Proposal inclusive of all eligibility and functionality requirements on a separate envelope and the Financial/Investment Bid/Proposal inclusive of proposed professional services fee and the Average Credit Facility in its separate envelope.				
STAGE-1:				
Stage 1A: Eligibility Criteria Evaluation :				
Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders, and to have their tender submissions evaluated:				
The tenderer's list of registered professionals that are in compliance with the requirements stated below, and that are capable of providing such services listed in the table below:				
ID	Key Resource / Expert	No.	(Returnables) Minimum Qualifications, Category of Professional Registration and Experience	Key Service(s) Discipline
1)	Project/Business Development and investment Management.	x1	Proof of Registration as a Professional Project Management/Investment Planning/Development Facilitation Body. Must have at least 10 years post-registration experience in the delivery (leadership, planning and implementation) of projects and investments in South Africa. Attach CV	Programme Leadership, Management, Development and Investment Facilitation.
2)	Project Manager and Team Leader.	x1	Proof of Registration as a Professional Engineer in terms of the Engineering Professions Act, 2000, or as a Professional Architect in terms of the Architectural Professions Act, 2000. Must have at least 10 years post-registration experience in the delivery (planning and implementation) of buildings, municipal services (water, sanitation, roads, storm water, electricity, etc.) and related physical infrastructure in South Africa. Attach CV	Project Leadership, Management Coordination and Administration Services.
3)	Architect.	x1	Proof of Registration as a Professional Architect in terms of the Architectural Professions Act, 2000. Must have at least 5 years post-registration experience in the provision of architectural services in the delivery (planning and implementation) of buildings, infrastructure and related works in South Africa. Attach CV	Architectural Services.

4)	Civil Engineer (Water, Sanitation and Waste Management Infrastructure).	x1	Proof of Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least 5 years post-registration experience in the delivery (planning and implementation) of water, sanitation and waste management infrastructure in South Africa. Attach CV	Civil Engineering Services: (Water, Sanitation and Waste Management Infrastructure Services).
5)	Civil Engineer (Roads, Rail, Storm Water and Transport Infrastructure).	x1	Proof of Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least 5 years post-registration experience in the delivery (planning and implementation) of roads and transport infrastructure in South Africa. Attach CV	Civil Engineering Services: (Roads, Rail, Storm Water and Transport Infrastructure Services).
6)	Civil Engineer (Structural).		Proof of Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least 5 years post-registration experience in the delivery of structural engineering planning and implementation projects. Attach CV	Structural Engineering.
7)	Electrical Engineer (Electricity / Energy Infrastructure).	x1	Proof of Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least 5 years post-registration experience in the delivery (planning and implementation) of electricity / energy infrastructure in South Africa. Attach CV	Electricity / Energy Infrastructure Services.
8)	Geotechnical Engineer.	x1	Proof of Registration for a Bachelor's degree in Civil Engineering or Geotechnical Engineering, or in Engineering Geology. Must be registered as a Professional Engineer or Professional Engineering Technologist, or as a Professional Natural Scientist in terms of the Engineering Professions Act, 2000 or the Natural Scientific Professions Act, 2003. Must have at least 5 years post-registration experience in the provision of geotechnical engineering services on civil engineering infrastructure projects in South Africa. Attach CV	Geotechnical Engineering Services.
9)	Land Surveyor.	x1	Proof of registration for a Bachelor's degree in Land Surveying plus professional registration as a Professional Land Surveyor in terms of the Professional and Technical Surveyor's Act, 1984. Must have at least 5 years post-registration experience in the provision of land surveying services in South Africa. Attach CV	Land Surveying Services.
10)	Town/Urban and Regional Planner.	x1	Proof of registration for a Bachelor's degree in City/Town/Urban and Regional Planning or equivalent plus professional registration as a Technical Planner in terms of the Planning Professions Act, 2003. Must have at least 5 years post-registration experience in city/town/urban planning in South Africa. Attach CV	Town/Urban Planning Services
11)	Development Planner.	x1	Proof of Registration as a Professional Planner in terms of the Planning Professions Act, 2003. Must have at least 5 years' post-registration experience in development planning in the municipal and/or public sector. Attach CV	Development Planning and Social Facilitation Services
12)	Financial Analyst / Infrastructure Investment Analyst/ Development Fund Facilitation & Management and Deal structuring.	x1	Proof of Registration as a Professional registration as a Chartered Accountant CA (SA), or as a Chartered Financial Analyst (CFA). Must be a member of the Chartered Institute of Public Finance and Accountancy (CIPFA) or similar public-sector professional body. Must have at least 5 years post-registration experience within any of the following areas: Project Finance, Investment Analysis, Investment Planning, Financial Planning, Financial Analysis, Municipal Financial Management. Attach CV	Infrastructure Investment Analysis.
13)	Sustainable Development Specialist	x1	Proof of registration as a reputable and highly experienced individual who holds a Master's degree in social policy/public policy/politics/ economics/ development studies/development agriculture/ Natural Science or a related area. Must have at least 5 years' experience within any of the following areas: Review of sustainable production mechanism including agriculture) or policies, Research or review regulatory, technical, or market issues related to sustainability. Identify or create new sustainability indicators. Identify or investigate violations of natural resources, waste management, recycling, environmental policies. Attach CV	Development Policy Research, and Planning, Strategy.

