



forestry, fisheries & the environment

Department:
Forestry, Fisheries and the Environment
REPUBLIC OF SOUTH AFRICA

INVITATION TO BID

BID NUMBER: DFFE-T003 (22/23)

APPOINTMENT OF THE SUITABLE PROJECT MANAGEMENT COMPANIES TO RENDER PROJECT MANAGEMENT SERVICES TO THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT FOR THE MUNICIPAL CLEANING PROGRAMME WITHIN THE NINE (09) PROVINCES IN SOUTH AFRICA FOR A PERIOD OF SIX (06) MONTHS.

Contact persons:

Name : Boitumelo Dlamini
Office Tel No: (0)12 399 8794 / 0609710385
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Name : Errol Baloyi
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NATIONAL TREASURY CENTRAL SUPPLIER DATABASE (CSD) REGISTRATION INFORMATION

Bidder name	Registration number	Central Supplier Database (CSD number)	
			Main contractor
			Sub-contracted/ joint venture comp 1
			Sub-contracted/ joint venture comp 2

CLOSING DATE OF THE BID: 29 JUNE 2022 AT 11H00

PART A INVITATION TO BID /

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	DFFE-T003 (22/23)	CLOSING DATE:	29 June 2022	CLOSING TIME:	11:00
DESCRIPTION	APPOINTMENT OF THE SUITABLE PROJECT MANAGEMENT COMPANIES TO RENDER PROJECT MANAGEMENT SERVICES TO THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT FOR THE MUNICIPAL CLEANING PROGRAMME WITHIN THE NINE (09) PROVINCES IN SOUTH AFRICA FOR A PERIOD OF SIX (06) MONTHS.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Department of Forestry Fisheries and the Environment; The Environment House,					
473 Steve Biko Road; Cnr Soutpansberg and Steve Biko Road, Arcadia Pretoria /Tshwane					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Ms Vonani Rikhotso , Mpho Lehutso and Tlotlo Thupe		CONTACT PERSON	Boitumelo Dlamini Errol Baloyi	
TELEPHONE NUMBER	012 399 9670/9671		TELEPHONE NUMBER	(0)12 399 8794 / 0609710385 (0)12 399 9658 / 0714010991	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	vrikhotso@dffe.gov.za mlehutso@dffe.gov.za MThupe@dffe.gov.za		E-MAIL ADDRESS	BSDlamini@dffe.gov.za EBaloyi @dffe.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER PART B:3]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED--(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: CLOSING TIME: 11h00	BID NO: DFFE-T003 (22-23) CLOSING DATE: 29 JUNE 2022
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OFFER TO BE VALID FOR**120**.....DAYS FROM THE CLOSING DATE OF BID.

DESCRIPTION: APPOINTMENT OF THE SUITABLE PROJECT MANAGEMENT COMPANIES TO RENDER PROJECT MANAGEMENT SERVICES TO THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT FOR THE MUNICIPAL CLEANING PROGRAMME WITHIN THE NINE (09) PROVINCES IN SOUTH AFRICA FOR A PERIOD OF SIX (06) MONTHS IN THE **EASTERN CAPE PROVINCE**.

ANNEXURE A – PRICE GUIDELINES – EASTERN CAPE PROVINCE

Service provider must quote for all activities indicated below:

A	STIPENDS/WAGES FOR PARTICIPANTS		
	Number of participants	Rate per day	Total amount for Six (6) Months
	1680	R120.00	R26 611 200.00
	Sub-Total - Stipends/wages		R26 611 200.00
B	UNEMPLOYMENT INSURANCE FUND (UIF)		
	Sub-Total - UIF		R532 224.00

ANNEXURE A – PRICE GUIDELINES – EASTERN CAPE PROVINCE

Service provider must quote for all activities indicated below:

C	COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT (COIDA)	
	Sub-Total - COIDA	R266 112.00
D	SUB-TOTAL - STIPENDS/WAGES + UIF + COIDA COST (A+B+C)	R27 409 536

E	TOOLS OF TRADE: EASTERN CAPE PROVINCE				
	NO	TOOLS DESCRIPTION	QUANTITIES	RATE (EXCLUDING VAT)	TOTAL AMOUNT (EXCLUDING VAT)
	1.	Litter Pickers (adjustable, 100cm with trigger operated side pinchers)	1 911	R	R
	2.	Steel Spade (Dimensions: Blade Width 205mm; Handle Length 660mm; Polypropylene Grip)	336	R	R
	3.	Steel Rake (All-steel heavy duty 16th Lasher)	336	R	R
	4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	1 911	R	R
	5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	336	R	R
	6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	28 000	R	R
	7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	14 000	R	R
	8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	140	R	R
	9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	196	R	R

	10.	Hand held scales (Minimum 50kg capacity)	196	R	R
		Total offer exclusive of VAT EASTERN CAPE PROVINCE			R
		VAT @ 15%			R
		Total offer inclusive of VAT			R

OTHER PROJECT RELATED COST: EASTERN CAPE PROVINCE

F	DESCRIPTION	QUANTITY (IN MONTHS)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Storage for tools of trade	6	R	R	R	R
	Other Project Related Cost (Specify)		R	R	R	R
			R	R	R	R
	Sub-total - other project related cost					R

COMPULSORY NON-ACCREDITED TRAINING: EASTERN CAPE PROVINCE

G	DESCRIPTION	QUANTITY (Number of Participants)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Occupational Health & Safety (OHS)	1680	R	R	R	R
	SHE Rep	280	R	R	R	R
	First Aid	280	R	R	R	R
	Sub-Total - Compulsory Non-Accredited Training					R

PRE- AND EXIT MEDICAL SURVEILLANCE: EASTERN CAPE PROVINCE

H	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Pre- and Exit Medical Surveillance	1680	R	R	R	R
	Sub-Total - Pre- and Exit Medical Surveillance					R

I	PROJECT MANAGEMENT FEES (INCLUDE ALL PHASES AND ADMINISTRATION COSTS FOR THE PROJECT: EASTERN CAPE PROVINCE)				
	DESCRIPTION	Fee Percentage	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Planning phase (Approval of business plan)	15 %	R	R	R
	Project Implementation phase	70 %	R	R	R
	Hand over report or Close Out phase	15 %	R	R	R
	Sub - Total - Project Management Services				R

PROJECT COST (E+F+G+H+I)

TOTAL PROJECT COSTS VAT INCLUSIVE	TOOLS OF TRADE	OTHER PROJECT RELATED COST	COMPULSORY NON- ACCREDITED TRAINING	PRE- AND EXIT MEDICAL SURVEILLANCE	PROJECT MANAGEMENT FEES	TOTAL
	R	R	R	R	R	R

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: CLOSING TIME: 11h00	BID NO: DFFE-T003 (22-23) CLOSING DATE: 29 JUNE 2022
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OFFER TO BE VALID FOR120.....DAYS FROM THE CLOSING DATE OF BID.

DESCRIPTION: APPOINTMENT OF THE SUITABLE PROJECT MANAGEMENT COMPANIES TO RENDER PROJECT MANAGEMENT SERVICES TO THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT FOR THE MUNICIPAL CLEANING PROGRAMME WITHIN THE NINE (09) PROVINCES IN SOUTH AFRICA FOR A PERIOD OF SIX (06) MONTHS IN THE **FREE STATE PROVINCE**.

ANNEXURE A – PRICE GUIDELINES – FREE STATE PROVINCE
Service provider must quote for all activities indicated below:

A	STIPENDS/WAGES FOR PARTICIPANTS		
	Number of participants	Rate per day	Total amount for Six (6) Months
	1200	R120.00	R19 008 000.00
	Sub-Total - Stipends/wages		R19 008 000.00
B	UNEMPLOYMENT INSURANCE FUND (UIF)		

ANNEXURE A – PRICE GUIDELINES – FREE STATE PROVINCE

Service provider must quote for all activities indicated below:

	Sub-Total - UIF	R380 160.00
C	COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT (COIDA)	
	Sub-Total - COIDA	R190 080.00
D	SUB-TOTAL - STIPENDS/WAGES + UIF + COIDA COST (A+B+C)	R19 578 240.00

E	TOOLS OF TRADE: FREE STATE PROVINCE				
	NO	TOOLS DESCRIPTION	QUANTITIES	RATE (EXCLUDING VAT)	TOTAL AMOUNT (EXCLUDING VAT)
	1.	Litter Pickers (adjustable, 100cm with trigger operated side pinchers)	1 364	R	R
	2.	Steel Spade (Dimensions: Blade Width 205mm; Handle Length 660mm; Polypropylene Grip)	240	R	R
	3.	Steel Rake (All-steel heavy duty 16th Lasher)	240	R	R
	4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	1 364	R	R
	5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	240	R	R
	6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	20 000	R	R
	7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	10 000	R	R
	8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	100	R	R
	9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	140	R	R

	10.	Hand held scales (Minimum 50kg capacity)	140	R	R
		Total offer exclusive of VAT FREE STATE PROVINCE			R
		VAT @ 15%			R
		Total offer inclusive of VAT			R

OTHER PROJECT RELATED COST: FREE STATE PROVINCE

F	DESCRIPTION	QUANTITY (IN MONTHS)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Storage for tools of trade	6	R	R	R	R
	Other Project Related Cost (Specify)		R	R	R	R
			R	R	R	R
	Sub-total - other project related cost					R

COMPULSORY NON-ACCREDITED TRAINING: FREE STATE PROVINCE

G	DESCRIPTION	QUANTITY (Number of Participants)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Occupational Health & Safety (OHS)	1200	R	R	R	R
	SHE Rep	200	R	R	R	R
	First Aid	200	R	R	R	R
	Sub-Total - Compulsory Non-Accredited Training					R

PRE- AND EXIT MEDICAL SURVEILLANCE: FREE STATE PROVINCE

H	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Pre- and Exit Medical Surveillance	1200	R	R	R	R
	Sub-Total - Pre- and Exit Medical Surveillance					R

I	PROJECT MANAGEMENT FEES (INCLUDE ALL PHASES AND ADMINISTRATION COSTS FOR THE PROJECT: FREE STATE PROVINCE)				
	DESCRIPTION	Fee Percentage	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Planning phase (Approval of business plan)	15 %	R	R	R
	Project Implementation phase	70 %	R	R	R
	Hand over report or Close Out phase	15 %	R	R	R
	Sub - Total - Project Management Services				R

PROJECT COST (E+F+G+H+I)

TOTAL PROJECT COSTS VAT INCLUSIVE	TOOLS OF TRADE	OTHER PROJECT RELATED COST	COMPULSORY NON- ACCREDITED TRAINING	PRE- AND EXIT MEDICAL SURVEILLANCE	PROJECT MANAGEMENT FEES	TOTAL
	R	R	R	R	R	R

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: CLOSING TIME: 11h00	BID NO: DFFE-T003 (22-23) CLOSING DATE: 29 JUNE 2022
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OFFER TO BE VALID FOR120.....DAYS FROM THE CLOSING DATE OF BID.

