

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	LDE/B07/2024/25	CLOSING DATE:	17 FEBRUARY 2025	CLOSING TIME:	11:00
DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER TO CARRY OUT CONDITION ASSESSMENT FOR ALL LIMPOPO DEPARTMENT OF EDUCATION PUBLIC SCHOOLS AND ADMINISTRATIVE SUPPORT INFRASTRUCTURE FACILITIES FOR A PERIOD OF TWO (02) YEARS.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
113 BICCARD STREET					
POLOKWANE					
0699					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	MR MABUNDA GSS		CONTACT PERSON	MR SENYATSI MT	
TELEPHONE NUMBER	082 049 7346		TELEPHONE NUMBER	071 383 3989	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	MabundaGSS@edu.limpopo.gov.za		E-MAIL ADDRESS	SenyatsiMT@edu.limpopo.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1. BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2. BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3. APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4. BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5. IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6. WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

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SBD 3.1

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number: LDE/B07/2024/25
Closing Time 11H00	Closing date: 17/02/2025

OFFER TO BE VALID FOR 180 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY

**** (ALL APPLICABLE TAXES INCLUDED)**

- Required by: Limpopo Department of Education

- At:

113 BICCARD STREET; POLOKWANE

- Brand and model

- Country of origin

- Does the offer comply with the specification(s)?

*YES/NO

- If not to specification, indicate deviation(s)

- Period required for delivery

firm

*Delivery: Firm/not

- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies

*Delete if not applicable

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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

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¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

S

.....
² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The applicable preference point system for this tender is the 90/10 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 The maximum points for this tender are allocated as follows:

	POINTS
PRICE	90
SPECIFIC GOALS	10
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

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2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \text{80/20} & \text{or} & \text{90/10} \\ \\ Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) & \text{or} & Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \text{80/20} & \text{or} & \text{90/10} \\ \\ Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration

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Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)
Black people	2	
Youth	2	
Women	4	
Person with disability (attach medical certificate from the registered professional doctor with practice number)	1	
Small, Medium and Micro enterprises (SMMEs)	1	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

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4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

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THE NATIONAL TREASURY

Republic of South Africa



GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT

July 2010

GOVERNMENT PROCUREMENT
GENERAL CONDITIONS OF CONTRACT
July 2010

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 "Day" means calendar day.
 - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
 - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
 - 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the

RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such

obligations of the supplier covered under the contract.

1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.

2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.

5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.

5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or

analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;

- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take

such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.

16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.

21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the

supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any

person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which

may be due to him

25. Force Majeure

25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

27.5 Notwithstanding any reference to mediation and/or court proceedings herein,

- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- (b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;

- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing language**
- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable law**
- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices**
- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties**
- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation Programme (NIP)**
- 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34. Prohibition of Restrictive practices**
- 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

Js General Conditions of Contract (revised July 2010)



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
EDUCATION

**TERMS OF REFERENCE
(TOR)**

RFB NO.

LDE/B07/2024/25

DESCRIPTION OF SERVICE:

APPOINTMENT OF A SERVICE PROVIDER(S) TO CARRY OUT CONDITION ASSESSMENT FOR ALL LIMPOPO DEPARTMENT OF EDUCATION PUBLIC SCHOOLS AND ADMINISTRATIVE SUPPORT INFRASTRUCTURE FACILITIES IN LINE WITH NATIONAL EDUCATION FACILITIES MANAGEMENT SYSTEM (EFMS) (NEIMS CONDITION ASSESSMENT) PRESCRIPTS/GUIDELINES FOR THE PERIOD OF TWO (02) YEARS.

COMPULSORY BRIEFING SESSION

DATE: 31/01/2025

VENUE: SESHEGO MASTEC

TIME: 10:00

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Terms Of Reference: Appointment of a service provider(s) to carry out condition assessment for all Limpopo Department of education public schools for the period of two (02) years.

1. BACKGROUND

The Government Immovable Asset Management Act (Act No. 19 of 2007), Section 5(1)(d) of Government Immovable Asset Management Act (No. 19 of 2007) (GIAMA) requires that immovable assets that are currently used be kept operational to function in a manner that supports efficient service delivery. Thus Section 13 (1) (d) (ii to vi) of GIAMA requires government institutions to assess the performance and condition of an immovable asset at least every five years to determine the maintenance required to return the immovable asset to the state in which it would provide the most effective service and identify intervention and/or maintenance activities required with associated costs.

2. PURPOSE

The Education Sector give effect to the above and Sections 5A, 12 and 58C of the South African Schools Act (No. 84 of 1996) enforced the need to conduct Condition Assessment on a regular basis, to obtain the most up-to-date, authentic, and reliable information on the number, location, condition, and functional adequacy of all the existing Education Facilities. The Condition Assessment facilitates and improves the reporting and planning processes carried out by the department pertaining to:

- (a) Infrastructure provisioning with respect to the required Capital Improvement Works (CIW) on New Projects, Replacement Projects, and Renewals (i.e., Upgrades, Additions, Retrofitting, Renovations, and/or Refurbishments).
- (b) Required maintenance interventions on existing facilities.
- (c) Objective prioritization of projects for required infrastructure interventions on various education facilities across the country.
- (d) Budgeting processes for the required infrastructure interventions; and
- (e) Reliable reporting on education infrastructure backlogs, progress made, and *status quo* of any education facility.

3. SCOPE OF WORK AND SERVICE REQUIREMENTS

The Limpopo Department of Education requires the service of service providers to carry out condition assessment and capturing of the same onto the Education Facilities Management System (EFMS), for all Limpopo Department of Education's public schools and education support infrastructure facilities. The condition assessment and capturing will be executed over 24 Months.

The service provider will be required to carry out the following:

- Carrying out condition assessment on 3648 public schools (3613 public ordinary and 35 special schools) in accordance with the National Education Infrastructure Management System (NEIMS) guidelines hereafter called NEIMS Condition Assessment, and condition assessment of 69 education support facilities (1 head office, 1 provincial house, 7 district offices, 51 circuit offices, 6 EDC Centre's, 2 examination centers and 1 Maths, Science and Technology Academy), quality assurance of all the condition assessment and capturing of the 3717 NEIMS condition assessments onto the EFMS during the **first** year of the contract.
- Carrying out condition assessment on 3648 public schools (3613 public ordinary and 35 special schools) in accordance with the National Education Infrastructure Management System (NEIMS) guidelines hereafter called NEIMS Condition Assessment, and condition assessment of 69 education support facilities (1 head office, 1 provincial house, 7 district offices, 51 circuit offices, 6 EDC Centre's, 2 examination centers and 1 Maths, Science and Technology Academy), quality assurance of all the condition assessment and capturing of the 3717 NEIMS condition assessments onto the EFMS.
- All quality checked condition assessment reports for each infrastructure facility will be provided in.
 - a) Two bound hard copies of the condition assessment of each facility, printed in colour. The original copy should be signed and stamped by the school principal.
 - b) Electronic (JPEG) PHOTOS as per NEIMS requirements. **NB:** no PDF photos.
 - c) Electronic copies of the bound condition assessment reports for all facilities to be submitted on an external hard drive or memory stick.
 - d) Excel spreadsheet of all assessed facilities. The spreadsheet should include EMIS number, component, sub-component, facility type, location, GPS, status date, intervention rating, condition and life span of each building and GPS coordinates.
 - e) Capture all assessed facilities on EFMS/NEIMS
 - f) Current labeled SDP of each facility.
 - g) GPS data of all assessed facilities as shared files

- All the submitted information is to be kept by the service provider for a minimum period of 24 months from the date of the final submission of the contractual deliverables.
- The successful service provider who doesn't reside in Limpopo Province will be required to establish an office in Limpopo Province.

4. TECHNICAL SPECIFICATION REQUIREMENTS

The service provider shall be required to specifically carry out the following:

- NEIMS condition assessments on-site with the following output:
- Quality check, through physical verification of submitted documents, sampling of assessed facilities and system generated.
- Compiling bound hard colour copy and electronic copy for each facility and system generated quality assurance.
- Capturing the condition assessments onto the EFMS.
- Compile a priority list as per norms and standards for schools infrastructure.

The Comprehensive Baseline Condition Assessments cover both immovable and movable assets, where the following areas are assessed:

- The number and location of various Education Facilities (EF).
- The condition of Outdoor Amenities.
- The physical condition of all the buildings found in an EF.
- Functional adequacy based on available Functional Spaces as a function of the number of facility users and business objectives of an EF.
- The condition, adequacy, and reliability of the available Basic Services (Water, Sanitation and Power).
- The condition, suitability (age appropriateness and appropriateness for People with Disabilities, where they are found) and adequacy of the available Furniture, Fittings and Equipment (FF&E).
- The condition, adequacy, and availability of Operating Systems, including ICTs/Technology; and
- The extent to which the EFs are well-looked after generally and required minor maintenance interventions carried out on an ongoing basis as part of the General Upkeep and Maintenance Process.

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4.1 Condition Assessment of Schools and Education Support Facilities

4.1.1 Condition Assessment for Schools

Condition assessment will be done for all public ordinary and public special schools. A total of 3648 public schools (3613 ordinary public schools including 35 public special schools) will be assessed over the two years. The numbers may however change to new schools being built or some small and unviable farm schools being closed during the duration of the contract. The changes in the number of schools will then be communicated to the service provider for inclusion and/or exclusion, whichever the case may be. Such changes will not increase or reduce the contract's duration.

The condition assessment of all schools will be done in accordance with the requirement of the National Education Infrastructure Management System (NEIMS) guidelines. The standard NEIMS conditions assessment forms will be used for the condition assessment of all schools and will be correctly and accurately completed. All the relevant pictures will be taken in line with the guidelines given on the NEIMS condition assessment forms. Each NEIMS assessment form must be signed and stamped by the school principal.

A Template of the NEIMS Condition Assessment Form to be completed for every school is attached to this Specification as **Annexure A**.

It will be the responsibility of the service provider to make prior arrangements with the school principals/school management to ensure access to the school. Any fruitless and wasteful expenditure for travelling to schools emanating from the service provider who has not made prior access arrangements with the school principals will not be borne by the Department.

Travel costs resulting from the service provider having to go back to a school for verification or collection of additional information omitted on the first visit shall not be borne by the Department.

4.1.2 Condition Assessments of Circuit Offices

The Department has a total of 51 circuit offices located in 51 buildings, from the 51 buildings circuits with 24 buildings in shared accommodation for several circuits and 27

buildings located in stand-alone buildings. NEIMS condition assessment of such will be done under the assessment of the schools.

NEIMS Condition Assessment guidelines and forms will guide the condition assessment of circuit offices. NEIMS Condition Assessment Forms will be fully and accurately completed for all the circuit offices.

Prior arrangements must be made with circuit managers or District directors regarding the service providers accessing the circuit offices for the purpose of condition assessment. Any fruitless and wasteful expenditure for traveling to circuit offices without prior access arrangements with circuit managers will not be borne by the Department.

