

REQUEST FOR QUOTATION (RFQ) FOR WATERPROOFING WORKS SOCIAL HISTORY CENTRE, IZIKO MUSEUMS SOUTH AFRICA

Reference Number	IZIKO-RFQ- Social History -12-102026
Description	WATERPROOFING OF FLAT ROOFS, TURN-UPS, TURN-DOWNS AND INVERTED BEAMS SOCIAL HISTORY CENTRE AND SA MUSEUM, IZIKO MUSEUMS SOUTH AFRICA
Address	Iziko South African Museum 25 Queen Victoria Street Cape Town 8001
Attention	Sinovuyo Nkwali
Advert Date	12 October 2027
Compulsory Briefing Session	20/10/2026 @11h00 25 Queen Victoria Street Cape Town 8001
Closing Date and Time for Submission	27 October 2026 11:00am
Method of Delivery	Quotes / Proposals, and accompanying documentation, must be email SCM scm@iziko.org.za and ndonson@iziko.org.za
Technical Enquiries	Supply Chain; scm@iziko.org.za ; Sinovuyo Nkwali snkwali@iziko.org.za
Name of Company	
CSD Supplier Number (MA Number)	
B-BBEE Status Level of Contribution	
Quote Price (Incl. VAT)	

Signature	
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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

- 1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

- 2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution?
YES/NO
- 2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	Identity Number	Name of organ of state

2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars:

.....

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract? **YES/NO**

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	Status (active/inactive/deleted)

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I ,....., the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....

Signature.....

Date



.....

Designation	Name of bidder
Name of bidder (Company Name)	

1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1. The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2. **To be completed by the organ of state**

The applicable preference point system for this tender is the **80/20** preference point system.

- 1.3. Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price: and
 - (b) Specific Goals

1.4. **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5. Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6. The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“The Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where:

Ps =Points scored for price of tender under consideration

Pt =Price of tender under consideration

P_{min} =Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{max}}{P_{max}} \right)$$

Where:

P_s =Points scored for price of tender under consideration

P_t =Price of tender under consideration

P_{max} =Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/documentation stated in the conditions of this tender;
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of –
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.
(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.
Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Evidence	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Persons, or categories of persons, historically	• Proof of B-BBEE certificate;		

disadvantaged- (HDI) by unfair discrimination on the basis of	• Company Registration Certification • Identification Documentation. • CSD report		
Race: Black persons (ownership)* 50% or more black ownership = 20 points Less than 50% black ownership = 10 points 0% black ownership = 0 points			

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm:

4.4. Company Registration number:

4.5. TYPE OF COMPANY/FIRM

- ☐ Partnership/Joint Venture / Consortium
☐ One-person business/sole propriety
☐ Public Company
☐ Personal Liability Company
☐ (Pty) Limited
☐ Non-Profit Company
☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses, or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

adREQUEST FOR QUOTATION (RFQ) FOR WATERPROOFING WORKS SOCIAL HISTORY CENTRE, IZIKO MUSEUMS SOUTH AFRICA

1. BACKGROUND

Iziko Museums of South Africa (“Iziko”) is a Schedule 3A public entity and non-profit organisation, partly subsidised by the National Department of Sport, Arts and Culture (DSAC). Iziko consists of national museums and a Social History Centre located across the Western Cape under a unified governance structure.

Iziko was established in terms of the Cultural Institutions Act, 1998 (Act No. 119 of 1998) and is required to comply with the Public Finance Management Act (PFMA), 1999 (Act No. 1 of 1999), applicable Treasury requirements, procurement requirements and relevant ICT governance and security requirements.

2. OVERVIEW (Social History)

Iziko requires the waterproofing of flat roof areas and associated elements at the Social History Centre in order to protect the building fabric and the collections, staff and public programmes housed within it.

- The works comprise the hacking off of the existing screed over approximately 130 m² of flat roof and the preparation of the surface to receive new waterproofing.
- A new torch-fused bituminous waterproofing membrane system is to be installed on the flat roofs, on turn-ups and turn-downs exceeding 300 mm girth, and on the tops and sides of inverted beams, as set out in the Pricing Schedule (Section 13).
- Additional membrane and sealing is required into three (3) outlets of 100 mm diameter.
- Iziko therefore seeks to appoint a suitably qualified and experienced waterproofing contractor to supply all labour, materials, equipment, transport, supervision and access required to complete the works.
- The works must be carried out with minimal disruption to the operations of the Social History Centre and in strict accordance with the manufacturer’s instructions.

