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To : Supply Chain Management

Re : Cloud based electronic signature solution (12-month contract)

Date : 28 July 2021

Specification:

Description	Qty	Unit Price	Total Price
• Sign PDF documents (contracts, agreements, approvals etc.) online. • Documents uploaded and signed by multiple people. • Workflows: The solution must be able to route documents to multiple recipients for signatures. • Unlimited document signing per user. • Support and maintenance of the solution for 12 months. • The solution must have a document tracking system progress for audit trails. • Signature panel. • Training to be provided. • Solution to be used by six (6) internal users.	6		

EVALUATION CRITERIA:

- **Prequalification Criteria (Disqualifying Criteria)**

B-BBEE status Level 1 or 2, an EME or QSE

- **Mandatory Requirement: (Disqualifying Criteria)**

- **Local Content:**

- **Price and Preference Points:**

80/20 preference points will be applicable for the evaluation of this process in accordance with the Preferential Procurement Policy Framework Act 2000 (Act No. 5 of 2000 and B-BBEE Act.

Notes:

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