



NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY

BID DESCRIPTION: REQUEST FOR PROPOSALS FOR THE DEVELOPMENT OF RURAL ROAD ASSET MANAGEMENT SYSTEM (RRAMS) AND PROFESSIONAL SUPPORT FOR NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY FOR PERIOD OF THREE (03) YEARS (36 MONTHS).

BID NUMBER: NMMDM 25/26/07 PWBS

TENDER SUBMITTED BY;
COMPANY DIRECTOR:

NAME OF BIDDING COMPANY:.....

BUSINESS ADDRESS:

.....

.....

TEL. / CELL NUMBER :

E-MAIL ADDRESS :

ISSUED BY:
ACTING MUNICIPAL MANAGER
NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY
PRIVATE BAG X 2167
MAHIKENG
2745
NORTH WEST PROVINCE

CLOSING DATE: 02 NOVEMBER 2026 @ 11H00AM



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NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY

DEVELOPMENT OF RURAL ROAD ASSET MANAGEMENT SYSTEM (RRAMS) AND PROFESSIONAL SUPPORT FOR NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY FOR PERIOD OF THREE (03) YEARS (36 MONTHS).

TENDER NO: NMMDM 25/26/07 PWBS

INVITATION TO BID

Prospective service providers are hereby invited to bids for the **DEVELOPEMNT OF RURAL ROAD ASSET MANAGEMENT SYATEM (RRAMS) AND PROFESSIONAL SUPPORT FOR NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY FOR PERIOD OF THREE (03) YEARS (36 MONTHS).**

Detailed bids documents are obtainable from www.etenders.gov.za and www.nmmdm.gov.za/tenders

Tenders completed as prescribed shall be sealed in an envelope marked "**BID NO: NMMDM 25/26/07 PWBS – DEVELOPMENT OF RURAL ROAD ASSET MANAGEMENT SYSTEM (RRAMS) AND PROFESSIONAL SUPPORT FOR NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY FOR PERIOD OF THREE (03) YEARS (36 MONTHS)**" and deposited in the bid box at Ngaka Modiri Molema District Municipality, Cnr Carrington and 1st Avenue, Industrial Sites, Mafikeng, to reach its destination not later than **02 NOVEMBER 2026 @ 11H00AM** when tenders shall be opened in public.

Bids will be adjudicated based on the Preferential Procurement Regulations 2022 using compliance, functionality and 80/20 points system.

The validity period for this tender is 90 days.

Any enquiries regarding the bidding procedure may be directed to Mr O. Seope / Ms B. Mokate (018) 381 9400, e-mail seopeo@nmmdm.gov.za / mokateb@nmmdm.gov.za

Any enquiries regarding technical information may be directed to Mr Kabelo Pulenyane / Ms Kelebogile Kaelo (018) 381 9400, e-mail pulenyane@nmmdm.gov.za / kpulenyane@gmail.com / kelebogilekaelo@gmail.com

SIGNED
MR. F. T. MABOKELA
ACTING MUNICIPAL MANAGER



PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)					
BID NUMBER:		CLOSING DATE:		CLOSING TIME:	
DESCRIPTION					
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED? ☐ Yes ☐ No [IF YES, ANSWER PART B:3]		
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE	R	
SIGNATURE OF BIDDER			DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT			CONTACT PERSON		
CONTACT PERSON			TELEPHONE NUMBER		
TELEPHONE NUMBER			FACSIMILE NUMBER		
FACSIMILE NUMBER			E-MAIL ADDRESS		
E-MAIL ADDRESS					

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

LIST OF RETURNABLE DOCUMENTS

1. Proof of Central Suppliers Database (CSD) registration
2. A signed Joint Venture Agreement (In case of a Joint Venture)
3. Municipal Rates and Taxes Statements of all the Directors
 - 3.1 Municipal rates and taxes statement not older than three months from the date of tender closure for each directors' address must be attached; or
 - 3.2 Valid lease agreement of the director/s (showing all critical contractual obligations), the director must submit the statement of rates and taxes of the lessor or a letter from a tribal authority if the lessor is residing in a tribal land, or
 - 3.3 A letter from tribal authority (a copy acceptable) not older than three (3) months if the director/s are residing in a tribal land, or
 - 3.4 If the rates and taxes account are not in the names of the director/s the attached municipal rates and taxes statement of the residence owner must be submitted together with an original affidavit from the lessor and from the director of the company to confirm that the director resides on the property.
 - 3.5 the address that appears on the rates statement must correspond to the address on the CSD.
4. Municipal Rates and Taxes Statements of the Company
 - 4.1 Municipal rates and taxes statement not older than three months from the date of closure for the company's' address must be attached; or
 - 4.2 Valid lease agreement of the company (showing all critical contractual obligations), the lessor must submit the statement of rates and taxes or a letter from a tribal authority if the lessor is residing in a tribal land, or
 - 4.3 A letter from a tribal authority (a copy acceptable) not older than three (3) months if the company is operating from a tribal land, or
 - 4.4 If the rates and taxes account are not in the names of the company, the attached municipal rates and taxes statement of the lessor must be submitted together with an original affidavit from the lessor and