2a. OVERVIEW (SA Museum)

Iziko requires the waterproofing of flat roof areas and associated elements at the SA Museum in order to protect the building fabric and the collections, staff and public programmes housed within it.

- The works comprise the hacking off of the existing membranes of flat roof and the preparation of the surface to receive new waterproofing over approximately 200 m².
- A new torch-fused bituminous waterproofing membrane system is to be installed on the flat roofs, on turn-ups and turn-downs exceeding 300 mm girth, and on the tops and sides, as set out in the Pricing Schedule (Section 14).

- Iziko therefore seeks to appoint a suitably qualified and experienced waterproofing contractor to supply all labour, materials, equipment, transport, supervision and access required to complete the works.
- The works must be carried out with minimal disruption to the operations of the SA Museum and in strict accordance with the manufacturer's instructions.

3. PROJECT BRIEF – SOCIAL HISTORY

The appointed contractor will be responsible for the complete execution of the waterproofing works, from site establishment to final handover and issue of the guarantee. The quantities below are approximate and are provided for pricing purposes.

Included Service	Requirement
Screed removal and surface preparation	Hack off existing screed (approx. 200 m ²) and prepare the surface to receive new waterproofing
Waterproofing system	Primer and torch-fused membrane system (Derbigum CG3 / Derbigum SP4, or approved equivalent), installed in strict accordance with the manufacturer's instructions
Flat roofs	Approx. 200 m ²
Turn-ups and turn-downs	Approx. 30 m ² (turn-ups and turn-downs exceeding 300 mm girth)
Inverted beams	Approx. 30 m ² (tops and sides of inverted beams)
Outlets	Additional membrane and sealing into three (3) 100 mm diameter outlets
Preliminaries and general	Transport, supervision and access (priced on the basis of three (3) days)
Completion and guarantee	Inspection, handover, site clean-up and issue of workmanship and material guarantee

3a. PROJECT BRIEF – SA MUSEUM

Included Service	Requirement
Removal and surface preparation (6 th floor roof)	Hack off existing membranes (approx. 200 m ²) and prepare the surface to receive new waterproofing
Waterproofing system	Primer and torch-fused membrane system (Derbigum CG3 / Derbigum SP4, or approved equivalent), installed in strict accordance with the manufacturer's instructions
Flat roofs	Approx. 200 m ²
Turn-ups and turn-downs	Approx. 30 m ² (turn-ups and turn-downs exceeding 300 mm girth)
Silvacote Bitumen Paint	Approx. 30 m ² (tops and sides of inverted beams)
Ceiling Repairs (6 th floor Boardroom)	Replace 6 square meters of damaged ceiling with 9mm Gypsum Rhinoboard. Skim ceiling and afterwards apply two coats of white PVA paint
Preliminaries and general	Transport, supervision and access (priced on the basis of three (5) days)
Completion and guarantee	Inspection, handover, site clean-up and issue of workmanship and material guarantee

4. SCOPE OF WORK

The successful bidder must provide, at minimum, the following services:

- Inspect the site and verify the extent, quantities and condition of the areas to be waterproofed.
- Hack off the existing screed over approximately 200 m² (Social History Centre) and approximately 200 m² (SA Museum) of flat roof and remove all rubble and debris from site.
- Prepare the surface to receive new waterproofing, including a bitumen primed surface.
- Prime the prepared surface with one layer of “Derbigum CG3” (or approved equivalent).
- Supply and install one layer of “Derbigum SP4” waterproofing membrane (or approved equivalent) by means of torch-fusion, sealed to and including the bitumen primed surface, laid with 75 mm side laps and 100 mm end laps, in strict accordance with the manufacturer’s instructions.
- Install the membrane system on flat roofs (approx. 200 m², Social History and approx. 200 m², SA Museum) on turn-ups and turn-downs exceeding 300 mm girth (approx. 30 m²) and on the tops and sides of inverted beams (approx. 30 m²).
- Provide additional membrane and sealing into three (3) 100 mm diameter outlets.
- Replace 6 square meters of damaged ceiling with 9mm Gypsum Rhinoboard. Skim ceiling and afterwards apply two coats of white PVA paint inside the boardroom at the SA Museum.
- Provide all transport, supervision and access required for the works.
- Protect adjacent surfaces, finishes, equipment and building contents, and make good any damage caused by the works.
- Clean the site on completion, conduct a final inspection with Iziko and hand over the works together with the guarantee.

