



prasa

PASSENGER RAIL AGENCY
OF SOUTH AFRICA

REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER: **KZN/PRASA/2026/06/06/Q**

**RFQ: APPOINTMENT OF A SERVICE PROVIDER FOR INSULATING OIL SAMPLING/TESTING AS
AND WHEN REQUIRED FOR 36 MONTHS IN KZN**

SECTION 1: SBD1
PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF PASSENGER RAIL AGENCY (PRASA)

BID NUMBER:	KZN/PRASA/2026/06/06/Q	CLOSING DATE:	06/07/2026	CLOSING TIME:	12:00 PM
DESCRIPTION	APPOINTMENT FOR A SERVICE PROVIDER FOR INSULATING OIL SAMPLING/TESTING AS AND WHEN REQUIRED FOR 36 MONTHS IN KZN				

BID RESPONSE DOCUMENTS SHALL BE ADDRESSED AS FOLLOWS:

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BOX NO 07 SITUATED AT THE FOYER AT
 65 MASABALALA YENGWA AVENUE
 PRASA REGIONAL OFFICE FOYER AREA
 HELPDESK
 PRASA SCM
 KWA ZULU NATAL

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO

CONTACT PERSON	Lindeni Cele
TELEPHONE NUMBER	031 813 0105
E-MAIL ADDRESS	Lindeni.cele@prasa.com

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA.....

<p>2.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No [IF YES ENCLOSE PROOF]</p>	<p>2.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]</p>
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? YES NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. **PRESCRIBED IN THE BID DOCUMENT.**
- 1.4. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE PRASA TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD

NUMBER MUST BE PROVIDED.

2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

NB:

- *Quotation(s) must be addressed to PRASA before the closing date and time shown above.*
- *PRASA General Conditions of Purchase shall apply.*
- *PRASA is not obliged to award this bid.*
- *PRASA is not obligated to award to one supplier.*
- *PRASA reserves the right to use its discretion to award multiple suppliers where possible.*

SECTION 2

NOTICE TO BIDDERS

1. RESPONSES TO RFQ

Responses to this RFQ [Quotations] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

Proposals must reach PRASA before the closing hour on the date shown on SBD1 above and must be enclosed in a sealed envelope.

2 COMMUNICATION

Bidder/s are warned that a response will be liable for disqualification should any attempt be made either directly or indirectly to canvass any SCM Officer(s) or PRASA employee in respect of this RFQ between the closing date and the date of the award of the business.

3 BIDDERS COMPLAINTS PROCESS

3.1 Bidders are advised utilize this email address (Complaints@prasa.com) for lodging of complaints to PRASA in relation to this bid process. The following minimum information about the bidder must be included in the complaint:

3.1.1 Bid/Tender Description;

3.1.2 Bid/Tender Reference Number;

3.1.3 Closing date of Bid/Tender;

3.1.4 Supplier Name;

3.1.5 Supplier Contact details; and

3.1.6 The detailed compliant.

4 LEGAL COMPLIANCE

The successful Bidder shall be in full and complete compliance with any and all applicable national and local laws and regulations.

5 CHANGES TO QUOTATIONS

Changes by the Bidder to its submission will not be considered after the closing date and time.

6 PRICING

All prices must be quoted in South African Rand on a fixed price basis, including all applicable taxes

7 BINDING OFFER

Any Quotation furnished pursuant to this RFQ shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

8 DISCLAIMERS

PRASA is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that PRASA reserves the right to:

- Modify the RFQ's goods / service(s)/works and request Bidders to re-bid on any changes;
- Reject any Quotation which does not conform to instructions and specifications which are detailed herein; and
- Reject Quotations submitted after the stated submission deadline or at the incorrect venue.

Should a contract be awarded on the strength of information furnished by the bidder, which after conclusion of the contract, is proved to have been incorrect, PRASA reserves the right to cancel the contract.

PRASA reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another bidder.

Should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so, PRASA reserves the right to award the business to the next highest ranked bidder provided that he/she/it is still prepared to provide the required goods at the quoted price.

9 LEGAL REVIEW

Proposed contractual terms and conditions submitted by a bidder will be subjected to review and acceptance or rejection by PRASA's Legal Counsel, prior to consideration for an award of business.

10 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Bidders are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. PRASA is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a

bidder who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

11 PROTECTION OF PERSONAL DATA

In responding to this bid, PRASA acknowledges that it may obtain and have access to personal data of the Bidders. PRASA agrees that it shall only process the information disclosed by Bidders in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, PRASA will not otherwise modify, amend or alter any personal data submitted by Bidders or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Bidders. Similarly, PRASA requires Bidders to process any personal information disclosed by PRASA in the bidding process in the same manner.

12 EVALUATION METHODOLOGY

EVALUATION PROCESS

The evaluation committee shall use the following Evaluation Criteria depicted in the table below for the selection of the preferred bidder that shall render construction work for the project

EVALUATION CRITERIA	WEIGHTING
Stage 1	Compliance
Stage 1 - Mandatory Requirements	
Stage 2	Technical/Functionality
Technical/Functional Requirements	Threshold of 70%
Stage 3	Price and Specific Goals
Price	80
Specific Goals	20
Stage 4	
Other Mandatory Requirements	Compliance
TOTAL	100

13 ADMINISTRATIVE RESPONSIVENESS

The test for administrative responsiveness will include completeness of response and whether all returnable and/or required documents, certificates; verify completeness of warranties and other bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.