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ANNEXURE A – PRICE GUIDELINES – GAUTENG PROVINCE
Service provider must quote for all activities indicated below:

A	STIPENDS/WAGES FOR PARTICIPANTS		
	Number of participants	Rate per day	Total amount for Six (6) Months
	720	R120.00	R11 404 800.00
	Sub-Total - Stipends/wages		R11 404 800.00
B	UNEMPLOYMENT INSURANCE FUND (UIF)		
	Sub-Total - UIF		R228 096.00

ANNEXURE A – PRICE GUIDELINES – GAUTENG PROVINCE
Service provider must quote for all activities indicated below:

C	COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT (COIDA)	
	Sub-Total - COIDA	R114 048.00
D	SUB-TOTAL - STIPENDS/WAGES + UIF + COIDA COST (A+B+C)	R14 746 944.00

E	TOOLS OF TRADE: GAUTENG PROVINCE				
	NO	TOOLS DESCRIPTION	QUANTITIES	RATE (EXCLUDING VAT)	TOTAL AMOUNT (EXCLUDING VAT)
	1.	Litter Pickers (adjustable, 100cm with trigger operated side pinchers)	817	R	R
	2.	Steel Spade (Dimensions: Blade Width 205mm; Handle Length 660mm; Polypropylene Grip)	144	R	R
	3.	Steel Rake (All-steel heavy duty 16th Lasher)	144	R	R
	4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	817	R	R
	5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	144	R	R
	6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	12 000	R	R
	7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	6 000	R	R
	8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	60	R	R
	9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	84	R	R

	10.	Hand held scales (Minimum 50kg capacity)	84	R	R
		Total offer exclusive of VAT GAUTENG PROVINCE			R
		VAT @ 15%			R
		Total offer inclusive of VAT			R

OTHER PROJECT RELATED COST: GAUTENG PROVINCE

F	DESCRIPTION	QUANTITY (IN MONTHS)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Storage for tools of trade	6	R	R	R	R
	Other Project Related Cost (Specify)		R	R	R	R
			R	R	R	R
	Sub-total - other project related cost					R

COMPULSORY NON-ACCREDITED TRAINING: GAUTENG PROVINCE

G	DESCRIPTION	QUANTITY (Number of Participants)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Occupational Health & Safety (OHS)	720	R	R	R	R
	SHE Rep	120	R	R	R	R
	First Aid	120	R	R	R	R
	Sub-Total - Compulsory Non-Accredited Training					R

PRE- AND EXIT MEDICAL SURVEILLANCE: GAUTENG PROVINCE

H	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Pre- and Exit Medical Surveillance	720	R	R	R	R
	Sub-Total - Pre- and Exit Medical Surveillance					R

I	PROJECT MANAGEMENT FEES (INCLUDE ALL PHASES AND ADMINISTRATION COSTS FOR THE PROJECT: GAUTENG PROVINCE)				
	DESCRIPTION	Fee Percentage	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Planning phase (Approval of business plan)	15 %	R	R	R
	Project Implementation phase	70 %	R	R	R
	Hand over report or Close Out phase	15 %	R	R	R
	Sub - Total - Project Management Services				R

PROJECT COST (E+F+G+H+I)

TOTAL PROJECT COSTS VAT INCLUSIVE	TOOLS OF TRADE	OTHER PROJECT RELATED COST	COMPULSORY NON- ACCREDITED TRAINING	PRE- AND EXIT MEDICAL SURVEILLANCE	PROJECT MANAGEMENT FEES	TOTAL
	R	R	R	R	R	R

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: CLOSING TIME: 11h00	BID NO: DFFE-T003(22-23) CLOSING DATE: 29 JUNE 2022
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OFFER TO BE VALID FOR**120**.....DAYS FROM THE CLOSING DATE OF BID.

DESCRIPTION: APPOINTMENT OF THE SUITABLE PROJECT MANAGEMENT COMPANIES TO RENDER PROJECT MANAGEMENT SERVICES TO THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT FOR THE MUNICIPAL CLEANING PROGRAMME WITHIN THE NINE (09) PROVINCES IN SOUTH AFRICA FOR A PERIOD OF SIX (06) MONTHS IN THE **KWAZULU NATAL PROVINCE**.

ANNEXURE A – PRICE GUIDELINES – KWAZULU NATAL PROVINCE

Service provider must quote for all activities indicated below:

A	STIPENDS/WAGES FOR PARTICIPANTS		
	Number of participants	Rate per day	Total amount for Six (6) Months
	2700	R120.00	R42 768 000.00
	Sub-Total - Stipends/wages		R42 768 000.00
B	UNEMPLOYMENT INSURANCE FUND (UIF)		

ANNEXURE A – PRICE GUIDELINES – KWAZULU NATAL PROVINCE

Service provider must quote for all activities indicated below:

	Sub-Total - UIF	R855 360.00
C	COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT (COIDA)	
	Sub-Total - COIDA	R427 680.00
D	SUB-TOTAL - STIPENDS/WAGES + UIF + COIDA COST (A+B+C)	R44 051 040.00

E	TOOLS OF TRADE: KWAZULU NATAL PROVINCE				
	NO	TOOLS DESCRIPTION	QUANTITIES	RATE (EXCLUDING VAT)	TOTAL AMOUNT (EXCLUDING VAT)
	1.	Litter Pickers (adjustable, 100cm with trigger operated side pinchers)	3 070	R	R
	2.	Steel Spade (Dimensions: Blade Width 205mm; Handle Length 660mm; Polypropylene Grip)	540	R	R
	3.	Steel Rake (All-steel heavy duty 16th Lasher)	540	R	R
	4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	3 070	R	R
	5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	540	R	R
	6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	45 000	R	R
	7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	22 500	R	R
	8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	225	R	R
	9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	315	R	R

	10.	Hand held scales (Minimum 50kg capacity)	315	R	R
		Total offer exclusive of VAT KWAZULU NATAL PROVINCE			R
		VAT @ 15%			R
		Total offer inclusive of VAT			R

OTHER PROJECT RELATED COST: KWAZULU NATAL PROVINCE

F	DESCRIPTION	QUANTITY (IN MONTHS)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Storage for tools of trade	6	R	R	R	R
	Other Project Related Cost (Specify)		R	R	R	R
			R	R	R	R
	Sub-total - other project related cost					R

COMPULSORY NON-ACCREDITED TRAINING: KWAZULU NATAL PROVINCE

G	DESCRIPTION	QUANTITY (Number of Participants)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Occupational Health & Safety (OHS)	2700	R	R	R	R
	SHE Rep	450	R	R	R	R
	First Aid	450	R	R	R	R
	Sub-Total - Compulsory Non-Accredited Training					R

PRE- AND EXIT MEDICAL SURVEILLANCE: KWAZULU NATAL PROVINCE

H	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Pre- and Exit Medical Surveillance	2700	R	R	R	R
	Sub-Total - Pre- and Exit Medical Surveillance					R

I	PROJECT MANAGEMENT FEES (INCLUDE ALL PHASES AND ADMINISTRATION COSTS FOR THE PROJECT: KWAZULU NATAL PROVINCE)				
	DESCRIPTION	Fee Percentage	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Planning phase (Approval of business plan)	15 %	R	R	R
	Project Implementation phase	70 %	R	R	R
	Hand over report or Close Out phase	15 %	R	R	R
	Sub - Total - Project Management Services				R

PROJECT COST (E+F+G+H+I)

TOTAL PROJECT COSTS VAT INCLUSIVE	TOOLS OF TRADE	OTHER PROJECT RELATED COST	COMPULSORY NON- ACCREDITED TRAINING	PRE- AND EXIT MEDICAL SURVEILLANCE	PROJECT MANAGEMENT FEES	TOTAL
	R	R	R	R	R	R

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: CLOSING TIME: 11h00	BID NO: DFFE-T003 (22-23) CLOSING DATE: 29 JUNE 2022
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OFFER TO BE VALID FOR**120**.....DAYS FROM THE CLOSING DATE OF BID.

DESCRIPTION: APPOINTMENT OF THE SUITABLE PROJECT MANAGEMENT COMPANIES TO RENDER PROJECT MANAGEMENT SERVICES TO THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT FOR THE MUNICIPAL CLEANING PROGRAMME WITHIN THE NINE (09) PROVINCES IN SOUTH AFRICA FOR A PERIOD OF SIX (06) MONTHS IN THE **LIMPOPO PROVINCE**.

