

Bid Questions

Attention	:	All Prospective Bidders
From	:	Supply Chain Management
Date	:	22 February 2022
Issue	:	First (1 st) Issue
Bid Number	:	RFB 13/21
Bid Title	:	APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE CLEANING AND HYGIENE SERVICES AT ITHALA COASTAL REGION BRANCHES FOR A PERIOD OF TWENTY-SEVEN (27) MONTHS

1. ISSUE ADDENDA

Supply Chain Management policy states... *“When any additions, deletions or changes are made to any part of the original bid documentation, all potential vendors, which collected a bid document, must be notified of these changes. It should be noted that amendments must allow bidders enough time to adjust their offers before submitting the bid to ITHALA. Any additions, deletions or changes must be done in writing and records should be maintained in the relevant file; and Bidders must acknowledge receipt of the amendments”*

2. YOU ARE HEREBY ADVISED OF THE FOLLOWING OMISSION

Questions raised by bidders before the closing date:

1. It stipulates no cleaning at Head Office branch but under totals it says 17 cleaners. Must we quote on 3 cleaners for Head Office Monday to Friday 06:00 – 14:00? **The duties of the cleaners at head office is not the same as the duties of a cleaner at Ithala’s branches. But we require a total of 17 cleaners.**
2. Could you please clarify on page 30 for Technical proposal, on work experience of an enterprise? It says the experience should be not provided more than five or older (5) years or I meant the letters of experience should not be over five (5) written? **The reference letter should be for work done within the past 5 years (2017 – 2022).**
3. Should it be five years’ experience contract executed, would it not be considered for the technical evaluation? please clarify. **The duration of the contract is not important; it needs to be work that has been done or current contracts for the years 2017-2022.**
4. On page 42 line one I quote' tendered prices will be fixed (no escalation) and will include all materials, labour and other costs. Close Quote. In page 29 close number 10 it says I quote; This contract will not be subject to any increase in costs for the duration other than for statutory wage increases, such increase will only be applicable at the anniversary of contract in which case it will be the responsibility of the contractor to provide written proof of the costs. close quote. I am confuse here Can you please explain to me, which one must I consider? **means that no increase will be applicable after the awarding of a service provider for the first year. The awarded service provider must use the CPI rate for the rest of the next fifteen (15) to be able to quote for the escalations. The escalation however will be based on the BCCCI rate once released by the profession board that year. That rate will be considered, not the one quoted by the awarded service provider.**

NB: Cover quoting sometimes referred to as “shadow quoting” or “bid rigging” is an offense which represents both corruption and acquisition of fraud. It undermines the fair determination of a supplier, corruptly eliminating free and open competition. Therefore, it is not allowed.