14 VALIDITY PERIOD

14.1 PRASA requires a validity period of **60 Working Days** from the closing date.

14.2 Bidders are to note that they may be requested to extend the validity period of their response, on the same terms and conditions, if the internal processes are not finalized within the validity period. However, once the delegated authority has approved the process the validity of the successful bidder(s)' bid will be deemed to remain valid until finalization of the of award.).

15 PUBLICATION OF INFORMATION ON THE NATIONAL TREASURY E-TENDER PORTAL

Bidders are to note that, bid awards, amendments and cancellations will be published on the e-tender portal and or media used to advertise the bid. For the award of business, PRASA is required to publish the prices and preferences claimed of the successful and unsuccessful Bidders *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), on CIDB website for construction related RFQ's. (*Where applicable*).

16 RETURNABLE DOCUMENTS

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Bidders are urged to ensure that these documents are returned with the quotation based on the consequences of non-submission as indicated below:

16.1. Mandatory Returnable Documents

Failure to provide Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Bidder's disqualification. Bidders are therefore urged to ensure that all documents are returned with their Quotations.

SECTION 3**EVALUATION CRITERIA:****Stage 1 – Mandatory Requirement**

The following requirement is mandatory, only bidders complying with stage 1A will be evaluated further.

No.	Description of requirement	TICK
a)	Completion of all RFP documentation(including all declarations)	
b)	Bidders must reflect on the submission register (to be provided on the submission box)	
c)	All items on the BOQ must be quoted „incomplete BOQ will be disqualified	

Stage 2 - Price and Specific Goals

The following formula, shall be used to allocate scores to the interested bidders :

The maximum points for this tender are allocated as follows:

DETAILS	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES**POINTS AWARDED FOR PRICE****THE 80/20 PREFERENCE POINT SYSTEMS**

A maximum of **80** points is allocated for price on the following basis:

80/20

$$PS = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

POINTS AWARDED FOR SPECIFIC GOALS

3.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the **A CIPC Registration Documents/CSD Registration Report will be used to verify the above evidence.**

- **Points will be awarded/allocated on a proportional/pro-rata basis.**
- **Formula: Number of Points allocated x Percentage (%) owned = Number of Points Claimed.**

Stage 3 – Returnable Documents

The following documents must be submitted with the tender. If they are not submitted or incomplete the conditions of the requirement will apply.

Only bidders who comply with stage 1A will be evaluated further.

No.	Description of requirement	TICK
b)	Joint Venture, Consortium Agreement or Partnering Agreement signed by all parties. The agreement should indicate the leading bidder where applicable.	
c)	Supply of valid SARS Pin	
d)	CSD supplier report	
e)	CIPC Certificate/registration document.	
f)	B-BBEE Certificate/ affidavit	

NB:

- Responsive bidder/s with incomplete returnable documents will be requested to resubmit completed documents within the timeframe provided by PRASA, failure which will result in automatic disqualification.

OBJECTIVE CRITERIA

- 4.1** Section 2(1)(f) of the PPPFA empowers an organ of state to award a tender to the highest scoring bidder unless there is an objective criteria that justify the award to another tenderer.
- 4.2** PRASA reserves the right to apply the objective criteria for this bid.
- 4.3** PRASA may award a bid to a bidder that did not score the highest points under the following circumstances:
- a) A negative track record of the bidder in other related projects;
 - b) spreading the award to bidders that have not been previously appointed;
 - c) the need to avoid concentrating awards to the previously appointed bidders.
- Prasa shall take into account the following:
- i. the number of bid(s) awarded to the highest scoring bidder(s) in the preceding financial years;
 - ii. the capacity of the highest scoring bidder(s) despite the previous appointments;
 - iii. the value and scope of the bid(s) already awarded to the highest scoring bidder(s);
 - iv. the materiality of the price difference between the highest scoring bidder and other bidders; and
 - v. whether the goods, services or works are of a specialised nature.

SPLITTING OF AWARDS

- 4.4** PRASA reserves the right to split the award of this bid to more than one service provider, provided that the nature of the services or goods or works to be provided are capable of being split to more than one service provider.

APPOINTMENTS OTHER THAN THE SUCCESSFUL BIDDER

- 4.5** PRASA may appoint a bidder other than the successful bidder under the following instances:
- (i) When a successful bidder, after having been informed of the acceptance of its Bid, fails to sign a contract within a prescribe period of time e.g. 14 (fourteen) days after being called upon to do so;
 - (ii) When a successful bidder has failed to provide the necessary security, bonds or guarantees within the time required to do so by PRASA;
 - (iii) When a successful bidder fails to meet a condition precedent for the award of business (e.g. to obtain the necessary funding); and
 - (iv) When final contract negotiations with a preferred bidder fails and a contract is not agreed upon.
- 4.6** PRASA will only award a bid to a bidder other than the highest scoring bidder provided that such bid is still within the bid validity period.
- 4.7** Only if the second ranked bidder is also unable/unwilling, PRASA may proceed to the third ranked bidder.

