



PART C2: PRICING DATA

Document reference	Title	No of pages
C2.1	Pricing instructions: Option E	
C2.2	<i>Staff rates and expenses</i>	



C2.1 Pricing Instructions: Option E

From Option E:

Identified and defined terms	11	
	11.2	(16) The Price for Services Provided to Date is the Time Charge for the work which has been completed.
		(19) The Prices are the Time Charge.
The Consultant's obligations	21	
	21.4	The <i>Consultant's</i> prepares forecasts of the total Time Charge and expenses for the whole of the <i>services</i> and submits them to the Employer. Forecasts are prepared at the intervals stated in the Contract Data from the <i>starting date</i> until Completion of the whole of the <i>services</i> . An explanation of the changes made since the previous forecast is submitted with each forecast.
Subcontracting	24	
	24.4	The <i>Consultant</i> submits the proposed contract data for each subcontract for acceptance to the <i>Employer</i> if • An NEC3 contract is proposed and • The <i>Employer</i> instructs the <i>Consultant</i> to make the submission. A reason for not accepting the proposed contract data is that its use will not allow the <i>Consultant</i> to Provide the Services.
Acceleration	34	
	34.4	When the <i>Employer</i> accepts a quotation for an acceleration, he changes the Completion Date, the Key Dates and the forecast of the total Time Charged for the whole of the <i>services</i> accordingly and accepts the revised programme.
Assessing the amount due	50	
	50.5	Payments for staff whose <i>staff rate</i> is stated in the Contract Data in a currency other than the <i>currency of this contract</i> are included in the amount due as payments to be made to the <i>Consultant</i> in the same currency.
Accounts and records	52	
	52.2	The <i>Consultant</i> keeps account and records of his Time Charge and <i>expenses</i> and allows the <i>Employer</i> to inspect them at any time within working hours.
Implementing compensation	65	
	65.4	The changes to the forecast amount of the Prices, the Completion Date and the Key Dates are included in the notification implementing a compensation event.



events
From the core clauses:

Identified and defined terms 11.2 (13) The Time Charge is the sum of the products of each of the *staff rates* multiplied by the total staff time appropriate to that rate properly spent on work in this contract.

and

Assessing the amount due 50.3 The amount due is

- the Price for Services Provided to Date,
- the amount of the *expenses* properly spent by the *Consultant* in Providing the Services and
- other amounts to be paid to the *Consultant* less amounts to be paid by or retained from the *Consultant*.

Any tax which the law requires the *Employer* to pay to the *Consultant* is included in the amount due.

Tendering consultants are advised to consult the NEC3 Professional Services Contract (June 2005) Guidance Notes and Flow Charts page 28 before entering *staff rates* into Contract Data, or below.

This is because *staff rates* can be established in one of three ways:

- rates for named staff,
- rates for categories of staff or
- rates related to salaries paid to staff.

Rate adjustment for inflation, if necessary, can be based either on actual salary adjustments or by using Option X1: Price adjustment for inflation. See pages 13, 14 and 28 of the Guidance Notes.

Expenses associated with employing a staff member in Providing the Services can be listed separately either by the *Employer* in Contract Data provided by the *Employer* or by the *Consultant* in Contract Data provided by the *Consultant*. As only the *expenses* listed may be claimed by the *Consultant*, all other cost to the *Consultant* associated with providing the Services must be included within the *staff rates*.

Rate adjustment for inflation of *expenses* is explained on page 13 of the Guidance Notes.



C2.2 Pricing Schedule (Offer 1)

Below is the list of *disciplines identified*, however, the tenderer may further list other required *disciplines*

- a) The Tenderer details his Staff and Expenses Rates below or makes reference to his Staff Rates and attaches it to this schedule.

No.	Resource	Rate	Est. Hrs per Month	Est Hours	Total
A	STAGE 3 – DESIGN DEVELOPMENT (OVER 4 MONTHS)				
A1	Project Engineer		20	80	
A2	Mechanical Engineer		15	60	
A3	Electrical Engineer		15	60	
A4	Civil Engineer		15	60	
A5	Control & Instrumentation Engineer		15	60	
	TOTAL DESIGN DEVELOPMENT				
B	STAGE 4 – DOCUMENTATION & PROCUREMENT (7 MONTHS)				
B1	Project Engineer		20	140	
B2	Mechanical Engineer		20	140	
B3	Electrical Engineer		15	105	
B4	Civil Engineer		10	70	
B5	Control & Instrumentation Engineer		15	105	
	TOTAL DOCUMENTATION & PROCUREMENT				
C	STAGE 5 – CONTRACT ADMINISTRATION AND INSPECTION (OVER 7 MONTHS)				
C1	Project Engineer (Full time on Site)		160	1120	
C2	Mechanical Engineer		40	280	



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No.	Resource	Rate	Est. Hrs per Month	Est Hours	Total
C3	Electrical Engineer		20	140	
C4	Civil Engineer		10	70	
C5	Control & Instrumentation Engineer		15	105	
C6	Quality Manager (Full Time on Site)		160	1120	
C7	Project Scheduler		20	140	
C8	Cost Controller		20	140	
C9	Quantity Surveyor		20	140	
TOTAL CONTRACT ADMINISTRATION AND INSTECTION					
D	STAGE 6 – CLOSE OUT (OVER 3 MONTHS)				
D1	Project Engineer		80	240	
D2	Quality Manager		40	120	
D3	Project Scheduler		20	60	
D4	Cost Controller		40	120	
D5	Quantity Surveyor		20	60	
TOTAL CLOSE OUT					
E	PROVISIONAL SUM FOR DISBURSEMENTS				
E1	Allow for 10 Hotel Stays within Transnet Policy				
E2	Allow for 10 Return Flights (National) within Transnet Policy				
E3	Allow for 10 Car Hire (Class B) Instances				
E4	Travel for 2770km travel over project duration @ R3.61/km				
TOTAL DISBURSEMENTS ALLOWANCE					
TOTAL TO BE CARRIED TO FORM OF OFFER					

Rates to be in accordance with the National Treasury Instruction note No 2 of 2016/2017.



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Disbursements:

The tenderer shall list and quantify all the expenses associated with delivery of the Scope of Services in full. For instance: travel, accommodation, and other related reimbursable expenses

Note: The Financial Offer score shall be derived from a simulation of estimated manhours, expenses and other costs utilising rates and factors that have been entered above the Tenderer.

A comparative base will be made of manhours, expenses and other costs included in this simulation will be uniform.