14)	Geo-Information Science (GISc) Expert.	x1	Proof of Registration for a Bachelors' Degree in information Science or in Land Surveying. Must be registered as a Professional Geo- Information Science Practitioner PrGISc by the South African Council of Professional and Technical Surveyors established in terms of the Professional Land and Technical Surveyors (PLATO) Act No. 40 of 1984, (or registered by the South African Geomatics Council in terms of the Geomatics Profession Act - Act 19 of 2013), and preferably be a member of the Geo-Information Society of South Africa (GISSA). Must have at least 5 years post- registration experience in the planning and establishment of GIS systems for public or private sector entities in South Africa. Attach CV	Geo-Information Science Services
15)	Environmental and Heritage Management Practitioner.	x1	Proof of Registration as a Professional Natural Scientist in terms of the National Scientific Professions Act, 2003. Must have at least 5 years post-registration experience in the environmental assessments, climate change mitigation, compliance and management aspects of integrated waste and materials management field in South Africa. Attach CV	Environmental and Heritage Management Services
16)	Market and Economic Research Expert.	x1	Proof of Registration for a Bachelor's Degree in Commerce / Marketing/ Economics or equivalent. Should preferably have at least 5 years' post- graduation (working) experience in market research / economic research in the trade / economic development Sector in South Africa. Attach CV	Market and Economic Research Services
17)	Property Law Expert.		Proof of Registration for a Bachelors' degree in Law (LLB). Must be registered as an attorney by the Law Society of South Africa. Must have at least 5 years post-registration experience in property law in in South Africa. Attach CV	With respect to Property e.g. Conveyancing, Registrations, Transfers, Sub- divisions, etc.)

The project is a Public Private partnership project between the municipality and the Private Partner towards the development of Ugie Agro processing Hub. The Private Partner will be expected within 6 months of appointment, at its own cost, amongst the critical activities, do the following:-

- Cultivate the Tenants;
- Development of the Hub infrastructure master plan and business plan;
- Develop funding proposals for National Treasury BFL application and any other /finance development institutions;
- Develop an incentive policy and any other required policies;
- Commission other critical studies;
- May incur other preliminary/pre-establishment costs.
- A full report with all evidence, on the above mentioned areas will be submitted to the municipality.
- **The tender will sign a 30-year lease agreement as approved by the Council**

The tenderer' who will be the private partner's primary business is to provide **professional services in the built environment, investment planning, facilitation and implementation for Ugie Agro Hub development**, and the tenderer must have experience in the provision of consulting engineering, infrastructure planning, investment and implementation and related services such as social facilitation, stakeholder engagement and strategy development and facilitation.

Responsiveness

The Tenderer must be able to provide CV's with project portfolios, Certified Copy of Qualifications and ID of each expert above and his/her role and also provide all the relevant information required in the Supplier Information Form (SIF) which will include but not limited to;

- 1) Standard conditions of tender as required.
- 2) Returnable documents and MBD Forms completed and signed.
- 3) An active Tax Complaint PIN issued by the South African Revenue Services.
- 4) Adherence to the two-envelope system.
- 5) Proof of Registration with a recognised professional body/institution of key experts
- 6) Submission of National Treasury Central Supplier Database (CSD) Summary Report.
- 7) Submission of copies of all the documents as listed in this Tender.
- 8) The tenderer confirms that it has put in place specifically for the purpose of this tender, professional indemnity insurance cover (which cover is effective from not later than the closing date of this tender) issued by a reputable

insurer of an amount of not less than **R 5 million** in respect of a claim without limit to the number of claims. In the case of a Joint Venture or Consortium, a consolidated or use of a nominated lead party to cover the Joint Venture or Consortium to meet this minimum requirement. **Provide proof of Professional Indemnity Insurance to the value specified in the tender data.**