from director of the company confirming that the company operates from the property.

4.5 the address that appears on the rates statement must correspond to the address on the CSD.

5. Should the Company (Bidder) be operating from the Same Address as the Director, An affidavit confirming such should be submitted.
6. Company must have and submit a Valid Quality Management System (QMS) certified SANAS accredited ISO 9001:2015
7. Requirements should be submitted for J.V based on their applicability.
8. Soft copy of the entire document including returnable saved in a USB is compulsory.

BID REQUIREMENTS

1. Late bids will not be considered. Please note that bids are late if they are received after the closing date and time.
2. Bids will be valid for 90 days.
3. All MBDs must be fully completed and signed.
4. All prices must be quoted in South African currency and must be VAT Inclusive.
5. All items must be priced, failure to price all items will render your bid non-responsive.
6. All relevant forms attached to this bid document must be completed and signed in black ink where applicable by a duly authorised official. Use of tipex and pencil will not be acceptable.
7. Certified copies must have a date of certification and should be not older than 3 months as at the close of the tender. (Should the copy not have the date of certification the tender will be regarded as non-responsive)
8. Only original stamp and signature will be accepted.
9. Copy of a certified copy will be considered non-responsive.
10. For procurement expected to be less than 10 million, awards will not be made to bidders owing municipal rates and taxes for over 90 days at the time of tender closure
11. For procurement expected to be more than 10 million, awards will not be made to bidders owing municipal rates and taxes for over 30 days at the time of tender closure.
12. Proof of residence from ward councillors will not be accepted.

ABBREVIATIONS/DEFINITIONS

Acronym	Definition
AADT	Average Annual Daily Traffic
ASCI	Average Structure Condition Index
BMS	Bridge Management System
CBD	Central Business District
CI	Condition Index
COLTO	Committee of Land Transport Officials
COTO	Committee of Transport Officials
CRC	Current Replacement Cost
CSD	Central Supplier Database
DM	District Municipality
DORA	Division of Revenue Act
DRC	Depreciated Replacement Cost
ESRI	Geographic Information Company
EUC	Excess User Cost
EUL	Expected Useful Life
FAR	Fixed Asset Register
FI	Functional Index
FTE	Full Time Equivalent
FWD	Falling Weight Deflectometer
GDP	Gross Domestic Product
NMMDM	Ngaka Modiri Molema District Municipality
NWDRT	North West Department of Roads and Transport
GIAMA	Government Immovable Asset Management Act
GIS	Geographical Information System
LCCA	Life Cycle Cost Analysis
LM	Local Municipality (Singular)
LMs	Local Municipalities (Multiple)
MTEF	Medium Term Expenditure Framework
NDOT	National Department of Transport
PMS	Pavement Management System
PSP	Professional Service Provider
RAAMP	Road Authority Asset Management Policy

RAMP	Road Asset Management Plan
RAMS	Road Asset Management System
RAMS PM	Road Asset Management System Project Manager
RCAM	Road Classification and Access Management
RIAMP	Road Infrastructure and Asset Management Policy
RISFSA	Road Infrastructure Strategic Framework for South Africa
RRAMS	Rural Road Asset Management System
SANRAL	South African National Road Agency Limited
SARF	South African Road Agency
NMMDM	Ngaka Modiri Molema District Municipality
TBC	To Be Confirmed
TCS	Traffic Counting/ Information System
TMH	Technical Method for Highways
TRH	Technical Recommendation for Highways
VCI	Visual Condition Index
VOC	Vehicle Operating Cost



NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY

SIGNATORY AUTHORISATION

(To be completed by the Bidder)

SIGNATORY AUTHORISATION

I/We the undersigned, am/are authorized to enter into this contract on behalf of

(Name of Firm)

By virtue of resolution dated -----day of -----20-----
(Month)

The certified copy of resolution that is herewith attached to this Bid.