Travel costs resulting from the service provider having to go back to a school for verification or collection of additional information omitted on the first visit shall not be borne by the Department.

4.1.3 Condition Assessment of District Offices

The Department has a total of five districts with a total of Seven distinct district offices that are housed on properties owned by the Department and that must be assessed. The NEIMS condition assessment of circuit offices are accommodated in schools will be done under the assessment of the schools.

NEIMS Condition Assessment forms will guide the condition assessment of the district offices. NEIMS Condition Assessment Forms will be fully and accurately completed for all the district offices' infrastructure facilities. Where modifications will be required on the NEIMS Condition Assessment template/form to suit district offices, the service provider will liaise with the Department's Infrastructure planning directorate.

4.1.4 Condition Assessment of District Examination Offices

The Department has a total of four (4) examination offices located in each district.

4.2 Quality Control and Quality Checking of the Completed Condition Assessments

It is the service provider's responsibility to carry out a quality check of all condition assessments in terms of the correctness and accuracy of the information. The condition assessments must indicate a true description of the infrastructure condition, size, and

facilities on site. The service provider will be responsible for the cost of any corrective work or reassessments in cases where the quality control process reveals inaccurate information.

4.3 Preparation of Hard Copies and Electronic Copies for Assessed Facilities

The service provider will be required to submit the following as output of the NEIMS condition assessment of the department's facilities:

- a) Two sets of copies (one for LDoE and one for submission to DBE) of the NEIMS Conditions Assessment Report bound for each of the facilities assessed.
- b) Two external hard drives, each containing the total number of reports for the NEIMS Condition Assessment reports for all facilities whose condition was assessed.

4.4 Capturing of NEIMS Condition Assessments onto the Education Facilities Management System (EFMS).

The service provider, after carrying out a quality check of all the NEIMS Condition Assessments will capture all the 3648 public ordinary schools, inclusive of 35 public special schools and 69 education support facilities, onto the Education Facilities Management System to create an updated property register/database for the Department.

The capturing of all the NEIMS condition assessments onto the EFMS will be carried out continuously throughout the contract.

Quality checking of the NEIMS Condition Assessments capturing will be the responsibility of the Service Provider. Extraction of relevant reports and information from the EFMS will be demonstrated as part of the commissioning of the captured revised property register/database.

4.5 Availability of Information at the Service Provider After Completion of the Assignment

The service provider is required to keep the records of all the NEIMS condition assessments reports for a period of twenty-four (24) months after completion of the service. During the two-year period, the Department may request some information from the service provider.

4.6 Reporting and Monitoring

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The service provider will be required to provide weekly feedback to the Department Infrastructure planning directorate on progress to enable the monitoring of the results and outputs.

Routine progress reporting will be based on milestones and deliverables, as defined by the service provider, agreed to by the Department, and based on the prevailing reporting protocols. This will include other ad-hoc reporting that will be required as and when unplanned events occur.

5. BID EVALUATION CRITERIA

In accordance with the Preferential Procurement Regulations of 2022, the bid evaluation process shall be carried out in three phases; namely: -

- Phase 1: Administrative Compliance
- Phase 2: Functionality Evaluation
- Phase 3: Evaluation on Price and Preference Points System - Specific Goals (90/10)

5.1 PHASE 1: ADMINISTRATIVE COMPLIANCE

Bidders are required to comply with the following minimum requirements:

5.1.1 COMPLETION OF BID DOCUMENT

The following are minimum requirements for completion of the bid document: -

- 5.1.1.1 Bidders shall ensure that there are no missing or duplicated pages since the Department shall not accept liability regarding claims by bidders that pages are missing or duplicated.
- 5.1.1.2 Bidders are required to complete the entire bid document in terms of the requirements contained herein.
- 5.1.1.3 The entire bid document should be completed in black ink and signed by an authorized signatory.
- 5.1.1.4 Bids received after the closing date and time, at the address indicated in the bid documents, will not be accepted for consideration and where practicable, be returned unopened to the bidder.
- 5.1.1.5 Electronic or emailed bid documents will not be accepted.
- 5.1.1.6 Bidders must be registered on Centralized Supplier Database (CSD) and furnish their CSD No. as a proof of registration as follows: -

(a) CSD Registration No:

- 5.1.1.7 Any alteration must be signed for by the authorized signatory and therefore correction of fluid is not allowed.
- 5.1.1.8 No tender shall be awarded to a bidder whose name (or any of its members, directors, partners, or trustees) appear on the Register of Tender Defaulters kept by National Treasury, or who have been placed on National Treasury's List of Restricted Suppliers. Limpopo Department of Education reserves the right to withdraw an award, or to cancel a contract concluded with a bidder should it be established, at any time, that a bidder has been blacklisted with the National Treasury by another government institution.
- 5.1.1.9 The highest point scorer will be awarded per district.

5.1.2 ATTACHMENTS

Section	Returnable Documents	Attached √ Yes/No
a.	Fully completed and signed bid document.	
b.	Fully completed and signed pricing schedule.	
c.	Copies of CIPRO/ CIPC Company registration documents.	
d.	If the service provider is a joint venture/consortium/partnership, an original or copy of such an agreement and a resolution by each party to such joint venture/consortium/partnership authorizing its participation in the bid. If the service provider is not a joint venture/consortium/partnership section (d) is not compulsory.	
e.	Originally Certified copies of the identity documents/valid passports of all the directors of the company if is a natural person or a partnership.	
f.	Letter of good standing issued by the Compensation Fund in terms of the Compensation for Occupational Injuries and Diseases Act, 1993 or a mutual association which was licensed on the date of commencement of this Act in terms of section 95 (1) of the Workman's Compensation Act: The certificate must be valid as at the closing date of the bid. A letter of intent will not be accepted and will lead to automatic disqualification.	
g.	Valid UIF Compliance Certificate issued by the Department of Labour. The certificate must be valid as at the closing date of the bid. A letter of intent will not be accepted and will lead to automatic disqualification.	
h.	Proof of registration with National Treasury's Central Supplier Database (CSD).	

5.2 PHASE 2. FUNCTIONALITY

Functionality evaluation will be based on the following criteria and values illustrated below:

FUNCTIONALITY EVALUATION

Points allocation for functionality:

Functionality Points	100
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Functionality Criteria	Sub-weight	weight
A. Track record: Value of relevant past project experience the service provider completed. • Attach appointment letters or official orders as proof of performing similar works before, reference letter signed and stamped by client of performing similar works before. • All project value proof submitted in this section must be aligned to the service provider experience submitted on section B below and must include professionals required for general building. • No points will be allocated for projects not aligning to section B. No Project = 0 Below R10 000 000 = 5 Between R10 000 001 up to R20 000 000 = 12 Between R20 000 001 up to R50 000 000 = 17 Above R50 000 000 = 25	25	25
B. Service Provider experience: Proof of experience in condition assessment (EFMS/NEIMS Assessment) or general building projects which requires professionals. • Attach appointment letters or official orders as proof of performing similar works before, reference letter signed and stamped by client of performing similar works before. • No points will be allocated for projects not aligning to section A. Number of Projects – No Project = 0 One Project = 05 Two Projects = 10	30	30

Three Projects = 20 More than Three Projects = 30			
A. Office Space and Vehicles			
Locality within Limpopo Province: Attach a Title deed, or a letter from Traditional authority or a Municipal statement which must not be older than three (3) months. Or a formal lease agreement must be accompanied by Title Deed or a letter from Traditional Authority or Municipal account.		10	20
No office = 0 Office outside Limpopo = 5 Office in Limpopo Province = 10			
Vehicles : attach proof of ownership in form of a vehicle registration certificate or lease agreement (the lease agreement should be accompanied by the owner's vehicle registration certificates).		10	
No vehicle = 0 1 vehicle = 6 2 vehicles = 8 3 vehicles and above = 10			
D. Qualifications			
Certified qualifications for key personnel (Professional registration with the following SACAP, SACQSP and ECSA only) with minimum of three (3) years post registration experience). Means of verification certified (<i>stamp not older than six months to the closing date</i>) copies of the following: identity document, and Professional registration. NB: <u>Failure to submit professionals on each of the following categories mentioned below will result in non-allocation of points.</u>		25	25
<u>MINIMUM REQUIREMENTS</u> - Professional Architect (PrArc) - Professional Quantity Surveyor (PrQS) - Professional Engineer Electrical (PrEng) - Professional Engineer Civil/Structural (PrEng)			
Total			100

NB: Bidders who obtained the minimum qualifying score of **70** points and above shall be evaluated further in terms of price and the preference points scoring system - Specific Goals (90/10).

NOTE: ALL DOCUMENTS SUBMITTED WILL BE AUTHENTICATED PRIOR TO THE APPOINTMENT, ANY FRAUDULENT DOCUMENTS WILL BE REPORTED TO AUTHORITIES.

5.3 PHASE 3. Price and Preference points Scoring - Specific Goals (90/10)

Price and Preference Points scoring shall be allocated in line with the Preferential Procurement Regulations of 2022 as follows:

No.	Criteria	Points
1)	Price	90
2)	Specific goals / designated groups	10
TOTAL		100

Specific goals / designated groups

No.	Designated group	Points
1)	Black people	2
2)	Youth	2
3)	Woman	4
4)	Persons with disability	1
5)	Small, Medium, and Micro enterprises (SMMEs)	1
Total		10

6. SPECIAL CONDITIONS OF THE CONTRACT OR TENDER

6.1 Tender prices are to include:

- a) Transportation costs to the various schools and education support facilities,

- b) The NEIMS condition assessments include taking all required pictures of the existing facilities.
 - c) Quality controlling of the captured data to ensure accuracy and a true reflection of what is on site.
 - d) Production of bound hard colour copies of NEIMS condition Assessments for each of the facilities.
 - e) Preparation of two external hard drives with copies of all the NEIMS Condition Assessments undertaken.
 - f) Capturing of all the NEIMS Condition Assessments onto the EFMS.
- 6.2. The bid price must be in RSA currency and VAT inclusive.
- 6.3 All prices shall be fixed for the duration of the contract.

7. Guarantee Period

- 7.1. The service provider shall unconditionally guarantee and avail himself for attending to poor quality and inaccurate assessment and incorrect capturing of the NEIMS Condition Assessments for a minimum period of Twelve (12) months from the date of acceptance.
- 7.2. The guarantee shall cover the performance of the works and any defects inaccurate data capturing both from the site and on to the EFMS.
- 7.3. The following guarantees will be accepted.
- 10% reduction on the amount certified which will be released 12 months after completion.
 - 10% Bank guarantee made in favour of the department of education Limpopo which will be released 12 months after completion.
- 7.4. The period of guarantee shall commence on the date of the handover of the hard copies, hard drives containing electronic copies, and the handover of the updated property registered on the EFMS.
- 7.5. A *domicilium citandi executandi* shall be included in the tender document.

