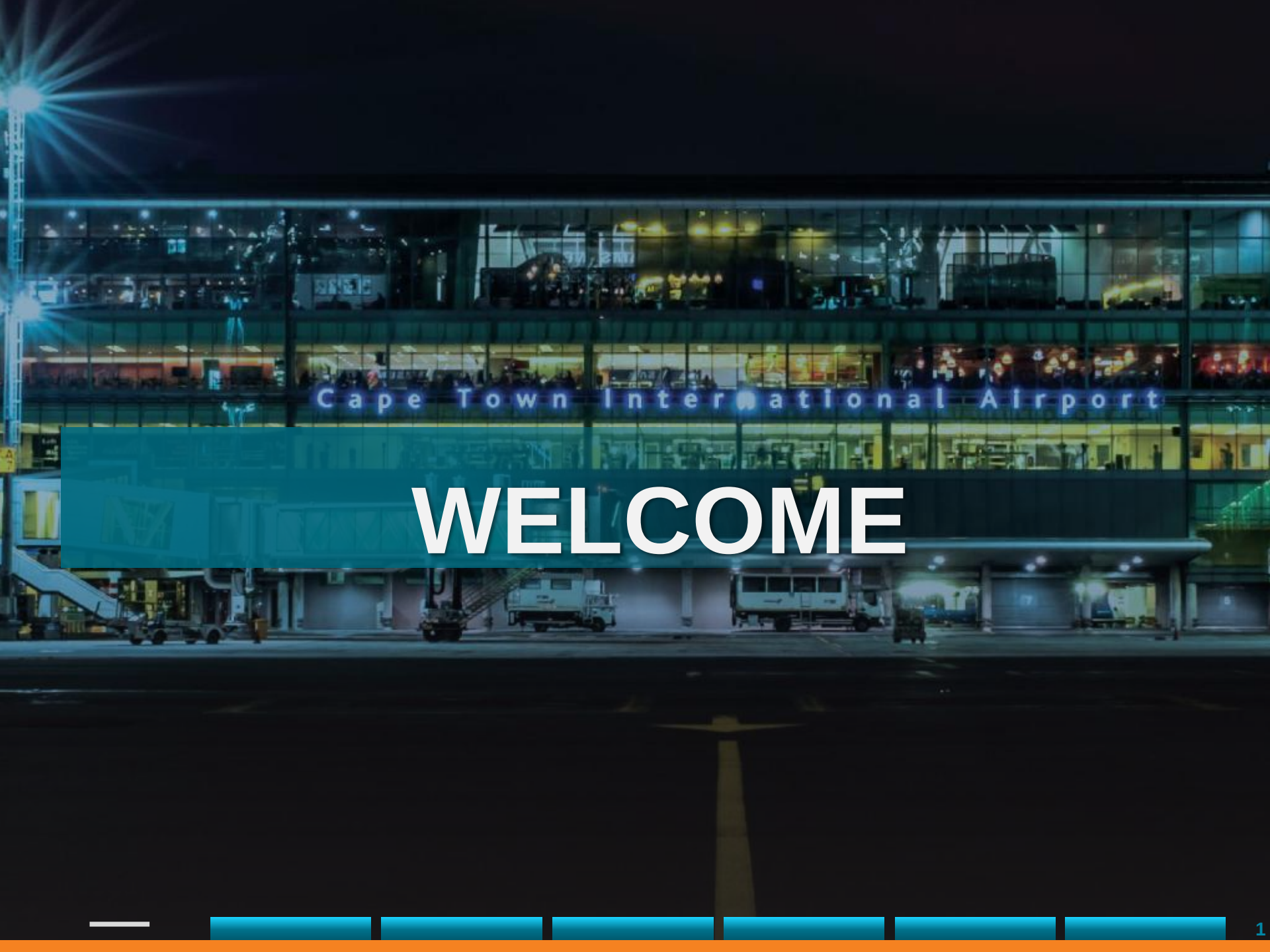


A nighttime photograph of the Cape Town International Airport terminal. The building is illuminated from within, showing a busy interior with people and lights. The text "Cape Town International Airport" is visible on the facade. A teal rectangular overlay covers the lower half of the image, with the word "WELCOME" in white capital letters.

Cape Town International Airport

WELCOME

**REQUEST FOR PROPOSALS FOR THE APPOINTMENT OF A
MULTIDISCIPLINARY BUILT ENVIRONMENT PROFESSIONAL TEAM
FOR THE CONSTRUCTION OF THE NEW GROUND SUPPORT
EQUIPMENT (GSE) WORKSHOPS PROJECT AT CAPE TOWN
INTERNATIONAL AIRPORT FOR A PERIOD OF 36 MONTHS**