ANNEXURE A – PRICE GUIDELINES – LIMPOPO PROVINCE
Service provider must quote for all activities indicated below:

A	STIPENDS/WAGES FOR PARTICIPANTS		
	Number of participants	Rate per day	Total amount for Six (6) Months
	1320	R120.00	R20 908 800.00
	Sub-Total - Stipends/wages		R20 908 800.00
B	UNEMPLOYMENT INSURANCE FUND (UIF)		

ANNEXURE A – PRICE GUIDELINES – LIMPOPO PROVINCE
Service provider must quote for all activities indicated below:

	Sub-Total - UIF	R855 360.00
C	COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT (COIDA)	
	Sub-Total - COIDA	R427 680.00
D	SUB-TOTAL - STIPENDS/WAGES + UIF + COIDA COST (A+B+C)	R44 051 040.00

E	TOOLS OF TRADE: LIMPOPO PROVINCE				
	NO	TOOLS DESCRIPTION	QUANTITIES	RATE (EXCLUDING VAT)	TOTAL AMOUNT (EXCLUDING VAT)
	1.	Litter Pickers (adjustable, 100cm with trigger operated side pinchers)	1 501	R	R
	2.	Steel Spade (Dimensions: Blade Width 205mm; Handle Length 660mm; Polypropylene Grip)	264	R	R
	3.	Steel Rake (All-steel heavy duty 16th Lasher)	264	R	R
	4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	1 501	R	R
	5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	264	R	R
	6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	22 000	R	R
	7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	11 000	R	R
	8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	110	R	R
	9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	154	R	R

	10.	Hand held scales (Minimum 50kg capacity)	154	R	R
		Total offer exclusive of VAT LIMPOPO PROVINCE			R
		VAT @ 15%			R
		Total offer inclusive of VAT			R

OTHER PROJECT RELATED COST: LIMPOPO PROVINCE

F	DESCRIPTION	QUANTITY (IN MONTHS)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Storage for tools of trade	6	R	R	R	R
	Other Project Related Cost (Specify)		R	R	R	R
			R	R	R	R
	Sub-total - other project related cost					R

COMPULSORY NON-ACCREDITED TRAINING: LIMPOPO PROVINCE

G	DESCRIPTION	QUANTITY (Number of Participants)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Occupational Health & Safety (OHS)	1320	R	R	R	R
	SHE Rep	220	R	R	R	R
	First Aid	220	R	R	R	R
	Sub-Total - Compulsory Non-Accredited Training					R

PRE- AND EXIT MEDICAL SURVEILLANCE: LIMPOPO PROVINCE

H	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Pre- and Exit Medical Surveillance	1320	R	R	R	R
	Sub-Total - Pre- and Exit Medical Surveillance					R

I	PROJECT MANAGEMENT FEES (INCLUDE ALL PHASES AND ADMINISTRATION COSTS FOR THE PROJECT: LIMPOPO PROVINCE)				
	DESCRIPTION	Fee Percentage	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Planning phase (Approval of business plan)	15 %	R	R	R
	Project Implementation phase	70 %	R	R	R
	Hand over report or Close Out phase	15 %	R	R	R
	Sub - Total - Project Management Services				R

PROJECT COST (E+F+G+H+I)

TOTAL PROJECT COSTS VAT INCLUSIVE	TOOLS OF TRADE	OTHER PROJECT RELATED COST	COMPULSORY NON- ACCREDITED TRAINING	PRE- AND EXIT MEDICAL SURVEILLANCE	PROJECT MANAGEMENT FEES	TOTAL
	R	R	R	R	R	R

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: CLOSING TIME: 11h00	BID NO: DFFE-T003 (22-23) CLOSING DATE: 29 JUNE 2022
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OFFER TO BE VALID FOR**120**.....DAYS FROM THE CLOSING DATE OF BID.

DESCRIPTION: APPOINTMENT OF THE SUITABLE PROJECT MANAGEMENT COMPANIES TO RENDER PROJECT MANAGEMENT SERVICES TO THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT FOR THE MUNICIPAL CLEANING PROGRAMME WITHIN THE NINE (09) PROVINCES IN SOUTH AFRICA FOR A PERIOD OF SIX (06) MONTHS IN THE **MPUMALANGA PROVINCE**.

ANNEXURE A – PRICE GUIDELINES – MPUMALANGA PROVINCE

Service provider must quote for all activities indicated below:

A	STIPENDS/WAGES FOR PARTICIPANTS		
	Number of participants	Rate per day	Total amount for Six (6) Months
	1020	R120.00	R16 156 800.00
	Sub-Total - Stipends/wages		R16 156 800.00
B	UNEMPLOYMENT INSURANCE FUND (UIF)		

ANNEXURE A – PRICE GUIDELINES – MPUMALANGA PROVINCE

Service provider must quote for all activities indicated below:

	Sub-Total - UIF	R323 136.00
C	COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT (COIDA)	
	Sub-Total - COIDA	R161 568.00
D	SUB-TOTAL - STIPENDS/WAGES + UIF + COIDA COST (A+B+C)	R16 641 504.00

E	TOOLS OF TRADE: MPUMALANGA PROVINCE				
	NO	TOOLS DESCRIPTION	QUANTITIES	RATE (EXCLUDING VAT)	TOTAL AMOUNT (EXCLUDING VAT)
	1.	Litter Pickers (adjustable, 100cm with trigger operated side pinchers)	1 228	R	R
	2.	Steel Spade (Dimensions: Blade Width 205mm; Handle Length 660mm; Polypropylene Grip)	216	R	R
	3.	Steel Rake (All-steel heavy duty 16th Lasher)	216	R	R
	4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	1 228	R	R
	5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	216	R	R
	6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	18 000	R	R
	7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	9 000	R	R
	8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	90	R	R
	9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	126	R	R

	10.	Hand held scales (Minimum 50kg capacity)	126	R	R
		Total offer exclusive of VAT MPUMALANGA PROVINCE			R
		VAT @ 15%			R
		Total offer inclusive of VAT			R

OTHER PROJECT RELATED COST: MPUMALANGA PROVINCE

F	DESCRIPTION	QUANTITY (IN MONTHS)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Storage for tools of trade	6	R	R	R	R
	Other Project Related Cost (Specify)		R	R	R	R
			R	R	R	R
	Sub-total - other project related cost					R

COMPULSORY NON-ACCREDITED TRAINING: MPUMALANGA PROVINCE

G	DESCRIPTION	QUANTITY (Number of Participants)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Occupational Health & Safety (OHS)	1020	R	R	R	R
	SHE Rep	170	R	R	R	R
	First Aid	170	R	R	R	R
	Sub-Total - Compulsory Non-Accredited Training					R

PRE- AND EXIT MEDICAL SURVEILLANCE: MPUMALANGA PROVINCE

H	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Pre- and Exit Medical Surveillance	1020	R	R	R	R
	Sub-Total - Pre- and Exit Medical Surveillance					R

I	PROJECT MANAGEMENT FEES (INCLUDE ALL PHASES AND ADMINISTRATION COSTS FOR THE PROJECT: MPUMALANGA PROVINCE)				
	DESCRIPTION	Fee Percentage	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Planning phase (Approval of business plan)	15 %	R	R	R
	Project Implementation phase	70 %	R	R	R
	Hand over report or Close Out phase	15 %	R	R	R
	Sub - Total - Project Management Services				R

PROJECT COST (E+F+G+H+I)

TOTAL PROJECT COSTS VAT INCLUSIVE	TOOLS OF TRADE	OTHER PROJECT RELATED COST	COMPULSORY NON- ACCREDITED TRAINING	PRE- AND EXIT MEDICAL SURVEILLANCE	PROJECT MANAGEMENT FEES	TOTAL
	R	R	R	R	R	R

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER:	BID NO: DFFE-T003 (22-23)
CLOSING TIME: 11h00	CLOSING DATE: 03 JUNE 2022

OFFER TO BE VALID FOR**120**.....DAYS FROM THE CLOSING DATE OF BID.

DESCRIPTION: APPOINTMENT OF THE SUITABLE PROJECT MANAGEMENT COMPANIES TO RENDER PROJECT MANAGEMENT SERVICES TO THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT FOR THE MUNICIPAL CLEANING PROGRAMME WITHIN THE NINE (09) PROVINCES IN SOUTH AFRICA FOR A PERIOD OF SIX (06) MONTHS IN THE **NORTH WEST PROVINCE**.

ANNEXURE A – PRICE GUIDELINES – NORTH WEST PROVINCE

Service provider must quote for all activities indicated below:

A	STIPENDS/WAGES FOR PARTICIPANTS		
	Number of participants	Rate per day	Total amount for Six (6) Months
	1080	R120.00	R17 107 200.00
	Sub-Total - Stipends/wages		R17 107 200.00
B	UNEMPLOYMENT INSURANCE FUND (UIF)		

ANNEXURE A – PRICE GUIDELINES – NORTH WEST PROVINCE

Service provider must quote for all activities indicated below:

	Sub-Total - UIF	R342 144.00
C	COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT (COIDA)	
	Sub-Total - COIDA	R171 072.00
D	SUB-TOTAL - STIPENDS/WAGES + UIF + COIDA COST (A+B+C)	R17 620 416.00

E	TOOLS OF TRADE: NORTH WEST PROVINCE				
	NO	TOOLS DESCRIPTION	QUANTITIES	RATE (EXCLUDING VAT)	TOTAL AMOUNT (EXCLUDING VAT)
	1.	Litter Pickers (adjustable, 100cm with trigger operated side pinchers)	1 228	R	R
	2.	Steel Spade (Dimensions: Blade Width 205mm; Handle Length 660mm; Polypropylene Grip)	216	R	R
	3.	Steel Rake (All-steel heavy duty 16th Lasher)	216	R	R
	4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	1 228	R	R
	5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	216	R	R
	6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	18 000	R	R
	7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	9 000	R	R
	8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	90	R	R
	9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	126	R	R

	10.	Hand held scales (Minimum 50kg capacity)	126	R	R
		Total offer exclusive of VAT NORTH WEST PROVINCE			R
		VAT @ 15%			R
		Total offer inclusive of VAT			R

OTHER PROJECT RELATED COST: NORTH WEST PROVINCE

F	DESCRIPTION	QUANTITY (IN MONTHS)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Storage for tools of trade	6	R	R	R	R
	Other Project Related Cost (Specify)		R	R	R	R
			R	R	R	R
	Sub-total - other project related cost					R

