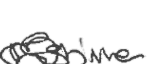
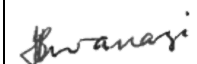


Motivation for Single Sourcing of a Preferred Supplier	
Business Unit	Communications & Stakeholder Engagement
Manager Name & Surname	Vukani Mnyandu
Nature of Service or Products:	Exhibition and Conference
Name of Supplier	Suzan Ntebo and Associates(PTY) LTD
Amount budgeted	R250 000.00
Please put a check next to the applicable reason for single sourcing:	
Emergency cases: An emergency cases procurement may occur when there is a serious and unexpected situation that poses an immediate risk to health, life, property or environment which call an institution to action and there is insufficient time to invite suppliers to submit three quotations (Treasury Regulation 16A46.4)	
Sole Provider: Sole source procurement may occur when there is evidence that only one supplier poses the unique and singularly available capacity to meet the requirements of the institution (Treasury Regulation 16A46.4)	X
Please include a short narrative on the reason for the motivation for single sourcing:	
The Communications & Stakeholder Engagement department requests approval to participate in the Sisters in Business Conference and Expo hosted by Suzan Ntebo and Associates(PTY) LTD to be held on 21 August 2025 at Randpark Golf Club, Randburg. The conference & expo aims to revolutionise the market with exclusivity and excellent service. The organization's main objective is to participate in activities that grow the informal traders' economy by educating, developing, and empowering entrepreneurs with relevant skills. The company runs different projects in-house and provides different services.. Participating in this conference and expo events will also contribute towards the Communications & Stakeholder Engagement department achieving its Annual Performance Plan target of 20 conferences, exhibitions and webinars for the 2025/25 financial year.	

APPROVAL

	Compiled by:	Budget confirmation by BU Manager	Supported by SCM Manager	Recommended by CFO	Approved by Accounting Officer
Title	Mr	Mr	Ms	Ms	Mr
Name	Desmond Mashao	Vukani Mnyandu	Mpho Mofokeng	Lindiwe Nhlapo	Tom Mkhwanazi
Signature					
Date	17 July 2025	17 July 2025	17/07/2025	17/07/2025	21/07/2025
Comment	recommended	approved	Supported		

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