Tender Reference Number: CTIA7374/2023/RFP

05th JULY 2024 @ 10h30



Terminals



Toilets

Shops



Banks



AIRPORTS COMPANY
SOUTH AFRICA

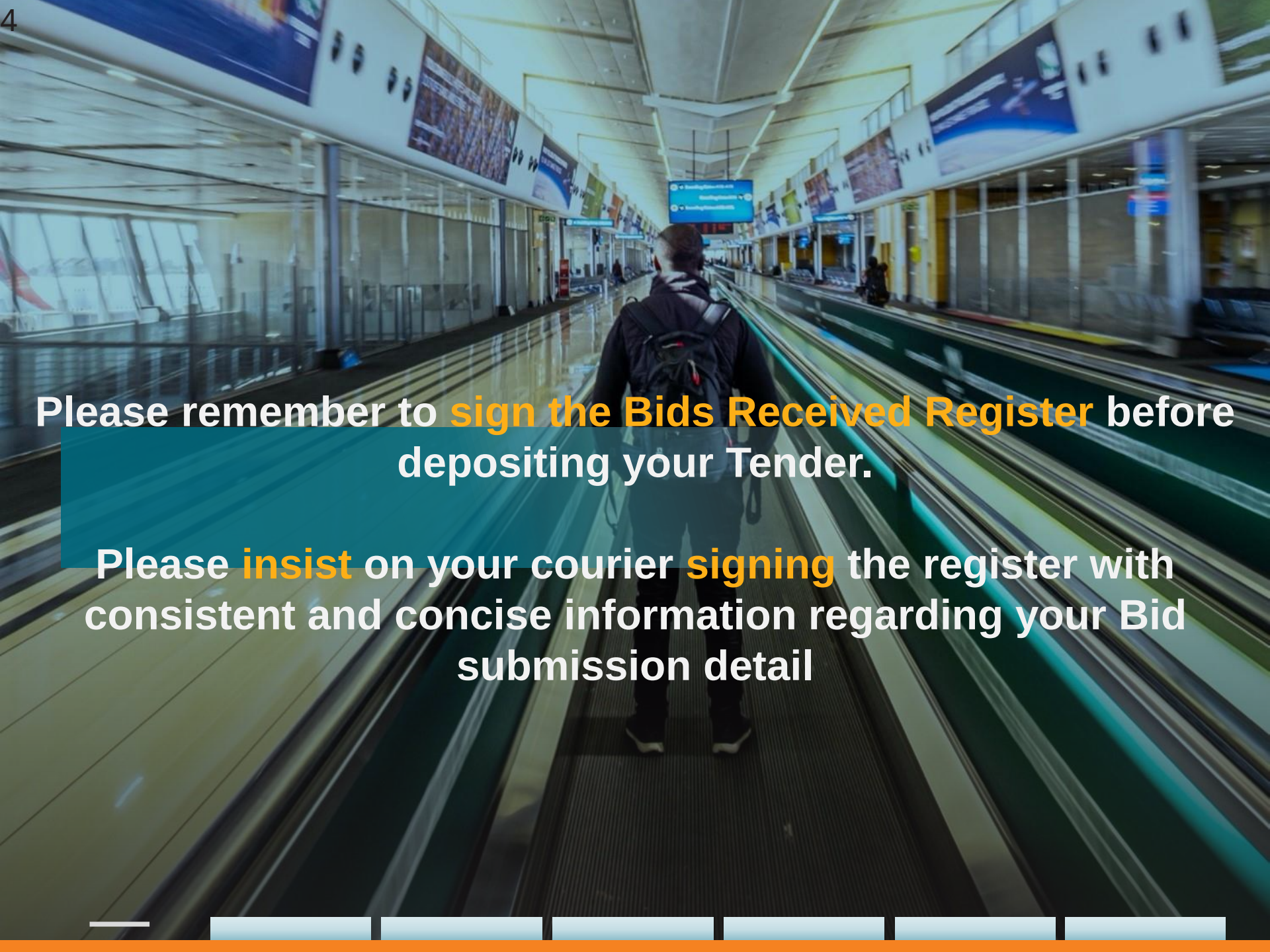
INTRODUCING THE TEAM :

SUPPLY CHAIN MANAGEMENT :

Graham Mitchell – Senior Buyer | Category Management

TECHNICAL TEAM :

- Yanga Jingisa Senior Project Practitioner • Program Management - LEAD
- Keegan Von Düring • Project Engineer • Program Management
- Zethembe Biyase • Project Manager • Portfolio Management
- Florecia Cupido • Technician Building Maintenance • Building and Facilities Maintenance



Please remember to **sign the Bids Received Register** before depositing your Tender.

Please **insist** on your courier **signing** the register with consistent and concise information regarding your Bid submission detail



ANTI-CORRUPTION HOTLINE

Report Fraud and Corruption using our Anti-Corruption Hotline, which is operational 24 hours a day, 7 days a week, 365 days a year.

Free Call: 0800 00 80 80

Email: acsa@thehotline.co.za

Visit: www.thehotline.co.za

**SAY NO TO
CORRUPTION**



AIRPORTS COMPANY
SOUTH AFRICA

AGENDA

1



WELCOME AND INTRODUCTIONS

2



IMPORTANT DATES

3



PRE-QUALIFICATION N/A

4



MINIMUM REQUIREMENTS

5



MANDATORY REQUIREMENTS

6



SCOPE OF WORK

7



EVALUATION CRITERIA

8



QUESTIONS



AIRPORTS COMPANY
SOUTH AFRICA



IMPORTANT DATES

RFP Timelines

Bid Invitation	26TH JUNE 2024
Compulsory Briefing Session	FRIDAY 05TH JULY 2024 @ 10H30
Site Inspection Requirements Date : TBC	Bidders should visit the permit office at least one-hour prior the site inspection to obtain visitor access cards. Every bidder must come to site with the following: (a) Reflective jacket (b) Identity Document and a copy if your ID (not driver's license) (c) Safety boots PLEASE NOTE THAT NO PERMITS WILL BE ISSUED AFTER 10:00 AM
Enquiries closing Date and time	WEDNESDAY 17TH JULY 2024 @12h00
RFP submission closing Date and time	FRIDAY 02ND AUGUST 2024 @ 12h00

COMMERCIAL REQUIREMENTS

GENERAL ADMINISTRATION

- ❖ **ENQUIRIES AND CLARIFICATION:** To be directed to ctiatender.admin@airports.co.za - **ONLY**
- ❖ **TENDER BOX ALLOCATION:** Tender Box – Procurement Department, Ground Floor – Southern Office Block Building – Cape Town International Airport - Matroosfontein
- ❖ **BID SUBMISSION** to strictly follow BID requirements – do not respond in any other format. Any other format will lead to the disqualification of your submission. All stages of the Bid Document to be responded to in order to be considered for the PRICE and PREFERENCE stage. This will be a hurdled/gated evaluation process.