Technical / Functionality Requirements

Scoring of Functionality:

The minimum threshold for the Technical/functionality criteria is (70%) and bidders who score below this minimum will not be considered for further evaluation in terms of price and Specific G

ITEM	CRITERIA	WEIGHT / SCORING
1	Organizational Experience	35
2	Qualifications and Experience of Electrician/Technician	35
3	Project program (Work plan)	15
4	Project Approach and Methodology	15
	TOTAL	100
CRITERIA	WEIGHT	SCORES
Organizational Experience (N.B. Provide for each successfully completed project/s in the following sequence: Copy of an appointment letter/Purchase Order(on a company letterhead), description of the project, Client name, Client contact (i.e., email and office number), contract value inclusive of VAT. Furthermore, attach completion certificate signed by client or letter from the client confirming successful completion of the project.)	35	Score will be based on successfully executed and completed similar projects in the transformer oil sampling/purification in the last Five (5) years from the presented details in the tender document. 1:Zero (0) Similar Projects/non-submission/incomplete submission= 0 2: 1 Similar project = 5 points 3: 2 Similar projects = 10 points 4: 3 Similar projects= 15 points 5: 4 Similar projects = 20 points 6: 5 and above Similar projects= 35 points
Qualifications and Technical Experience (based on Submitted CVs) of Key Staff • Electrician/ technician (N.B. Provide copies of original qualifications and certificates of professional bodies. The copies must be certified by commissioner of oath.	35	Detailed CVs of the Electrician who will be used in completing the works. Years of Experience should be related to Transformer oil sampling/ purification =25points 1: No information provided/Unrelated experience submitted = 0 points

The date on the stamp shall be three months or less old, before the closing date of the tender. Please provide SAQA accredited qualification.

2: Key personnel have 2 years of stipulated experience = **10 points**

3: Key personnel have 4 years of stipulated experience = **15 points**

4: Key personnel have 5 years of stipulated experience = **25 points**

Qualifications=10 points

5: No copies of qualification submitted=**0 points**

6: Electrician submitted uncertified copies=**5 points**

7: Electrician submitted certified copies=**10 points**

<p>Project program (Work plan) (N.B. Provide project schedule in MS projects that meets the client's timeline requirements and the schedule to cover the following key Milestones:</p> <ul style="list-style-type: none"> • Completion of safety file • Site Establishment • Procurement of material and all services • Actual construction activities. • Final works completion • Maximum project Duration of (3) years. <p>The overall schedule should clearly indicate sequencing of activities with clear understanding of scope.</p>	15	<p>Score will be allocated for MS Project Schedule provided.</p> <p>1: No information provided = 0 points</p> <p>2: Inadequate/ unrelated project schedule provided = 2 points</p> <p>3: Project schedule provided but no detailed activities indicated =4 points</p> <p>4: Project schedule provided with activities indicated on the program aligned with the preferred duration of the project; = 7 points</p> <p>5: Project schedule provided with activities indicated on the program aligned with preferred duration of the project, showing the sequence of activities (i.e., Baseline and critical path) = 9 points</p> <p>6: Project schedule provided with activities indicated on the program aligned with the preferred duration of the project, showing the sequence of activities (i.e., Baseline and critical path), clear understanding of the scope of work and site challenges addressed =15 points</p>
<p>Project Approach and Methodology (N.B. The project methodology must be in line with the scope of work. Identify the risks associated with the project activities and mitigation measures. Furthermore, clearly show risks and mitigation measures of working on the substation environment) Elements: Identification of risks and mitigation, Work breakdown of</p>	15	<p>Score will be allocated as follows:</p> <p>1: No information provided= 0 points</p> <p>2: 2 or less elements of the method statement =5 points</p> <p>3: 3 elements of the method statement= 10 points</p> <p>4: 4 or more elements of the method statement= 15points</p>

activities, Quality assurance, Transportation		
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SECTION 4

PRICING AND DELIVERY SCHEDULE

Bidders are required to complete the attached Pricing Schedule **Annexure:**

- 1 Prices must be quoted in South African Rand, inclusive of all applicable taxes.
- 2 Price offer is firm and clearly indicate the basis thereof.
- 3 Pricing Bill of Quantity is completed in line with schedule if applicable (delete if not applicable).
- 4 Cost breakdown must be indicated.
- 5 Price escalation basis and formula must be indicated.
- 6 To facilitate like-for like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.
- 7 Please note that should you have offered a discounted price(s), PRASA will only consider such price discount(s) in the final evaluation stage on an unconditional basis.
- 8 Bidders are to note that if price offered by the highest scoring bidder is not market related, PRASA may not award the contract to the Bidder. PRASA may:
 - 9 Negotiate a market-related price with the Bidder scoring the highest points;
 - 10 If that Bidder does not agree to a market-related price, negotiate a market-related price with the Bidder scoring the second highest points;
 - 11 If the Bidder scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Bidder scoring the third highest points;
 - 12 If a market-related price is not agreed with the Bidder scoring the third highest points, PRASA must cancel the RFQ.

