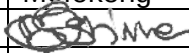
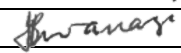


Motivation for Single Sourcing of a Preferred Supplier	
Business Unit	Communications & Stakeholder Engagement
Manager Name & Surname	Martha Shingange
Nature of Service or Products:	Exhibition and Conference
Name of Supplier	Biz Guy
Amount budgeted	R 50 000.00
Please put a check next to the applicable reason for single sourcing:	
Emergency cases: An emergency cases procurement may occur when there is a serious and unexpected situation that poses an immediate risk to health, life, property or environment which call an institution to action and there is insufficient time to invite suppliers to submit three quotations (Treasury Regulation 16A46.4)	
Sole Provider: Sole source procurement may occur when there is evidence that only one supplier poses the unique and singularly available capacity to meet the requirements of the institution (Treasury Regulation 16A46.4)	X
Please include a short narrative on the reason for the motivation for single sourcing:	
The Communications & Stakeholder Engagement department requests approval to participate in the NOCCI Business Expo 2024 to be held on 26 to 28 September 2024, at the TD Church, in Kimberley, Northern Cape. Over 100 local businesses including SMMEs, and government entities will gather for the three-day expo. The event provides a unique platform for networking, collaboration, and the exchange of innovative ideas, making it an invaluable opportunity for businesses and community members in the province. Following the participation in the NOCCI Expo in 2019, the event has been identified as one of the events that will enable the W&RSETA to profile its brand and showcase its SMME support programmes. The event will also assist the SETA to reach out to the Northern Cape which has very limited opportunities to profile the organisation. Additionally, the event will contribute towards the Annual Performance Plan target of 18 conferences, exhibitions and webinars for the 2024/25 financial year as outlined in the department's Annual Operational Plan to contribute towards increasing stakeholder participation in the W&RSETA programmes.	

APPROVAL

	Compiled by:	Budget confirmation by BU Manager	Supported by SCM Manager	Recommended by CFO	Approved by Accounting Officer
Title	Mr	Ms	Ms	Ms	Mr
Name	Desmond Mashao	Martha Shingange	Mpho Mofokeng	Lindiwe Nhlapo	Tom Mkhwanazi
Signature	19 August 2024				
Date		19 August 2024	22/08/2024	22/08/2024	22/08/2024
Comment					

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