BID SUBMISSION METHODS: 1 hardcopy (original) and 1 copy of the original to be submitted in a clearly marked envelope/box/file with the appropriate reference CTIA7374/2023/RFP and softcopy on a virus free memory stick
- ❖ **NB:** RFP Submission checklist in conjunction with Mandatory Requirements Functional/Technical Evaluation criteria, Price, and BBEEE level
- ❖ **NB:** Please reference returnable schedule before submitting to ensure correctness of Bid.
- ❖ **SUBMISSION AND CLOSE OF BID:** FRIDAY 02ND AUGUST 2024 @ 12h00 (Mid-day)
- ❖ **Please note:** No bid shall be accepted after the closing time – **ZERO CONTACT POLICY**

What does the tender box look like?



GENERAL ADMINISTRATION

COMPULSORY SITE INSPECTION - TBA

Protocol for the Site Inspection

- a) While on site bidders shall always adhere to ACSA safety protocol.
- b) Protective gear (PPE) shall be worn before entering Airside. ie. retroreflective safety jacket. See the picture below of an acceptable retro-reflective vest. Bidders will not be able to access airside if the reflective jacket is not to specification (must be lime green and have reflective tape).

Specification Style:

High visibility, lime, waist coat with zip closure and reflective tape. No other colours will be accepted.

- c) The bidders' representatives are required to bring a certified copy of their identity document, not older than 3 months, or an original ID document. Failure to bring this document to site will result in the bidder not being able to access Airside.

To gain access to Airside for the site inspection, the below details are required from Bidders:

- Name and Surname
- Personal address and Work Address
- Contact details of persons joining the site inspection should be provided at least two days prior to the site inspection. Details can be emailed to the ACSA SCM Official, Graham Mitchell who can be contacted at ctiatenders.admin@airports.co.za



GENERAL ADMINISTRATION- LOCATION



GENERAL ADMINISTRATION- LOCATION



Image © 2024 Airbus



JOINT VENTURE REQUIREMENTS

Unincorporated Joint Venture (registration number for each member of the JV)	
Incorporated JV	
Name of lead partner/member of JV	
CIPC Registration Number	
Please submit as	
- Incorporated: Consolidated in the JV entity name - Unincorporated: Individual entities	
VAT Registration number	
Please submit as	
- Incorporated: Consolidated in the JV entity name - Unincorporated: Individual entities	
CIDB Registration number	
Please submit as	
- Incorporated: Consolidated in the JV entity name - Unincorporated: Individual entities	
Shareholding organogram breakdown (for each individual company / JV member) clearly identifying percentages owned by individual shareholders (full names and ID numbers) and other entities (provide full legal/trading name and respective identifying registration / trust members	
BBBEE Certificate:	
Please submit as	
- Incorporated: Consolidated in the JV entity name - Unincorporated: Individual entities	
CSD Report:	
Please submit as	
- Incorporated: Registered on CSD as the JV entity - Unincorporated: Individual Entities	
Letter of Good Standing:	
Please submit as	
Individual entities	
Contact Person	
Telephone number	
E-mail address	
Postal address (also each member of the JV)	
Physical Address (also each member of the JV)	

STAGES OF EVALUATION

Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6	Stage 7
Test for Responsiveness As per Clause C3.8	Mandatory Requirements	Check if minimum local content and production thresholds have been met (if applicable) N/A	Evaluate on functionality or the technical aspect of the bid.	Evaluate price and Preference	Post tender negotiations, if applicable.	Security Vetting, if deemed necessary

MANDATORY REQUIREMENTS

Mandatory Administration Criteria

- (a) Full completed and signed form of offer and acceptance (C1.1). **Found in the NEC3 Professional Services Contract document.**
 - (b) Attendance of Compulsory Briefing Session and Site Inspection.
 - (c) Tenderers must complete and sign the Bidder's disclosure form (SBD4)
 - (d) Tenders must provide proof of valid and active COIDA (Letter of good standing with the Workers Compensation Commissioner or proof of application) with the Department of Labour, FEM or RMA
 - (e) Acceptance of ACSA Terms and Conditions of Bid.
-
- **NB: No award will be made to a supplier or service provider who is not registered on the Central Supplier Database (CSD).**
 - **NB: No Bid will be awarded to any person whose tax matters have not been declared in order by South African Revenue Service.**
 - **NB: The contract will not be signed without a valid insurance. (Proof of insurance – On award ONLY)**
 - **NB: The Contract will not be signed without a valid letter of good standing with the workers Compensation commissioner (COIDA).**

TECHNICAL REQUIREMENTS

STAGE 4 FUNCTIONALITY EVALUATION CRITERIA

Functionality is the terminology used to define the technical ability of the Tenderer, based on experience to deliver the required product in accordance with the specialised quality, reliability and functionality.

The functionality evaluation will be conducted by the Tender Preparation and Evaluation Committee which comprises of various skilled and experienced members from diverse professional disciplines. The evaluation process will be based on functionality criteria. The criteria will be as follows:

Functionality Criteria

The functional evaluation will be based on a threshold, where bidders which fail to achieve a minimum on each functional stage will not be considered further in the evaluation. The criteria of the evaluation are expressed in the table below.

Points allocated for Functionality shall be evaluated in accordance with the criteria as listed below. Total points allocated shall be 100. Tenderer must score a minimum score per each sub criteria and an overall minimum threshold out of 100 is required to be achieved for the bidder to be successful.

A bidding entity that fails to meet one of the minimum sub criteria will be disqualified

TECHNICAL REQUIREMENTS

FUNCTIONALITY CRITERIA

1) TABLE 1. PROJECT MANAGEMENT REQUIREMENTS (LEAD CONSULTANT)

The functional/technical evaluation will be based on a threshold, where bidders which fail to achieve a minimum of **70 points** on the functional stage will not be considered further in the evaluation.