- 9) The tenderer (including all parties in a **Registered Joint Venture** or Consortium) submits with his/her tender an original tax clearance certificate (active Tax Compliance Status (TCS) PIN) issued by the South African Revenue Services (SARS) which must be valid for the duration of the tender validity period.
- 10) The Tenderer, or a member of the tenderer's team, is not on the lists of tender defaulters published by National Treasury in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector. In addition, the tenderer, or any of his principals, is not/are not under any restriction(s) to do business with the employer.
- 11) Rates and prices shall cater for possible annual escalation (year-on-year) for the duration of the contract, if not provided for a provided rate will apply for the duration of the contract.
- 12) No alternative tender offers will be considered.
- 13) A copy of the Company Registration Certificate must be provided, reflecting the name and ID numbers of directors accompanied by certified ID copies of each director.
- 14) Only registered Joint Venture or Consortiums will be considered.

Stage 1B: Technical Mandatory Requirements Evaluation- compulsory composition of company/firm's directors due to the long-term nature of this assignment and its contractual obligations:-

- Tenderers must indicate their compliance with the following mandatory requirements as required by the Elundini Local Municipality. The tenderer who fails to meet the mandatory requirements will be disqualified.
- Only Tenderers who have complied with mandatory requirements will be evaluated for functionality.
- Names of the directors must be provided, assigned to portfolios and presentation of qualification and experience as per the bid specifications in Stage 1A and Stage 1B.
- The eight (8) minimum qualifications below are only required from the directors of the company which the municipality will make partnership with.

Director	Minimum Qualifications, Category of Professional Registration and Experience	Comply (Yes/No)	Do Not Comply (Yes/No)
1. Project/Business Development and investment Management.	Proof of Registration as a Professional Project Management/Investment Planning/Development Facilitation Body. Must have at least 10 years post-registration experience in the delivery (leadership, planning and implementation) of projects and investments in South Africa. Attach CV		
2. Architect.	Registration as a Professional Architect in terms of the Architectural Professions Act, 2000. Must have at least 5 years' post-registration experience in the provision of architectural services in the delivery (planning and implementation) of buildings, infrastructure and related works in South Africa. Attach CV		
3. Civil Engineer (Water, Sanitation and Waste Management Infrastructure).	Proof of Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least 5 years post-registration experience in the delivery (planning and implementation) of water, sanitation and waste management infrastructure in South Africa. Attach CV		

Functionality		
Company	Company experience in PPP partnerships projects	Points
1. Company / Registered joint venture	2 x Relevant mega projects of reference (Reference letters) where the company director/directors have implemented PPP related projects. These projects could have been implemented by the single director or some of them.	6
Director	Technical experience through projects planned and implemented	Points
2. Project/Business Development and investment Management.	Registration as a Professional Project Management/Investment Planning/Development Facilitation Body. Must have at least 10 years' post-registration experience in the delivery (leadership, planning and implementation) of projects and investments in South Africa. 2 x Relevant mega projects of reference (Reference letters)	5
3. Architect.	Registration as a Professional Architect in terms of the Architectural Professions Act, 2000. Must have at least 5 years' post-registration experience in the provision of architectural services in the delivery (planning and implementation) of buildings, infrastructure and related works in South Africa. 2x Relevant Mega Projects of reference (Reference Letters)	5
4. Civil Engineer (Water, Sanitation and Waste Management Infrastructure).	Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least 5 years' post-registration experience in the delivery (planning and implementation) of water, sanitation and waste management infrastructure in South Africa. 2x Relevant Mega Projects of reference (Reference Letters)	5
5. Electrical Engineer (Electricity / Energy Infrastructure).	Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least 5 years' post-registration experience in the delivery (planning and implementation) of electricity / energy infrastructure in South Africa. 2x Relevant Mega Projects of reference (Reference Letters)	5
6. Civil Engineer (Structural).	Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least 5 years' post-registration experience in the delivery of structural engineering planning and implementation projects. 2x Relevant Mega Projects of reference (Reference Letters)	5
7. Civil Engineer (Roads, Rail, Storm Water and Transport Infrastructure).	Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least 5 years post-registration experience in the delivery of structural engineering planning and implementation projects. 2x Relevant Mega Projects of reference (Reference Letters)	5
8. Property Law Expert	Bachelors' degree in Law (LLB). Must be registered as an attorney by the Law Society of South Africa. Must have at least 5 years' post-registration experience in property law in South Africa. 2x Relevant Mega Projects of reference (Reference Letters)	4
9. Sustainable Development Specialist	reputable and highly experienced individual who holds a Master's degree in social policy/public policy/politics/ economics/ development studies/development agriculture/ Natural Science or a related area. Must have at least 5 years' experience within any of the following areas: Review of sustainable production mechanism including agriculture) or policies, Research or review regulatory, technical, or market issues related to sustainability. Identify or create new sustainability indicators. Identify or investigate violations of natural resources, waste management, recycling, environmental policies. 2x Relevant Mega Projects of reference (Reference Letters)	4
Total Points for Company Experience		38 points