COMPULSORY NON-ACCREDITED TRAINING: NORTH WEST PROVINCE

G	DESCRIPTION	QUANTITY (Number of Participants)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Occupational Health & Safety (OHS)	1080	R	R	R	R
	SHE Rep	180	R	R	R	R
	First Aid	180	R	R	R	R
	Sub-Total - Compulsory Non-Accredited Training					R

PRE- AND EXIT MEDICAL SURVEILLANCE: NORTH WEST PROVINCE

H	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Pre- and Exit Medical Surveillance	1080	R	R	R	R
	Sub-Total - Pre- and Exit Medical Surveillance					R

I	PROJECT MANAGEMENT FEES (INCLUDE ALL PHASES AND ADMINISTRATION COSTS FOR THE PROJECT: NORTH WEST PROVINCE)				
	DESCRIPTION	Fee Percentage	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Planning phase (Approval of business plan)	15 %	R	R	R
	Project Implementation phase	70 %	R	R	R
	Hand over report or Close Out phase	15 %	R	R	R
	Sub - Total - Project Management Services				R

PROJECT COST (E+F+G+H+I)

TOTAL PROJECT COSTS VAT INCLUSIVE	TOOLS OF TRADE	OTHER PROJECT RELATED COST	COMPULSORY NON- ACCREDITED TRAINING	PRE- AND EXIT MEDICAL SURVEILLANCE	PROJECT MANAGEMENT FEES	TOTAL
	R	R	R	R	R	R

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: CLOSING TIME: 11h00	BID NO: DFFE-T003 (22-23) CLOSING DATE: 29 JUNE 2022
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OFFER TO BE VALID FOR**120**.....DAYS FROM THE CLOSING DATE OF BID.

DESCRIPTION: APPOINTMENT OF THE SUITABLE PROJECT MANAGEMENT COMPANIES TO RENDER PROJECT MANAGEMENT SERVICES TO THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT FOR THE MUNICIPAL CLEANING PROGRAMME WITHIN THE NINE (09) PROVINCES IN SOUTH AFRICA FOR A PERIOD OF SIX (06) MONTHS IN THE **NORTHERN CAPE PROVINCE**.

ANNEXURE A – PRICE GUIDELINES – NORTHERN CAPE PROVINCE

Service provider must quote for all activities indicated below:

A	STIPENDS/WAGES FOR PARTICIPANTS		
	Number of participants	Rate per day	Total amount for Six (6) Months
	1980	R120.00	R31 363 200.00
	Sub-Total - Stipends/wages		R31 363 200.00
B	UNEMPLOYMENT INSURANCE FUND (UIF)		

ANNEXURE A – PRICE GUIDELINES – NORTHERN CAPE PROVINCE

Service provider must quote for all activities indicated below:

	Sub-Total - UIF	R627 264.00
C	COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT (COIDA)	
	Sub-Total - COIDA	R313 632.00
D	SUB-TOTAL - STIPENDS/WAGES + UIF + COIDA COST (A+B+C)	R32 304 096.00

E	TOOLS OF TRADE: NORTHERN CAPE PROVINCE				
	NO	TOOLS DESCRIPTION	QUANTITIES	RATE (EXCLUDING VAT)	TOTAL AMOUNT (EXCLUDING VAT)
	1.	Litter Pickers (adjustable, 100cm with trigger operated side pinchers)	2 251	R	R
	2.	Steel Spade (Dimensions: Blade Width 205mm; Handle Length 660mm; Polypropylene Grip)	396	R	R
	3.	Steel Rake (All-steel heavy duty 16th Lasher)	396	R	R
	4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	2 251	R	R
	5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	396	R	R
	6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	33 000	R	R
	7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	16 500	R	R
	8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	165	R	R
	9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	231	R	R

	10.	Hand held scales (Minimum 50kg capacity)	231	R	R
		Total offer exclusive of VAT NORTHERN CAPE PROVINCE			R
		VAT @ 15%			R
		Total offer inclusive of VAT			R

OTHER PROJECT RELATED COST: NORTHERN CAPE PROVINCE

F	DESCRIPTION	QUANTITY (IN MONTHS)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Storage for tools of trade	6	R	R	R	R
	Other Project Related Cost (Specify)		R	R	R	R
			R	R	R	R
	Sub-total - other project related cost					R

COMPULSORY NON-ACCREDITED TRAINING: NORTHERN CAPE PROVINCE

G	DESCRIPTION	QUANTITY (Number of Participants)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Occupational Health & Safety (OHS)	1980	R	R	R	R
	SHE Rep	330	R	R	R	R
	First Aid	330	R	R	R	R
	Sub-Total - Compulsory Non-Accredited Training					R

PRE- AND EXIT MEDICAL SURVEILLANCE: NORTHERN CAPE PROVINCE

H	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Pre- and Exit Medical Surveillance	1980	R	R	R	R
	Sub-Total - Pre- and Exit Medical Surveillance					R

I	PROJECT MANAGEMENT FEES (INCLUDE ALL PHASES AND ADMINISTRATION COSTS FOR THE PROJECT: NORTHERN CAPE PROVINCE)				
	DESCRIPTION	Fee Percentage	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Planning phase (Approval of business plan)	15 %	R	R	R
	Project Implementation phase	70 %	R	R	R
	Hand over report or Close Out phase	15 %	R	R	R
	Sub - Total - Project Management Services				R

PROJECT COST (E+F+G+H+I)

TOTAL PROJECT COSTS VAT INCLUSIVE	TOOLS OF TRADE	OTHER PROJECT RELATED COST	COMPULSORY NON- ACCREDITED TRAINING	PRE- AND EXIT MEDICAL SURVEILLANCE	PROJECT MANAGEMENT FEES	TOTAL
	R	R	R	R	R	R

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: CLOSING TIME: 11h00	BID NO: DFFE-T003 (22-23) CLOSING DATE: 29 JUNE 2022
--	---

OFFER TO BE VALID FOR**120**.....DAYS FROM THE CLOSING DATE OF BID.

DESCRIPTION: APPOINTMENT OF THE SUITABLE PROJECT MANAGEMENT COMPANIES TO RENDER PROJECT MANAGEMENT SERVICES TO THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT FOR THE MUNICIPAL CLEANING PROGRAMME WITHIN THE NINE (09) PROVINCES IN SOUTH AFRICA FOR A PERIOD OF SIX (06) MONTHS IN THE **WESTERN CAPE PROVINCE**.

ANNEXURE A – PRICE GUIDELINES – WESTERN CAPE PROVINCE

Service provider must quote for all activities indicated below:

A	STIPENDS/WAGES FOR PARTICIPANTS		
	Number of participants	Rate per day	Total amount for Six (6) Months
	1560	R120.00	R24 710 400.00
	Sub-Total - Stipends/wages		R24 710 400.00
B	UNEMPLOYMENT INSURANCE FUND (UIF)		

ANNEXURE A – PRICE GUIDELINES – WESTERN CAPE PROVINCE

Service provider must quote for all activities indicated below:

	Sub-Total - UIF	R494 208.00
C	COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT (COIDA)	
	Sub-Total - COIDA	R247 104.00
D	SUB-TOTAL - STIPENDS/WAGES + UIF + COIDA COST (A+B+C)	R25 451 712.00

E	TOOLS OF TRADE: WESTERN CAPE PROVINCE				
	NO	TOOLS DESCRIPTION	QUANTITIES	RATE (EXCLUDING VAT)	TOTAL AMOUNT (EXCLUDING VAT)
	1.	Litter Pickers (adjustable, 100cm with trigger operated side pinchers)	1 774	R	R
	2.	Steel Spade (Dimensions: Blade Width 205mm; Handle Length 660mm; Polypropylene Grip)	312	R	R
	3.	Steel Rake (All-steel heavy duty 16th Lasher)	312	R	R
	4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	1 774	R	R
	5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	312	R	R
	6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	26 000	R	R
	7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	13 000	R	R
	8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	130	R	R
	9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	182	R	R

	10.	Hand held scales (Minimum 50kg capacity)	182	R	R
		Total offer exclusive of VAT WESTERN CAPE PROVINCE			R
		VAT @ 15%			R
		Total offer inclusive of VAT			R

OTHER PROJECT RELATED COST: WESTERN CAPE PROVINCE

F	DESCRIPTION	QUANTITY (IN MONTHS)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Storage for tools of trade	6	R	R	R	R
	Other Project Related Cost (Specify)		R	R	R	R
			R	R	R	R
	Sub-total - other project related cost					R

COMPULSORY NON-ACCREDITED TRAINING: WESTERN CAPE PROVINCE

G	DESCRIPTION	QUANTITY (Number of Participants)	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Occupational Health & Safety (OHS)	1560	R	R	R	R
	SHE Rep	260	R	R	R	R
	First Aid	260	R	R	R	R
	Sub-Total - Compulsory Non-Accredited Training					R

PRE- AND EXIT MEDICAL SURVEILLANCE: WESTERN CAPE PROVINCE

H	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Pre- and Exit Medical Surveillance	1560	R	R	R	R
	Sub-Total - Pre- and Exit Medical Surveillance					R

I	PROJECT MANAGEMENT FEES (INCLUDE ALL PHASES AND ADMINISTRATION COSTS FOR THE PROJECT: WESTERN CAPE PROVINCE)				
	DESCRIPTION	Fee Percentage	TOTAL AMOUNT (EXCLUDING VAT)	VAT @ 15%	TOTAL AMOUNT INCLUSIVE OF VAT -
	Planning phase (Approval of business plan)	15 %	R	R	R
	Project Implementation phase	70 %	R	R	R
	Hand over report or Close Out phase	15 %	R	R	R
	Sub - Total - Project Management Services				R

PROJECT COST (E+F+G+H+I)

TOTAL PROJECT COSTS VAT INCLUSIVE	TOOLS OF TRADE	OTHER PROJECT RELATED COST	COMPULSORY NON- ACCREDITED TRAINING	PRE- AND EXIT MEDICAL SURVEILLANCE	PROJECT MANAGEMENT FEES	TOTAL
	R	R	R	R	R	R

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid is estimated to **exceed** R50 000 000 (all applicable taxes included) and therefore the **...90/10.....** preference point system shall be applicable; or

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	90
B-BBEE STATUS LEVEL OF CONTRIBUTOR	10
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{Pt - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{Pt - P_{\min}}{P_{\min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

P_{min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18

3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name _____ of
company/firm:.....