5. SITE AND EXISTING CONDITIONS

- Site: Iziko Social History Centre, 17 Church Square, Cape Town and Iziko SA Museum, 25 Queen Victoria Road, Cape Town.
- Existing flat roof areas covered by a screed that must be removed prior to waterproofing.
- Flat roofs, turn-ups and turn-downs, inverted beams and three (3) 100 mm diameter outlets as described in this RFQ.
- A site inspection will be held on **20 /10/2026**. Attendance is compulsory / strongly recommended. Bidders must contact Iziko Supply Chain to arrange access.

Quantities are provided for pricing purposes. Bidders must verify them during the site inspection and must identify all dependencies, risks, access requirements and any defects or conditions (for example damaged substrate, inadequate falls or defective outlets) that may affect the works or require remedial work before waterproofing can proceed.

6. TECHNICAL REQUIREMENTS

6.1 Screed Removal and Surface Preparation

- The existing screed must be hacked off over the full area (approx. 130 m²) without damage to the structural slab, reinforcement or adjacent finishes.
- The surface must be clean, dry, sound and free of dust, laitance, oil, loose material, sharp projections and standing water before priming.
- All rubble and debris must be removed from site and lawfully disposed of.
- Any substrate defect, ponding or inadequate fall that could affect the performance of the waterproofing must be reported to Iziko before the membrane is applied.

6.2 Waterproofing System and Materials

- Primer: one layer of “Derbigum CG3”.
- Membrane: one layer of “Derbigum SP4” waterproofing membrane, sealed to and including the bitumen primed surface by means of torch-fusion.
- Laps: 75 mm side laps and 100 mm end laps.
- The system must be installed in strict accordance with the manufacturer’s instructions.
- Where a bidder proposes an equivalent product, the bidder must submit the manufacturer’s technical data sheet demonstrating equivalence, and the product must be approved in writing by Iziko before supply.
- Materials must be delivered in original packaging and stored and handled in accordance with the manufacturer’s requirements.

6.3 Areas of Application

- Flat roofs: approx. 200 m².
- Turn-ups and turn-downs exceeding 300 mm girth: approx. 30 m².
- Tops and sides of inverted beams: approx. 30 m².
- Quantities must be verified by the bidder. Any quantity change approved in writing by Iziko will be valued at the rates quoted in the Pricing Schedule.

6.4 Outlets and Penetrations

- Additional membrane and sealing must be provided into three (3) 100 mm diameter outlets, forming a watertight connection.
- Bidders must identify any outlets, penetrations, flashings or upstands that require work not described in this RFQ.

6.5 Workmanship, Guarantee and Warranty

- The works must be carried out by competent personnel, preferably trained or approved by the membrane manufacturer, under the supervision of an experienced supervisor.
- Bidders must state the workmanship guarantee and material guarantee periods offered (minimum 5 years, to be confirmed by Iziko).
- The guarantee documentation must be issued to Iziko on completion of the works.
- Defects arising from workmanship or materials must be rectified at no cost to Iziko during the guarantee period.

6.6 Health, Safety and Fire Prevention

- Torch-fusion is hot work. The bidder must comply with the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993) and the Construction Regulations, 2014, including a health and safety plan, risk assessment, hot-work permit, appropriate fire-fighting equipment and fire watch during and after torching.
- Working-at-heights and access arrangements must be safe and compliant.
- A valid Compensation Fund (COIDA) letter of good standing must be submitted.
- The bidder must carry adequate public liability and contractor's all-risk insurance for the duration of the works.
- The bidder must comply with Iziko's site rules and induction requirements.

6.7 Site Access, Working Hours and Protection of Museum Property

- The works will be carried out at an operating heritage institution. Access, working hours and site arrangements must be agreed with Iziko in advance.
- Collections, exhibits, equipment and finishes must be protected at all times. Dust, noise, fumes and heat must be controlled so as not to endanger people or museum property.
- Works must not be carried out in wet or unsuitable weather. The bidder must provide temporary protection of exposed areas and report weather delays to Iziko.
- Any damage caused by the contractor must be made good at the contractor's cost.