(Initials and Surname in full)

Signature

WITNESS

Signature

MBD 4

NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state*.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
 - 3.1 Full Name:
 - 3.2 Identity Number:
 - 3.3 Company Registration Number:.....
 - 3.4 Tax Reference Number:
 - 3.5 VAT Registration Number:
 - 3.6 Are you presently in the service of the state* **YES/NO**

* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.



3.6.1 If so, furnish particulars:

3.7 Have you been in the service of the state for the past twelve months? **YES/NO**

3.7.1 If so, furnish particulars:

.....

3.8 Are you connected with any persons in service of the state? **YES/NO**

3.8.1 If so, furnish particulars:

.....

.....

3.9 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

3.9.1 If so, furnish particulars:

.....

.....

3.10 Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

3.10.1 If so, furnish particulars:

.....

.....

3.11 Are any of the company's directors, managers, principle shareholders or stakeholders in service of the state? **YES/NO**

3.11.1 If so, furnish particulars:

.....

3.12 Are any spouse, child or parent of the company's directors, Managers, principle shareholders or stakeholders in service of the state? **YES/NO**

3.12.1 If so, furnish particulars:

.....



I, THE UNDERSIGNED (NAME)

.....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS
CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO
BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of Bidder

MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included)

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a. The applicable preference point system for this tender is the 80/20 preference point system.
- b. 80/20 preference point system will be applicable in this tender. The lowest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- a. Price; and
- b. Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
51% YOUTH OWNED ENTERPRISE	
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- a. **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.
- b. **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- c. **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- d. **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- e. **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1 POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1 POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- an invitation for tender for income-generating contracts, that the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- any other invitation for tender, that the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
51% YOUTH OWNED ENTERPRISE	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

3.1. Name of company/firm.....

3.2. Company registration number:

3.3. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

3.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;



- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

forward the matter for criminal prosecution, if deemed necessary.

	 SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	

MBD 7.2

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Proof of tax compliance status;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
 - Declaration of interest;
 - Declaration of Bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2

— — —

MBD 7.2

CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL

4. I confirm that I am duly authorised to sign this contract.

SIGNED AT ON

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

MBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Documents must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. wilfully neglected, reneged on or failed to comply with any government, municipal or other public sector during the past five years;
 - d. been listed in the Register for Tender defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (no 12 of 2004).
4. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1.	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied)	☐	☐
4.1.1	If so, furnish particulars		
4.2.	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? (To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 326 5445).	☐	☐
4.2.1	If so, furnish particulars		



4.3.	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	☐	☐
Item	Question	Yes	No
4.3.1	If so, furnish particulars		
4.4.	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	☐	☐
4.4.1	If so, furnish particulars		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	☐	☐
4.5.1	If so, furnish particulars		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

.....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf

of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;

- (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
- (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Position

.....
Date

.....
Name of Bidder

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

1. TERMS OF REFERENCE

1.1 Introduction

The Municipal Finance Management Act (MFMA) requires that municipalities must have a management information system to effectively manage and control their assets, have a complete Asset Register, and value their asset and prepare financial statements in accordance with Standards of Generally Recognised Accounting Practice (GRAP). In support of this practice, a grant has been obtained to ensure efficient and effective investment in rural roads through the development of Road Asset Management.

The purpose of this grant as stated in the Division of Revenue Act (DORA) is to assist rural district municipalities in setting up their Road Asset Management Systems and collect road and traffic data in line with the Road Infrastructure Framework for South Africa (RISFSA). The National Department of Transport has identified rural district municipalities in the country as beneficiaries of their Rural Road Asset Management System grant in order to assist and support the management of rural roads through the development of a Road Asset Management System (RAMS).

Ngaka Modiri Molema DM is one the districts that receive RRAMS Grant allocation from National Treasury through Department of Transport. The main goal of this grant is to ensure that information and decision support system are indispensable for the effective management of the road network at both the operation and strategy level, in order to ensure good governance outcomes and optimal service delivery.

Municipalities will thereafter be expected to make budget provisions to sustain this project by:

- Updating RRAMS information every three years for lower classes 3, 4 and 5 and two years for higher classes 1 and 2 where applicable.
- Ensuring human capacity development for the operation of the RAMS
- Collection of road inventory data including condition assessment and traffic data; and

- Setting up pavement and bridge management systems compatible with national standards.