I / We _____ (Insert Name of
 Bidding _____ Entity) _____ of

 _____ code _____

(Full address) conducting business under the style or title of:
_____ represented by:

_____ in my capacity as:

_____ being duly authorised, hereby offer to undertake and complete the above-mentioned work/services at the prices quoted in the bills of quantities / schedule of quantities or, where these do not form part of the contract, at a lumpsum, of R _____ (amount in numbers);

_____ (amount in words) Incl. VAT.

DELIVERY PERIOD: Suppliers are requested to offer their earliest delivery period possible.

Delivery will be effected within working days from date of order. (To be completed by Service provider)

SECTION 5

PRASA GENERAL CONDITIONS OF PURCHASE

General

PRASA and the Supplier enter into an order/contract on these conditions to supply the items (goods/services/works) as described in the order/contract.

Conditions

These conditions form the basis of the contract between PRASA and the Supplier. Notwithstanding anything to the contrary in any document issued or sent by the Supplier, these conditions apply except as expressly agreed in writing by PRASA.

No servant or agent of PRASA has authority to vary these conditions orally. These general conditions of purchase are subject to such further special conditions as may be prescribed in writing by PRASA in the order/contract.

Price and payment

The price or rates for the items stated in the order/contract may include an amount for price adjustment, which is calculated in accordance with the formula stated in the order/contract.

The Supplier may be paid in one currency other than South African Rand. Only one exchange rate is used to convert from this currency to South African Rand. Payment to the Supplier in this currency other than South African Rand, does not exceed the amounts stated in the order/contract. PRASA pays for the item within 30 days of receipt of the Suppliers correct tax invoice.

Delivery and documents

The Supplier's obligation is to deliver the items on or before the date stated in the order/contract. Late deliveries or late completion of the items may be subject to a penalty if this is imposed in the order/contract. No payment is made if the Supplier does not provide the item as stated in order/contract.

Where items are to be delivered the Supplier:

Clearly marks the outside of each consignment or package with the Supplier's name and full details of the destination in accordance with the order and includes a packing note stating the contents thereof; On dispatch of each consignment, sends to PRASA at the address for delivery of the items, an advice note specifying the means of transport, weight, number of volume as appropriate and the point and date of dispatch; Sends to PRASA a detailed priced invoice as soon as is reasonably practical after dispatch of the items, and states on all communications in respect of the order the order number and code number (if any).

Containers / packing material

Unless otherwise stated in the order/contract, no payment is made for containers or packing materials or return to the Supplier.

Title and risk

Without prejudice to rights of rejection under these conditions, title to and risk in the items passes to PRASA when accepted by PRASA.

Rejection

If the Supplier fails to comply with his obligations under the order/contract, PRASA may reject any part of the items by giving written notice to the Supplier specifying the reason for rejection and whether and within what period replacement of items or re-work are required.

In the case of items delivered, PRASA may return the rejected items to the Supplier at the Supplier's risk and expense. Any money paid to the Supplier in respect of the items not replaced within the time required, together with the costs of returning rejected items to the Supplier and obtaining replacement items from a third party, are paid by the Supplier to PRASA.

In the case of service, the Supplier corrects non-conformances as indicated by PRASA.

Warranty

Without prejudice to any other rights of PRASA under these conditions, the Supplier warrants that the items are in accordance with PRASA's requirements, and fit for the purpose for which they are intended, and will remain free from defects for a period of one year (unless another period is stated in the Order) from acceptance of the items by PRASA.

Indemnity

The Supplier indemnifies PRASA against all actions, suits, claims, demands, costs, charges and expenses arising in connection therewith arising from the negligence, infringement of intellectual or legal rights or breach of statutory duty of the Supplier, his subcontractors, agents or servants, or from the Supplier's defective design, materials or workmanship.

The Supplier indemnifies PRASA against claims, proceedings, compensation and costs payable arising out of infringement by the Supplier of the rights of others, except an infringement which arose out of the use by the Supplier of things provided by PRASA.

Assignment and sub-contracting

The successful Bidder awarded the contract may only enter into a subcontracting arrangement with PRASA's prior approval. The contract will be concluded between the successful Bidder and PRASA, therefore, the successful Bidder and not the sub-contractor will be held liable for performance in terms of its contractual obligations.

Governing law

The order/contract is governed by the law of the Republic of South Africa and the parties hereby submit to the non-exclusive jurisdiction of the South African courts.

Special Conditions: Funding Contingency

1. **Paragraph 8.4 of the PFMA SCM Instruction No. 3 of 2021/22 states that the Accounting Authority may not invite price quotations or bids if no or sufficient provision is made in the budget of the institution.**
2. **PRASA has, in terms of section 79 of the PFMA, obtained approval from National Treasury, for a departure from paragraph 8.4 of the PFMA SCM Instruction No. 3 of 2021/22.**
3. **PRASA is currently in the process of making provision and allocation of budget for the services required in this RFQ, which provision and/or budget allocation has not yet been completed at the time of the issuance of this RFQ.**
4. **PRASA will, however, ensure that provision and/or budget allocation is made prior to the award of business in this RFQ.**
5. **Accordingly, any award pursuant to this RFQ is strictly subject to PRASA, inter alia:**

5.1. securing the necessary funding allocation; and

5.2. confirming that sufficient budget exists to meet the intended award.

