

MALUTI-A-PHOFUNG MUNICIPALITY



BID NUMBER: SCM/BID23/2023/2024

**APPOINTMENT OF A SERVICE PROVIDER FOR mSCOA COMPLIANT
FINANCE SYSTEM FOR THE PERIOD OF FIVE (5)**

CLOSING DATE: 30 MAY 2024 AT 10H00

PREPARED FOR:

MALUTI-A-PHOFUNG MUNICIPALITY

PRIVATE BAG X 805

WITSIESHOEK

9870

CONTACT PERSON: Mrs N.P. KHUMALO

Cell: 058 718 3741

Email: nratengk@map.fs.gov.za

PREPARED BY:

SUPPLY CHAIN MANAGEMENT UNIT

MALUTI-A-PHOFUNG MUNICIPALITY

PRIVATE BAG X 805

WITSIESHOEK

9870

TEL: (058) 718 3871/3863

FAX: (058) 713 0459

NAME OF BIDDER: _____

BID AMOUNT EXCL/INCL VAT: _____

CSD NUMBER: _____

**NOTE: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE
STATE**

MALUTI-A-PHOFUNG MUNICIPALITY



NOTICE NUMBER: 27/2023
BID NO SCM/BID23/2023/24

**APPOINTMENT OF A SERVICE PROVIDER FOR mSCOA COMPLIANT
FINANCE SYSTEM FOR THE PERIOD OF FIVE (5) YEARS**

Maluti-a-Phofung Municipality hereby invites Bids for mSCOA Compliant Finance System for the Period of Five (5) years

Requirements:

- Bidders must submit Copy of Company Registration Certificate (CRC) Reflecting Active Members (Except for Sole Traders and Partnership).
- Bidders must be registered with Central Supplier Database (CSD), CSD number must be provided.
- Bidders are required submit their unique personal identification Number (Pin) issued by SARS to enable the Municipality to view the taxpayer's profile and tax Status
- In Bids where consortia/ joint ventures/ sub-contractors are involved, each party must submit a separate Tax Compliance Status (TCS) Certificate/Pin/CSD Number
- All supplementary forms including municipal rates and taxes clearance certificate form contained in the bid documents must be completed in full or (submit a proof that the municipal rates and taxes are not in arrears for more than three months)
- Copy of company proposal & profile should be attached
- Sealed Bids should clearly indicate: **Description of the Project and Reference of the Bid number APPOINTMENT OF A SERVICE PROVIDERS FOR mSCOA COMPLIANT FINANCE SYSTEM FOR THE PERIOD OF FIVE (5) YEARS SCM/BID23/2023/2024)**

Briefing Session:	10 May 2024 (Friday)
Venue:	Maluti-a-Phofung Municipality Setsing Business Centre C/O Moremoholo & Motlounge streets Phuthaditjhaba (Finance Boardroom)
Time:	10H00 AM
Closing date:	30 MAY 2024
Bid Box:	Bid Box No. 'A' Maluti-a-Phofung Municipality Setsing Business Centre C/O Moremoholo & Motlounge streets Phuthaditjhaba
Supply chain enquiries:	(058) 718 3871/ (058) 718 3863 – thabisot@map.fs.gov.za lebohanga@map.fs.gov.za thabangml@map.fs.gov.za
Technical Enquiries:	Mrs N.P. KHUMALO @ 058 718 3741 – nrateng@map.fs.gov.za

Please note:

1. **No bids will be accepted from persons in the service of the state.**
2. Bid documents will be obtainable as from Tuesday **30 April 2024** after **10h00 am** from the cashiers point , Phuthaditjhaba offices upon payment of a **R 604.80** non-refundable fee (cash or bank guaranteed in favor of Maluti-a-Phofung Municipality) or can be downloaded on E-tender portal.
3. No telegraphic, telefaxes and late Bids will be accepted.
4. Municipality is not bound to accept the lowest Bid.
5. Municipality reserve the right not to award the bid.
6. Municipal Supply Chain Management Policy and Preferential Procurement Policy Framework Act No 5 of 2000 (80/20 preferential points allocation system in line with revised Procurement Regulations of 2022 by using the balance scorecard methodology) will be applied
7. Empowerment goals as per the Municipality Preferential Procurement Policy will be allocated as follows:
 - **Empowerment goal as per the Municipal Preferential Procurement Policy will be allocate as follows :**
 - ❖ Location based (Office Municipal Rates Statement, Lease Agreement and Affidavit for Rural Entities)
 - Within Maluti-A-Phofung **10 points**
 - Within Thabo Mofutsanyana District **08 points**
 - With Free State Province **06 points**
 - Outside Free State Province **04 points**
 - ❖ Historically Disadvantaged Persons (Any Person who had no Franchise in National elections Prior to the Introduction of the Constitution of Republic of South Africa and Discriminated on a Basis of Disability) Company Registration Documents, Identification and Doctors Report or a Complete EEA1 Form by Medical Doctors Confirmation Impairments. **10 Points**
8. Only one submission for this bid will be considered from the bidder.
9. Failure to comply with the above mentioned conditions may invalidate your bid.
10. Should you not receive any correspondence from us within 120 days, regard your bid as Unsuccessful.
11. Communication will be limited to the successful bidder.