8. PAYMENT

Payment shall be effected only after receipt of the following:

- A detailed invoice.
- A signed delivery note and confirmation of service offered by the Representative of the Department.

- Acceptance certificate signed by the Representative of the Department.
- Copy of the letter of appointment (to be submitted with the first invoice).

9. RESERVATION OF RIGHTS

The Department reserves the right to: -

- 9.1. Communicate only with the shortlisted bidders as and when necessary.
- 9.2. Request further information from any bidder at any given time after the closing date of the bid.
- 9.3. Verify information and documentation of respective service provider(s) from the South African Revenue Services, Companies and Intellectual Property Commission or any other relevant entity and to visit the premises of the bidder at any time without notice.
- 9.4. Any information received which does not correspond with the one provided in the bid document will render the bid null and void.
- 9.5. Make sure that the service provider(s) have at their disposal the necessary office establishment, vehicles, and personnel to execute the contract to the satisfaction of the LDoE before awarding the contract.
- 9.6. Inspect the operation or any part thereof during the evaluation phase of the Bid.
- 9.7. To cancel the bid or not to appoint any service provider(s).
- 9.8. To reject work that does not meet the required standard and to engage a different service provider to complete the work.
- 9.9. The prospective term contractor shall be served with thirty (30) days written notice for termination of the contract in case of non-performance.
- 9.10. If it is shown that errors or shortcomings exist with the service provided, the prospective term contractor shall be notified in writing and shall be required to perform corrective services to remedy such errors at no cost to the Department of Education.
- 9.11. Invoices shall be submitted monthly based on work done.

10. TESTING, HANDING OVER AND COMPLETION OF THE WORK.

The procedure for hand-over shall be as follows-

- 10.1 The prospective service provider shall satisfy him/herself that the works are complete and according to specification in all respects. The prospective term contractor shall then apply to the Department for an inspection and handover of deliverables on a date that suits both parties. The invoice shall then be considered for payment if the works are accepted.
- 10.2 Should any item whatsoever be noted during the handover which may require attention or rectification, the works will not be accepted. It will be necessary for the prospective service provider to again arrange for a handover once all outstanding items have been rectified at no cost to the Department. Acceptance of the works will only be taken as and when the works are completed into detail.
- 10.3 Unless and until a formal agreement is prepared and executed, this Tender together with the written acceptance thereof by yourselves or any person acting on your behalf shall constitute a binding Contract between the Department and you.
- 10.4 All prices must be VAT inclusive and fixed for the duration of the contract.

11. COMPULSORY BRIEFING SESSION

Service providers will be required to attend a briefing session.

12. ENQUIRIES

All technical enquires shall be directed to:

Name : **Mr Martin Senyatsi (Director: Infrastructure Planning)**
Tel :
Email : SenyatsiMT@edu.limpopo.gov.za

All administrative enquiries shall be directed to:

Name :
Tel :
Email :

13. Service Level Agreement (SLA)

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The successful bidder will be expected to enter into a Service Level Agreement (SLA) with the Department within seven (07) working days after award of the bid.

14. ANNEXURES

Annexure A: SAMPLE NEIMS CONDITION ASSESSMENT FORMS

15. THE PRICING SCHEDULE

A. CAPRICORN DISTRICT: SCHOOLS

DISTRICT	CIRCUIT	Total Number of Schools	Rate Per School	Amount
CAPRICORN NORTH	BAHANANWA NORTH	24		
CAPRICORN NORTH	BAHANANWA SOUTH	22		
CAPRICORN NORTH	BAHLALOGA	22		
CAPRICORN NORTH	BAKONE	9		
CAPRICORN NORTH	BOCHUM EAST	33		
CAPRICORN NORTH	BOCHUM WEST	26		
CAPRICORN NORTH	KOLOTI	27		
CAPRICORN NORTH	MALEBOHO CENTRAL	33		
CAPRICORN NORTH	MALEBOHO EAST	27		
CAPRICORN NORTH	MALEBOHO WEST	29		
CAPRICORN NORTH	MAUNE	22		
CAPRICORN NORTH	MOGOSHI	26		
CAPRICORN NORTH	MOLETJIE	17		
CAPRICORN NORTH	MOLOTO	23		
CAPRICORN NORTH	SEKGOSESE CENTRAL	19		
CAPRICORN NORTH	SEKGOSESE WEST	27		
CAPRICORN NORTH	VLAKFONTEIN	24		
CAPRICORN SOUTH	DIMAMO	30		
CAPRICORN SOUTH	KGAKOTLOU	32		
CAPRICORN SOUTH	LEBOPO	30		
CAPRICORN SOUTH	LEBOWAKGOMO	23		
CAPRICORN SOUTH	LEPELLE (Capricorn South)	21		
CAPRICORN SOUTH	MAGATLE	23		
CAPRICORN SOUTH	MAMABOLO	25		
CAPRICORN SOUTH	MANKWENG	28		
CAPRICORN SOUTH	MARABA	27		
CAPRICORN SOUTH	MOGODUMO	24		
CAPRICORN SOUTH	MOLETLANE	28		
CAPRICORN SOUTH	MPHAHLELE	24		
CAPRICORN SOUTH	NOKOTLOU	24		
CAPRICORN SOUTH	PIETERSBURG	34		
CAPRICORN SOUTH	SEPITSI	21		

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CAPRICORN SOUTH	SESHEGO	28	
SUB - TOTAL 1			
ADD VAT 15%			
AMOUNT CARRIED OVER TO FORM OF OFFER FOR CAPRICORN DISTRICT			

B. CAPRICORN DISTRICT: OFFICES

NAME OF THE FACILITY	BUILDING/COMPLEX	Rate Per Facility	Amount
BOCHUM EAST CIRCUIT OFFICE	BOCHUM		
MALEBOHO EAST CIRCUIT OFFICE	BOCHUM		
LEBOWAKGOMO CIRCUIT OFFICE	CHUENESPOORT		
MOGODUMO CIRCUIT OFFICE	CHUENESPOORT		
MPHAHLELE CIRCUIT OFFICE	CHUENESPOORT		
NOKOTLOU CIRCUIT OFFICE	CHUENESPOORT		
SEPITSI CIRCUIT OFFICE	CHUENESPOORT		
CAPRICORN NORTH DISTRICT OFFICE	LADANNA		
CAPRICORN SOUTH DISTRICT OFFICE	LEBOAKGOMO		
MOGOSHI CIRCUIT OFFICE	MATLALA		
MOLETJIE CIRCUIT OFFICE	MATLALA		
BAKONE CIRCUIT OFFICE	MATLALA		
VLAKFONTEIN CIRCUIT OFFICE	MATLALA/VLAKFONTEIN		
MAUNE CIRCUIT OFFICE	POLOKWANE		
MOLOTO CIRCUIT OFFICE	POLOKWANE		
PIETERSBURG CIRCUIT OFFICE	POLOKWANE		
LDOE HEAD OFFICE	POLOKWANE		
LDOE HOUSE	POLOKWANE DORP STREET		
BAHANANWA CIRCUIT OFFICE	RADITSHABA		
SEKGOSESE CENTRAL CIRCUIT OFFICE	RAMOKGOPA		
SEKGOSESE WEST CIRCUIT OFFICE	RAMOKGOPA		
BOCHUM WEST CIRCUIT OFFICE	SENWABARWANA		
MALEBOHO CENTRAL CIRCUIT OFFICE	SENWABARWANA		
MALEBOHO WEST CIRCUIT OFFICE	SENWABARWANA		
BAHLALOGA CIRCUIT OFFICE	SESHEGO		
KOLOTI CIRCUIT OFFICE	SESHEGO		
MARABA CIRCUIT OFFICE	SESHEGO		
SESHEGO CIRCUIT OFFICE	SESHEGO		
MASTEC	SESHEGO		
LEBOPO CIRCUIT OFFICE	SOVENGA		
DIMAMO CIRCUIT OFFICE	SOVENGA		
KGAKOTLOU CIRCUIT OFFICE	SOVENGA		
MAMABOLO CIRCUIT OFFICE	SOVENGA		
MANKWENG CIRCUIT OFFICE	SOVENGA		

LEPELLE - CAPRICORN - CIRCUIT OFFICE	ZEBEDIELA		
MAGATLE CIRCUIT OFFICE	ZEBEDIELA		
MOETLANE CIRCUIT OFFICE	ZEBEDIELA		
SUB - TOTAL 1			
ADD VAT 15%			
AMOUNT CARRIED OVER TO FORM OF OFFER FOR CAPRICORN DISTRICT			

CAPRICORN DISTRICT

LIMPOPO DEPARTMENT OF EDUCATION

C1.1 Form of Offer and Acceptance Offer

The employer, identified in the acceptance signature block, has solicited offers to enter a contract for the procurement of:

THE APPOINTMENT OF A SERVICE PROVIDER(S) TO CARRY OUT CONDITION ASSESSMENT OF LIMPOPO DEPARTMENT OF EDUCATION'S SCHOOLS AND ADMINISTRATIVE SUPPORT INFRASTRUCTURE FACILITIES IN LINE WITH NATIONAL EDUCATION INFRASTRUCTURE MANAGEMENT SYSTEM (NEIMS) PRESCRIPTS/GUIDELINES, OVER A PERIOD OF TWO (2) FINANCIAL YEARS

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX FOR CAPRICORN DISTRICT (A:SCHOOLS + B: OFFICES) IS:

.....

..... Rand (in words).

R (in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature

Date

Name

Identity number

Capacity

for the tenderer

(Name and

address of organization)

Name and

signature

of witness

NOTE: Failure of a tenderer to sign this part of the tender form (offer) in full will invalidate the tender

Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1: Agreements and contract data, (which includes this agreement)

Part C2: Pricing data

Part C3: Scope of work.

Part C4: Site information

and drawings and documents or parts thereof, which may be incorporated by reference into

Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in

the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfill any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives a fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature Date

Name Identity number

Capacity

for the

Employer LIMPOPO DEPARTMENT OF EDUCATION

113 Biccard Street
POLOKWANE
0699

Name and

signature

of witness Date

Schedule of Deviations

1. Subject

Details

.....

.....

.....

