

**Office of the Municipal Manager**

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**INTSIKAYETHU MUNICIPALITY: BID NOTICE AND INVITATION**

Intsikayethu Municipality hereby invites all the suitable service providers for the following Bids:

| Bid Number               | Bid Description                                                                     | Bid Document Price | Functionality of evaluation                                           |        | Preferential Point System             | Enquiries                                                                                               | Closing Date                     |
|--------------------------|-------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------|--------|---------------------------------------|---------------------------------------------------------------------------------------------------------|----------------------------------|
| IYM SCMU<br>18-2024/2025 | Appointment of a panel of 10 X Civil Consultants for a period of three years        | R 636.00           | Criteria                                                              | Points | 80/20<br>80=Price<br>20=Specific goal | Technical enquiries:<br>L. Ketelo<br>047 874 8771<br>SCM enquiries:<br>N. Ntanga<br>BTO<br>047 874 8753 | 20 March @ 12h00<br>Main offices |
|                          |                                                                                     |                    | Company relevant experience of the business entity                    | 50     |                                       |                                                                                                         |                                  |
|                          |                                                                                     |                    | Expertise of entity resources                                         | 30     |                                       |                                                                                                         |                                  |
|                          |                                                                                     |                    | Company design software                                               | 10     |                                       |                                                                                                         |                                  |
|                          |                                                                                     |                    | Affiliation of the entity in professional bodies                      | 10     |                                       |                                                                                                         |                                  |
|                          |                                                                                     |                    | TOTAL                                                                 | 100    |                                       |                                                                                                         |                                  |
| IYM SCMU<br>19-2024/2025 | Appointment of a panel for provisions of legal services for a period of three years | R 254.00           | Criteria                                                              | Points | 80=Price<br>20=Specific goal          | Technical enquiries:<br>F. Mavota<br>047 874 8703<br>SCM enquiries:<br>N. Ntanga<br>BTO<br>047 874 8753 | 20 March @ 12h00<br>Main offices |
|                          |                                                                                     |                    | Years of experience in legal practice and/ or as a legal professional | 50     |                                       |                                                                                                         |                                  |
|                          |                                                                                     |                    | Number of municipal/ government entity clients in the past ten years  | 30     |                                       |                                                                                                         |                                  |
|                          |                                                                                     |                    | Detailed proposal                                                     | 10     |                                       |                                                                                                         |                                  |
|                          |                                                                                     |                    | Skills transfer plan                                                  | 10     |                                       |                                                                                                         |                                  |

|                          |                                                          | TOTAL    | 100 |                                 |                                                                                                            |
|--------------------------|----------------------------------------------------------|----------|-----|---------------------------------|------------------------------------------------------------------------------------------------------------|
| IYM SCMU<br>20-2024/2025 | Supply, delivery<br>and erection of Park<br>Home for BTO | R 254.00 | N/A | 80=Price<br>20=Specific<br>goal | Technical<br>enquiries:<br>S. Masiko<br>047 874 8720<br>SCM enquiries:<br>N. Ntanga<br>BTO<br>047 874 8753 |
|                          |                                                          |          |     |                                 | 25 February @ 12h00<br>Main offices                                                                        |

**NB:** On Civil Consultants only bidders who have scored 90 and on Legal services only bidders who have scored 60 points and more will proceed to the next stage of evaluation. (Preferential Price System of 80/20 specific goals will apply). Bid documents will be available at Supply Chain Management Unit from the 11 February 2025. The non-refundable deposit is to be paid at the Revenue Office, Corner of Windus and Bellair Street, Cofimvaba, either by cash or EFT payable to Intsika Yethu Municipality.

**Bidders must submit to municipality the following returnable documents:**

- Fully completed and signed Bid document
- Copy of valid tax status compliance status pin
- Company registration certificates(CK1/CK2) document
- Copy of B-BBEE certificate not older than 12 months from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) or certified Sworn Affidavit
- Identity documents of director/s
- Municipal billing clearance certificates or Statement (not older than 3 months)/ a lease agreement signed by both parties lesser and lessee in the case of a tenancy or accompanied by municipal rates (not council proof of residence)/services certificate/ statement indicating that the owner not the tenant is responsible and that no dispute exists between such bidder and the municipality concerned in respect of any such arrear amounts. Bidders who reside within the Intsika Yethu Municipality jurisdiction will be verified with Intsika Yethu Revenue Section.
- If joint venture, Joint venture Agreement must be attached
- MBD forms that must be filled and signed -MBD 1, MBD 4, MBD 6.1 & 6.2, MBD 8 & MBD 9(excluding MBD 7)
- All alterations in prices/quotes must be signed for and failure to sign will result in tender deemed non-responsive, use of tip-ex is prohibited and the tender will be deemed non-responsive

**NB:** Failure to meet the above conditions of the bid will lead to automatic disqualification.

The Bidders shall also take note of the following conditions of the bid

- The 2022 Preferential Procurement Policy Framework Act 2000 (PPPFA) principles shall apply whereby submissions will be evaluated According to the provisions of the Act.
- All prices shall be quoted in South African currency (R) Inclusive of VAT.
- The Intsika Yethu Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender thereof.
- Late, faxed, e-mailed and/or un-signed documents will not be considered.

**Duly completed bids and supporting documents must be in a sealed envelope, clearly marked with BID NUMBERS, Bidders should ensure that bids are delivered timeously to the correct address (201 Main Street, Opposite KFC) and ensure that the document is deposited in a tender box. Late bid documents shall not be accepted for consideration.**



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Miss. Noncedo Combo  
CFO



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Mr. M. Mabono  
Municipal Manager