6. PRASA undertakes to keep bidders reasonably informed of the progress and status of the funding allocation and budgeting process.

7. By submitting a bid, bidders expressly acknowledge and agree that PRASA reserves the right to cancel this RFQ at any stage prior to award, in the event that PRASA is unsuccessful in making sufficient provision and/or budget allocation for the required services.

8. PRASA shall not be liable for:

8.1. any claim, loss, or damages of whatsoever nature arising from or in connection with a failure to source funding; or

8.2. the non-award of tender due to a failure to source funding; and

8.3. bidders waive any right to institute proceedings against PRASA in respect of the circumstances contemplated above.

SIGNED at _____ on this ____ day of _____ 20__

Signature of Witness

1 _____

Name _____

Signature of Witness

2 _____

Name _____

Signature of Bidder's Authorised Representative: _____

Name: _____

Designation _____

SECTION 6

SBD4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 Bidder’s declaration regarding PEPs/PIPs

PRASA requires bidders to disclose if they have Politically Exposed Persons (“PEP”)² or Prominent Influential Persons (“PIP”)³ and related individuals in their organisation and/or beneficial owners / shareholders who are PEP/PIP.

PRASA reserves the right not to enter into a business relationship with such person, official or entity, provided there are objective factors that justify the conclusion of such business relationship, and the decision is based on achieving the best interest of PRASA.⁴

3.1 Is the bidder a PEP/PIP? **YES/NO**

3.2 Does the bidder have an existing relationship with a PEP/PIP? **YES/NO**

3.3 Where a relationship with a PEP/PIP exists, the bidder is required to furnish particulars of the nature of the exposure, term of the office and description of activities relating to exposure, in table below.

Name of PEP/PIP & Nature of the Exposure/Influence	Term of the office	Description of activities relating to Exposure/Influence

² Both foreign and domestic politically exposed person as specified in Schedule 3A and 3B of the Financial Intelligence Centre Act No. 38 of 2001 as amended. (refer to Annexure 2 of the PRASA Code of Conduct for dealing with Politically Exposed Persons, Prominent Influential Persons and Related Parties).

³ As reflected in Schedule 3C of the Financial Intelligence Centre Act No.38 of 2001 (refer to Annexure 2.1.2 of the PRASA Code of Conduct for dealing with Politically Exposed Persons, Prominent Influential Persons and Related Parties).

⁴ Clause 4.5 of the PRASA Code of Conduct for dealing with Politically Exposed Persons, Prominent Influential Persons and Related Parties.

3.4 Declaration:

I/We the undersigned _____ (Name) hereby certify that the PEP/PIP information furnished in this bid document is true and correct. We further certify that we understand that where it is found that we have made a false declaration or statement in this bid, PRASA may disqualify our bid or terminate a contract we may have with PRASA where we are successful in this tender.

Signature

Date

Position

Name of bidder

4 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium⁵ will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to

⁵ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2, 3 and 4 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

1.4 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.5 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.2. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.3. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.3.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to

determine the applicable preference point system; or

- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such. Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
At least 51% Black Women owned –(Certified copy of ID Documents of the Owners)	10	
At least 51% Owned by black persons (Certified copy of ID Documents of the Owners)	10	
Total	20	

- **A CIPC Registration Documents/CSD Registration Report will be used to verify the above evidence.**
- **Points will be awarded/allocated on a proportional/pro-rata basis.**
- **Formula: Number of Points allocated x Percentage (%) owned = Number of Points Claimed**

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company

State Owned Company
[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

SECTION 7

SPECIFICATION/SCOPE OF WORK:

1. PROJECT PURPOSE

1.1 The purpose of this project is to provide supervision and maintenance of Insulating Oils in Electrical Equipment on an as and when required basis in line with the norms and standards.

1.2 Deterioration of oil and insulation within the transformer is a function of moisture, time and temperature - and hence of load conditions. Traction transformers are subject to the usual short-duration peak currents of traction loads. As a consequence, average oil temperatures are relatively

low, it is therefore considered adequate to test oil at intervals of 2 years. Where transformers are subjected to high load factors plus high ambient temperature and the oil is consistently above 60°C, testing of oil may be required more frequently. In the case of transformers older than 25 years, testing should be done yearly. (refer to Engineering Instruction CEE-GI-012).

2. GENERAL

2.1 The contractor shall be responsible for collecting oil samples as advised by PRASA

2.2 The contractor shall be responsible for testing, analysis and drafting a report as per BOQ.

3. ADDITIONAL ITEMS

Any additional items not authorized by the regional electrical engineer, even if proven necessary for the successful completion of the project will be tenderer's own account.

