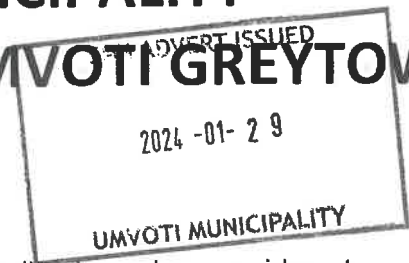




UMVOTI MUNICIPALITY

UMKHANDLU WASE UMVOTI GREYTOWN

TENDER NOTICE ADVERTISEMENT



Bids are hereby invited from the experienced and suitable qualified service providers to undertake a general valuation and compilation of a new valuation roll, and subsequent updating of the valuation roll in terms of Local Government Municipal Property Rate Act (Act no 6 of 2004). The date of implementation of a new valuation roll is planned for 1 July 2025.

Project Name	Contract No.:	Briefing Date	Tender Closing Date
General Valuation and Preparation of the Valuation Roll for Implementation 1 July 2025 and Preparation and Updating of Valuation Rolls for the period 01 July 2025 to 30 June 2030	T2024/01/26/GRV	22 February 2024	15 March 2024

Bids are to be completed in accordance with the conditions attached to the documents.

Bidders must take note of the following: -

- An approved formal surety will be required on appointment.
- Valid original SARS tax clearance certificate or attach the SARS letter with the PIN;
- MBD forms 3.1; 4; 6.1, 7.2; 8; 9 (Returnable Schedules)
- Failure to complete all bid forms, data sheets and submit all supplementary information will lead to the bid being considered non-responsive.
- Municipal account, lease agreement for urban resident for both director and the company not older than 3 months.
- Proof of residence for rural residents only for both the director and company not older than 3 months.
- A bidder who is a joint venture has included MBD 4, 8 & 9 for each entity in the joint venture / consortium with his/her bid.
- ID document or Company registration
- Attendance of site briefing.
- Proof of plant ownership must be attached.
- All bids must be valid for 120 days after bid closing date
- Umvoti municipality subscribe to the preferential procurement policy framework act, 2000 (act no.5 of 2000) and therefore gives preference to tenders from emerging contractors or tenders in joint venture with emerging partner.
- The Umvoti Local Municipality subscribes to the Preferential Procurement Policy Framework Act No. 5 of 2000 and Preferential Procurement Regulations 2022.
- Bids may only be submitted on the bid documentation that is issued.
- Workmen's compensation registration certificate (or proof of payment of contributions in terms of the compensation for Occupational Injuries and Diseases Act No. 130 of 1993)
- Certified ID Copies of members/directors not older than 3 months
- Authority of signatory.
- Proof CSD Registration
- Record of Addenda to Tender Documents
- Umvoti Municipality supply chain management policy will apply.
- In the case of a Joint Venture / Consortium every member must submit a separate Tax Clearance Certificate / Tax compliance/ Pin other supporting documents and a joint

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BBBEE certificate or sworn affidavit with the bid documents, failure to submit will disqualify the bid.

- Bidders are required to bring their bid documents for signature of the authority on the briefing session.
- Failure to meet the minimum targeted procurement goals will result in a bid being considered non-responsive and therefore, not considered for the award of the contract.
- Failure to comply with the above will lead to disqualification.
- The municipality reserves the right to conduct background checks on all previous work conducted by bidders.
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- **Minimum qualifying score is 70%; bidders that score less than 70 out of 100 points for the functionality criteria will be regarded as submitting a non-responsive bid.**
- The following allocation of points will be used to calculate points for the functionality of bids and bidders should ensure that they submit all stipulated supporting information to be pre-evaluated on the criteria mentioned below:
 - **Municipal Valuer must comply with Section 39 (1) of the MPRA. -15 points**
 - **Bidders experience in carrying out a General Valuation and preparing valuation rolls for rating purposes in terms of the MPRA. -15 points**
 - **Human Resource plan accordance with the bid to support the bid scope of work. -05 points**
 - **Municipal Valuer experience in processing objections and defending appeals to valuations. -10 points**
 - **Skills transfer and municipal capacity building (maximum 1 Year).-5 points**
 - **General Valuation Project methodology. -10 points**
 - **Quality Assurance (QA) Project methodology and plan. -10 points**
 - **Valuation Roll Management System (VRMS). -20 points.**
 - **CAMA methodology and CAMA ability. -10 points.**

PRICE AND SPECIFIC GOALS

- The below 80/20 preference points will be applicable with specific goals as per Umvoti Municipality Supply Chain Management Policy.

#	Specific Goal(s)	Number of points allocated 80/20 pp	Verification document
1	Youth Categories:	5	CSD report and certified copy of ID
2	disability	5	Proof of Doctors certificate And CSD report
3	Gender Based Ownership %	10	CSD report, CK or company registration certificate, copy of ID and BBBEE certificate
a)	Women Ownership (*Must be South African)	5	

	Women ownership - 100% : Black	5	
	Women ownership - > 51% : Black	4	
	Women ownership - 25% - 50% : Black	3	
	Women ownership - 100% : Indian and Coloured	3	
	Women ownership - > 51% : Indian and Coloured	2	
	Women ownership - 25% - 50% : Indian and Coloured	1	
	Women ownership - 100% : White	2	
b)	Men Ownership (*Must be South African)	5	
	Men ownership - 100% : Black	5	
	Men ownership - > 51% : Black	4	
	Men ownership - 25% - 50% : Black	2	

CONTRACT DOCUMENTS

Contracts documents will be reserved via email at andile.nene@umvoti.gov.za until the 20 February 2024 and will be obtained at the briefing session, payments must be made before the start of briefing session at the Finance Department. Payment of a non-refundable of R500.00 per document by means of cash or bank guaranteed cash favour of "UMVOTI MUNICIPALITY". **Banking details: Umvoti Municipality, Standard bank, account no; 302803874, branch code 057531.**

COMPULSORY BRIEFING SESSION

A compulsory site inspection for prospective bidders will be as per above mentioned date starting at 11h00am, at the Umvoti Municipality's Town Hall, 41 Inkosi DinuZulu, Bell Street, Greytown, 3250.

BID SUBMISSION

Bids, in sealed envelopes clearly endorsed with the respective project name are to be placed in bid box at the Umvoti Municipality, 41 Bell Street, and Greytown, 3250 – on or before 12h00 **noon on Friday, 15 March 2024.** Late bids, bids delivered by courier services will not be accepted.

BID ENQUIRIES

All bid enquiries shall be referred to:

SCM UNIT
UMVOTI MUNICIPALITY
Telephone No.: (033) 413 9149

BTO
UMVOTI MUNICIPALITY
Telephone no: 033 413 9100

Umvoti Municipality's Procurement Policy will apply, and the Municipality is not bound to accept the lowest bid or furnish any reason for the acceptance or rejection of any bid and reserves the right to accept any bid or part thereof.


MRS BJ MCHUNU
ACTING MUNICIPAL MANAGER

P.O Box 71
GREYTOWN, 3250

Notice No:4910