8.2 VAT _____ registration
number:.....

8.3 Company _____ registration
number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One person business/sole propriety
 - ☐ Close corporation
 - ☐ Company
 - ☐ (Pty) Limited
- [TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....
.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
 - ☐ Supplier
 - ☐ Professional service provider
 - ☐ Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a

result of that person's conduct;

- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....



forestry, fisheries
and the environment

Department:
Forestry, Fisheries and the Environment
REPUBLIC OF SOUTH AFRICA

THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT (DFFE) AS AN ORGAN OF STATE SUBSCRIBES TO AND PROPAGATES BOTH THE NOTION OF BROAD BASED BLACK ECONOMIC EMPOWERMENT ACT, 2003 (Act No. 53 of 2003) (BBBEE), THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 (Act No. 5 of 2000) AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

TERMS OF REFERENCE FOR THE

APPOINTMENT OF THE SUITABLE PROJECT MANAGEMENT COMPANIES TO RENDER PROJECT MANAGEMENT SERVICES TO THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT FOR THE MUNICIPAL CLEANING PROGRAMME WITHIN THE NINE (09) PROVINCES IN SOUTH AFRICA FOR A PERIOD OF SIX (06) MONTHS.

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1. PURPOSE

- 1.1. To appoint the suitable Project Management Companies to render project management services to the Department of Forestry, Fisheries and the Environment, (DFFE/The Department) for the Municipal Cleaning Programme within nine (09) Provinces in South Africa over a period of six (06) months.

2. INTRODUCTION AND BACKGROUND

- 2.1. The DFFE is mandated to give effect to the right of citizens to an environment that is not harmful to their health or wellbeing, and to have the environment protected for the benefit of present and future generations. To this end, the department provides leadership in Environmental Management, Conservation and Protection towards sustainability for the benefit of South Africans and the global community.
- 2.2. The DFFE has over the years through reasonable legislative and other means endeavoured to ensure that the right to an environment that is not harmful to health and protection of the environment are achieved. It is quite evident that littering and illegal dumping are some of the most common problems in South Africa affecting all provinces. Ineffective waste management practices can affect the well-being of the affected communities and this can be further exacerbated by the increased illegal dumping and littering.
- 2.3. The Municipal Cleaning Programme seeks to address the impact caused by improper waste management and also strive to contribute to economic empowerment and transformation through labour-intensive and social-development initiatives which have a marked impact on employment opportunities.
- 2.4. The aim of Municipal Cleaning Programme is to combat the environmental degradation and ensure that our country is free from litter and illegal dumps, and this will be done through mass public employment of the unemployed with a special prioritisation of women, youth and persons living with disabilities
- 2.5. The Programme will be implemented in all provinces (within all municipalities) throughout the country, it is about keeping public spaces clean and tidy, whilst ensuring that people do not go hungry at the same time.

3. OBJECTIVES

- 3..1. To appoint a service provider to provide project management services which include:
- Mass Public Employment through recruitment of 60 participants per Local Municipality within the District and 120 participants per Metropolitan Municipality.
 - Contracting of participants
 - Register participants for COIDA and UIF as per labour compliance measures
 - Supply, deliver and offload tools of trade in all provinces
 - Provide a Pre- and Exit Medical Surveillance to all participants

4. SCOPE AND EXTENT OF WORK

- 4..1. The successful project management companies will be appointed to register participants for COIDA and UIF and comply with all legislative requirements.
- 4..2. The successful service providers will supply, deliver and offload the following tools of trade at respective provinces which they bided for:
- Litter picking sticks
 - Rakes
 - Spades
 - Shovels
 - Brooms
 - Handheld scales
 - Refuse bags for recyclables
 - Residual refuse bags
 - Wheelbarrows
 - First aid kits
- 4.3 The successful service provider will be required to provide a Pre- and Exit Medical Surveillance to all participants:

The Pre- and Exit Medical Surveillance will include:

- Assess the need for medical surveillance, based on the risk exposure;
- Submission of attendance registers for participants screening as per labour compliance measures.

4.4 The entire programme is anchored on combating the current waste management challenges (illegal dumping hotspots and littering) that is clearly evident that the country is currently experiencing. In this regard, the clean-up programmes will be anchored in the well-established municipal system.

4.5 A total of 60 participants per local municipality and 120 participants per metropolitan municipality are expected to be appointed as general workers of Municipal Cleaning programme under the Expanded Public Works Programme model who will be expected to lead the clean-up campaigns within the districts and municipalities.

4.6 Furthermore, the service providers will have to identify the waste hotspots, and illegal dumps and clear litter. The successful project management company(s), where required, will have to make transport arrangements to service the Department in the transportation of waste after clean ups. All these activities will be undertaken through the supervision of the dedicated DFFE officials based in the districts (LGS) and local Municipalities (YCOP).

4.7 The Programme is meant to create work opportunities for South African youth aged between 18 – 35 in 44 District Municipalities and 8 Metropolitan Municipalities. The stipend per participant will be R120 per day and participants will work a maximum of 22 days per month. The beneficiaries' stipend will be paid by the DFFE through EPIP.

4.8 One bid document should be submitted for all Provinces tendered for together with pricing schedule per Province clearly marked with the Province tendered for.

5. EXPECTED DELIVERABLES & OUTCOMES

The appointed Project Management Team is expected to deliver on the entire project management phases focusing on the following:

- 5.1 The supply, delivery and offloading of tools of trade within the specified timeframes and the following tools of trade and quantities are to be supplied and delivered:

NO	ITEMS DESCRIPTION	QUANTITY
EASTERN CAPE PROVINCE		
1.	Litter Pickers (adjustable, 100cm with trigger operated side pinchers)	1 911

NO	ITEMS DESCRIPTION	QUANTITY
2.	Steel Spade (Dimensions: Blade Width 205mm; Handle Length 660mm; Polypropylene Grip)	336
3.	Steel Rake (All-steel heavy duty 16th Lasher)	336
4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	1 911
5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	336
6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	28 000
7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	14 000
8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	140
9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	196
10.	Hand held scales (50kg capacity)	196
FREE STATE PROVINCE		
1.	Steel Rake (All-steel heavy duty 16th Lasher)	1 364
2.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	240
3.	Steel Rake (All-steel heavy duty 16th Lasher)	240
4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	1 364
5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	240
6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	20 000

NO	ITEMS DESCRIPTION	QUANTITY
7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm)	10 000
8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	100
9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	140
10.	Hand held scales (50kg capacity)	140
GAUTENG PROVINCE		
1.	Steel Rake (All-steel heavy duty 16th Lasher)	817
2.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	144
3.	Steel Rake (All-steel heavy duty 16th Lasher)	144
4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	817
5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	144
6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm)	12 000
7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm)	6 000
8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	60

NO	ITEMS DESCRIPTION	QUANTITY
9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	84
10.	Hand held scales (50kg capacity)	84
KWAZULU NATAL PROVINCE		
1.	Steel Rake (All-steel heavy duty 16th Lasher)	3 070
2.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	540
3.	Steel Rake (All-steel heavy duty 16th Lasher)	540
4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	3 070
5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	540
6.	Heavy duty refuse bags for Street cleaning (Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm)	45 000
7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm)	22 500
8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	225
9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	315
10.	Hand held scales (50kg capacity)	315
LIMPOPO PROVINCE		
1.	Steel Rake (All-steel heavy duty 16th Lasher)	1 501

NO	ITEMS DESCRIPTION	QUANTITY
2.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	264
3.	Steel Rake (All-steel heavy duty 16th Lasher)	264
4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	1 501
5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	264
6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	22 000
7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	11 000
8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	110
9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	154
10.	Hand held scales (50kg capacity)	154
MPUMALANGA PROVINCE		
1.	Steel Rake (All-steel heavy duty 16th Lasher)	1 160
2.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	204
3.	Steel Rake (All-steel heavy duty 16th Lasher)	204
4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	1 160
5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	204
6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	17 000

NO	ITEMS DESCRIPTION	QUANTITY
7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm)	8 500
8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	85
9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	119
10.	Hand held scales (50kg capacity)	119
NORTHERN CAPE PROVINCE		
1.	Steel Rake (All-steel heavy duty 16th Lasher)	2 251
2.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	396
3.	Steel Rake (All-steel heavy duty 16th Lasher)	396
4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	2 251
5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	396
6.	Heavy duty refuse bags for Street cleaning (Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm)	33 000
7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm)	16 500
8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	165

NO	ITEMS DESCRIPTION	QUANTITY
9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	231
10.	Hand held scales (50kg capacity)	231
NORTH WEST PROVINCE		
1.	Steel Rake (All-steel heavy duty 16th Lasher)	1 228
2.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	216
3.	Steel Rake (All-steel heavy duty 16th Lasher)	216
4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	1 228
5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	216
6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	18 000
7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	9 000
8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	90
9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ±0.2 degree)	126
10.	Hand held scales (50kg capacity)	126
WESTERN CAPE PROVINCE		
1.	Steel Rake (All-steel heavy duty 16th Lasher)	1 774