A Professional Service Provider is required to implement this project, which, in terms of the Municipal Finance Management Act, 2003 and the Municipal Supply Chain Management Regulations, 2005, must be procured through a competitive bidding process. It is further important to note that this programme was running for the past 10 financial years and the following work was carried out:

1. Training of graduates
2. Acquiring of onsite data capturing tools
3. Development of Road inventory data
4. Road visual condition assessment (paved and unpaved)
6. Collection of Traffic data
7. Identification of bridges and culverts
8. Web-based system
9. RRAMS GIS model
10. Update RCAM/RISFSA on the network
11. Borrow Pit Inventory
12. Road safety Assessments

Ngaka Modiri Molema District Municipality is located in the North West Province with the following Local Municipalities in its jurisdiction:

1. Mahikeng
2. Ditsobotla
3. Tswaing
4. Ramotshere Moiloa
5. Ratlou

1.2 Problem Statement

Roads network development in South Africa is constitutionally a concurrent function across the three spheres of government, and thus to be effective relies on the coordination of processes and information sharing. Practically this has not been very successful, as evidenced by the commissioning of study to develop the Road Infrastructure Strategic Framework for South Africa (RISFSA). Chapter 4 of RISFSA has found that road asset management systems that are implemented by roads authorities are not of the same standard and the information that is drawn from them is not consistent. In addition, the various systems are not integrated internally or across the sphere of government. This makes it very difficult to adequately plan for interventions. Poor planning in turn leads to unsustainable expenditure of roads budgets which cannot be afforded in the current-economic context of South Africa.

1.3 Objectives

The purpose of this document is therefore to invite tenders from suitably qualified and experienced Engineering Consulting firms for **DEVELOPEMNT OF RURAL ROAD ASSET MANAGEMENT SYATEM (RRAMS) AND PROFESSIONAL SUPPORT FOR NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY FOR PERIOD OF THREE (03) FINANCIAL YEARS (36 MONTHS)** which will be evaluated as per tender notice.

1.4 Scope of works

Bidders will be expected to submit a Proposal (Workplan) on methodology and Technical approach to be used for the implementation of the programme over the period of three (3) municipal financial years. The appointed bidder must assist the District Municipality to implement a rural roads asset management system and collect road and traffic data for the road network in its jurisdiction area in line with the Road Infrastructure Strategic Framework for South Africa (RISFSA). The current extent of road network may increase as new roads are captured and the road network is further refined.

The programme manager for the successful bidder will report on a monthly basis to the Municipal Manager and to the Municipal Council while he/she will also be

responsible for all required reports to National Departments of Transport and Treasury, Provincial Departments of Roads and Local Government

All road authorities should conduct roads condition surveys regularly, for both surfaced and unsurfaced roads. Such information coupled with increased levels for roads should aim at reducing the capital and maintenance backlog on the NMMDM and its five local municipalities road network.

The need to assess the current backlog with respect to the road provision and maintenance needs has been identified.

Once the Road Network Assessment has been done, an Optimum Maintenance Fund Allocation can be done accordingly to address the current backlog of the NMMDM and NMMDM five local municipalities Road Network Condition. Knowing the condition of the road network, the managers and engineers will be able to maintain and improve the quality of our roads.

1.5 Data Collection and Management

To meet the conditions for data collection in each Local Municipality the service provider must use graduates to carry out the fieldwork. The appointed service provider shall recruit and appoint not more than 5 graduates.

The service provider will:

1. Verify the road network
2. Data collection shall be carried out in accordance with the stipulations of COTO manuals
3. Available GIS data to be used to classify each road according to the RISFSA functional classification system and RCAM
4. All GIS work that will be carried out must be checked and signed off by the NMMDM GIS unit before submitting to DoT.
5. Develop and implement web-based system and enhance accessibility to the district and local municipalities

6. Carry out updates on the existing data sets and ensure a continuation of a sustainable Road Asset Management Systems (RAMS)

1.6 Strategic Objectives

- a. To provide for the future prosperity of the nation and region.
- b. To focus and manage travel to reduce impacts on the environment.
- c. To provide greater transport choice.
- d. To improve transport facilities and service.

In particular there are specific objectives to meet:

- e. Today's needs for safe roads in order to satisfy statutory requirements, and
- f. Tomorrow's needs through efficient and affordable sustainable asset management policies.