The minimum requirements of each element must be achieved for further evaluation and are as follows.

Evaluation Area	Evaluation Criteria	Maximum Point	Minimum Threshold Required	BIDDERS SELF SCORE
1. Bidder / Companies Previous Experience	Bidders to present Construction Project Management experience on completed projects within the last 15 years. This must be related to Building development projects including ancillary infrastructure. The construction value of each completed project must be equal to/ greater than R30 million (excl. VAT). <3 Projects (0 Points) 3 Projects (20 Points) >3 Projects (40 Points) Note: Bidders must complete Appendix B. Copies of signed Client Reference letters of completed projects listed on Appendix B to be provided for evaluation purposes. Attach Client Reference letters to Appendix C. A valid signed reference letter may indicate/ include the following information: - Project Name - Service Provider Name (Tenderer) - Scope of services rendered by the tenderer. - Construction value - Client Representative details (name, surname, designation, phone number and email address. Note: If a project listed does not have a reference letter, the listed project will not be allocated points.	40	20	
Sub-Total 1.		40	20	

2. Experience of key staff – Construction Project Manager	Construction Project Manager Proof of Built Environment qualification and registration as a Professional Construction Project Manager with the South African Council for the Construction and Project Management Professions (SACPCMP). - No submission of qualification and professional registration certificates (0 Points) - Built environment qualification and active professional registration certificates (20 Points) Proof of experience as a Construction Project Manager on successfully completed projects within the last 15 years. This must be related to Building development projects including ancillary infrastructure. The construction value of each completed project must be equal to/ greater than R30 million (excl. Vat). <3 Projects (0 Points) 3 Projects (20 Points) >3 Projects (40 Points) *Attached CV and complete Appendix D for evaluation purposes. Contactable references for projects listed on Appendix D to be provided. Copies of qualification and professional registration certificates to be attached to Appendix E. Certified copies will be requested upon tender award. NB: Professional Construction Manager (Pr. CM) will not be accepted for evaluation/ will score zero.	20	20	
Sub-Total 2.		60	50	
Total 1, 2		100	70	

TECHNICAL REQUIREMENTS

2) TABLE 2. REQUIREMENTS FOR ARCHITECTURAL CONSULTANT

The functional/technical evaluation will be based on a threshold, where bidders which fail to achieve a minimum of **70 points** on the functional stage will not be considered further in the evaluation.

The minimum requirements of each element must be achieved for further evaluation and are as follows.

Evaluation Area	Evaluation Criteria	Maximum Point	Minimum Threshold Required	BIDDERS SELF SCORE
3. Bidder / Companies Previous Experience	Bidders to present Architectural professional services experience on completed projects (within the last 15 years) related to Warehouse/ Light Industrial Building development projects including ancillary infrastructure. The minimum construction value of each completed project must be R30 Million (excl. Vat). • <3 Projects (0 Points) • 3 Projects (20 Points) • >3 Projects (40 Points) Note: Bidders must complete Appendix B. Copies of signed Client Reference letters of completed projects listed on Appendix B to be provided for evaluation purposes. Attach Client Reference letters to Appendix C. A valid signed reference letter may indicate/ include the following information: • Project Name • Service Provider Name • Scope of services rendered by the tenderer. • Construction value • Client Representative/ Principal Agent/ Project Lead details (name, surname, designation, phone number and email address.	40	20	

	Note: If a project listed does not have a reference letter, the listed project will not be allocated points.			
Sub-Total 1.		40	20	
4. Experience of key staff – Architect	Architect Proof of registration as a Professional Architect with South African Council for the Architectural Profession (SACAP) • No submission of qualification and professional registration certificates (0 Points) • Qualification (B. Arch/ BTech) and active professional registration certificates (20 Points) Proof of experience as an Architect on completed construction projects within the last 15 years. This must be related to Warehouse/ Light Industrial Building development projects including ancillary infrastructure. The minimum construction value of each completed project must be R30 Million (excl. Vat). • <3 Projects (0 Points) • 3 Projects (30 Points) • >3 Projects (40 Points) *Attached CV and complete Appendix D for evaluation purposes. Contactable references for projects listed on Appendix D to be provided. Copies of qualifications and professional registration certificates to be attached to Appendix E. Certified copies will be requested upon tender award.	20	20	
Sub-Total 2.		60	50	
Total 1, 2		100	70	



TECHNICAL REQUIREMENTS

3) TABLE 3. REQUIREMENTS FOR QUANTITY SURVEYING CONSULTANT

The functional/technical evaluation will be based on a threshold, where bidders which fail to achieve a minimum of **70 points** on the functional stage will not be considered further in the evaluation.

The minimum requirements of each element must be achieved for further evaluation and are as follows.

Evaluation Area	Evaluation Criteria	Maximum Point	Minimum Threshold Required	BIDDERS SELF SCORE
5. Bidder / Companies Previous Experience	Bidders to present professional Quantity Surveying experience on completed projects within the last 15 years. This must be related to Building development projects including ancillary infrastructure. The minimum construction value of each completed project must be R30 Million (excl. Vat). • <3 Projects (0 Points) • 3 Projects (20 Points) • >3 Projects (40 Points) Note: Bidders must complete Appendix B. Copies of signed Client Reference letters of completed projects listed on Appendix B to be provided for evaluation purposes. Attach Client Reference letters to Appendix C. A valid signed reference letter may indicate/ include the following information: • Project Name • Service Provider Name • Scope of services rendered by the tenderer. • Construction value • Client Representative/ Principal Agent/ Project Lead details (name, surname, designation, phone number and email address). Note: If a project listed does not have a reference letter, the listed project will not be allocated points.	40	20	