2. Subject

Details

3. Subject

Details

4. Subject

Details

5. Subject

Details

By the duly authorised representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification, or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

**A. MOPANI DISTRICT:
SCHOOLS**

DISTRICT	CIRCUIT	Total Number of Schools	Rate Per School	Amount
MOPANI EAST	GROOT LETABA	30		
MOPANI EAST	KLEIN LETABA	31		
MOPANI EAST	LULEKANI	29		
MOPANI EAST	MAMAILA	32		
MOPANI EAST	MANOMBE	30		
MOPANI EAST	MODJADJI	29		
MOPANI EAST	MOLOTOTSI	22		
MOPANI EAST	NAMAKGALE	28		
MOPANI EAST	NSAMI	24		
MOPANI EAST	RAKWADU 1	19		
MOPANI EAST	SEKGOSESE EAST 1	22		
MOPANI EAST	SEKGOSESE EAST 2	24		
MOPANI EAST	SHAMAVUNGA	33		
MOPANI WEST	KHUJWANA	18		
MOPANI WEST	LEPELLE (Mopani West)	31		
MOPANI WEST	MAFARANA	22		
MOPANI WEST	MAKHUTSWE	28		
MOPANI WEST	MAWA	29		
MOPANI WEST	MOTUPA	26		
MOPANI WEST	NKOWANKOWA	23		
MOPANI WEST	NWANEDZI	20		
MOPANI WEST	RAKWADU 2	23		
MOPANI WEST	SHILUVANE	29		
MOPANI WEST	THABINA	27		
MOPANI WEST	TZANEEN	20		
MOPANI WEST	XIHOKO	20		
SUB - TOTAL 1				
ADD VAT 15%				
AMOUNT CARRIED OVER TO FORM OF OFFER FOR MOPANI DISTRICT				

B. MOPANI DISTRICT: OFFICES

NAME OF THE FACILITY	BUILDING/COMPLEX	Rate Per Facility	Amount
MOPANE EAST DISTRICT OFFICE	GIYANI GOVERNMENT BUILDING COMPLEX		
GROOT LETABA CIRCUIT OFFICE, KLEIN LETABA CIRCUIT OFFICE AND MANOMBE CIRCUIT OFFICE	GIYANI COLLEGE		
KHUJWANA CIRCUIT OFFICE, SHILUVANE CIRCUIT OFFICE AND THABINA CIRCUIT OFFICE	LENYENYE OFFICE		
LEPELLE (MOPANI) CIRCUIT OFFICE AND MAKHUTSWE CIRCUIT OFFICE	MAKHUTSWETSWE VILLAGE		
MAMAILA CIRCUIT OFFICE AND SEKGOSESE EAST CIRCUIT OFFICE	MAMAILA CIRCUIT OFFICE		
MOLOTOTSI CIRCUIT OFFICE, NSAMI CIRCUIT OFFICE, SHAMAVUNGA CIRCUIT OFFICE, MAWA CIRCUIT OFFICE, MODJADJI CIRCUIT OFFICE, RAKWADU AND RAKWADU 1 CIRCUIT OFFICE	MODJADJI COLLEGE		
NAMAKGALE CIRCUIT OFFICE	NAMAKGALE VILLAGE		
MOPANE WEST DISTRICT OFFICE, MAFARANA CIRCUIT OFFICE, MOTUPA CIRCUIT OFFICE, NKOWANKOWA CIRCUIT OFFICE, NWANEDZI CIRCUIT OFFICE AND XIHOTO CIRCUIT OFFICE	TIVUMBENI		
SUB - TOTAL 1			
ADD VAT 15%			
AMOUNT CARRIED OVER TO FORM OF OFFER FOR MOPANI DISTRICT			

MOPANI DISTRICT

LIMPOPO DEPARTMENT OF EDUCATION

C1.1 Form of Offer and Acceptance Offer

The employer, identified in the acceptance signature block, has solicited offers to enter a contract for the procurement of:

THE APPOINTMENT OF A SERVICE PROVIDER(S) TO CARRY OUT CONDITION ASSESSMENT OF LIMPOPO DEPARTMENT OF EDUCATION'S SCHOOLS AND ADMINISTRATIVE SUPPORT INFRASTRUCTURE FACILITIES IN LINE WITH NATIONAL EDUCATION INFRASTRUCTURE MANAGEMENT SYSTEM (NEIMS) PRESCRIPTS/GUIDELINES, OVER A PERIOD OF TWO (2) FINANCIAL YEARS

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX FOR MOPANI DISTRICT (A:SCHOOLS + B: OFFICES) IS:

.....

..... Rand (in words).

R (in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature

Date:

Name

Identity number

Capacity

for the tenderer

(Name and

address of organization)

Name and

signature

of witness

NOTE: Failure of a tenderer to sign this part of the tender form (offer) in full will invalidate the tender

Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of the contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1: Agreements and contract data, (which includes this agreement)

Part C2: Pricing data

Part C3: Scope of work.

Part C4: Site information

and drawings and documents or parts thereof, which may be incorporated by reference into Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed

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by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfill any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives a fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature Date

Name Identity number

Capacity

for the

Employer LIMPOPO DEPARTMENT OF EDUCATION

113 Biccard Street
POLOKWANE
0699

Name and

signature

of witness Date

Schedule of Deviations

1. Subject

Details

.....

.....

.....

2. Subject

Details

3. Subject

Details

4. Subject

Details

5. Subject

Details

By the duly authorised representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification, or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of

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a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

A. WATERBERG DISTRICT: SCHOOLS

DISTRICT	CIRCUIT	Total Number of Schools	Rate Per School	Amount
MOGALAKWENA	BAKENBERG NORTH	29		
MOGALAKWENA	BAKENBERG SOUTH	32		
MOGALAKWENA	BALTIMORE	21		
MOGALAKWENA	MAHWELERENG	25		
MOGALAKWENA	MAPELA	34		
MOGALAKWENA	MATLALANE	29		
MOGALAKWENA	MOGALAKWENA	23		
MOGALAKWENA	MOKOPANE	24		
MOGALAKWENA	POTGIETERSRUS	21		
WATERBERG	DWAALBOOM	14		
WATERBERG	ELLISRAS	16		
WATERBERG	NABOOMSPRUIT	13		
WATERBERG	NYLSTROOM	14		
WATERBERG	PALALA NORTH	31		
WATERBERG	PALALA SOUTH	29		
WATERBERG	THABAZIMBI	12		
WATERBERG	VAALWATER	12		
WATERBERG	WARMBAD	20		
SUB - TOTAL 1				
ADD VAT 15%				
AMOUNT CARRIED OVER TO FORM OF OFFER FOR WATERBERG DISTRICT				

B. WATERBERG DISTRICT: OFFICES

NAME OF THE FACILITY	BUILDING/COMPLE X	Rate Per Facility	Amount
BAKENBERG NORTH CIRCUIT OFFICE AND BAKENBURG SOUTH CIRCUIT OFFICE	BAKENBERG NEXT TO GEORGE MASEBE SECONDARY SCHOOL		
BALTIMORE CIRCUIT OFFICE AND MATLALANE CIRCUIT OFFICE	MAKOBE VILLAGE NEXT TO MAKOBE PRIMARY SCHOOL		
MAPELA CIRCUIT OFFICE	MAPELA VILLAGE		
MAHWELERENG CIRCUIT OFFICE, MOKOPANE CIRCUIT OFFICE AND MOGALAKWENA CIRCUIT OFFICE	MAHWELERENG TOWNSHIP		
NYLSTROOM CIRCUIT OFFICE	MODIMOLLE SAKI BEKKER BUILDIKNG		
PALALA NORTH CIRCUIT OFFICE AND PALALA SOUTH CIRCUIT OFFICE	THABO MBEKI TOWN NEXT TO WITPOORT HOSPITAAL		
BAKENBERG NORTH CIRCUIT OFFICE AND BAKENBURG SOUTH CIRCUIT OFFICE	BAKENBERG NEXT TO GEORGE MASEBE SECONDARY SCHOOL		
BALTIMORE CIRCUIT OFFICE AND MATLALANE CIRCUIT OFFICE	MAKOBE VILLAGE NEXT TO MAKOBE PRIMARY SCHOOL		
SUB - TOTAL 1			
ADD VAT 15%			
AMOUNT CARRIED OVER TO FORM OF OFFER FOR WATERBERG DISTRICT			

WATERBERG DISTRICT

LIMPOPO DEPARTMENT OF EDUCATION

C1.1 Form of Offer and Acceptance Offer

The employer, identified in the acceptance signature block, has solicited offers to enter a contract for the procurement of:

THE APPOINTMENT OF A SERVICE PROVIDER(S) TO CARRY OUT CONDITION ASSESSMENT OF LIMPOPO DEPARTMENT OF EDUCATION'S SCHOOLS AND ADMINISTRATIVE SUPPORT INFRASTRUCTURE FACILITIES IN LINE WITH NATIONAL EDUCATION FACILITIES MANAGEMENT SYSTEM (NEIMS) PRESCRIPTS/GUIDELINES, OVER A PERIOD OF TWO (2) FINANCIAL YEARS

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX FOR WATERBERG DISTRICT (A:SCHOOLS + B:OFFICES) IS:

.....

..... Rand (in words).

R (in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature

Date

Name

Identity number

Capacity

for the tenderer

(Name and
address of
organization)

Name and
signature
of witness

NOTE: Failure of a tenderer to sign this part of the tender form (offer) in full will invalidate the tender

Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of the contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1: Agreements and contract data, (which includes this agreement)

Part C2: Pricing data

Part C3: Scope of work.

Part C4: Site information

and drawings and documents or parts thereof, which may be incorporated by reference into Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfill any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature Date

Name Identity number

Capacity

for the

Employer LIMPOPO DEPARTMENT OF EDUCATION

113 Biccard Street
POLOKWANE
0699

Name and

signature

of witness Date

Schedule of Deviations

1. Subject

Details

.....

.....

.....

2. Subject

Details

.....

3. Subject

Details

.....

4. Subject

Details

.....