1.7 Project Objectives

In the context of the strategic objective, the project objectives are summarized as follows

- 1) To determine the extent and condition of NMMDM road network
- 2) To classify roads in terms of RCAM/RISFSA
- 3) To update RRAMS data in line with the guidelines and standards
- 4) To determine backlog of roads and associated funding requirements
- 5) To determine the use and state of information system for road network management
- 6) To implement best value systems to deliver long term value for money
- 7) To optimise road space availability and improve accessibility to public transport
- 8) To conduct traffic counts on the existing road network
- 9) To update web based Rural Road Asset Management System compliant with the National Standards and guidelines.

1.8 Project Outputs/Deliverables

The project outputs/deliverables will include the following:

- Induction of graduates
- Road network integration and RISFSA/RCAM classification
- Identification of gaps, digitization of gaps and verification of the Road Networks
- Preparation of RRAMS Business plans for each financial year
- Continuous Paved and unpaved Visual Inspections and Analysis
- Bridge/culvert structures inventory data
- Traffic counts and recruitment of enumerators
- Upgrading of GIS model Development and Thematic mapping
- Upgrade of existing web-based RAMS system
- Data reports and RAMS Technical reports
- Project phase close out reports
- TMH18 data submissions every 4 months as stipulated by DORA
- Update of web-based system
- Update all the TMH 18 data on the RRAMS system
- Update all the collected data on the RRAMS system
- Borrow Pit Inventory
- Ancillary asset Inventory
- Conducting accredited training
- Compliance with all requirements including SANAS/ISO

1.9 Reporting

The RRAMS grant is administered by the National Department of Transport (DoT). This administration involves the assessment of the implementation of DM Activities which realize the grant objectives. In order to carry out this administration, DoT request periodic reporting from DMs.

The following reports should be submitted accordingly:

1. The service provider must provide written Monthly and Quarterly progress report to the Ngaka Modiri Molema District Municipality and all relevant stakeholders
2. Monthly meetings are required with the service provider and the District Municipality to review progress and yielded impact will be discussed extensively
3. Monthly progress and expenditure report to DoT which is due on the 15th of each month, must be submitted to the district 3 days before
4. Quarterly performance reports due every 30 days after Municipal financial year quarter, should be submitted 3 days before
5. Road Asset Management Plan (Business Plan) by 29 May annually and will result in penalties if due date is not met
6. Grant evaluation report required annually
7. RAMS data submission in TMH18 format

1.10 Project Team (Key Staff)

- a) Project Engineer (Team Leader)
- b) GIS Practitioner
- c) Assets Management Specialist
- d) Project Technician
- e) Pavement Engineer
- f) Traffic Engineer
- g) Bridge Engineer
- h) Administration Clerk

1.11 Project Stakeholders

- a) Department of Transport
- b) North West Department of Public Works and Roads
- c) Local Municipalities
- d) Relevant Sector Departments
- e) SALGA

f) MISA

1.12 Scope of Support Service-Web-based system

The appointed service provider will be expected to develop and implement web-based system and grant accessibility to the district and local municipalities. System should remain property of NMMDM at the end of the contract.

Services Scope

- Telephone support
- Monitored email support
- Remote assistance using Remote Desktop and a Virtual Private Network where available
- Best effort onsite assistance if problem cannot be resolved via remote desktop

Service Availability

- Telephone support: 7:45 A.M. to 16:30 P.M. Monday - Friday
- Email support: Monitored 7:45 A.M. to 16:30 P.M. Monday – Friday

Service Activities

- Service provider to give all the services required on the web-based system

2. SPECIAL CONDITIONS OF CONTRACT

1. The contract period for REQUEST FOR PROPOSALS FOR DEVELOPMENT OF ROAD ASSET MANAGEMENT SYSTEM (RAMS) AND PROFESSIONAL SUPPORT should be for the period of 36 months starting from the date of the appointment.
2. The contracted professional service provider (PSP) must submit workplan with cost estimates and clear timelines to the client for approval before commencement of work.
3. The activities on the workplan must be derived from the approved business plan for the current financial year.
4. The contracted PSP must ensure compliance with all Division of Revenue Act (DoRA) conditions including annual business plan compilation and reporting.
5. The contracted PSP must ensure compliance with all prescribed national standards (i.e All applicable TRH and TMH guidelines), and all directives from the client and project sponsor (National Department of Transport).
6. The contracted PSP must provide professional and administration support in relation to the scope of work.
7. The contracted PSP shall recruit and train not more than 5 new graduates for experiential training.
8. Additional interns may be recruited with prior approval or per instruction of the client and it should be noted that NMMDM or its local municipalities may not absorb interns.
9. Skills transfer and Experiential Training to unemployed graduates, should be submitted as a plan or proposal for every financial years.
10. The Handover Report from the previous PSP should be a form of base line information and be utilised by the contracted PSP.
11. The contracted PSP is expected to do a hand over report at the end of the contract.
12. All invoices submitted to the client for payment should be accompanied by portfolio of evidence (i.e Abridged progress report for work claimed, vehicle logbooks, personnel time schedule showing actual time spent on the project e.t.c)