7. IMPLEMENTATION METHODOLOGY

1. Appointment and site handover.
2. Site establishment, induction and submission of health and safety documentation.
3. Protection of surrounding areas and building contents.
4. Hacking off of existing screed and removal of rubble.
5. Surface preparation and inspection by Iziko prior to priming.
6. Application of primer.
7. Torch-fused installation of membrane on flat roofs, turn-ups and turn-downs, and inverted beams.
8. Sealing into outlets.
9. Quality control and inspection, including water-tightness testing where applicable.
10. Site clean-up.
11. Final inspection, handover and issue of guarantee.

The works must minimise disruption to museum operations. The bidder must submit a programme stating the proposed start date and duration of the works.

8. COMPLETION, INSPECTION AND ACCEPTANCE

8.1 Acceptance and Completion Criteria

Formal acceptance will occur only after successful completion of the works, inspection of all surfaces and outlet detailing, removal of rubble and site clean-up, and submission of the guarantee and any completion documentation. Iziko may withhold acceptance and associated payment for incomplete works.

8.2 Project Governance and Change Control

The successful bidder must appoint a competent site supervisor and provide regular progress updates to Iziko. Any variation to the scope, quantities or price requires Iziko's prior written approval.

9. CONTRACT PERIOD AND DEFECTS LIABILITY

- The works must be completed within 3 weeks of receipt of an official order. Bidders must state their earliest start date and proposed duration.
- A defects liability period of 12 months applies from the date practical completion/Site Hand over.
- The guarantee periods stated in the bidder's response apply in addition to the defects liability period.

10. DELIVERABLES

- Completed waterproofing to all areas described in this RFQ.
- Removal of all rubble and debris from site.
- Photographic record of the works before, during and after completion.
- Workmanship and material guarantee.
- Completion and acceptance documentation.
- Health and safety documentation.

11. BIDDER EXPERIENCE AND MINIMUM REQUIREMENTS

- Proven experience in torch-fused bituminous waterproofing of flat roofs.
- Evidence of approved or accredited applicator status for the specified (or equivalent) membrane system.
- Experience on public, heritage or occupied buildings (preferred).
- Qualified and experienced supervisor and workforce.
- Ability to comply with health and safety requirements, including a valid COIDA letter of good standing.
- Ability to provide workmanship and material guarantee.
- Ability to perform the works in the Western Cape.
- At least three relevant client references.

12. RFQ RESPONSE REQUIREMENTS

- Company profile.
- Evidence of manufacturer approval or accreditation.
- Relevant experience and client references.
- Proposed products and manufacturer data sheets.
- Implementation methodology and programme.
- Health and safety plan, risk assessment and COIDA letter of good standing.
- Guarantee terms.
- Site supervisor and key personnel CVs.

- Completed Pricing Schedule.
- Assumptions, dependencies and exclusions.
- Completed SBD forms and required compliance documents.

13. PRICING – Social History

Pricing must be a fixed price for the complete works and must include all applicable costs, including all labour, materials, plant, equipment, transport, supervision, access, disposal and insurances. Bidders must complete the Pricing Schedule below. Rates and amounts must be inserted by the bidder.

Item	Description	Unit	Qty	Rate (ZAR excl. VAT)	Amount (ZAR excl. VAT)
	Waterproofing				
1	Hack off existing screed and prepare surface to receive new waterproofing	m ²	200		
	Prime with one layer "Derbigum CG3" and one layer "Derbigum SP4" waterproofing membrane (or approved equivalent), sealed to and including bitumen primed surface by means of 'torch-fusion', laid with 75 mm side and 100 mm end laps, in strict accordance with the manufacturer's instructions:				
2	On flat roofs	m ²	200		
3	On turn-ups and turn-downs exceeding 300 mm girth	m ²	30		
4	On tops and sides of inverted beams	m ²	30		
5	Additional membrane and sealing into 100 mm diameter outlet	No	3		
	SUBTOTAL (EXCL. VAT)				
	VAT (15%)				
	TOTAL (INCL. VAT)				

13.a PRICING – SA Museum

Pricing must be a fixed price for the complete works and must include all applicable costs, including all labour, materials, plant, equipment, transport, supervision, access, disposal and insurances. Bidders must complete the Pricing Schedule below. Rates and amounts must be inserted by the bidder.