5. Subject

Details

By the duly authorised representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification, or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

A. VHEMBE DISTRICT:SCHOOLS

DISTRICT	CIRCUIT	Total Number of Schools	Rate Per School	Amount
VHEMBE EAST	DZINDI	28		
VHEMBE EAST	LUVUVHU	29		
VHEMBE EAST	MALAMULELE CENTRAL	27		
VHEMBE EAST	MALAMULELE EAST	30		
VHEMBE EAST	MALAMULELE NORTHEAST	30		
VHEMBE EAST	MALAMULELE SOUTH	30		
VHEMBE EAST	MALAMULELE WEST	32		
VHEMBE EAST	MUDASWALI	28		
VHEMBE EAST	MUTSHINDUDI	29		
VHEMBE EAST	MVUDI	24		
VHEMBE EAST	NIANI EAST	33		
VHEMBE EAST	NIANI WEST	22		
VHEMBE EAST	SAMBANDOU	25		
VHEMBE EAST	SIBASA	28		
VHEMBE EAST	TSHILAMBA	26		
VHEMBE EAST	TSHINANE	28		
VHEMBE EAST	VHUMBEDZI	32		
VHEMBE EAST	VHURONGA 1	33		
VHEMBE WEST	DZONDO	26		
VHEMBE WEST	ELIM	25		
VHEMBE WEST	HLANGANANI CENTRAL	27		
VHEMBE WEST	HLANGANANI NORTH	29		
VHEMBE WEST	HLANGANANI SOUTH	23		
VHEMBE WEST	LWAMONDO	21		
VHEMBE WEST	NZHELELE CENTRAL	27		
VHEMBE WEST	NZHELELE EAST	41		
VHEMBE WEST	NZHELELE WEST	29		
VHEMBE WEST	SEKGOSESE NORTH	30		
VHEMBE WEST	SOUTPANSBERG EAST	25		
VHEMBE WEST	SOUTPANSBERG NORTH	30		
VHEMBE WEST	SOUTPANSBERG WEST	29		
VHEMBE WEST	VHURONGA 2	31		

SUB - TOTAL 1		
ADD VAT 15%		
AMOUNT CARRIED OVER TO FORM OF OFFER FOR VHEMBE DISTRICT		

B. VHEMBE DISTRICT:OFFICES

NAME OF THE FACILITY	BUILDING/COMPLEX	Rate Per Facility	Amount
MVUDI CIRCUIT OFFICE	MAKWARELA GOVERNMENT OFFICES		
MALAMULELE EAST CIRCUIT OFFICE	MTITITI THUSONG SERVICE CENTRE		
MALAMULELE NORTHEAST CIRCUIT OFFICE	MALAMULELE NORTHEAST CIRCUIT OFFICE, OPPOSITE SASELEMANI POLICE STATION		
MUTSHINDUDI CIRCUIT OFFICE	MAKWARELA GOVERNMENT OFFICES		
SIBASA CIRCUIT OFFICE	SIBASA, WHITE AREA		
TSHINANE CIRCUIT OFFICE	MAKWARELA GOVERNMENT OFFICES		
VHURONGA 1 CIRCUIT OFFICE	VUWANI MAGISTRATE COURT		
VHUMBEDZI CIRCUIT OFFICE	MUTSHETSHE PRESIDENTIAL SCHOOL NEXT TO TSHAULU POLICE. TSHAULU VILLAGE		
SOUTPANSBERG EAST CIRCUIT OFFICE	65 MINNK STREET, MAKHADA LOUIS TRICHARDT		
NZHELELE EAST CIRCUIT OFFICE	SILOAM VILLAGE		
HLANGANANI SOUTH CIRCUIT OFFICE	TIYANI VILLAGE, MAGORO		
SOUTPANSBERG WEST CIRCUIT OFFICE	TSHILWAVHUSIKU MAGISTRATE OFFICES, HARAVELE		
VHURONGA 2 CIRCUIT OFFICE	VUWANI MAGISTRATE BUILDING		
SEKGOSESE NORTH CIRCUIT OFFICE	TSHITALE MAGISTRATE COURT BUILDING, HA -MULIMA		
HLANGANANI NORTH CIRCUIT OFFICE	STAND NO. 555 CHAVANI VILLAGE, R578 ROAD		
ELIM CIRCUIT OFFICE	TSAKANI PRIMARY SCHOOL, SITE NO. 9725 ELIM HOSPITAL, 0960		
HLANGANANI CENTRAL CIRCUIT OFFICE	BUNGENI VILLAGE NEXT TO BUNGENI STADIUM		
NZHELELE CENTRAL CIRCUIT OFFICE	GADABI PRIMARY SCHOOL, MANDIWANA VILLAGE		
MALAMULELE WEST CIRCUIT OFFICE, MALAMULELE CENTRAL CIRCUIT OFFICE AND MALAMULELE SOUTH	MALAMULELE CENTRAL OFFICE, OPPOSITE SHITLHELANI CLINIC		
NIANE EAST CIRCUIT OFFICE AND WEST CIRCUIT OFFICE	TSHIPISE EDUCATION DISTRICT OFFICE BUILDING		
TSHILAMBA CIRCUIT OFFICE AND SAMBANDOU CIRCUIT OFFICE	TSHILAMBA, DEPARTMENT OF PUBLIC WORKS COST CENTRE		
DZINDI CIRCUIT OFFICE AND LUVUVHU CIRCUIT OFFICE	MARUDE SECONDARY SCHOOL		

LWAMONDO CIRCUIT OFFICE AND DZONDO CIRCUIT OFFICE	LWAMONDO KHUMBE		
NZHELELE WEST CIRCUIT OFFICE AND SOUTPANSBERG NORTH CIRCUIT OFFICE	DZANANI, MAKHADO CPD		
SUB - TOTAL 1			
ADD VAT 15%			
AMOUNT CARRIED OVER TO FORM OF OFFER FOR VHEMBE DISTRICT			

VHEMBE DISTRICT

LIMPOPO DEPARTMENT OF EDUCATION

C1.1 Form of Offer and Acceptance Offer

The employer, identified in the acceptance signature block, has solicited offers to enter a contract for the procurement of:

THE APPOINTMENT OF A SERVICE PROVIDER(S) TO CARRY OUT CONDITION ASSESSMENT OF LIMPOPO DEPARTMENT OF EDUCATION'S SCHOOLS AND ADMINISTRATIVE SUPPORT INFRASTRUCTURE FACILITIES IN LINE WITH NATIONAL EDUCATION FACILITIES MANAGEMENT SYSTEM (NEIMS) PRESCRIPTS/GUIDELINES, OVER A PERIOD OF TWO (2) FINANCIAL YEARS

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX FOR SEKHUKHUNE DISTRICT (A:SCHOOLS + B:OFFICES) IS:

.....

..... Rand (in words).

R (in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of

validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature Date
Name Identity number
Capacity

for the tenderer

(Name and
address of organization)
Name and
signature
of witness

NOTE: Failure of a tenderer to sign this part of the tender form (offer) in full will invalidate the tender

Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of the contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

- Part C1: Agreements and contract data, (which includes this agreement)
- Part C2: Pricing data
- Part C3: Scope of work.
- Part C4: Site information

and drawings and documents or parts thereof, which may be incorporated by reference into Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

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Signature Date

Name Identity number

Capacity

for the

Employer LIMPOPO DEPARTMENT OF EDUCATION

113 Biccard Street
POLOKWANE
0699

Name and

signature

of witness Date

Schedule of Deviations

1. Subject

Details

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2. Subject
Details
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3. Subject
Details
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4. Subject
Details
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5. Subject
Details
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By the duly authorised representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification, or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

A. SEKHUKHUNE DISTRICT:SCHOOLS

DISTRICT	CIRCUIT	Total Number of Schools	Rate Per School	Amount
SEKHUKHUNE EAST	BOGWASHA	28		
SEKHUKHUNE EAST	DILOKONG	28		
SEKHUKHUNE EAST	DRAKENSBERG	30		
SEKHUKHUNE EAST	DRIEKOP	25		
SEKHUKHUNE EAST	LEOLO	25		
SEKHUKHUNE EAST	LEPELLANE	22		
SEKHUKHUNE EAST	MABULANE	28		
SEKHUKHUNE EAST	MALEGALE	23		
SEKHUKHUNE EAST	MALOKELA	28		
SEKHUKHUNE EAST	MMASHADI	24		
SEKHUKHUNE EAST	MOHLALETSE	23		
SEKHUKHUNE EAST	MOROKO	28		
SEKHUKHUNE EAST	NGWAABE	38		
SEKHUKHUNE EAST	SCHOONOORD	26		
SEKHUKHUNE EAST	SEOTLONG	25		
SEKHUKHUNE EAST	TUBATSE	28		
SEKHUKHUNE SOUTH	EENSAAM	24		
SEKHUKHUNE SOUTH	GLEN COWIE	28		
SEKHUKHUNE SOUTH	GROBLERSDAL	21		
SEKHUKHUNE SOUTH	HLOGOTLOU	32		
SEKHUKHUNE SOUTH	LEPELLE (Sekhukhune South)	32		
SEKHUKHUNE SOUTH	LOBETHAL	19		
SEKHUKHUNE SOUTH	MANTHOLE	24		
SEKHUKHUNE SOUTH	MASEMOLA	28		
SEKHUKHUNE SOUTH	MOTETEMA	29		
SEKHUKHUNE SOUTH	MOUTSE CENTRAL	33		
SEKHUKHUNE SOUTH	MOUTSE EAST	28		
SEKHUKHUNE SOUTH	MOUTSE WEST	31		
SEKHUKHUNE SOUTH	NGWARITSI	30		
SEKHUKHUNE SOUTH	PHOKOANE	24		

SEKHUKHUNE SOUTH	RAKGWADI	17	
SEKHUKHUNE SOUTH	TSIMANYANE	31	
SUB - TOTAL 1			
ADD VAT 15%			
AMOUNT CARRIED OVER TO FORM OF OFFER FOR SEKHUKHUNE DISTRICT			

B. SEKHUKHUNE DISTRICT: OFFICES

NAME OF THE FACILITY	BUILDING/COMPLEX	Rate Per Facility	Amount
RAKGWADI CIRCUIT OFFICE	MAMOKGALAKE COLLEGE: MOTETEMA VILLAGE		
MANTHOLE CIRCUIT OFFICE	MOTETEMA LOCATION		
NGWARITSI CIRCUIT OFFICE	BOPEDI BOPEDI HIGH SCHOL (MARISHANE VILLAGE)		
MASHUNG CIRCUIT OFFICE	CLOSED		
MOUTSE CENTRAL CIRCUIT OFFICE, MOUTSE EAST CIRCUIT OFFICE AND MOUTSE WEST CIRCUIT OFFICE	DENNILTON		
LEPELLANE CIRCUIT OFFICE AND SEOTLONG CIRCUIT OFFICE	FETAKGOMO MUNICIPALITY (GA NKOANA VILLAGE)		
GLEN-COWIE CIRCUIT OFFICE	GLEN-COWIE VILLAGE		
GROBLERSDAL CIRCUIT OFFICE	GROBLERSDAL TOWN		
DRAKENSBERG CIRCUIT OFFICE	LEBOENG VILLAGE		
MOTETEMA CIRCUIT OFFICE	MAMOKGALAKE COLLEGE (MOTETEMA VILLAGE)		
MASEMOLA CIRCUIT	MASEMOLA VILLAGE		
EENSAAM CIRCUIT OFFICE	MASERUMPARK: TSHAHLAGE PRIMARY		
LOBETHAL CIRCUIT	MASHABELA:		
HLOGOTLOU CIRCUIT OFFICE	MONSTERLUS"		
MOROKO CIRCUIT OFFICE, MALOKELA CIRCUIT OFFICE, DILOKONG CIRCUIT OFFICE, DRIEKOP CIRCUIT OFFICE AND LEOLO CIRCUIT OFFICE	MUCKLENBURG: MOROKO VILLAGE		
PHOKOANE CIRCUIT OFFICE	PHOKOANE: LEDUMA MARUMO PRIMARY		
BOGWASHA CIRCUIT OFFICE, TUBATSE CIRCUIT OFFICE AND MABULANE CIRCUIT OFFICE	PRAKTISEER		

MALEGALE CIRCUIT OFFICE, MMASHADI CIRCUIT OFFICE, SCHOONOORD CIRCUIT OFFICE AND NGWAABE CIRCUIT OFFICE	SCHOONOORD VILLAGE		
MOHLALETSE CIRCUIT OFFICE	THUSONG VILLAGE		
LEPELLE - SEKHUKHUNE- CIRCUIT OFFICE AND TSIMANYANE CIRCUIT OFFICE	TOMPI SELEKA COLLEGE: TSIMANYANE VILLAGE		
SUB - TOTAL 1			
ADD VAT 15%			
AMOUNT CARRIED OVER TO FORM OF OFFER FOR SEKHUKHUNE DISTRICT			

SEKHUKHUNE DISTRICT

LIMPOPO DEPARTMENT OF EDUCATION

C1.1 Form of Offer and Acceptance Offer

The employer, identified in the acceptance signature block, has solicited offers to enter a contract for the procurement of:

THE APPOINTMENT OF A SERVICE PROVIDER(S) TO CARRY OUT CONDITION ASSESSMENT OF LIMPOPO DEPARTMENT OF EDUCATION'S SCHOOLS AND ADMINISTRATIVE SUPPORT INFRASTRUCTURE FACILITIES IN LINE WITH NATIONAL EDUCATION INFRASTRUCTURE MANAGEMENT SYSTEM (NEIMS) PRESCRIPTS/GUIDELINES, OVER A PERIOD OF TWO (2) FINANCIAL YEARS

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX FOR SEKHUKHUNE DISTRICT(A:SCHOOLS + B:OFFICES) IS:

.....
 Rand (in words).