Sub-Total 1.		40	30	
6. Experience of key staff – Quantity Surveyor	Quantity Surveyor Submit Proof of registration as a Professional Quantity Surveyor (Pr. QS) with South African Council for the Quantity Surveying Profession (SACQSP) • No submission of qualification and registration certificates (0 Points) • Qualification (BSc/ BTech) in Quantity Surveying and active professional registration certificates (20 Points) Submit proof of Quantity Surveyor experience on completed projects within the last 15 years. This must be related to Building development projects including ancillary infrastructure. The minimum construction value of each completed project must be R30 Million (excl. Vat). • <3 Projects (0 Points) • 3 Projects (30 Points) • >3 Projects (40 Points) *Attached CV and complete Appendix D for evaluation purposes. Contactable references for projects listed on Appendix D to be provided. Copies of qualification and professional registration certificates to be attached to Appendix E. Certified copies will be requested upon tender award.	20	20	
Sub-Total 2.		60	50	
Total 1, 2		100	70	



TECHNICAL REQUIREMENTS

4) TABLE 4. REQUIREMENTS FOR A CIVIL AND STRUCTURAL ENGINEERING CONSULTANT

The functional/technical evaluation will be based on a threshold, where bidders which fail to achieve a minimum of **70 points** on the functional stage will not be considered further in the evaluation.

The minimum requirements of each element must be achieved for further evaluation and are as follows.

Evaluation Area	Evaluation Criteria	Maximum Point	Minimum Threshold Required	BIDDERS SELF SCORE
7. Bidder / Companies Previous Experience	Bidders to present professional Structural Engineering services experience on completed projects within the last 15 years. This must be related to Warehouse/ Light Industrial Building development projects including mechanical, civil and electrical engineering infrastructure. The minimum construction value of Structural Works on each completed project must be R15 million (excl. Vat) or greater. <3 Projects (0 Points) 3 Projects (20 Points) >3 Projects (30 Points) Note: Bidders must complete Appendix B. Copies of signed Client Reference letters of completed projects listed on Appendix B to be provided for evaluation purposes. Attach Client Reference letters to Appendix C. A valid signed reference letter may indicate/ include the following information: - Project Name - Service Provider Name (Tenderer) - Scope of services rendered by the tenderer. - Construction value - Client Representative/ Principal Agent/ Project Lead details (name, surname, designation, phone number and email address). Note: If a project listed does not have a reference letter, the listed project will not be allocated points.	30	20	
Sub-Total 1.		30	20	

8. Experience of key staff	Structural Engineer Submit Proof of qualification and registration as a Professional Structural Engineer (Pr. Eng)/ Structural Engineering Technologist (Pr. Tech Eng) with Engineering Council of South Africa (EC SA) - No submission of qualification and registration certificates (0 Points) - Qualification (BEng/ BSc/ BTech) and active professional registration certificates (5 Points) Submit proof of experience as a Structural Engineer/ Structural Engineering Technologist on completed projects within the last 15 years. This must be related to Warehouse/ Light Industrial Building development projects including ancillary infrastructure. The minimum construction value of Structural Works on each completed project must be R15 million (excl. Vat). <3 Projects (0 Points) 3 Projects (20 Points) >3 Projects (30 Points) *Attached CV and complete Appendix D for evaluation purposes. Contactable references for projects listed on Appendix D to be provided. Copies of qualifications and professional registration certificates to be attached to Appendix E. Certified copies will be requested upon tender award.	5	5	
		30	20	
Sub-Total 2.		70	50	
Total 1.2		100	70	



TECHNICAL REQUIREMENTS

Evaluation Area	Evaluation Criteria	Maximum Point	Minimum Threshold Required	BIDDERS SELF SCORE
9. Bidder / Companies Previous Experience	Bidders to present professional Civil Engineering services experience on completed projects within the last 15 years. This must be related to Warehouse/ Light Industrial Building development projects including mechanical, civil and electrical engineering infrastructure. The minimum construction value of Civil Works on each completed project must be R10 million (excl. Vat). <3 Projects (0 Points) 3 Projects (20 Points) >3 Projects (30 Points) Note: Bidders must complete Appendix B. Copies of signed Client Reference letters of completed projects listed on Appendix B to be provided for evaluation purposes. Attach Client Reference letters to Appendix C. A valid signed reference letter may indicate/ include the following information: - Project Name - Service Provider Name (Tenderer) - Scope of services rendered by the tenderer. - Construction value - Client Representative/ Principal Agent/ Project Lead details (name, surname, designation, phone number and email address. Note: If a project listed does not have a reference letter, the listed project will not be allocated points.	30	20	
Sub-Total 1.		30	20	
10. Experience of key staff	Civil Engineer Submit proof of qualification and registration as a Professional Civil Engineer (Pr. Eng)/ Engineering Technologist (Pr. Tech Eng) (with Engineering Council of South Africa (ECSA) - No submission of qualification and registration certificates (0 Points) - Qualification (BEng/ BSc/ BTech) and active professional registration certificates (5 Points) Submit proof of experience as a Civil Engineer/ Civil Engineering Technologist on completed projects within the last 15 years. This must be related to Warehouse/ Light Industrial Building development projects including civil and electrical infrastructure. The minimum construction value of the Civil Works on each completed project must be R10 million (excl. Vat). <3 Projects (0 Points) 3 Projects (20 Points) >3 Projects (30 Points) *Attached CV and complete Appendix D for evaluation purposes. Contactable references for projects listed on Appendix D to be provided. Copies of qualification and professional registration certificates to be attached to Appendix E. Certified copies will be requested upon tender award.	5	5	
Sub-Total 2.		70	50	
Total 1. 2		100	70	