FUNCTIONALITY EVALUATION CRITERIA

STAGE 1

All tenders will be evaluated by a panel based on functionality in terms of the following criteria:

EVALUATION CRITERIA	POINTS	EVALUATION CRITERIA TABLES
Functionality	80	
Team Capability	40	Table 1
Company experience on RRAMS projects in District Municipalities and Provinces.	30	Table 2 & 3
Company Director Certification - Company Director must be registered with ECSA as a professional engineer / technologist (Civil) (10 Points)	10	

For the purpose of comparison and to ensure a meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to the evaluation criteria.

A bidder that scores less than **60 points** in respect of 'functionality' will be regarded as submitting a non-fully responsive proposal and will be excluded for further evaluation.

STAGE 2

Bids that qualified on stage1 of evaluation will be evaluated on a 80 /20 Specific Point System where price comprises 80% and 20% comprises the Specific Point System

EVALUATION SCHEDULE: SCORING OF KEY STAFF (TEAM CAPABILITY)

Experience of key staff in relation to the scope of work will be evaluated as follows:

- Relevant qualifications, training and experience of key members in pavement management system, road infrastructure management, traffic surveys and analysis, visual condition assessments and road master plans etc.
- CV and certified qualification of each key staff member must be included.

The scoring of the experience of key staff will be as follows:

TABLE 1: TEAM CAPABILITY (KEY STAFF)

Key Staff	Max Points
Project Engineer (Team Leader)	10
GIS Practitioner	8
Asset Management Specialist	4
Project Technician	4
Pavement Engineer	4
Traffic Engineer	4
Bridge Engineer	4
Administration Clerk	2
Notes for: Team Leader should have NDiP or Btech in Civil Engineering and registered with Engineering Council of South Africa (10 points) - Non-registered Civil Engineer (0 points) 3 years relevant RRAMS experience post ECSA registration as Pr Eng/Pr Tech Eng, (6 points) - Over 4 years relevant RRAMS experience post ECSA registration as Pr Eng/Pr Tech Eng (10 points) GIS Practitioner must have BSc in Geoinformatics and registered with South African Geomatics Council (SAGC) as a Technician or Technologist or Professional Practitioner. (8 points) - Non-registered GIS Technologist or Professional practitioner (0 points) - Registered as Technician and 3 years experience post registration (4 points) - Registered as Technologist with over 4 years experience post registration (8 points) Asset Management Specialist should have Btech or MSc in a related field and registered with relevant body (4 points) - Non-registered Civil Engineer (0 points) 3 years in Asset Management experience post ECSA registration (2 points) - Over 4 years in Asset Management experience post ECSA registration (4 points) Civil Engineering Technician should have National Diploma or Btech in Civil Engineering (4 points) 3 years relevant RRAMS experience (2 points) - Over 4 years relevant RRAMS experience (4 points) Pavement Engineer should have NdiP or Btech in Civil Engineering and registered with Engineering Council of South Africa (4 points)	

- Non-registered Civil Engineer (0 points)
- 3 years in pavement assessment experience post ECSA registration as Pr Eng/Pr Tech Eng (2 points)
- Over 4 years in Asset Management experience post ECSA registration as Pr Eng/Pr Tech Eng (4 points)

Traffic Engineer should have NdiP or Btech in Civil Engineering and registered with Engineering Council of South Africa (4 points)

- Non-registered Civil Engineer (0 points)
- 3 years in Traffic survey experience post ECSA registration as Pr Eng/Pr Tech Eng (2 points)
- Over 4 years in Traffic survey experience post ECSA registration as Pr Eng/Pr Tech Eng (4 points)

Bridge Engineer should have NdiP or Btech in Civil Engineering and registered with Engineering Council of South Africa (4 points)

