

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulum.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 13/07/2023.
KZN435/22/23/042/INFR

RE INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
PANEL OF PROFESSIONAL SERVICE PROVIDERS		
Cluster 1: Electricity (36 months contract)	ULM-INFR 028/23/ELEC	25/07/2023 @10h:00 am
Cluster 2: Architecture (36 months contract)	ULM-INFR 028/23/ARC	25/07/2023 @10h:00 am
Cluster 3: Transportation (36 months contract) category	ULM-INFR 028/23/TRANS	25/07/2023 @10h:00 am
Cluster 4: Quantity Surveying (36 months contract)	ULM-INFR 028/23/QS	25/07/2023 @10h:00 am
Cluster 5: Environmental consultants (36 months contract)	ULM-INFR 028/23/ENV	25/07/2023 @10h:00 am
Cluster 6: Civil and Structural (36 months contract)	ULM-INFR 028/23/CIVL	25/07/2023 @10h:00 am

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Tender documents will be available on the municipal website (www.umzimkhulum.gov.za) and will also be available from the cashier at **169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am and 16:00pm** from the **17th of July 2023; cut-off time for buying documents is the 25th of July 2023, 15 minutes before the briefing time.**

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.**

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 6.1, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the tender document)

Conditions of Tender

- **80/20 Preference Point System will be considered at a later stage during the receipt of quotation(s) as and when required:**
- ***Functionality will be considered and uMzimkhulu Local Municipal SCM policy will apply.***

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Second Phase of Evaluation: TRANSPOTATION

Functionality

Evaluation criteria

Evaluation Minimum threshold 50% or 20 Points

CRITERIA	CRITERIA DESCRIPTION	Points
<i>Relevant Experience</i>	At least maximum of ten (10) successfully completed projects on research or managing and supervising of Transportation/Traffic Engineering Projects. ranging from the value of R 100,000 or Higher, completed within the past fifteen (15) years (<i>it is compulsory to attach signed appointment letters and attach their respective reference letters stamped and signed by the appointing institution</i>).	20
	Ten Projects	
	five projects	
<i>Expertise</i>	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in Transportation/Traffic Engineering and registered with ECSA as well as a minimum of 5 (Five) years' relevant experience. (<i>It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of registration of Personnel whom will be involved during the course of this contract</i>).	20
	Qualification with Ten Years relevant experience	
	Qualification with five – nine Years relevant experience	

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NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

Second Phase of Evaluation: ENVIRONMENTAL IMPACT ASSESSMENT

Functionality

Evaluation criteria

Evaluation Minimum threshold 50% or 20 Points

CRITERIA	CRITERIA DESCRIPTION	Points	Verification Method		
Relevant Experience	At least maximum of Ten (10) successfully completed projects in EIA/ Ecological study on managing or supervising ranging from the value of R 50,000 or Higher, completed within the past fifteen (15) years (it is compulsory to attach signed appointment letters and attach their respective reference letters stamped and signed by the appointing institution).	20	(it is compulsory to attach signed appointment letters and attach their respective reference letters stamped and signed by the appointing institution).		
	<table><tr><td>Ten Projects</td><td>20 Points</td></tr></table>	Ten Projects	20 Points		
Ten Projects	20 Points				

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	Five to nine projects	10 Points			
<i>Expertise</i>	Environmentalist shall have at least a B-Tech / BSC in Environmental Management as well as 7 (Seven) years’ relevant experience and must be registered as a Professional Environmentalist with EAPASA.		20		(It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of registration of Personnel whom will be involved during the course of this contract).
	Qualification with 7 Years’ Experience	20 Points			
	Qualification with 5-6 Years’ Experience	10 Points			

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Second Phase of Evaluation: Civil & Structural Functionality Evaluation criteria

Evaluation Minimum threshold 50% or 20 Points

CRITERIA	CRITERIA DESCRIPTION	Points
<i>Relevant Experience</i>	At least maximum of ten (10) successfully completed projects on research or managing and supervising of Civil and Structural Projects with a minimum grading of CIDB GRADE 4 or Higher, completed within the past fifteen (15) years <i>(it is compulsory to attach signed appointment letters and attach their</i>	20

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	<i>respective reference letters stamped and signed by the appointing institution).</i>					
	<table><tr><td>Ten Projects</td><td>20 Points</td></tr><tr><td>five projects</td><td>10 Points</td></tr></table>	Ten Projects	20 Points	five projects	10 Points	
Ten Projects	20 Points					
five projects	10 Points					
Expertise	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in Civil or Structural and be registered with ECSA as well as a minimum of 5 (Five) years’ relevant experience. <i>(It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of registration of Personnel whom will be involved during the course of this contract).</i> <table><tr><td>Qualification with Ten Years relevant experience</td><td>20 Points</td></tr><tr><td>Qualification with five – nine Years relevant experience</td><td>10 Points</td></tr></table>	Qualification with Ten Years relevant experience	20 Points	Qualification with five – nine Years relevant experience	10 Points	20
Qualification with Ten Years relevant experience	20 Points					
Qualification with five – nine Years relevant experience	10 Points					