TECHNICAL REQUIREMENTS

5) TABLE 5. REQUIREMENTS FOR ELECTRICAL AND ELECTRONIC ENGINEERING CONSULTANT

Evaluation Area	Evaluation Criteria	Maximum Point	Minimum Threshold Required	BIDDERS SELF SCORE
11. Bidder / Companies Previous Experience	Bidders to present professional Electrical and Electronic Engineering services experience on completed projects within the last 15 years. This must be related to Warehouse/ Light Industrial Building development projects including mechanical, civil and electrical engineering infrastructure. The minimum construction value of Electrical and Electronic Works on each completed project must be R3 million (excl. Vat). • <3 Projects (0 Points) • 3 Projects (20 Points) • >3 Projects (40 Points) Note: Bidders must complete Appendix B. Copies of signed Client Reference letters of completed projects listed on Appendix B to be provided for evaluation purposes. Attach Client Reference letters to Appendix C. A valid signed reference letter may indicate/ include the following information: • Project Name • Service Provider Name (Tenderer) • Scope of services rendered by the tenderer. • Construction value Client Representative/ Principal Agent/ Project Lead details (name, surname, designation, phone number and email address. Note: If a project listed does not have a reference letter, the listed project will not be allocated points.	30	20	
Sub-Total 1.		30	20	

12. Experience of key staff	Electrical Engineer Submit Proof of qualification and registration as a Professional Electrical Engineer (Pr. Eng)/ Electrical Engineering Technologist (Pr. Tech Eng) with Engineering Council of South Africa (EC SA) • No submission of qualification and registration certificates (0 Points) • Qualification (BEng/ BSc/ BTech) and active professional registration certificates (5 Points) Submit proof of experience as an Electrical Engineer/ Engineering Technologist on completed projects within the last 15 years. This must be related to Warehouse/ Light Industrial Building development projects including ancillary (mechanical, electrical & civil engineering) infrastructure. The minimum construction value of Electrical Works on each completed project must be R2 million (excl. Vat). • <3 Projects (0 Points) • 3 Projects (20 Points) • >3 Projects (30 Points) *Attached CV and complete Appendix D for evaluation purposes. Contactable references for projects listed on Appendix D to be provided. Copies of qualifications and professional registration certificates to be attached to Appendix E. Certified copies will be requested upon tender award.	5	5	
	Electronic Engineer Submit Proof of qualification and registration as a Professional Electrical/ Electronic Engineer (Pr. Eng)/ Electrical/ Electronic Engineering Technologist (Pr. Tech Eng) with Engineering Council of South Africa (EC SA)	30	20	

TECHNICAL REQUIREMENTS

	- No submission of qualification and registration certificates (0 Points) - Qualification (BEng/ BSc/ BTech) and active professional registration certificates (5 Points) Submit proof of experience as an Electronic Engineer on completed projects within the last 15 years. This must be related to electronic systems on Building development projects. The minimum construction value of Electronic Works on each completed project must be R500 000 (excl. Vat). <3 Projects (0 Points) 3 Projects (30 Points) >3 Projects (30 Points) *Attached CV and complete Appendix D for evaluation purposes. Contactable references for projects listed on Appendix D to be provided. Copies of qualifications and professional registration certificates to be attached to Appendix E. Certified copies will be requested upon tender award.	5	5	
		30	20	
Sub-Total 2.		70	50	
Total 1, 2		100	65	

TECHNICAL REQUIREMENTS

6) TABLE 6. REQUIREMENTS FOR MECHANICAL (HVAC) AND FIRE ENGINEERING CONSULTANT

Evaluation Area	Evaluation Criteria	Maximum Point	Minimum Threshold Required	BIDDERS SELF SCORE
13. Bidder / Companies Previous Experience	Bidders to present professional Mechanical (HVAC) and Fire Engineering services experience on completed projects within the last 15 years. This must be related to Warehouse/ Light Industrial Building development projects including mechanical, civil and electrical engineering infrastructure. The minimum construction value of Mechanical Ventilation (HVAC) and Fire Protection System Works on each completed project must be R2 million (excl. Vat). • <3 Projects (0 Points) • 3 Projects (20 Points) • >3 Projects (30 Points) Note: Bidders must complete Appendix B. Copies of signed Client Reference letters of completed projects listed on Appendix B to be provided for evaluation purposes. Attach Client Reference letters to Appendix C. A valid signed reference letter may indicate/ include the following information: • Project Name • Service Provider Name (Tenderer) • Scope of services rendered by the tenderer. • Construction value • Client Representative/ Principal Agent/ Project Lead details (name, surname, designation, phone number and email address. Note: If a project listed does not have a reference letter, the listed project will not be allocated points.	30	20	
Sub-Total 1.		30	20	
14. Experience of key staff	Mechanical Engineer			

Submit Proof qualifications and relevant registration as a Professional Mechanical Engineer (Pr. Eng)/ Mechanical Engineering Technologist (Pr. Tech Eng) with Engineering Council of South Africa (ECSA) • No submission of qualification and registration certificates (0 Points) • Qualification (BEng/ BSc/ BTech) and active professional registration certificates (5 Points) Submit proof of Mechanical Engineer/ Mechanical Engineering Technologist experience on completed projects within the last 15 years. This must be related to HVAC on Building projects. The minimum construction value of HVAC Works on each completed project must be R1 Million (excl. Vat). • <3 Projects (0 Points) • 3 Projects (20 Points) • >3 Projects (30 Points) *Attached CV and complete Appendix D for evaluation purposes. Contactable references for projects listed on Appendix D to be provided. Copies of qualification and professional registration certificates to be attached to Appendix E. Certified copies will be requested upon tender award.	5	5	
Fire Engineer/ Fire Specialist Submit Proof of qualification and registration as a Professional Mechanical/ Electrical Engineer (Pr. Eng)/ Mechanical/ Electrical Engineering Technologist (Pr. Tech Eng) with Engineering Council of South Africa (ECSA).	30	20	