66

R (in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature Date
Name Identity number
Capacity

for the tenderer

(Name and
address of organization)
Name and
signature
of witness

NOTE: Failure of a tenderer to sign this part of the tender form (offer) in full will invalidate the tender

Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of the contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

- Part C1: Agreements and contract data, (which includes this agreement)
- Part C2: Pricing data
- Part C3: Scope of work.

Part C4: Site information

and drawings and documents or parts thereof, which may be incorporated by reference into Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

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Signature Date

Name Identity number

Capacity

for the

Employer LIMPOPO DEPARTMENT OF EDUCATION

113 Biccard Street
POLOKWANE
0699

Name and
signature
of witness Date

Schedule of Deviations

1. Subject

Details

2. Subject

Details

3. Subject

Details

4. Subject

Details

5. Subject

Details

By the duly authorised representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification, or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

16. ENDORSEMENT BY THE HEAD OF DEPARTMENT

HEAD OF DEPARTMENT

:

KM Mashaba

SIGNATURE

:

[Signature]

DATE

:

20/11/2024

NAME OF BIDDER

:

ACCEPTANCE OF TERMS AND CONDITIONS BY THE BIDDER

REPRESENTED HERETO BY
(Surname & Full names)

:

IN HIS/HER CAPACITY AS
(Duly authorized thereto)

:

SIGNATURE

:



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
EDUCATION

Annexure A.

71

*Terms Of Reference: Appointment of a service provider(s) to carry out condition assessment for all Limpopo
Department of education public schools for the period of two (02) years.*

Page 1 of 47



basic education
Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

Page _____ of _____

Checklist Sign off

Assessor			Signature of assessor		
Contact details			E-mail		
National EMIS number			MAY 2013 V13		
School Name					
Assessment date			(dd-mm-ccyy)		
Time Started			Time Ended		

Checklist, If YES; colour in black in the block Yes, if No; colour in black in the block No, left of the description.

Total number of pages of the assessment			Yes	No	Are all the pages submitted	Yes	No	Form A1
Photos school			Yes	No	Photos accommodation	Yes	No	Form A2
Form B1			Yes	No	Form B2	Yes	No	Form A3
All assessment forms scanned & available in electronic format			Yes	No	Form B3	Yes	No	Form B4

Principal /Circuit manager/ district manager / regional manager verification that assessment has been done

Name	Signature	Designation	Date	Telephone	Cell	E-mail

SIGNED OFF BY District office / Region office

Name	Signature	Designation	Date	Telephone	Cell	E-mail

SIGNED OFF BY Provincial Head Office

Data capturer (if captured by provincial department)

Name	Signature	Designation	Date	Telephone	Cell	E-mail

Data verified (if captured by provincial department)

Name	Signature	Designation	Date	Telephone	Cell	E-mail

Provincial NEIMS ADMINISTRATOR (approve that DBE can capture or load school on central system)

Name	Signature	Designation	Date	Telephone	Cell	E-mail

SIGNED OFF BY Department of Basic Education

Data capturer (if data is not captured by provincial department)

Name	Signature	Designation	Date	Telephone	Cell	E-mail

Data verified (if data is not captured by provincial department)

Name	Signature	Designation	Date	Telephone	Cell	E-mail

Data approved and loaded on the system (NEIMS administrator)

Name	Signature	Designation	Date	Telephone	Cell	E-mail

72

mm



National EMIS number

--	--	--	--	--	--	--	--	--	--

MAY 2013 V13

1. Total number of photos taken

--	--	--	--

Yes No Are all the photos in PDF format and available in electronic format

PHOTOS: ALL PHOTOS MUST BE NUMBERED, SEE GUIDELINES FOR PHOTOS

	1 - Entrance gate with national EMIS number		
	20 - Front outside view of the school site		
	2 - Front view of the administration building		
	18 - View of parking bays		25 - View of outdoor facilities for Gr R
	19 - View of assembly area		26
	21 Four views of the school taken from the four fence lines		
	22 Four views of the school taken from the four fence lines		
	23 Four views of the school taken from the four fence lines		
	24 Four views of the school taken from the four fence lines		
	13 - Availability of electricity		47 - Views of any defects, collapsed structures, danger
	28 - View of water supply (water tanks etc)		
	27 - View of the fence		48
	29 - View of water taps on site		49- Outside view of sport facility (name building)
	30 - Outside view of Guard house		50
	3 - Inside view of the office principal		
	31 - Inside view of admin block		51
	32 - Outside view of school hall		52- Inside view of sport facility (name buildings)
	33 - Inside view of school hall		53
	4 - Outside view of a classroom (best condition)		
	5 - Inside view of a classroom (best condition)		
	6 - Outside view of a classroom (worst condition)		
	7 - Inside view of a classroom (worst condition)		
	8 - Outside view of ablution facilities (best condition)		
	9 - Inside view of ablution facilities (best condition)		
	10 - Outside view of ablution facility (worst condition)		
	11 - Inside view of ablution facilities (worst condition)		
	12 - Availability of mobile water		54
	34 - Outside view of computer room		55 - Sanitation facilities at sport facilities
	35 - Inside view of computer room		56
	36 - Outside view of library or/and multimedia centre		
	37 - Inside view of library or/and multimedia centre		
	38 - Outside view of laboratory		
	39 - Inside view of laboratory		
	40 - Outside view of (consumer studies/dance/arts etc)		
	41 - Inside view of (consumer studies/dance/arts etc)		
	42 - Outside view of each type workshop (Name the workshop)		
	43 - Inside view of each type of workshop (Name the workshop)		
	17 - Outside view of facilities nutrition scheme + storage area		
	44 - Inside view of facilities nutrition scheme+ storage area		
	45 - Outside view of Gr R facilities		57
	46 - Inside view of Gr R facilities		58 - Change rooms with showers at sport facilities
	15 - Sport facility (worst condition)		59
	14 - Sport facility (best condition)		60 - Any other photos of interest
	16 - Vegetable garden available		61

73



NEIMS Site Identification

NATIONAL EMIS NUMBER

Date of Assessment

(DD-MM-CCYY)

Date school was completed, handed over to education

(DD-MM-CCYY)

School type

Public/Independent

School status:

Yes No

Double shift site

Official Name of School

Other Name of School

Yes No Formal boundaries for the school site.

Site Size

ha (dimensions indicated on the sketch plan)

Mark or complete each relevant information block as required, apply to all pages.

Province

1 Western Cape

2 Eastern Cape

3 Northern Cape

4 Free State

5 KwaZulu-Natal

6 North West

7 Gauteng

8 Mpumalanga

9 Limpopo

Education District

Metropolitan

Metropolitan Municipality

OR

District Municipality

Local Municipality

Latitude South

Longitude East

NB. GPS Co-ordinates to be recorded in Decimal Degrees.
Example 23.123456

Principal's Initials:

Principals surname

Principal's Cell Number

School Tel Number

School Fax Number

E-mail

Website

Street Number

Street name

Suburb / Village

Postal Code

Postal Address

City/Town/Suburb

Postal Code

Grades Offered

Lowest Grade Offered

Highest Grade Offered

Land Ownership

2 National

3 Provincial

4 Local Government

5 Private/Commercial

Yes No Has the agreement been signed between the MEC and owner of property. (Section 14)

Private Owner (Surname & initials)

Contact details

Number of Learners & Educators

TOTAL Grade R learners only

TOTAL Grade 1 to Grade 12 learners only

Total number of educators (Gr R inc)

ML

FL

ML

FL

ME

FE

1 Hospitality/Consumer studies

2 Boarding facilities

3 Technical centre

4 Full service school

5 Declared as a rural school

Other Details

1 Host school

National EMIS No

2 Tenant school (school using the site of the host school-during normal school hours)

National EMIS No.

3 Platoon school (using facilities of host school after normal school hours)

National EMIS No.

Catchment Areas

74



NEIMS Site Development

NATIONAL EMIS NUMBER

--	--	--	--	--	--	--	--	--	--

Mark or complete each relevant information block as required, apply to all blocks for the rest of the page.