NO	ITEMS DESCRIPTION	QUANTITY
2.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	312
3.	Steel Rake (All-steel heavy duty 16th Lasher)	312
4.	Gutter Sweeper Broom (Complete - Millennium Synthetic - Brown Polypropylene Fibre - Wooden Handle - 55 Grip - 30.5cm)	1 774
5.	Concrete Wheelbarrow (Dimensions 1,410mm(L) x 600mm(W) x 370mm(H))	312
6.	Heavy duty refuse bags for Street cleaning(Black Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	26 000
7.	Heavy duty refuse bags for recycling purpose (Clear Refuse Bags - Heavy Duty - 30 Micron - 75 x 95 cm	13 000
8.	First Aid Kit - (Kit/Refill Contents:(1) Clothing Cutters, (1) First Aid Guidance Leaflet, (1) HypaGuard Face Shields, (1) HypaPlast Microporous Tape, (1) Safety Pins (Pack of 12 Assorted), (2) Burn Dressings 10x10 cm, (2) HypaBand Conforming Bandages, (2) HypaGuard Foil Blankets, (3) HypaBand Triangular Bandages, (3) HypaCover Finger Dressings, (3) HypaCover Sterile Eye Dressings, (3) HypaPlast Washproof Plasters (Pk of 20), (30) Sterile Moist Wipes, (6) HypaCover Sterile Dressings (Medium), (9) HypaTouch Nitrile Gloves (Pair)	130
9.	SABS Approved Non-Contact Body Infrared Digital Thermometer (With power supply: 2pcs*AAA batter, Low battery voltage indicator, Body measuring range: 32~42.9°C, Test distance: 1-5 CM, Accuracy: ± 0.2 degree)	182
10.	Hand held scales (50kg capacity)	182

5.2 The Occupational Medical Practitioners appointed by the service provider will be expected to perform the pre and exit medical surveillance on all participants in the province based on the occupational risk exposure profile (OREP), the medical surveillance program shall encompass, but not limited to:

- Preliminary health risk assessment;
- Pre-employment health screening assessment and evaluation;
- Clinical history (Occupational history and hazard exposure);
- Physical examinations;
- Medical history;
- Medical treatment in the last 3 years;
- Vision screening and vision acuity;
- Chest X-ray;
- Special examinations (e.g. Spirometry test);

- ECG, if the employee seems to have cardiac abnormalities;
- Blood and urine analysis;
- Biological Monitoring and Biological Effect Monitoring for HCA;
- Medical opinion referrals.

Health Surveillance:

- Hearing screening including audiometry;
- Lung function test / Respiratory surveillance;

- 5.2.1 The OMP and OHP are part of this preliminary health risk assessment; this will allow them to then draw up a risk based medical surveillance plan; all pre-employed and periodic medical screening and examinations are to be conducted and/or clinically directed by an approved Occupational Medical Practitioners, with a relevant qualification in occupational health.
- 5.2.2 The nursing work shall be carried out by an Occupational Health Practitioner.
- 5.2.3 Where the Service Provider makes use of other professionals, such as physiotherapists, they must ensure that holds a qualification in occupational health recognized by the South African Medical and Dental Council as referred to in the Medical, Dental and Supplementary Health Services Professions Act, 1974 (Act No. 56 of 1974), or the South African Nursing Council as referred to in the Nursing Act, 1978 (Act No. 50 of 1978).
- 5.2.4 Where service may be provided by an appropriately qualified nurse or by a practitioner, depending on the particular nature of the case, the service provider may decide which professional is the most appropriate to provide service.
- 5.2.5 Clear criteria should be established to indicate when it is appropriate for cases to be dealt with by an Occupational Health Practitioner, and when by a Medical practitioner or any other practitioner.
- 5.2.6 The Service Provider must provide:
- clerical and administrative cover;
 - administrative services and recording systems to enable the service to be delivered effectively and efficiently;
 - all medical equipment and supplies required to deliver the services;
 - individual electronic medical report/s must be submitted to the Department within 1-5 working days after the assessment of medical questionnaires and /or after the completion of medical examinations;
 - monitoring information, including statistical information, on a monthly basis to enable the activity, quality and performance within the contract to be monitored and evaluated.

- provide Pre- and Exit Medical Surveillance on the number of referrals made, appointments undertaken, appointments not attended, pre-employments completed, reasons for referral complaints etc. to provide information to analyse trends by service; in a form to be agreed by the Department;
- attend bi-monthly monitoring meetings with the Department to report on Key Performance Indicators.
- maintain occupational health records relating to all employees, including health surveillance details where appropriate, and to pass on the records to a successor service provider at the end of the contract period if necessary.

5.2.7 The occupational health service must be provided by the Service Provider from a location acceptable to the Department. It should be physically accessible to all participants, with properly equipped consulting rooms and/or mobile clinics, where required.

5.2.8 The detail of the communications methods will be agreed and evaluated in the course of the bi-monthly contract performance and review meetings.

5.2.9 Records must be kept of all referrals. Monthly reports will be required to monitor progress of the contract. The detail of the reports will be agreed with the Service Provider in the course of the contract;

5.2.10 Individual health and medical records will be kept by the Service Provider as necessary, and in accordance with all of the relevant legislation, including that relating to Data Protection, Access to Medical Reports and Health Records, and Health & Safety.

5.2.11 At the end of the contract term the Service Provider will ensure that the individual records are submitted to the Department.

5.2.12 Medical examination, shall take into account the content and health risks of the occupation, safety risk to the work on process and with due regard to the job specification and legislated requirements.

5.2.13 An OREP of each examinee to be compiled at pre- medical examination (within 14 days after employment), pre-placement and exit medical examinations.

5.2.14 The medical evaluate shall:

- ensure the physical and psychological capacity of an employee and participant to work efficiently in the OREP of his intended occupation;
- the promotion and securing of the health and safety of employees and participants through the early detection of disease;
- to ensure the safe performance of duties and execution of work processes through timeous detection of risks to safety;
- to comply with statutory requirements.

- 5.2.15 The Occupational Medical Practitioners shall advise the Department on the development and/or improvement of its Medical Surveillance Programme, advice on matters of occupational health related policy and practice, with specific reference to Occupational Risk Exposure Profile (OREP) classes.
- 5.2.16 Where an appointment is made to respond for a pre-employment medical surveillance, and the participants misses the appointment or cancels less than 24 hours before the appointment time, the Service Provider can charge for that appointment if they have been unable to obtain a replacement for that appointment. The charge will be the same as that for the initial appointment;
- 5.2.17 Where practicable, the cancelled appointment should, in the first instance, be offered to another employee from the Department.
- 5.2.18 If the Service Provider considers it appropriate to offer a new appointment to a person who has missed or cancelled an appointment, then the relevant Line function should be informed immediately of the reason for the cancellation and advised of new appointment date and time.
- 5.2.19. Repeated failures to attend by an employee require attention by line management.
- 5.3 The project management services will also include the following:
- a) Signing of employment contracts with participants
 - b) Administration of statutory requirements:
 - Registration of participants with the Dept. of Employment and Labour for UIF
 - Registration of participants with the Dept. of Employment and Labour for COIDA
 - Administering and maintaining monthly payments to Dept. Employment and Labour
 - Implementation and administration of COIDA claims for all participants
 - Compulsory functional training for participants Induction for all participants, SHE Rep (6 participants per municipality and 12 participants for Metro), First Aid (6 per municipality and 12 per Metro) & OHS (All participants)
 - c) Operational
 - Provision of storage facilities for the materials, tools and equipment for the duration of the project
 - Provision of waste collection services of cleared illegal dumps to be disposed of safely at a landfill site when required
 - d) The team must also develop the following (but not limited to) for this project scope or project charter:

- A project scope
- A Work Breakdown Structure (Deliverables and Activities)
- A Responsibility Matrix
- A comprehensive Project Network
- A Communication Plan
- A Risk Management Plan
- A Stakeholder Management Plan

(e) Monthly reporting and data capturing- Participants Employment details:

5.4 Bidder to select a province where service will be rendered and must also complete the pricing schedule for each area or province they are choosing to participate on. Failing-which the Department will evaluate based on the submitted pricing schedules.

5.5 If a supplier is bidding for more than one Province, they should submit one bid proposal and complete all pricing schedule for the Provinces they are bidding for:

PROVINCE	PARTICIPATING	
	YES	NO
Eastern Cape		
Free State		
Gauteng		
Kwazulu Natal		
Limpopo		
Mpumalanga		
Northern Cape		
North West		
Western Cape		

5.6 Bidders are required to indicate capacity to carry out required services

6. PERIOD / DURATION OF PROJECT / ASSIGNMENT

6.1. The successful service provider will be appointed for a period of six (06) months after the signing of the Service Level Agreement (SLA)/ MoA by both parties and receive an official purchase order.

7. COSTING / COMPREHENSIVE BUDGET

- 7.1. A Comprehensive fixed costing must be provided on (**SBD 3.3 for detailed and Annexure A - Price Schedule Guidance**) inclusive of all disbursement costs, such as delivery costs, travelling and accommodation costs and other expenses inclusive of VAT.
- 7.2. The budget must include storage facility of tools of trade for the duration of the project and per/kilometer rate in cases where waste collection will be required at the municipality, as these costs will be covered by the global fee proposed by the bidder. Note: Travelling costs and time spent or incurred between home and office of the Project Manager and DFFE office will not be for the account of DFFE. The Department reserves right to negotiate price.
- 7.3. The costing should be limited to Tools of Trade, Medical Surveillance and Project Management Services (employment/recruitment and placement of participants, administration of salaries/stipends and administration of UIF and COIDA per District.
- 7.4. Note: The Project Management Service Company will be expected to cover all Municipalities within the Province.
- 7.5. The service provider will be expected to provide information related to the proposed expert applicable in line with the provisions of deliverables in section 5 above.
- 7.6. DFFE reserves the right to negotiate with preferred bidder (s) identified in the evaluation process, regarding any items and conditions, including prices, location or area without offering the same opportunity to any other bidder (s) who have not been awarded the status of the preferred bidders(s).
- 7.7. The bid will be valid for 120 days

8. EVALUATION CRITERIA

8.1 The evaluation for this bid will be carried out in the following phases:

- Phase 1: Pre-Compliance.
- Phase 2: Pre-Qualification.
- Phase 3: Mandatory Requirements
- Phase 4: Functionality Criteria.
- Phase 5: Price and B-BBEE.