4. DESCRIPTION OF WORK

The contractor shall perform the following task:

4.1. Insulation oil test

4.1.1. Oil samples must be taken on an as and when required basis on the request of the client.

4.1.2. The oil analysis be done at an SANAS approved laboratory to produce gas analysis test report

in which the following levels are determined (acceptable levels shown in brackets):

Electric strength in kV (> 30 kV)

Acid in mg KOH /kg (< 0.50 mg KOH/g)

Hydrogen (< 150 ppm)

Oxygen) (not specified for free)

Nitrogen) (breathing Xformers)

Methane (< 25 ppm)

Carbon Monoxide (< 500 ppm)

Carbon dioxide (<10000 ppm)

Ethylene (<20 ppm)

Ethane (< 10 ppm)

Acetylene (< 15 ppm)

Polychlorinated Biphenyls (PCBs)

Documentation

Insulating oil test laboratory certificate/report should contain the following information as a minimum requirement and action required where there is non-compliance.

DESCRIPTION OF:

- Substation:
- Transformer:
- Make:
- Date of manufacture:
- Serial no.:
- Kva rating:
- Voltage hv/lv:
- Date of sample:
- Oil volume gal/litre:

DISOLVED GAS ANALYSIS (DGA)

- Electric strength in kV
- Acid in mg KOH /kg
- Hydrogen
- Oxygen)
- Nitrogen)
- Methane
- Carbon Monoxide
- Carbon dioxide
- Ethylene

- Ethane
- Acetylene

OTHER

Polychlorinated Biphenyls (PCBs)

Paper condition

TRANSFORMER OIL ANALYSIS

- Oil temperature deg. C:
- Water content/karl fischer (ppm):
- Appearance/colour of oil:
- N.n. acidity mg koh/g oil:
- Dielectric breakdown strength avr. (kv):
- Recommendation

5. TECHNICAL DETAILS

5.1 IEC Standards

5.2. SABS/SANS Standards

5.3. Electrical Safety Standards

5.4. CEE-GI_012: Supervision and Maintenance of Insulating Oils in Electrical Equipment.

5.5. BBB0349 Infrastructure (Maintenance)

5.6. BBF8128 HANDBOOK FOR ELECTRICAL TESTING

6. Duration

6.1 The overall duration of the contract is thirty-six (36) months.

6.2 Work shall commence immediately on an as and when required basis from date of award.

7. PENALTIES

If the Contractor fails to complete the Services within the time stipulated in this Contract for completion of Services or a part or portion of Services, the Contractor shall be liable to the Employer for an amount calculated at 0.05% of the Contract Price per delayed Day per

order, which shall be paid for every Day which shall elapse between the time for due completion and completion of the relevant Services. However, the total amount due under this sub-clause shall not exceed the maximum of 10% of the Contract Price

7.1. The contractor will be charged R10 000.00 for working on PRASA site without a proper and valid Site Access Certificate or working without official occupation.

7.2. The contractor will be charged a penalty of R 80.00 per minute per train that was delayed.

7.3 The contractor will be charged the penalty of R1 500.00 per train that was cancelled.

7.4. The imposition of such penalty shall not relieve the Contractor from its obligation to complete Services or from any of its obligations and liabilities under the Contract,

7.5 PRASA may set off or deduct from the fees due to the Contractor any penalty amounts due and owing by the Contractor in terms of clause 5.17.1.

7.6. Handing over

7.6.1. The handovers shall be for each portion of the work when the Electrical System is tested and commissioned to the satisfaction of the Technical Manager, in accordance with the details as set out in the handing over documentation of PRASA.

8 Construction Related Security

8.1. MANDATORY SECURITY REQUIREMENTS

8.1.1. All security companies used by the Contractor shall be PSIRA registered with valid letter of good standing.

8.1.2. Security personnel shall all be PSIRA registered with a clear criminal record no criminal pending cases and preferably be sourced from the local community.

8.1.3. All personnel employed by the Contractor including sub-contractors shall have undergone a Health and Safety Induction.

8.1.4. The security to be provided by the contractor shall be responsible for both the appointed contractor's assets and PRASA's assets on site until the site is handed over to PRASA. A list of all functioning equipment that do not form part of this scope of work will be shared with the successful bidder and shall be signed off by both the successful bidder and PRASA's representative.

9.. BUDGET

This is contract for a contract period of 3 years.

8. CLEARING OF SITE

The contractor shall clear all the rubble as a result of workmanship

9. QUALIFICATION

2.1 ELECTRICIAN

The contractor shall provide an Electrician who:

- Must have at least N3-level certificate
- Must have trade test certificate
- Must have at least 5 years' experience in transformer works

10. SITE MEETING

Not applicable

11. SAFETY FILE

Service provider shall submit a safety file upon appointment

12. SITE ACCESS

The successful bidder will be issued with a site access upon appointment.

13.SCOPE OF THE DESIRED SOLUTION

13.1.Oil sampling, analysis and report.

14.DETAILS ON THE PREFERRED SOLUTION.

14.1.AREA TARGETED BY THIS PROJECT

The scope covers the whole PRASA KZN Electrical network.

14.1.2EXTENT AND COVERAGE OF THE PROPOSED PROJECT

The project will cover all substations across the region

14.2OTHER RELATED PROJECTS

Refurbishment of 11KV transmission line between Springfield main substation and ERS.