Item	Description	Unit	Qty	Rate (ZAR excl. VAT)	Amount (ZAR excl. VAT)
	Waterproofing and Ceiling				
1	Hack off existing and prepare surface to receive new waterproofing	m ²	200		
	Prime with one layer "Derbigum CG3" and one layer "Derbigum SP4" waterproofing membrane (or approved equivalent), sealed to and including bitumen primed surface by means of 'torch-fusion', laid with 75 mm side and 100 mm end laps, in strict accordance with the manufacturer's instructions:				
2	On flat roofs	m ²	200		
3	On turn-ups and turn-downs exceeding 300 mm girth	m ²	30		
4	On tops and sides of inverted beams	m ²	30		
5	Replace damaged ceiling with 9mm Gypsum Rhinoboard. Skim ceiling and afterwards apply two coats of white PVA paint inside the boardroom at the SA Museum.	m ²	6		
	SUBTOTAL (EXCL. VAT)				
	VAT (15%)				
	TOTAL (INCL. VAT)				

No costs may be omitted where they are necessary to complete the works.

Pricing Instruction

1. The Total Evaluated Bid Price (including VAT) will be used to calculate price points under the 80/20 preference point system. Only amounts captured on this table will be considered.
2. Iziko may withhold payment until the works have been inspected and accepted as complete by Iziko's representative.
3. Bidders must state all assumptions and exclusions used to prepare their pricing.
4. Quotes to be valid for 90 days from the bid closing date.

Please Note: a formal detailed quotation to be sent with proposal. The pricing schedule above and formal quotation must include all applicable costs and there can be no variation after award has been made.

14. BIDDING REQUIREMENTS AND EVALUATION

The bidding requirements and stages are summarised below:

Stage	Requirement
Stage 1	Administrative and compliance documents
Stage 2	Functionality / technical evaluation
Stage 3	Price and Specific Goals

Bidders must achieve a minimum of 70% on the functionality criteria to proceed to Stage 3, subject to Iziko SCM approval.

15. REQUIRED DOCUMENTS FOR FUNCTIONALITY

- Cover letter and signed acknowledgement of Iziko's requirements.
- Company profile and evidence of relevant experience.
- At least three relevant reference letters.
- Evidence of manufacturer approval or accreditation, and product data sheets.
- Health and safety plan, risk assessment and COIDA letter of good standing.
- CVs of the proposed site supervisor and key personnel.
- Detailed methodology and programme.
- Proposed guarantee terms.

15.1 Eligibility Criteria

Eligibility	
CIDB	2 GB or Higher

16. FUNCTIONALITY EVALUATION CRITERIA

16.1 DETAILED FUNCTIONALITY EVALUATION AND SCORING MATRIX

Evaluators must score only on evidence contained in the bid submission and supporting documentation. The maximum score is 100 points.

Criteria	Max Points	Evidence Required	Scoring Guidance	Score Awarded
1. Relevant Waterproofing Experience	30	Company profile clearly stating the experience and years of experience in torch-fused bituminous waterproofing of flat roofs.	30 = more than 5 years 15 = 3 to 5 years 0 = less than 3 years or no evidence	
2. Comparable Client References	20	Reference letters on client letterhead, signed by a duly authorised representative, for comparable waterproofing work performed.	20 = 3 or more letters 10 = 2 letters 0 = 1 letter or none	
3. Manufacturer Approval, Product Compliance and Technical Resources	20	Evidence of approved or accredited applicator status; product data sheets; CVs of site supervisor and key personnel.	20 = strong and verified 10 = adequate with minor gaps 0 = limited or no evidence	
4. Methodology, Programme and Health & Safety	30	Detailed methodology and programme; hot-work and fire-safety measures; protection of the building and contents; guarantee terms.	30 = comprehensive 15 = attached but not detailed 0 = not attached	
Total	100			

TOTAL FUNCTIONALITY SCORE: ____ / 100

Minimum threshold: Bidders must achieve at least 70 out of 100 points (70%) for functionality/technical evaluation to proceed to Stage 3, subject to Iziko SCM approval.

Evidence rule: Where evidence requested is not provided, evaluators must not assume that the requirement is met. The score must reflect only what has been demonstrated in the submitted bid.

17. PRICE AND SPECIFIC GOALS

The applicable preference point system is to be confirmed by Iziko SCM in the final tender documentation. Where the 80/20 system is applicable:

Evaluation Component	Points
Price	80
Specific Goals	20
Total	100

Bidders must submit the required SBD forms and supporting evidence for Specific Goals in accordance with the final issued documentation.