Evaluation criteria	Scoring (for whole or each sub-element where applicable)	Max. no. of points
1. Proposed Methodology and Approach: Details of the proposed methodology and approach that the Tenderer intends to follow with regards to the Strategic Private Partnership for Investment Facilitation and Implementing Agent for Ugie Agro Hub Development	Excellent = 10 points The important issues are approached in an innovative and efficient way, indicating that the Tenderer has outstanding knowledge of state-of-the-art approaches. The approach paper details ways to improve the project outcomes and the quality of the outputs	4
	Good = 7 points The approach is specifically tailored to address the specific project objectives and methodology and is sufficiently flexible to accommodate changes that may occur during execution. The quality plan and approach to managing risk etc. are specifically tailored to the critical characteristics of the project.	
	Acceptable = 5 points The approach is generic and not necessarily tailored to address the specific project objectives. The approach does not meaningfully deal with the critical characteristics of the project. The quality plan, and approach to managing risk etc. are too generic.	
	Poor = 2 points The technical approach and / or methodology is poor / is unlikely to satisfy project objectives or requirements. The Tenderer has misunderstood certain aspects of the scope of work and does not deal with the critical aspects of the project. Non-responsive = 0 points No response. Failed to address the methodology and approach.	
Total points for methodology approach		10 points
Technical Team executing the project	General Technical Team evaluation	Points
2. Experience of the Tenderer's Proposed Key Resources Experts: Experience of the proposed team members for key services /disciplines relevant to the Strategic Private Partnership For Investment Facilitation And Implementing Agent For Ugie Agro Hub Development.	1. Project Manager and Team Leader: Excellent: From 20 years upwards post-registration experience = 4 points . Good: From 15 years to less than 20 years = 3 Acceptable: From 10 years to less than 15 years = 2 points . Poor: From 5 years to less than 10 years = 1 point Non-responsive: Less than 3 years post-registration experience = 0 points .	4
	2. Architect: Excellent: From 15 years upwards post-registration experience = 4 points . Good: From 10 years to less than 15 years = 3 points Acceptable: From 5 years to less than 10 years = 2 points Poor: From 2 years to less than 5 years = 1 point Non-responsive: Less than 2 years post-registration experience = 0 points .	4
	3. Civil Engineer (Water Services Infrastructure): Excellent: From 15 years upwards post-registration experience = 4 points . Good: From 10 years to less than 15 years = 3 points Acceptable: From 5 years to less than 10 years = 2 points Poor: From 2 years to less than 5 years = 1 point Non-responsive: Less than 2 years post-registration experience = 0 points .	4
	4. Civil Engineer (Roads, Storm Water and Transport Infrastructure): Excellent: From 15 years upwards post-registration experience = 4 points . Good: From 10 years to less than 15 years = 3 points Acceptable: From 5 years to less than 10 years = 2 points Poor: From 2 years to less than 5 years = 1 point Non-responsive: Less than 2 years post-registration experience = 0 points .	4