14.3.SPECIFICATION OF THE WORK OR PRODUCTS OR SERVICES REQUIRED

14.4.SCOPE OF WORKS AND AREAS OF FOCUS

14.5. Oil sampling, report

15. PRASA reserves the right to be present during any stage of the process and must be timeously advised of dates of commencement of any process.

16.Care for Works

From the date on which the Site is handed over to the Contractor to the date of the issue of a Certificate of Completion, the Contractor shall take full responsibility for the care of the Works and the Employer's Assets on the Site and of all Plant intended for incorporation into the Works and materials on the Site intended for incorporation into the Works.

17.Overall Staffing and Key Professional staff

The contractor shall provide qualified and experienced Electrician or Technician with minimum of 3years experience in high voltage transformer oil purification.

Bidder to complete compliance specification sheet: Complete YES to confirm compliance to the listed Technical specifications. A sheet with a No or NOT COMPLETED will be regarded as NON-COMPLIANT to the specific specification.

18. TO BE PROVIDED BY THE CONTRACTOR

18.1Any damage caused to the property of PRASA will be for the contractor's account

18.2.MEASUREMENT OF WORKS

18.2.1.The work shall be quantified by the contractor with the assistance of PRASA personnel, the payment will be subject to the rates submitted in the tender.

18.2.2.Where the condition of the site is such that the specified performance standards cannot be achieved, the contractor should record all relevant information in conjunction with the Prasa Technical Officer before and after working. Correctness and final approval shall be the responsibility of PRASA.

19.Rectification of sub-standard work

19.1.Where the specified standards of workmanship and accuracy are not attained, the Contractor shall rectify at own cost within 7 working days. Should the contractor fail to honor the stipulated notified days he can be reported to the National Treasury for non-performance and may be blacklisted (prevented from doing any business with the state).

20.General

20.1.Should any claim arise due to damage caused by any action of work by the Contractor to property of PRASA and his employees or any other person/s, the Contractor shall be held liable to settle such claims at his own cost.

20.2.The contractor shall provide transport, equipment, tools, consumables, supervision, protection, and labor necessary to successfully complete the contract.

21.Safety

21.1.The Contractor shall comply with requirements of safety legislations and regulations in all respects.

21.2.All drivers shall be in possession of valid driver's licenses and Public Drivers Permits (PDP) where applicable. Crane operators will be required to have a valid Crane Operator's certificate. All vehicles shall be roadworthy.

21.3The Contractor shall be responsible for all protective clothing and –equipment for his employees. All employees required to climb structures shall be issued with suitable harnesses.

21.4.The contractor shall be responsible for security of personnel and material onsite as well as during transit.

21.5.All work shall always comply with the E7/1 Specification attached hereto.

21.6.Normal protection measures in accordance with the Protection Manual shall apply.

21.7. An effective safety procedure to be followed by all personnel on any work site in the case of approaching rail traffic shall be compiled by the Contractor and implemented before any work commences. This procedure shall be updated whenever the need arises, and any changes shall be communicated to all employees on a works site before work proceeds.

21.8. It is the requirement of this contract that the contractor should provide PRASA with a detailed safety plan prior to being issued with a site access certificate, in accordance with the latest version of the OHS Act and the SPK7 and the E4E.

22..Measurements and payments

22.1. Claims for payment will be made monthly.

22.2. Any rejected and incomplete work will not be paid.

22.3. All rates in the schedule of quantities must be made per unit as requested and should be an all-inclusive rate.

22.4. The rate quoted by the Tenderer(s) and accepted by PRASA must hold well till the completion of the work and shall not be subject to any escalation due to increase in the local market rates for materials & labor. No claim on this account whatsoever shall be entertained at any stage including the extended period.

22.5. The amount of the Preliminaries to be included in each monthly payment certificate shall be assessed as an amount prorated to the value of the work duly executed in the same ratio as the preliminaries bears to the total of prices excluding any contingency sum, the amount of the Preliminaries and any amount in respect of contract price adjustment if provided for in the contract.

1. BILL OF QUANTITIES

- 2.** Supplier to indicate the price for the first year and then a percentage increase for the next 2 years as shown below

BOQ/ PRICING SCHEDULE : the rates shall include transportation to sites and all other requirements

ITEM NO	Description	Unit	Quantity	Year 1 (VAT EXCL)	Year 2(VAT EXCL)	Year 3(VAT EXCL)
1.1	PRELIMINARY AND GENERAL	SUM	1			

SCHEDULE OF QUANTITIES AND RATES TRANSFORMER OIL PURIFICATION IN VARIOUS SUBSTATIONS FOR KZN REGION						
ITEM NO	Description	Unit	Quantity	Year 1(VAT EXCL)	Year 2(VAT EXCL)	Year 3(VAT EXCL)