Water Supply

- ☐ 1 None ☐ 2 Borehole/Well on site ☐ 3 Mobile Tankers ☐ 4 Municipal/Communal ☐ 5 Municipal Yard Supply
☐ 6 Rainwater Harvesting

Number of taps for drinking purposes (taps on site - not in buildings)

Level of service

- ☐ 1 No distribution pipe from the source ☐ 2 For drinking purpose ☐ 3 For vegetable garden ☐ 4 For sewerage system (flush toilets)
☐ 5 For watering of sport fields and gardens

☐ Maintenance needed

Site storm water drainage

- ☐ 1 None ☐ 2 Storm water drainage on site ☐ 3 Storm water drainage from buildings ☐ 4 Storm water drainage from sport fields

☐ Maintenance needed

Electricity Supply

- ☐ 1 None ☐ 2 Generator ☐ 3 Solar ☐ 4 Grid connection

Level of service

- ☐ 1 No distribution cabling from the source ☐ 2 To some of the buildings ☐ 3 To some or all building as well as to sport facilities

☐ Maintenance needed

Waste disposal

- ☐ 1 None ☐ 2 Private ☐ 3 Municipal ☐ 4 Removed daily
☐ 5 Removed weekly ☐ 6 Removed monthly

☐ Maintenance needed

Reliability (1=Not at all; 2<25%; 3<50%; 4<75%; 5<100%; 6=Always available)

Sanitation Disposal (This refers to the type of service, a bucket collection, vacuum tankers or sewer connection)

- ☐ 1 None ☐ 2 Bucket ☐ 3 Vacuum ☐ 4 Site purification ☐ 5 Municipal Sewage

☐ Maintenance needed

Reliability (1=Not at all; 2<25%; 3<50%; 4<75%; 5<100%; 6=Always available)

Site Security Provided

- ☐ 1 None ☐ 2 Concrete Palisade ☐ 3 Wire Fence ☐ 4 Razor wire fence ☐ 5 Pre cast ☐ 6 Brick Wall ☐ 7 Steel Palisade ☐ 8 Electric Fence
☐ 9 Gate ☐ 10 Access Control ☐ 11 Security room (Guard house) ☐ 12 Alarm system ☐ 13 Security lights ☐ 14 Surveillance cameras

Level of service. The minimum height of fencing must be 1.8m

- ☐ 1 None ☐ 2 Less than 25% of fence is of required minimum height ☐ 3 Less than 50% fence is of required minimum height ☐ 4 Less than 75% of fence is of required minimum height ☐ 5 Less than 100% of fence is of required minimum height

☐ Maintenance needed

Access availability to site

Type of access ☐ 1 No Vehicle Access ☐ 2 Foot path ☐ 3 Gravel Road ☐ 4 Surfaced Road ☐ 5 Vehicle Track ☐ 6 Wheel chairs access

Maintenance needed ☐

Communication System Available

- ☐ 1 None ☐ 2 Cell network ☐ 3 Landline ☐ 4 Fax Machine ☐ 5 2 Way Radio ☐ 6 Internet ☐ 7 Public Call Box
☐ 8 Intercom and/or public address system

Yes No Internet connectivity for teaching and learning

Yes No Internet connectivity for administrative purpose

☐ Maintenance needed

Grade R playground

- ☐ 1 None ☐ 2 Jungle gym ☐ 3 Sand pit ☐ 4 Swings ☐ 5 Ride on ☐ 6 Climbing equipment ☐ 7 Other ☐ Maintenance needed

Sport fields

Indicate number of fields

- ☐ 1 None
- | | | | | | | |
|--|--|--|--|--|--|--|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
- Athletics Tennis Combi court Hockey Netball Swimming pool
Soccer Cricket Rugby Squash court

Maintenance needed

General

- ☐ 1 None ☐ 2 Nutrition centre ☐ 3 Food Garden ☐ 4 Flagpole ☐ 5 Lightning Protector ☐ 6 Steep Slope ☐ 7 Power Lines crossing the site
☐ 8 Infestation ☐ 9 Vandalism ☐ 10 Hydrants ☐ 11 Rocks ☐ 12 Sinkholes ☐ 13 Cell Phone Tower on site
☐ 14 Risk of Flooding ☐ 15 Dongas ☐ 16 Marshy Land ☐ 17 Any situation that poses danger to learners or educators

Description of danger

--

CODES

Maintenance

- ☐ 1 Not needed ☐ 2 Less than 25% needed ☐ 3 Less than 50% needed ☐ 4 Less than 75% needed ☐ 5 Less than 100% needed ☐ 6 Need to be replaced

75

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NATIONAL EMIS NUMBER

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Mobile asset report

Page 1 of A3

Mark or complete each relevant information block as required, apply to all blocks for the rest of the page.

Classrooms

Number of classrooms without furniture
Number of classrooms with shortage of learner desks
Number of classrooms with shortage of learner chairs
Number of classrooms with shortage of educators desks
Number of classrooms with shortage of educators chairs

Comments

--

Offices

Number of offices without furniture
Number of offices with shortage chairs
Number of offices with shortage tables

Yes No Is the printing room equipped with printers

Yes No First aid kit

Comments

--

NUTRITION CENTRE

Yes No Is there a nutrition centre?

Yes No Is the centre equipped with cutlery.

Number of shortage chairs

Number of shortage tables

Number of shortage stoves (gas or electric)

Number of shortage fridges

Comments

--

LIBRARY

Yes No Is there a issue desk in the library

Yes No Are there moveable shelves for books

Yes No Are there moveable shelves for newspapers

Yes No Is library equipped with computers and printers

Yes No Furniture in library

Yes No Photo copiers in library

Yes No Is there a Library?

Yes No Is the library stocked with books

Number of movable shelves in the library

Number of movable shelves for newspapers

Number of computers in the Library

Number of chairs

Number of photo copiers in the Library

Number of printers in the Library

Number of tables

COMPUTER CENTRE

Number of work stations in the room

Yes No Is the room equipped with printers

Yes No Is there a computer centre?

Yes No Are all computers linked to the server

Number of computers in working order

Number of printers in the computer section

Comments

--

MULTIMEDIA CENTRE (ignore this section if the school has a library and computer centre separately)

Yes No Is there a multimedia centre?

Yes No Are there moveable shelves for books

Yes No Is centre equipped with computers and printers

Yes No Is there movable newspaper stand

Yes No Furniture in the centre

Yes No Photo copiers in the centre

Yes No No library at school but mobile library is visiting the school

Yes No Is there a issue desk in the centre

Yes No Are all computers linked to the server
Number of computers in working order

Number of chairs

Weekly

Yes No Is the centre stocked with books

Number of movable shelves in the centre

Number of computers in the centre

Number of printers in the centre

Number of tables

Number of photo copiers in the centre

Monthly

Quarterly

Comments

--

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NATIONAL EMIS NUMBER

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Mobile asset report

Page 2 of A3

GRADE R

Yes No Is there a Grade R facility?

Classrooms

Number of classrooms without furniture

Number of classrooms shortage of learner desks

Number of classrooms shortage of learner chairs

Number of classrooms shortage of educators desks

Number of classrooms shortage of educators chairs

Offices

Number of offices without furniture

Number of office shortage of tables

Number of office shortage of chairs

Yes No Is the printing room equipped with printers

Yes No First aid kit

Comments

Other shortages

Technical workshops

Yes No Is there technical workshop?

Number of rooms with shortage machinery

Number of rooms with shortage tools

Number of rooms with shortage other equipment

Number of rooms with shortage work table

Yes No First aid kit

Comments

Hospitality & Consumer studies

Yes No Are there hospitality & consumer studies?

Number of rooms with shortage stoves (gas or electric)

Number of rooms with shortage fridges

Number of rooms with shortage other special equipment

Yes No First aid kit

Comments

Other specialised rooms (music etc)

Yes No Is there hospitality & consumer studies?

Number of rooms with shortage musical instruments

Number of rooms with shortage instruments (Not musical)

Number of rooms with shortage other

Yes No First aid kit

Comments

77

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Blank or complete each relevant information block as required and use codes where applicable. See codes on bottom of page for maintenance.

If no ignore the rest of the page where applicable

Not applicable

Parking facilities		Number of parking bays				Covered parking		Uncovered parking		Scrap garage		Alternative technology														
		Open parking				Covered parking		Uncovered parking		Scrap garage		Alternative technology														
		Open parking				Covered parking		Uncovered parking		Scrap garage		Alternative technology														
Outer walls Maintenance	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
Roof Maintenance	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
Rainwater fittings Maintenance	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
Ceilings Maintenance	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
Floor Maintenance	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
Walkways	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15											
	1	2	3	4	5	6	7	8	9	10	11	12</														

CODES

4 Less than 75% needed

5 Less than 100% needed

6 Need to be replaced

1 Not needed 2 Less than 25% needed 3 Less than 50% needed

Maintenance



NEIMS BUILDING ASSESSMENT

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MAY 2013 V13

FORM B2

NATIONAL EMIS NUMBER

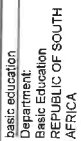
Page 1 of B2

Mark or complete each relevant information block as required and use codes where applicable. See codes at bottom of this page.

Building Identification		Number of floors		Building type		Number of fire hoses		Fire hose maintenance		Building Size						
Building Number										Length	Width					
Outer walls	1 None	2 Face Brick	3 Face & plastered brick	4 Plastered Brick	5 Block Brick	6 Prefab on permanent slab	7 Wood	8 Metal	9 Mud/Clay	10 Concrete	11 Stone	12 Glass	13 Mobile	14 Tiles	15 Alternative technology	Storm damage
Roof	1 None	2 Wood	3 Thatch	4 Flat Metal	5 Pitch Metal	6 Fibre cement	7 Fibreglass	8 Tile / Slate	9 Concrete	10 Mobile	11 Alternative technology	12 Asbestos				Storm damage
Rainwater fittings	1 None	2 Roof without gutters & fascia board	3 Roof with fascia board	4 Roof with gutters	5 Roof with gutters & fascia board	6 Roof, gutters, down pipes & fascia board	7 Gutters, down pipes and rainwater drainage									Storm damage
Type of material																
Maintenance	1															
Windows	Assess all windows of the whole building															
Window frames	1 None	2 Wood	3 Metal	4 Aluminium	5 Alternative technology	6 Glass	7	8	9	10	11	12	13	14	15	Storm damage
Maintenance	1															
Doors	Assess all doors of the whole building															
Door frames	1 None	2 Wood	3 Metal	4 Aluminium	5 Alternative technology	6	7	8	9	10	11	12	13	14	15	Storm damage
Maintenance	1															
Room Utilisation	Assess all rooms of the whole building															
Room number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Storm damage

Room type (room code)	Room belongs to	Length (m)	Width (m)	Ramp	Floor	Walls	Ceiling	Number of broken doors	Security	Maintenance	Equipment	Fire extinguishers	Fire detectors	Sprinkler system	Maintenance	Electricity	Part of infrastructure	Ablution and wash facilities	
1 None	2 Face Brick	3 Face & plastered brick	4 Plastered Brick	5 Block Brick	6 Pre Fabricated	7 Wood	8 Metal	9 Mud/Clay	10 Concrete	11 Stone	12 Glass	13 Mobile	14 Tiles	15 Alternative technology	Storm damage				
2 Mud/Clay	3 Concrete finish	4 Metal	5 Wood	6 Vinyl	7 Ceramic	8 Carpets	9 Paving bricks	10 Bitumen surface	11 Mobile	12 Alternative technology	13	14	15						
3 Pit	4 Bucket	5 Enviro Loo	6 Flush toilet (septic tank)	7 Suspended ceiling	8 Mobile	9	10	11	12	13	14	15							
4 Concrete	5 Metal	6 Wood	7 Less than 75% needed	8 Cypsum	9 Less than 100% needed	10	11	12	13	14	15								
5 Not needed	6 Less than 25% needed	7 Less than 50% needed	8 Wash basin with mirror	9 Wash basin without mirror	10	11	12	13	14	15									
6 None	7 None	8 None	9 None	10 None	11 None	12 None	13 None	14 None	15 None	16 None	17 None	18 None	19 None	20 None	21 None	22 None	23 None	24 None	