8.2 PHASE 1: Pre-compliance or Initial Screening

8.2.1 During this phase bid documents will be reviewed to determine the compliance with SCM returnable documents, tax matters and whether proof of registration on Central Supplier Database (CSD) has been submitted with the bid documents at the closing date and time of the bid. Bids which do not satisfy the compliance criteria may not be evaluated further.

8.2.2 The bid proposal will be screened for compliance with administrative requirements as indicated below:

Item No.	Administrative Requirements	Check/Compliance
1	Master Bid Document	provided and bound
2	Electronic Copy (USB)	Same as the master bid document
3	SCM - SBD 1 - Invitation to Bid	Duly completed and signed
4	Tax Compliance and CSD Registration	Attached CSD registration number/ Proof of CSD registration and/or SARS Tax Pin
5	SBD 3.3 - Pricing Schedule	Duly completed
6	SCM - SBD 4 – Bidders Disclosure	Duly completed and signed
7	SCM - SBD 6.1 - Preference Points Claim Form in terms of the Preferential Procurement Regulations 2017	Completed and signed
8	In case of bids where Consortia / Joint Ventures, Consortia/Joint Venture agreement signed by both parties must be submitted with bid proposal	JV agreement completed and signed, if applicable

8.3. **PHASE 2: Pre-Qualification Criteria**

8.3.1 Does pre-qualification criteria apply for this bid?

YES

8.3.2. The following pre-qualification criteria will apply and all bids that do not meet pre-qualification requirements will be disqualified and not be evaluated further.

Item No.	MANDATORY REQUIREMENTS	Non-compliance shall result in disqualification?
1	Only bidder (s) who are sub-contracting 30% portion of the work to any one or more of the following Designated Groups will be considered for this bid as per Preferential Procurement Regulations 2017: (i) EME or QSE which is at least 51% owned by black people; or (ii) EME or QSE which is at least 51% owned by black people who are youth; or (iii) EME or QSE which is at least 51% owned by black people who are women; or (iv) EME or QSE which is at least 51% owned by black people with disabilities	YES

8.3.3 Tenderers or contractors must submit proof of subcontracting arrangement between the main tenderer and the subcontractor. Proof of subcontracting arrangement may include a subcontracting agreement between main tenderer and the subcontractor. A written commitment or undertaking by the tenderer or contractor to sub-contract in accordance with this pre-qualification criterion will also be acceptable.

8.3.4 The responsibility to sub-contract with competent and capable sub-contractors rests with the main contractor/ supplier.

8.3.5 The contract will be concluded between the main contractor and the institution, therefore, the main contractor and not the sub-contractor would be held liable for performance in terms of its contractual obligations.

8.3.6 Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where primary contractor subcontracts with a subsidiary this must be declared in tender documents.

8.3.7 Tenders that do not meet subcontracting requirements are considered as being not acceptable tenders and must be disqualified and may not be considered for further evaluation or award.

8.3.8 The report containing the list of potential subcontractors may be drawn by accessing the following link:
www.csd.gov.za

8.4. PHASE 3: Mandatory Requirements / Criteria

8.4.1 The following mandatory requirements will apply, and tenderers must submit all requirements indicated hereunder with the bid documents at the closing date and time of the bid. During this evaluation phase, bidder's responses will be evaluated based on the documents submitted under mandatory requirements

8.4.2 Tenderers who fail to comply with the mandatory requirements will be disqualified and will not be evaluated further on functionality criterion.

MANDATORY REQUIREMENT
Bidders are required to submit/ attached Health and Safety Officer Certificate

8.5 PHASE 4: Functionality Criteria

8.5.1 Only bid proposals that meets Pre-compliance requirements, Pre-qualifications and Mandatory requirements will be evaluated on functionality criteria.

8.5.2 The bidder must score a minimum of **75%**, during phase 4 (functionality/technical) of the evaluation to qualify for Phase 5 of the evaluation where price and BBBEE will be considered.

The following values/ indicators will be applicable when evaluating functionality:

0 = Non-compliance, 1 = Poor; 2 = Fair; 3 = Average; 4 = Good; 5 = Excellent.

GUIDELINES FOR CATEGORY CRITERIA	FUNCTIONALITY		WEIGHT
A proposed project plan, Methodology and Management of the project.	Bidders should provide a details project plan with intermediate, final outputs and identified timeframes/ milestones of proposed methodology in the development of		30
	Project plan, methodology and project management.	Indicator	

GUIDELINES FOR CATEGORY CRITERIA	FUNCTIONALITY		WEIGHT
	Project plan and methodology action well broken down; with detailed objectives and milestones.	5	
	Project plan and methodology, action identification basic; clear objectives and clear milestones.	4	
	Action plan provided with no deliverables and timeframes.	3	
	Limited information provided on the action plan	2	
	Task not well understood.	1	
	No information provided	0	
Certified copies of qualifications of project manager to be assigned to the project.	Relevant qualification in the areas of project management		10
	Qualifications of project manager	Indicator	
	A degree qualification (s) or higher qualifications	5	
	A three year diploma qualification (s)	4	
	Two years diploma qualification (s)	3	
	A one year certificate qualification (s)	2	
	A six month certificate qualification (s)	1	
	No qualification (s) attached/ submitted	0	
Technical capability/ expertise and track record of Project manager to be assigned to the project in labour compliance and related issues	Bidder (s) are required to demonstrate that they have the necessary resources and technical expertise to undertake and successfully complete the project. Bidder (s) should submit curriculum vitae for the project manager proposed to be employed on the project. Curriculum vitae are to include specific details of these individuals including, inter alia, relevant experience and to include three contactable reference, and past experience in labour related/community works projects.		40
	Experience of project manager in the areas of labour relations issues/community works projects, (Labour related in particular)	Indicator	
	5 years 'or more experience	5	
	4 years' and less than 5 years' experience	4	
	3 years' and less than 4 years' experience	3	
	2 years' and less than 3 years' experience	2	
	1 years' and less than 2 years' experience	1	
	No experience	0	
The company's experience, track record and knowledge in the fields of labour/ community works	Bidder (s) are required to demonstrate relevant past experience and competency of the company. Bidder (s) should submit full details of, and reliable contactable signed positive references for, projects of a similar scope which were successfully completed in the previous years in Labour related issues /community works projects.		20
	Company experience in labour related issues /community works projects.	Indicator	
	5 or more successfully completed projects with 5 signed positive reference letters	5	

GUIDELINES FOR CATEGORY CRITERIA	FUNCTIONALITY		WEIGHT
	4 successfully completed projects with 4 signed positive reference letters	4	
	3 successfully completed projects with 3 signed positive reference letters	3	
	2 successfully completed projects with 2 signed positive reference letters	2	
	1 successfully completed project with 1 signed positive reference letter	1	
	No successfully completed project	0	
TOTAL POINTS ON FUNCTIONALITY			100

8.6 PHASE 5: Preference Point System 90/10

Preference point system applicable for this bid is

90:10	YES
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8.5.1 Subject to sub-regulation 7(2), points will be awarded to a tenderer for attaining B-BBEE status level contributor in accordance with the table below:

Phase 4: The following table must be used to calculate the B-BBEE scores (90/10)	
PRICE	
B-BBEE Status Level Contributor	Number of points (90/10)
1	10
2	9
3	6
4	5
5	4
6	3
7	2
8	1
Non –compliant contributor	0

8.5.2 The points scored by a tenderer in respect of the level of B-BBEE contribution contemplated in sub regulation 7(2) must be added to the points scored for price as calculated in accordance with sub regulation 7(1) respectively

8.5.3 Subject to regulation 11(1), the contract must be awarded to the tenderer who scores the highest total number of points.

- 8.5.4 A contract may be awarded to a tenderer that did not score the highest total number of points, only in accordance with section 2 (1) (f) of the Act.

9. BID SUBMISSION REQUIREMENTS

9.1 Bidders should ensure that the following submission requirements, which will be needed for evaluation purposes are included in their bid proposal as follows:

- 9.1.1 The service provider must draft a table of content which will indicate where each document is located in the proposal.
- 9.1.2 The profile of the company and description of similar work undertaken,
- 9.1.3 Proposal shall consist of one original bid document, and must clearly indicate the prices on SBD 3.3 and Pricing Schedule
- 9.1.4 The information in the CV of the proposed Team Leader should include relevant past experience in the chosen area of expertise.
- 9.1.5 Project reference specifying the role played by the service provider in the listed projects or assignments.
- 9.1.6 A detailed Project Plan with clear indication of who will be responsible for the management of the assignment as well as its execution. The allocation of team members on the assignments should be based on the experience in delivering the scope of work as listed.
- 9.1.7 Standard bidding documents (SBD1, 3.3/pricing schedule, 4, 6.1).
- 9.1.8 Copy of Central Supplier Database (CSD) report.

10. LEGISLATIVE FRAMEWORK OF THE BID

10.1. Tax Legislation

- 10.1.1. Bidder must at all times attempt to be compliant when submitting proposal to DFFE and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).
- 10.1.2. Bidders who make taxable supplies more than R1 million in any 12-month conservative period are liable for compulsory VAT registration, but a person may also choose to register voluntarily provided that the minimum threshold of R50 000 has been exceeded in the past 12-month period.
- 10.1.3. Bidders who meet the above requirement must register as VAT vendors, if successful, within one month of award of the bid.
- 10.1.4. SARS Tax Status Pin requirements / or Central Supplier Database (CSD) number or report must be provided.