18. ADMINISTRATIVE RETURNABLE DOCUMENTS

- Completed SBD 4 – Bidder's Disclosure.
- Completed SBD 6.1 – Preference Points Claim Form, where applicable.
- A Tax complaint CSD registration/report that is not older than the advert date
- Valid tax compliance status / PIN as applicable.
- Company registration documentation.
- B-BBEE certificate or valid sworn affidavit, where applicable.
- Valid Compensation Fund (COIDA) letter of good standing.

Failure to submit required compliance documents may result in the submission being declared non-responsive, subject to the final RFQ conditions.

19. REASONS FOR DISQUALIFICATION

- Submission received after the stipulated closing date and time.
- Failure to submit required documentation.
- Incomplete documentation or information required by the specification.
- Failure to comply with mandatory technical requirements.
- Fraudulent, factually untrue or inaccurate information.
- Non-compliance with applicable CSD/tax or other mandatory procurement requirements.

SIGNATURE		NAME PRINT	
CAPACITY		DATE	
NAME OF COMPANY			
INDICATE DELIVERY PERIOD IN WEEKS AFTER RECEIVING OFFICIAL ORDER			

20. FORMAL CONTRACT

- The proposal and appended documentation read together form the basis for an agreement to be negotiated and concluded in a formal contract between Iziko and the preferred Service Provider
- A mere offer and acceptance shall not constitute a formal contract of any nature for any purpose between Iziko and the preferred Service Provider/s.

21. GENERAL PRINCIPLES

- (a) The lowest or only quotation received will not necessarily be accepted.
- (b) Iziko and its Council reserves the right to accept or reject any quotation in response to the Request to Quote and to withdraw its decision to seek the provision of these services at any time.
- (c) Iziko may request clarification from bidders.
- (d) Iziko may conduct technical demonstrations, presentations and technical due diligence.
- (e) Iziko may verify references and certifications.
- (f) Any negotiation or clarification will be undertaken only where permitted by applicable procurement legislation and Iziko policy.
- (g) Iziko reserves the right to award the RFQ in whole or in part where appropriate and legally permissible.

22. STRATEGIC OBJECTIVE

The primary objective of this procurement is to secure a durable, watertight roof system at the Social History Centre, installed by a competent contractor in strict accordance with the manufacturer's instructions, with minimal disruption to museum operations and with appropriate guarantees in favour of Iziko.

23. SITE INSPECTION, ASSUMPTIONS AND VARIATIONS

- Bidders are responsible for satisfying themselves as to the extent, condition and quantities of the works and for pricing all work reasonably required to complete the works.
- Quotations that are based on visual inspection only, or that exclude unforeseen costs, must clearly state all such assumptions and exclusions. Iziko reserves the right to treat a qualified quotation as non-responsive or to evaluate it accordingly.
- No additional costs will be accepted after award unless approved in writing by Iziko through the change control process.
- Bidders must not propose an alternative waterproofing system unless it is identified as an approved equivalent in accordance with Section 6.2.

24. DECLARATION

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise:

- i) confirms that neither the name of the enterprise or the name of any partner, manager, director, or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- ii) confirms that no partner, member, director, or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iii) confirms that I / we are not associated, linked, or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers

or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and;

- iv) confirms that the contents of these questionnaire/forms (SBD 4, & 6.1) are within my personal knowledge and are to the best of my belief both true and correct:
- v) accept that, in addition to cancellation of a contract, action may be taken against me should the Declaration prove to be false.

Please note that if the supporting documentation is not provided then the submission will be classified as non-responsive.

1. Disqualification

Please note that if a bid document is not filled in correctly or completely, or complied with the specification, or is delivered/sent after the bid closing date and time, or the supplier is not registered on the CSD or **supplier has a non-compliant tax status**, then unfortunately that bidder may be disqualified. Please return this document with the supporting documents.

2. Bid Document Submission

Emailed RFQ documents will be accepted. However, the onus is on the tenderer to ensure that complete email documents have been received by the IZIKO by the due date and time. Please note that any alterations to the bid document other than filling in the tenderer's details and tender price will automatically disqualify the tenderer.

Signed _____ Date _____

Name _____ Position _____

Enterprise name _____