TECHNICAL REQUIREMENTS

	- No submission of qualification and registration certificates (0 Points) - Qualification (BEng/ BSc/ BTech) and active professional registration certificates (5 Points) Submit proof of Fire Engineering experience on completed projects within the last 15 years. This must be related to Fire protection systems on Warehouse/ Light Industrial Building development projects. The minimum construction value of Fire Protection Systems Installation on each completed project must be R300 000 (excl. Vat). <3 Projects (0 Points) 3 Projects (20 Points) >3 Projects (30 Points) *Attached CV and complete Appendix D for evaluation purposes. Contactable references for projects listed on Appendix D to be provided. Copies of qualifications and professional registration certificates to be attached to Appendix E. Certified copies will be requested upon tender award.	5	5	
		30	20	
Sub-Total 2.		70	50	
Total 1, 2		100	70	

TECHNICAL REQUIREMENTS

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7) REQUIREMENTS FOR CONSTRUCTION HEALTH AND SAFETY AGENT CONSULTANT

The functional/technical evaluation will be based on a threshold, where bidders which fail to achieve a minimum of **70 points** on the functional stage will not be considered further in the evaluation.

The minimum requirements of each element must be achieved for further evaluation and are as follows.

Evaluation Area	Evaluation Criteria	Maximum Point	Minimum Threshold Required	BIDDERS SELF SCORE
15. Bidder / Companies Previous Experience	Bidders to present professional Health and Safety Agent Consultancy experience on completed projects within the last 15 years. This must be related to Building development projects including ancillary infrastructure. The minimum construction value of each completed project must be R30 million (excl. Vat). <3 Projects (0 Points) 3 Projects (20 Points) >3 Projects (40 Points) Note: Bidders must complete Appendix B. Copies of signed Client Reference letters of completed projects listed on Appendix B to be provided for evaluation purposes. Attach Client Reference letters to Appendix C. A valid signed reference letter may indicate/ include the following information: - Project Name - Service Provider Name - Scope of services rendered by the tenderer. - Construction value - Client Representative/ Principal Agent/ Project Lead details (name, surname, designation, phone number and email address.	40	20	

	Note: If a project listed does not have a reference letter, the listed project will not be allocated points.			
Sub-Total 1.		40	20	
16. Experience of key staff – Construction health and Safety Agent	Construction Health and Safety Agent Submit Proof of registration as a Professional Construction Health and Safety Agent with the South African Council for the Project and Construction Management Professions (SACPCMP) - No submission of qualification and professional registration certificates (0 Points) - Qualification and active professional registration certificates (20 Points) Submit proof of experience as a Health and Safety Agent on completed projects within the last 15 years. This must be related to Building development projects including ancillary infrastructure. The minimum construction value of each completed project must be R30 million (excl. Vat). <3 Projects (0 Points) 3 Projects (30 Points) >3 Projects (40 Points) *Attached CV and complete Appendix D for evaluation purposes. Contactable references for projects listed on Appendix D to be provided. Copies of qualifications and professional registration to be attached to Appendix E. Certified copies of qualification and professional	20	20	
		40	30	

TECHNICAL REQUIREMENTS

	registration will be requested upon tender award.			
Sub-Total 2.		60	50	
Total 1, 2		100	70	

8) FUNCTIONALITY CRITERIA FOR: Environmental Control Officer

Evaluation Area	Evaluation Criteria	Maximum Point	Minimum Threshold Required	BIDDERS SELF SCORE
Bidder / Companies Previous Experience	Bidders to present professional Environmental Control Officer Consultancy experience on completed projects within the last 15 years. This must be related to Building projects including ancillary infrastructure. The minimum construction value of each completed project must be R30 million (excl. Vat). • <3 Projects (0 Points) • 3 Projects (20 Points) • >3 Projects (40 Points) Note: Bidders must complete Appendix B. Copies of signed Client Reference letters of completed projects listed on Appendix B to be provided for evaluation purposes. Attach Client Reference letters to Appendix C. A valid signed reference letter may indicate/ include the following information: • Project Name • Service Provider Name • Scope of services rendered by the tenderer. • Construction value • Client Representative/ Principal Agent/ Project Lead details (name, surname, designation, phone number and email address. Note: If a project listed does not have a reference letter, the listed project will not be allocated points.	40	20	

Sub-Total 1.		40	20	
17. Experience of key staff – Construction health and Safety Agent & Environmental Control Officer	Environmental Control officer Submit Proof of qualification and registration that the Environment Control Officer is professionally registered with the South African Council for Natural Scientific Professions (SACNASP) in the field of Environmental Management. • No qualification and professional registration certificates (0 Points) • Qualification and active professional registration certificates (20 Points) Submit proof of experience as an Environmental Control Officer on completed projects within the last 15 years. This must be related to Building projects including ancillary infrastructure. The minimum construction value of each completed project must be R30 million (excl. Vat). • <3 Projects (0 Points) • 3 Projects (30 Points) • >3 Projects (40 Points) *Attached CV and complete Appendix D for evaluation purposes. Contactable references for projects listed on Appendix D to be provided. Copies of qualifications and professional registration to be attached to Appendix E. Certified copies of qualifications and professional registration will be requested upon tender award.	20	20	
Sub-Total 2.		60	50	
Total 1, 2		100	70	



TECHNICAL REQUIREMENTS

- All qualifications must be SAQA accredited.
- All foreign and technical qualifications provided must be SAQA-approved/accredited.