10.2. Procurement Legislation

- 10.2.1. Bidders should be cognisant of the legislation and/or standards specifically applicable to the services.
- 10.2.2. Bidders are requested to submit a valid B-BBEE Status Level Verification Certificate issued by SANAS, or Accredited Verification Agency; or B-BBEE Certificate issued by CIPC, or Sworn Affidavit commissioned by Commissioner of Oaths together with their bids.
- 10.2.3. If the application is made by a Joint Venture or Partnership, the accreditation credentials in name of joined entity should be submitted. Both members in the joint venture must meet the requirement of the proposal.

10.3 Privacy & Protection of Personal Information Act 4 of 2013

- 10.3.1 Protecting personal information is important to the Department of Forestry, Fisheries, and the Environment. To do so, DFFE follows general principles in accordance with applicable privacy laws and the Protection of Personal Information Act 4 of 2013 (POPIA).
- 10.3.2 DFFE's role as the responsible party, is amongst others to process personal information for the intended purpose for which it was obtained and in line with legal agreements with its respective/prospective services providers and third parties.
- 10.3.3 DFFE will process personal information only with the knowledge and authorisation of the bidder/respondent and will treat personal information which comes to its knowledge as confidential and will not disclose it, unless so required by law or subject to the exception contained in the POPIA.
- 10.3.4 DFFE reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in this bid and the bidder/respondent is required to comply with all prescripts as detailed in the POPIA relating to all information concerning DFFE.
- 10.3.5 In responding to this bid, DFFE acknowledges that it will obtain and have access to personal information of the bidder/respondent. DFFE agrees that it shall only process the information disclosed by the bidder/respondent in their response to this bid for the purpose of evaluation and subsequent award of the tender and in accordance with any applicable law.

11. SPECIAL CONDITIONS OF CONTRACT

- 11.1 The performance measures for the project to supply, deliver and offload tools and trade, render project management services and medical surveillance will be closely monitored by the Project Manager.
- 11.2 The Service Provider/s will submit bi-monthly reports to the Programme manager, within 4 days after the end of each month for the duration of the project. Failure to submit the required reports on time will result in penalties. The reports to be presented at least three (3) Project Advisory Committee Meetings.
- 11.3 The Service Provider/s must guarantee the presence of the senior in charge of fieldwork throughout the duration of the contract. Prior to the appointment of a replacement, the Programme Manager must approve such appointment. If the senior has to leave the project, a period of at least a month is required in which the senior must work parallel with the next person (senior consultant with similar expertise and equal years of experience) appointed to be able to transfer skills and knowledge.
- 11.4 DFFE will not be held responsible for any costs incurred by the service providers in the preparation, presentation and submission of the proposal.
- 11.5 The Project Manager shall do the ongoing management of the Service Level Agreement (SLA)/ MoA.
- 11.6 All the conditions specified in the General Conditions of Contract (GCC) will apply and where the conditions in the special conditions of contract contradicts the conditions in the general conditions of contract the special conditions of contract will prevail.
- 11.7 The copy Central Supplier Database (CSD)/ SARS Tax Status Pin must be submitted together with the proposal.
- 11.8 Copy of Registration for Compensation for Occupational Injuries and Diseases Act (COIDA) (letter or valid certificate)
- 11.9 Proof of compliance certificate with the Department of Labour for Unemployment Insurance Fund (UIF) or letter from Department of Labour for Unemployment Insurance Fund (UIF) explaining the status and must not be older than 90 days from the closing date
- 11.10 Letter of Authority to sign documents on behalf of the company.
- 11.11 The proposals should be submitted with all required information containing technical information.
- 11.12 Bidders failing to meet pre-compliance, pre-qualification, mandatory requirements and functionality minimum score will automatically be disqualified.
- 11.13 Bidders are required to submit/ attach the valid B-BBEE Status Level Verification Certificate issued by SANAS, Accredited Verification Agency or valid B-BBEE Certificate issued by CIPC or Sworn Affidavit commissioned by Commissioner of Oaths together with their bids, to substantiate their B-BBEE rating claims. SBD 6.1 must also be duly completed, signed, and submitted alongside the bid to claim preference points. Failure to do so will result in B-BBEE preference points being forfeited.
- 11.14 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate proposal.

- 11.15 In the event that the application is made by a Joint Venture or Partnership, the accreditation credentials in name of joined entity should be submitted. Both members in the joint venture must meet the requirement of the proposal.
- 11.16 Poor or non-performance by the bidder will result in cancellation of works orders.
- 11.17 There will be skills transfer to Youth Environmental Coordinators (YEC).

12 SUB-CONTRACTING CONDITIONS/ REQUIREMENTS

- 12.1 The successful tenderer must sub-contract a minimum of 30% portion of the work to any one or more of the following Designated Groups as per Preferential Procurement Regulations 2017:
- (i) EME or QSE which is at least 51% owned by black people; or
 - (ii) EME or QSE which is at least 51% owned by black people who are youth; or
 - (iii) EME or QSE which is at least 51% owned by black people who are women; or
 - (iv) EME or QSE which is at least 51% owned by black people with disabilities
- 12.2 The responsibility to sub-contract with competent and capable sub-contractors rests with the main contractor/supplier.
- 12.3 The contract will be concluded between the main contractor and the institution, therefore, the main contractor and not the sub-contractor would be held liable for performance in terms of its contractual obligations.
- 12.4 Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where primary contractor subcontracts with a subsidiary this must be declared in tender documents.

13. PAYMENT TERMS

- 13.1 DFFE undertakes to pay out in full or as per deliverables within 30 (thirty) days all valid claims for work done to its satisfaction upon presentation of a substantiated claim and the required reports stipulated in special conditions. No payment will be made where there is outstanding information/work not submitted by the Service Provider/s until that outstanding information is submitted.

14. TECHNICAL ENQUIRIES

- 14.1 Should you require any further information in this regard, please do not hesitate to contact:

Name	:	Boitumelo Dlamini
Office Telephone No.	:	+27 (0)12 399 8794 / 0609710385
E-Mail	:	<u>BSDlamini@dffe.gov.za</u>

Name	:	Errol Baloyi
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Office Telephone No. : +27 (0)12 399 9658 / 0714010991
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THE NATIONAL TREASURY

Republic of South Africa



GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT

July 2010

GOVERNMENT PROCUREMENT
GENERAL CONDITIONS OF CONTRACT
July 2010

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 “Closing time” means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 “Contract” means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 “Contract price” means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 “Corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 “Country of origin” means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 “Day” means calendar day.
 - 1.8 “Delivery” means delivery in compliance of the conditions of the contract or order.
 - 1.9 “Delivery ex stock” means immediate delivery directly from stock actually on hand.
 - 1.10 “Delivery into consignees store or to his site” means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the

RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such

obligations of the supplier covered under the contract.

- 1.25 “Written” or “in writing” means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser’s prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser’s prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier’s performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier’s records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or

analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;

- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take

such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

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|---|---|
| 16. Payment | <p>16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.</p> <p>16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.</p> <p>16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.</p> <p>16.4 Payment will be made in Rand unless otherwise stipulated in SCC.</p> |
| 17. Prices | <p>17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.</p> |
| 18. Contract amendments | <p>18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.</p> |
| 19. Assignment | <p>19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.</p> |
| 20. Subcontracts | <p>20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.</p> |
| 21. Delays in the supplier's performance | <p>21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.</p> <p>21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.</p> <p>21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.</p> <p>21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the</p> |

supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any

person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which

may be due to him

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

	(b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
29. Governing language	29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
30. Applicable law	30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
31. Notices	31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
32. Taxes and duties	32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country. 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser. 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
33. National Industrial Participation Programme (NIP)	33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
34 Prohibition of Restrictive practices	34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging). 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.



DEPARTMENT OF ENVIRONMENTAL AFFAIRS

BAS ENTITY MAINTENANCE FORM

Head Office Only

Date Received _____
Safetynet Capture _____
Safetynet Verified: _____
BAS/LOGIS Capt _____
BAS/LOGIS Auth _____
Supplier No. _____

The Director General

I/We hereby request and authorise you to pay any amounts, which may accrue to me/us to the credit of my/our account with the mentioned bank.

I/we understand that the credit transfers hereby authorised will be processed by computer through a system known as "ACB - Electronic Fund Transfer Service", and I/we understand that no additional advice of payment will be provided by my/our bank, but that the details of each payment will be printed on my/our bank statement or any accompanying voucher. (This does not apply where it is not customary for banks to furnish bank statements).

I/we understand that the Department will supply a payment advice in the normal way, and that it will indicate the date on which the funds will be made available on my/our account.

This authority may be cancelled by me/us by giving thirty days notice by prepaid registered post.

Please ensure information is validate as per required bank screens .

I/We understand that bank details provided should be exactly as per record held by the banks.

I/We understand that the Department will not held liable for any delayed payments as a result of incorrect information supplied.

Company / Personal Details

Registered Name

Trading Name

Tax Number

VAT Number

Title:

Initials:

Full Names

Surname

Persal Number

Address Detail

Address

(Compulsory if Supplier)

Physical

Postal

Postal Code

New Detail

☐ New Supplier information ☐ Update Supplier information

Supplier Type:

☐ Individual
☐ Company
☐ CC

☐ Department
☐ Trust
☐ Other (Specify)

☐ Partnership

Department Number

Supplier Account Details (To be <i>Verified by the bank, please attach bank letter or 3 months bank statement</i>)

(Please note that this account MUST be in the name of the supplier. No 3rd party payments allowed).

[illegible][illegible]

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Bank screen info
ABSA -CIF screen
FNB -Hogans system on the CIS4/CUPR
STD Bank-Look-up-screen
Nedbank - Banking Platform under the Client Details Tab

Savings Account

Bond Account

[illegible]

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[illegible]

***Please include CC/CK where applicable**

Bank Stamp

Supplier Contact Details	
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[illegible]

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Area Code

Telephone Number _____

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[illegible]

Fax Number

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[illegible]

Cell Number

Supplier Signature									
Print Name									
		/			/				

Date (dd/mm/yyyy)

NB: All relevant fields must be completed