- Non-registered Civil Engineer (0 points)
- 3 years in bridge inspections experience post registered as Pr Eng/Pr Tech Eng (2 points)
- Over 4 years in bridge inspection experience post registered as Pr Eng/Pr Tech Eng (4 points)

Project Administrator should have a qualification in Office Administration/Clerk (2 points)

- 3 years relevant experience (1 point)
- Over 4 years relevant experience (2 points)

TOTAL SCORE ALLOCATION: 40 POINTS

EVALUATION SCHEDULE: SCORING OF COMPANY EXPERIENCE

1. The experience of the tenderer in RRAMS projects will be evaluated. Table 2 is provided for filling required information for evaluation purposes.
2. Table 3 should be utilised for allocation of points.
3. Appointment letters on letterhead of the client and corresponding reference letters on letterhead of a client should be attached regarding previous or current work done in order to qualify for evaluation. (Appointment Letter should include some of the information as per the Table 2.) Corresponding reference letters should include the following information:
 - Date of appointment and expected or completion
 - Project Status
 - Project value
 - RRAMS project work experience
 - Letter should be signed by the accounting officer

NB: If information on the appointment letter and reference letter are not in line with item 3 above, points will be forfeited.

TABLE 2: COMPLETED RRAMS PROJECT

NB: IF INFORMATION ON THE SUBMITTED APPOINTMENT LETTERS DOES NOT CORRESPOND WITH INFORMATION ON TABLE 2, POINTS WILL BE FORFEITED

Name of the Employer	Employer, Contact Person and Telephone Number	Description of Work	Value of work /Service Provided (Inclusive of VAT) Rands	Final or Expected Completion Date

TABLE 3: ALLOCATION OF POINTS FOR COMPANY EXPERIENCE ON RRAMS PROJECTS

	RRAMS PROJECTS
Poor (score 0)	➤ 0-projects.
Not satisfactory (score 5)	➤ 1- project
Satisfactory (score 10)	➤ 2 -projects.
Good (score 20)	➤ 3- projects.
Very good (score 30)	➤ More than 4 projects.

TOTAL SCORE ALLOCATION: 30 POINTS

PRICING SCHEDULE

Personnel Costs

No	Personnel	Quantity	Rate per Hour
1	Project Team Leader	1	
2	GIS Practitioner	1	
3	Asset Management Specialist	1	
4	Civil/Project Technician	1	
5	Pavement Engineer	1	
6	Traffic Engineer	1	
7	Bridge Engineer	1	
8	Project Administrator	1	
		Grand Total	

Travelling Costs

Vehicle Engine Capacity	Type
1ℓ - 1.6ℓ	Sedan
1.8ℓ – 2.5ℓ	Sedan
>2.5ℓ	Sedan
2ℓ - 3ℓ	LDV
>3ℓ	LDV
2ℓ-3ℓ	SUV
3ℓ	SUV

NB: 1. Claims will be as per National Department of Transport Rates as published on www.transport.gov.za quarterly.

2. Maximum capacity of cars to be used must be 3 litre engine.

OTHER DISBURSEMENTS

Description	Unit	Rate	Cost
Typing			
A4 Page 1,5 line spacing	1		
A4 Page single line spacing	1		
Photocopying			
B & W			
A4	1		
A3	1		
Colour			
A4	1		
A3	1		
Covers and Binding			
Book type binding	Cost + 10%		
Spiral binding (Inclusive of collating covers and spirals and assuming a 100 page document)	A4 Page A3 Page		

Plan/Map Printing Plain Paper 80g Plain Paper 180g Plain Paper 240g	A0 1 1 1		
Plan/Map Printing Plain Paper 80g Plain Paper 180g Plain Paper 240g	A1 1 1 1		
Plan/Map Printing Plain Paper 80g Plain Paper 180g Plain Paper 240g	A12 1 1 1		
TOTAL			

Web-based system Maintenance and support fees

Pricing Item Description	Rate p/m	Qty	Annual Fee
Development/Maintenance & support Year 1		12	
Maintenance & support Year 2		12	
Maintenance & support Year 3		12	
10% handling Fee		1	
TOTAL			

NB: Grand total of all rates per personal costs, web-based system costs, disbursements costs and all other costs will be used for evaluation purpose.

Grand total of all rates per personal costs, web- based system costs, disbursement costs and all other costs	
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ANNEXURE A

GENERAL CONDITIONS OF CONTRACT