2	Parcels serial no T9600/1, 2MVA, Oil cap 1490L					
2.1	Perform oil sampling, analysis and report	ea	1			
3	Parcels serial no T9600/2, 2MVA, Oil cap 1490L					
3.1	Perform oil sampling, analysis and report	ea	1			
4	Parcels serial no AAIS701-2, 2MVA, Oil cap 1270L					
4.1	Perform oil sampling, analysis and report	ea	1			
5	Parcels serial no AAIS701-1, 2 MVA, Oil cap 1270L					
5.1	Perform oil sampling, analysis and report	ea	1			
6	Concourse 1 serial no T-2527/1, 1250KVA, Oil cap 885L					
6.1	Perform oil sampling, analysis and report	ea	1			
7.	Concourse 1 serial no T-2527/2, 1250KVA, Oil cap 885L		1			

7.1	Perform oil sampling, analysis and report	ea	1			
8.	Springfield S&T serial no 74/639, 500KVA, 815L					
8.1	Perform oil sampling, analysis and report	ea	1			
9.	ERS serial no 23638, 1MVA, Oil cap 840L					
9.1	Perform oil sampling, analysis and report	ea	1			
10.	ERS serial no 23639, 1MVA, Oil cap 840L					
10.1	Perform oil sampling, analysis and report	ea	1			
11.	Springfield Traction, serial no 03049/1, 4.95MVA					
11.1	Perform oil sampling, analysis and report	ea	2			
11.	Springfield Traction, serial no 23637, 2970L, 4MVA					
11.1	Perform oil sampling, analysis and report	ea	1			
11.	Springfield Traction, serial no 23636, 2970L, 4MVA					

11.1	Perform oil sampling, analysis and report	ea	1			
12.	Umbilo, Serial no 26588,4, 95MVA					
12.1	Perform oil sampling, analysis and report	ea	1			
13	Bridge City, serial no T19-004-2, 500KVA, 720L					
13.1	Perform oil sampling, analysis and report	ea	1			
14	Bridge City Sub, serial no 63031, 50KVA, 230L					
14.1	Perform oil sampling, analysis and report	ea	1			
15	Bridge City Sub serial no 551087, 2900L, 5MVA					
15.1	Perform oil sampling, analysis and report	ea	1			
16	Bridge City Sub serial no 63032, 190L, 50KVA					
16.1	Perform oil sampling, analysis and report	Ea	1			
17	Parcels serial no N7440/1, 16,4MVA, 2030L					

17.1	Perform oil sampling, analysis and report	ea	1			
18	Concourse serial no 01526/01/01, 1MVA,750L					
18.1	Perform oil sampling, analysis and report	ea	1			
19	Winklespruit serial no 300027, 3MVA					
19.1	Perform oil sampling, analysis and report	ea	1			
20	Winklespruit serial no 6000459, 6.0MVA,7900L					
20.1	Perform oil sampling, analysis and report	ea	1			
21	Winklespruit serial no 6000459, 6MVA, 7900L					
21.1	Perform oil sampling, analysis and report	ea	1			
21	Clansthal serial no 4646, 3.3MVA, 2900L					
21.1	Perform oil sampling, analysis and report	ea	1			
21	Northdene serial no 81/17039, 3.3MVA, 2690L					
21	Booth serial no 27863, 5MVA, 9450L					

21.1	Perform oil sampling, analysis and report	ea	2			
21	Rosburgh serial no 81/801, 500KVA, 800L					
21.1	Perform oil sampling, analysis and report	ea	1			
22	Crossmoor serial no 60008107,6MVA, 7900L					
22.1	Perform oil sampling, analysis and report	ea	1			
23	Pinetown serial no					
23.1	Perform oil sampling, analysis and report	ea	1			
24	Reunion serial no Z32056, 50KVA, 173.03L					
24.1	Perform oil sampling, analysis and report	ea	1			
25	Reunion serial no ZSS-QY-6000/88, 6.150MVA,7900L					
25.3	Perform oil sampling, analysis and report	ea	1			
25	Reunion serial no ZSS-QY-6000/88, 6.150MVA,7900L					
26.3	Perform oil sampling, analysis and report	ea	1			

27	Reunion serial no 61641, 50KVA, 220L					
27.3	Perform oil sampling, analysis and report	ea	1			
28	Reunion serial no 60076, 50KVA, 393.26L					
28.1	Perform oil sampling, analysis and report	ea	1			
29	Umlazi, serial no SAT2023/40, 50KVA, 192L					
29.1	Perform oil sampling, analysis and report	ea	1			
30	Umlazi, serial no SS- 300/88, 3MVA, 6050L					
30.1	Perform oil sampling, analysis and report	ea	1			
31	Umlazi, serial no 300023, 5MVA, 5050					
31.1	Perform oil sampling, analysis and report	ea	1			
32	Umlazi, serial no 60008107, 6.150MVA, 7900L					
32.1	Perform oil sampling, analysis and report	ea	1			
	Supplier to provide Rate for transformers	ea	1			

	between 25KVA-100KVA					
	Supplier to provide Rate for transformers between 100KVA-250KVA		1			
				VAT (15%)	VAT (15%)	VAT(15%)
				SUB TOTAL	SUB TOTAL	SUB TOTAL
				Contingency (15% of the sub-total)	Contingency (15% of the sub-total)	(Contingency 15% of the sub-total)
				GRANDTOTAL	Grand total	Grand total

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

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