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Second Phase of Evaluation: ARCHITECTURAL

Functionality

Evaluation criteria

Evaluation Minimum threshold 50% or 20 Points

CRITERIA	CRITERIA DESCRIPTION	Points	
Relevant Experience	At least maximum of ten (10) successfully completed projects research or managing and supervising of Architectural Projects ranging from the value of R 100,000 or Higher, completed within the past fifteen (15) years <i>(it is compulsory to attach signed appointment letters and attach their respective reference letters stamped and signed by the appointing institution).</i>	20	
	Ten Projects		20 Points
	five projects		10 Points
Expertise	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in Architectural studies as well as a minimum of 5 (Five) years’ relevant experience and must be registered as a Professional Architect with the relevant professional body. <i>(It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of registration of Personnel whom will be involved during the course of this contract).</i>	20	
	Qualification with Ten Years relevant experience		20 Points
	Qualification with five – nine Years relevant experience		10 Points

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Second Phase of Evaluation: QUANTITY SURVEYING

Functionality

Evaluation criteria

Evaluation Minimum threshold 50% or 20 Points

CRITERIA	CRITERIA DESCRIPTION		Points
<i>Relevant Experience</i>	At least maximum of ten (10) successfully completed projects on Quantifying and managing or supervising Quantity Surveying projects ranging from the value of R 50,000 or Higher, completed within the past five 5 financial years (it is compulsory to attach appointment letters and attach respective reference letters stamped and signed).		20
	Ten Projects	20 Points	
	five projects	10 Points	
<i>Expertise</i>	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in the Built Environment (Quantity Surveying or Building) as well as a minimum of 5 (Five) years' relevant experience (It is compulsory to attach detailed CVs with Certified copies of qualifications of Personnel whom will be involved during the course) and must be <i>registered as a Professional QS with the relevant professional body. (It is compulsory to attach proof of certified registration reflecting the professional registration number). of this contract).</i>		20
	Qualification with Ten Years relevant experience	20 Points	

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	Qualification with five – nine Years relevant experience	10 Points		
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Second Phase of Evaluation: ELECTRICITY

Functionality

Evaluation criteria

Evaluation Minimum threshold 50% or 20 Points

CRITERIA	CRITERIA DESCRIPTION	Points
<i>Relevant Experience</i>	At least maximum of ten (10) successfully completed projects on research or managing and supervising of Electricity/Electrification Projects with a minimum grading of CIDB GRADE 4 or Higher, completed within the past fifteen (15) years (<i>it is compulsory to attach signed appointment letters and attach their respective reference letters stamped and signed by the appointing institution</i>).	20
	Ten Projects	
	five projects	
<i>Expertise</i>	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in Electrical Engineering and be registered with ECSA as well as a minimum of 5 (Five) years' relevant experience. (<i>It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of</i>	20

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	<i>registration of Personnel whom will be involved during the course of this contract).</i>		
	Qualification with Ten Years relevant experience	20 Points	
	Qualification with five – nine Years relevant experience	10 Points	

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Specific Goals for all clusters

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
Specific Goals 1: Ownership		
Business owned by 51% women.	4	Certified ID copy of director/ Owner Or Detailed CSD report verification on CSD portal by the Municipality)

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Specific goals 2: RDP Goals

Promotion of south African owned enterprises	10	CIPC registration Certificate (Companies and Intellectual Property Commission) Or Detailed CSD report verification on CSD portal by the Municipality) Or Certified Copy RSA Identity document of the director(s)
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Business Falls under the SMME Category

Promotion of enterprise located within KZN	6	Preferred address on CSD report and copy of utility bill on property rates and services for the director or preferred address on CSD report and original letter for the director from Induna / Chief/ ward Councillor. verification on CSD portal by the Municipality)
TOTAL / MAXIMUM PROINTS	20	

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120 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mr L. Mgcwaba
Telephone : (039) 259 5069
Fax No : (039) 259 0427
Email Address : mgcwabal@umzimkhululm.gov.za

All SCM compliance enquiries shall be directed to:

Attention : Miss O. Basi
Telephone : (039) 259 5034
Fax No : (039) 259 0427
Email Address : basio@umzimkhululm.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00pm of 18th of August 2023** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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C. A. NGQOYIYA
MUNICIPAL MANAGER