SPECIFICATION FOR SAFETY CLOTHING OF EPWP PARTICIPANTS



DIRECTORATE: INFRASTRUCTURE SERVICES

DIVISION : ENVIRONMENT AND WASTE MANGEMENT {EPWP}

INTRODUCTION

The purpose of this report is to provide specification for safety clothing of EPWP Participants

REQUIREMENTS

A service provider who will supply the following PPEs

- Sizes are attached on the list of participants. Service provider must supply as per the attached list

2 PIECE OVERALLS: 3 500 (as per attached list of participants) + 75 (additional below)

= 3 575

NUMBER OF MAN'S SHOES & NUMBER OF LADIES SHOES: 1 750 (as per attached list of participants) + 45 + 45 (additional below)

= 1 840

GUMBOOTS: 1750 + 90 = **1 840**

HEAVY DUTY HAND GLOVES = **4000**

CLOTH MASKS = **3 522**

SUN HAT = 1840

Orange overall and specification is attached as Annexure

SPECIFICATION

MEN'S OVERALLS

- ❖ Orange 2 Piece overalls with a green strip of reflector on the knee, elbows and on the shoulders
- ❖ Triple stitch inner and outer leg
- ❖ VERSATEX 65/35 Polycotton Twill
- ❖ Weight: 230 gm²

Details:

- ❖ 50mm JW REFLECT 1204 green reflective tape for increased visibility
- ❖ Chest pocket with press stud closure and pen pocket
- ❖ Large front pockets
- ❖ Concealed YKK zip
- ❖ Side slits for ease of movement
- ❖ Bar tacks on stress points

MEN'S SAFETY SHOES

- ❖ Black halve boots with steel toe cap – Tilburg

LADIES SAFETY SHOES

- ❖ Black halve boots – non steel toe cap - Tilburg

SAFETY GLOVES

- ❖ PVC Heavy Elbow length gloves (heavy duty – acid resistant)

NOSE PACK

- ❖ Plastic like nose pack covered with cotton for dust particles

GUMBOOTS

- Extra length
general purpose
gumboot for
comfort and
flexibility
- Recycled black PVC
with flex resistance
to avoid surface
cracking
- Ergonomically
designed
- UV stabilized PVC
to maintain colour
durability
- Virgin PVC, nonslip,
hard wearing sole
with strong grip
- Superior sock lining
in 100% polyester
for quick dry and
durability
- Flexible tread
pattern to eliminate
surface build-up
- Moulded wool
innersole for
comfort
- SBS approved
mould

BRANDING



Two logos must be printed on the left hand site on the chest of 2 piece overalls. The word 'EPWP' must be printed at the back of 2 piece overalls or canteens

EVALUATION CRITERIA:

80 /20 preferential points

80 = Price

20 = historically disadvantaged people

NB: Service providers must submit samples

MBD 1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF MALUTI-A-PHOFUNG LOCAL MUNICIPALITY

BID NUMBER:	SCM/BID23/2023/2024	CLOSING DATE:	30 MAY 2024	CLOSING TIME:	10H00
DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER FOR mSCOA COMPLIANT FINANCE SYSTEM FOR THE PERIOD OF FIVE (5) YEARS				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT:					
MALUTI-A-PHOFUNG LOCAL MUNICIPALITY					
CNR MOREMOHOLO & MOTLOUNG STREETS					
SETSING BUSINESS CENTRE					
PHUTHADITJHABA					
9870					
BID BOX "A"					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		☐ Yes ☐ No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE		R
SIGNATURE OF BIDDER			DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT	SCM		CONTACT PERSON	MRS N.P. KHUMALO	
CONTACT PERSON	MR T.M THOABALA		TELEPHONE NUMBER	058 718 3741	
TELEPHONE NUMBER	058 718 3871		FACSIMILE NUMBER	N/A	
FACSIMILE NUMBER	N/A		E-MAIL ADDRESS	nratengk@map.fs.gov.za	
E-MAIL ADDRESS	thabisot@map.fs.gov.za				

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES
☐ NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

DATE:

.....