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NATIONAL EMIS NUMBER

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NEIMS BUILDING ASSESSMENT

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NEIMS SITE LAYOUT

NATIONAL EMIS NUMBER

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Page 1 of site layout Total number of site layout pages

Checklist	Fence	Gate	Water	Electricity	Sewer	Nutrition centre	Vegetable Garden	Sport	Borehole	Taps	North	Walkways	Assembly area	Paving
-----------	-------	------	-------	-------------	-------	------------------	------------------	-------	----------	------	-------	----------	---------------	--------

N

Land Dimensions:

Length m

Width m

Date

	-		-				
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83 *mm*

NEIMS SITE LAYOUT

NATIONAL EMIS NUMBER

Page 2 of site layout

Checklist	Fence	Gate	Water	Electricity	Sewer	Nutrition centre	Vegetable Garden	Sport	Borehole	Taps	North	Walkways	Assembly area	Paving
-----------	-------	------	-------	-------------	-------	------------------	------------------	-------	----------	------	-------	----------	---------------	--------

N

Land Dimensions:	Length		m	Width		m	Date	-	-					
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4

NEIMS SITE LAYOUT

NATIONAL EMIS NUMBER

Page 3 of site layout

Checklist	Fence	Gate	Water	Electricity	Sewer	Nutrition centre	Vegetable Garden	Sport	Borehole	Taps	North	Walkways	Assembly area	Paving
-----------	-------	------	-------	-------------	-------	------------------	------------------	-------	----------	------	-------	----------	---------------	--------

N

Land Dimensions:	Length		m	Width		m	Date		-		-		
------------------	--------	----------------------	---	-------	----------------------	---	------	----------------------	---	----------------------	---	----------------------	----------------------

8.5 m

ROOM CODES NEIMS III	Building	Room description	Size		Primary						Secondary						
					Small		Medium		Large		Small		Medium		Large		
			Minimum	Optimum	M	O	M	O	M	O	M	O	M	O	M	O	
	ADMIN	Administrative space															
A01		Office - Principal	15	20	1	1	1	1	1	1	1	1	1	1	1	1	1
A02		Office - Deputy principal	12	15	0	0	1	1	1	1	0	0	1	1	2	2	
A03		Office - Head of Department	12	15	0	1	2	4	2	4	1	2	2	4	3	6	
A04		Office - General administration	15	20	1	1	1	1	1	1	1	1	1	1	1	1	1
A05		Printing room	10	15	0	1	0	1	0	1	0	1	0	1	0	1	
A06		Staffroom	48	60	1	1	1	1	1	1	1	1	1	1	1	1	1
A07		School hall															
A08		Counselling room / interview room	12	15	0	1	0	1	1	1	1	1	1	1	1	1	1
A09		Sickroom	10	15	1	2	1	2	1	2	1	2	1	1	1	1	1
A10		Storage space			0	2	1	3	3	3	0	3	0	3	3	3	3
A11		Strongroom	6	10	1	1	1	1	1	1	1	1	1	1	1	1	1
A13		Kitchenette	12	20	0	0	0	1	0	1	1	1	1	1	1	1	1
A14		Kitchen	15	20	1	1	1	1	1	1	1	1	1	1	1	1	1
A15		Tuck shop			0	1	0	1	1	1							
A16		Staircase															
A17		Reception area	12	15	0	0	0	1	1	1	0	1	0	1	1	1	1
A18		Safe	12	15													
A19		Veranda / corridor															
A20		Server room															
A21		General office															
A22		Passage															
	EDUCA	Education space															
E01		Classroom	48	60	7	7	14	14	21	21	10	10	15	15	25	25	
E02		Multipurpose classroom	60	80	0	1	0	1	1	2	0	1	1	2	1	2	
E03		Dance Studies room															
E04		Music room															
E05		Science laboratory / Biology laboratory	60	80	1	1	1	1	1	1	1	1	1	1	1	2	
E06		Computer room / lab	60	80	0	0	0	0	1	1	1	1	1	2	1	2	
E07		Library / media centre	60	120	0	0	0	0	1	1	0	1	0	1	0	1	
E08		Consumer studies kitchen															
E09		Consumer studies needlework room															
E10		Technical training centre															
E12		Social Science room	60	80	0	0	0	0	0	0	0	1	1	1	1	1	1
E13		Grade R classroom	60	80	1	1	2	2	3	3	0	0	0	0	0	0	
E14		Multimedia centre			1	1	1	1	0	0	0	1	0	1	0	1	
E15		Technology room	60	80													
E16		Special function room / Team teaching room															
E17		Arts and culture room	60	80													
E18		Agricultural Management Practices room	100	120													
E19		Agricultural Technology room	100	120													
E20		Agricultural Science room	100	120													
E21		Design room	100	120													
E22		Dramatic Arts room	100	120													
E23		Visual Arts room	100	120													
	TECHN	Workshops (Technical training centre)															
T01		Civil Technology room	100	120													
CT1		Building Construction															
CT2		Bricklayer															
CT3		Plastering															
CT4		Woodwork															
CT5		Technical Civil															
CT6		Plumbing															
CT7		Sheet Metal work															
T02		Electrical Technology room	100	120													
ET1		Power															
ET2		Digital Logic Systems															
ET3		Electronics															
T03		Mechanical Technology room	100	120													
ME1		Automotive Engineering															
ME2		Boiler making															
ME3		Fitting and Machining															
ME4		Environmental Engineering															
ME5		Designing															
ME6		Welding															
ME7		Earth moving and mining industry															
ME8		Metallurgical Engineering															
ME9		Maintenance Management															
ME10	Aircraft/ space technology																
T04	Engineering Graphics and Design room	100	120														
T05	Technical Drawing	100	120														
A16	Staircase																

		School Hall			
A07		School hall			
D05		Male change room			
D04		Female change room			
D17		Foyer in hall			
C01		Stage			
C02		Gallery in Hall			
A21		Office			
A10		Storage space			
S01		Male adult toilet			
S02		Female adult toilet			
S03		Disabled adult toilet			
C03		Other room space			
		Laboratories			
E05		Laboratories			
A10		Storage space			
D08		Chemical storeroom			
		Ablution rooms			
S01		Male adult toilet	1.2	1.8	
S02		Female adult toilet			
S03		Disabled adult toilet			
S04		Male learner toilet			
S05		Female learner toilet			
S06		Grade R male learner toilet			
S07		Grade R female learner toilet			
S08		Disabled learner toilet			
		Hostel Space			
		Learner sleeping space			
H01		Ordinary dormitory sleeping space	3m	3.75	
H09		Head girls/boys sleeping space	3.75	7.5	
		Bathroom			
W01		Shower space	1.2	1.8	
W02		Bath space	1.2	1.8	
		Toilet space			
S01		Male adult toilet			
S02		Female adult toilet			
S03		Disabled adult toilet			
S04		Male learner toilet			
S05		Female learner toilet			
S06		Grade R male learner toilet			
S07		Grade R female learner toilet			
S08		Disabled learner toilet			
H02		Nutrition Centre/Kitchen			
K01		Cooking space	15m	20m	
K02		Food preparation space	15m	20m	
K03		Food storage space	12m	15m	
K04		Chemicals storage space	12m	15m	
K05		Dish washing space	15m	20m	
K06		Control office	12m	15m	
H04		Dining hall	90m	120m	
K07		Cold storage space	12m	15m	
A10		Storage space			
H05		Laundry			
L01		Washing space	8m	14m	
L02		Drying area			
L03		Ironing space	8m	12m	
		Other			
H10		TV room	60m	80m	
H11		Entertainment room	60m	80m	
H12		Computer cubicle (1 per 20 learners)	3.5m	4m	
A20		Server room			
		Pastoral care spaces			
A09		Sickroom	10m	15m	
A08		Counselling room	12m	15m	
		Administrative spaces			
A21		Hostel manager office	12m	15m	
A21		Secretary's office	12m	15m	
A21		Supervisor's office	12m	15m	
A21		Office for support staff	12m	15m	
H13		Telephone space	1.5m	1.5m	
D17		Foyer / reception area			
A16		Staircase			
		Supporting structures			
D26		Boiler room			
		Store room			
H14		Housekeeping equipment space			
D14		Garden equipment store			
H15		Gas cylinder storage			
H16		Coal storage places			
A09		Storage space			
A22		Passage			
A19		Veranda			
H06		Staff quarters			
Q01		Hostel manager flat (three bed)			
Q02		Supervisor's flat (two bed)			
Q03		Support staff flats (one bed)			
Q04		Kitchen in flat			
Q05		Dining room in flat			
Q06		Bathroom in flat			
S01		Toilet in flat			
Q07		Bath and toilet combination in flat			
Q08		Lounge in flat			
A22		Passage in flat			
A19		Veranda in flat			
A21		Office			

H07	HOUSE	Houses			
B01		Hostel manager house (three bed)			
B02		Supervisor's house (2 bed)			
B03		Support staff (1bed)			
B04		Bedroom			
B05		Kitchen			
B06		Dining room			
B07		Bathroom			
S01		Toilet			
B08		Bathroom & toilet combination			
B09		Lounge			
A19		Veranda			
A22	SPORT	Passage			
A09		Storage space			
B10		Lockup garage			
B11		Carport			
SPORT		Sport facilities			
R01		Clubhouse			
R02		Covered Pavilion			
R03		Staircase			
R04		Open Pavilion			
R05		Gymnasium			
R06		Pool equipment room			
D03	OFFIC	Male learner change room			
D04		Female learner change room			
D05		Male adult change room			
D06		Female adult change room			
S01		Male toilet			
S02		Female toilet			
S03		Disabled toilet			
D23		Male shower facilities			
D24		Female shower facilities			
OFFRE	TEACH	Region office			
OFFDI		District office			
OFFCI		Circuit office			
OR1		Manager's office			
A21		Offices			
OR2		Open plan offices			
D20		Storage space			
OR3		Entrance			
A17		Reception area			
E07		Library			
E06		Computer centre			
A11	TEACH	Strongroom			
OR4		Boardroom			
OR5		Warehouse			
D15		Generator room			
A14		Kitchen			
A18		Safe			
S01		Male adult toilet			
S02		Female adult toilet			
S03		Disabled toilet			
A16		Staircase			
A09		Sickroom			
C03	TEACH	Other rooms			
TEACH		Teacher centres			
F01		Principal's office			
A21		Offices for education staff			
A21		Offices for administrative staff			
D20		Storage space			
D17		Entrance / foyer			
A17		Reception area			
E07		Library			
E06		Computer centre			
A11		Strongroom			
E02		Multipurpose rooms			
D15	TEACH	Generator room			
F02		Open plan office			
A14		Kitchen			
A16		Staircase			
S01		Male adult toilet			
S02		Female adult toilet			
S03		Adult disabled toilet			

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