PRICE AND PREFERENCE

3.5.2. Price and Preference

This is the final stage of the evaluation process and will be based on the PPPFA preference point system. Bidders will be ranked by applying the preferential point scoring *80/20 for bids with the rand value equal to or below R50 million*. A maximum of 80 points is allocated for price based on the following formulae

$$80/20$$

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where:

P_s	=	Points scored for price of tender under consideration
P_t	=	Price of tender under consideration
P_{min}	=	Price of lowest acceptable tender

NB: The Form of Offer C1.1 will be the single reference to determine the Price and Preference portion of the bid

Evaluation of Preference

ACSA will score specific goals out of 20 in accordance with the PPP Regulations 2022/2023. If a bidder fails to meet the Specific goals as outlined on the table below and to submit proof, the bidder will score zero (0) out of 20. ACSA will not disqualify the bidder. See below Specific goals that must be achieved for this bid:

Item	Category	Specific Goals	Score	Bidders Score
			20	
1.	Professional services	51% owned by Black male and Black women and Black youth and People living with disabilities	20	
		51% owned by Black male or Black women or Black youth or People living with disabilities (at least two of the above designated groups must achieved)	15	
		51% owned by Black male or Black women or Black youth or People living with disabilities	10	
		Less than 51% owned by Black male, Black women, Black youth, People living with disabilities	5	
		Other	0	

THE CONTRACT : NEC3 PSC

AIRPORTS COMPANY SOUTH AFRICA SOC LIMITED

PROJECT NUMBER: CTIA7374/2023/RFP

TITLE OF PROJECT: REQUEST FOR PROPOSALS FOR THE APPOINTMENT OF A MULTIDISCIPLINARY BUILT ENVIRONMENT PROFESSIONAL TEAM FOR THE CONSTRUCTION OF THE NEW GROUND SUPPORT EQUIPMENT WORKSHOPS PROJECT AT CAPE TOWN INTERNATIONAL AIRPORT.

NEC 3: PROFESSIONAL SERVICES CONTRACT (PSC)

Between AIRPORTS COMPANY SOUTH AFRICA SOC LIMITED

Applicable at Cape Town International Airport

(Registration Number: 1993/004149/30)

and _____

(Registration Number: _____)

for **THE REQUEST FOR PROPOSALS FOR THE APPOINTMENT OF A MULTIDISCIPLINARY BUILT ENVIRONMENT PROFESSIONAL TEAM FOR THE CONSTRUCTION OF THE NEW GROUND SUPPORT EQUIPMENT WORKSHOPS PROJECT AT CAPE TOWN INTERNATIONAL AIRPORT.**

Contents:

Part C1 Agreements & Contract Data

Part C2 Pricing Part

FORM OF OFFER

Part C1: Agreements and Contract Data

C1.1: Form of Offer and Acceptance

OFFER

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for **THE REQUEST FOR PROPOSALS FOR THE APPOINTMENT OF A MULTIDISCIPLINARY BUILT ENVIRONMENT PROFESSIONAL TEAM FOR THE CONSTRUCTION OF THE NEW GROUND SUPPORT EQUIPMENT WORKSHOPS PROJECT AT CAPE TOWN INTERNATIONAL AIRPORT.**

The tenderer, identified in the Offer signature block, has examined the documents listed in the Tender Data and addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of Tender.

By the representative of the tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the tenderer offers to perform all of the obligations and liabilities of the **Consultant** under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the Contract Data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VAT IS:

The offered total of the Prices exclusive of VAT is	R
Value Added Tax @ 15% is	R
The offered total of the Prices inclusive of VAT is	R
In words	

SCOPE OF WORKS - Condensed

TECHNICAL TEAM TO PRESENT

DETAILED SCOPE OF WORKS AND SPECIFICATIONS

- Detailed scope of Works and Specifications are covered in the Bid Pack and Contract (NEC3 Contract)

PRICING SCHEDULE/ BILL OF QUANTITY

TECHNICAL TEAM TO PRESENT



37 NEGOTIATIONS AS AND WHEN REQUIRED



All enquiries to be directed via email to:
CTIATender.Admin@airports.co.za

**PLEASE NOTE – ZERO CONTACT POLICY (After
bid submission) – FRIDAY 02ND AUGUST 2024 @ 12h00 MID-DAY**

FREQUENTLY ASKED QUESTIONS :

WHAT IF MY SUBMISSION IS LATE (even by 1 minute)?

It will be registered as late and disqualified

WHAT IS A NON-RESPONSIVE BID?

A non-responsive bid is a bid that does not meet the requirements for each stage mentioned in the bid document and/or not supplying the Tender Preparation and Evaluation Committee with the required statutory documents

WHAT HAPPENS IF MY DOCUMENTS HAVE EXPIRED?

If your documents have expired, your tender will be non-responsive, unless you can provide proof of application before the Tender closing date

DO I NEED TO MEET EVERY REQUIREMENT IN THE MANDATORY STAGE TO QUALIFY FOR THE FUNCTIONALITY PHASE?

Yes – this is a gated/hurdled evaluation process. A bidder is required to fully comply with every requirement in the Mandatory Stage as well as the Functionality Stage in order to proceed to PRICE AND PREFERENCE

IS IT COMPULSORY TO SUBMIT A C1.1 FORM OF OFFER AND ACCEPTANCE

Yes – your submission will be non-responsive – see Mandatory requirements

WILL UNRESPONSIVE BIDDERS BE GIVEN AN OPPORTUNITY TO A DE-BRIEFING SESSION?

ACSA always promotes the invitation to a de-briefing session – you will be invited to an individual session where the TEAM will take you through the area's of the submission that did not meet the bid criteria – STEP BY STEP.

The background of the slide is a dense, overlapping field of three-dimensional question marks. These symbols are rendered in various shades of blue, from a deep navy to a lighter sky blue, creating a sense of depth and texture. The lighting appears to come from the upper left, casting soft shadows and highlighting the edges of the question marks. A semi-transparent teal rectangular box is positioned on the right side of the slide, containing the text 'Q & A' in white.

Q & A



THANK
YOU

LOOKING FORWARD TO YOUR BID PROPOSAL –
HAVE A GOOD WEEKEND