	5. Electrical Engineer (Electricity / Energy Infrastructure): Excellent: From 15 years upwards post-registration experience = 3 points. Good: From 10 years to less than 15 years = 2 points Acceptable: From 5 years to less than 10 years = 1.5 points Poor: From 2 years to less than 5 years = 1 points Non-responsive: Less than 2 years post-registration experience = 0 points.	3
	6. Geotechnical Engineer: Excellent: From 15 years upwards post-registration experience = 3 points. Good: From 10 years to less than 15 years = 2 points Acceptable: From 5 years to less than 10 years = 1.5 points Poor: From 2 years to less than 5 years = 1 points Non-responsive: Less than 2 years post-registration experience = 0 points.	3
	7. Land Surveyor: Excellent: From 15 years upwards post-registration experience = 3 points. Good: From 10 years to less than 15 years = 2.25 points Acceptable: From 5 years to less than 10 years = 1.75 points Poor: From 2 years to less than 5 years = 1.0 points Non-responsive: Less than 2 years post-registration experience = 0 points.	3
	8. Town / Urban and Regional Planner: Excellent: From 15 years upwards post-registration experience = 2 points. Good: From 10 years to less than 15 years = 1.75 points Acceptable: From 5 years to less than 10 years = 1.5 points Poor: From 2 years to less than 5 years = 1.0 points Non-responsive: Less than 2 years post-registration experience = 0 points.	2
	9. Development Planner (Municipal Infrastructure): Excellent: From 15 years upwards post-registration experience = 2 points. Good: From 10 years to less than 15 years = 1.75 points Acceptable: From 5 years to less than 10 years = 1.25 points Poor: From 2 years to less than 5 years = 1.0 points Non-responsive: Less than 2 years post-registration experience = 0 points.	2
	10. Financial Analyst / Infrastructure Investment Analyst: Excellent: From 15 years upwards post-registration experience = 3 points. Good: From 10 years to less than 15 years = 2 points Acceptable: From 5 years to less than 10 years = 1.5 points Poor: From 2 years to less than 5 years = 1.0 points Non-responsive: Less than 2 years post-registration experience = 0 points.	3
	11. Geo-Information Science (GISc) Expert: Excellent: From 15 years upwards post-registration experience = 2 points. Good: From 10 years to less than 15 years = 1.75 points Acceptable: From 5 years to less than 10 years = 1.2 points Poor: From 2 years to less than 5 years = 1.0 points Non-responsive: Less than 2 years post-registration experience = 0 points.	2
	12. Environmental Management Practitioner: Excellent: From 15 years upwards post-registration experience = 2.5 points. Good: From 10 years to less than 15 years = 2.25 points Acceptable: From 5 years to less than 10 years = 1.75 points Poor: From 2 years to less than 5 years = 1.0 points Non-responsive: Less than 2 years post-registration experience = 0 points.	2

	13. Market and Economic Research Expert: Excellent: From 15 years upwards post-registration experience = 3 points . Good: From 10 years to less than 15 years = 2 points Acceptable: From 5 years to less than 10 years = 1.5 points Poor: From 2 years to less than 5 years = 1.0 points Non-responsive: Less than 2 years post-registration experience = 0 points .	3
	14. Property Law Expert: Excellent: From 15 years upwards post-registration experience = 3 points . Good: From 10 years to less than 15 years = 2 points Acceptable: From 5 years to less than 10 years = 1.5 points Poor: From 2 years to less than 5 years = 1.0 points Non-responsive: Less than 2 years post-registration experience = 0 points .	3
Total points for executing team		42 points

NB: The tenderer must submit an updated Conceptual layout of the project using the information below:-

1. Locality Maps



municipalities.co.za

2. Conceptual Map of the site



1. List of Possible enterprises and size required for each

During the pre-feasibility, feasibility and consultative session with the stakeholders who are the interested tenants/ prospective tenants, these stakeholders submitted information which enabled the municipality to have the following assumptions which was utilised in the application of the infrastructure funding from National Treasury and which also provide the basic information of the market for the hub. Provision of this information do not replace the process of proper cultivation of credible tenants by the appointed tenderer who will be the private partner, but gives a base line information which could be useful to the private partner, hence the conceptual layout is drawn using such information.

Proposed enterprises	Factory size required (m2)
Biofuel	4000
Gran Handling facilities	383
Soya processing crush plant/ logistics	3870
Fuel warehousing	4000
Wool & More hair	4000
Input and fertiliser	3750
Chicken feed production	2500
Feed Meal	6750
Timber drying plant	2500
Telecommunication	200