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|  | <b>NTCSA Panels Request for Quotation (PRFQ)</b> | <b>Document Identifier</b> | 559-1521022609 | <b>Rev</b> | 1 |
|                                                                                   |                                                  | <b>Effective Date</b>      | 01 July 2024   |            |   |
|                                                                                   |                                                  | <b>Review Date</b>         | July 2027      |            |   |

## NATIONAL TRANSMISSION COMPANY SOUTH AFRICA SOC LTD

### REQUEST FOR QUOTATION

#### Brenner Substation 275 kV Woodpole Bypass line.

|                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>RFQ number</b>                                          | E1060NTCSAMWP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Issue date</b>                                          | 26 March 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Closing date and time</b>                               | 29 April 2025 at 10:00am                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>RFQ validity period</b>                                 | <b>90 Days after closing date and time</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Clarification meeting</b>                               | <p>A non-compulsory clarification meeting will be held on:</p> <p><b>Date: 01 April 2025</b><br/> <b>Time: 10:00am</b><br/> <b>Venue: Brenner Substation</b></p> <p>Coordinates - Latitude    -26°16'38"S<br/> Coordinates - Longitude    28°16'37"E</p> <p>Tenderers must confirm their intention to attend with the NTCSA Representative, stating the name, position and contact details of each proposed attendee.</p> <p><b>Note:</b><br/> Tenderers to do a regular check on their emails for any addendums, as all clarification pertaining to this RFQ.</p> |
| <b>Tenders are to be submitted via the following link.</b> | <a href="https://eTendering.eskom.co.za/tender/1/91525">https://eTendering.eskom.co.za/tender/1/91525</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

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Dear Sir/Madam

## LETTER OF INVITATION

National Transmission Company South Africa Limited SOC Ltd ("NTCSA") invites you to submit a quotation for the **Brenner Substation 275 kv Woodpole Bypass line**. In responding to this Request for Quotation (RFQ), please indicate the RFQ number which is **E1060NTCSAMWP**.

NTCSA has delegated the responsibility for this Request for Quotation to the NTCSA Representative for whose name and contact details are set out in the Tender Data. Queries relating to these Invitation documents may be addressed to the NTCSA Representative.

The Tenderer shall submit its response to the RFQ in compliance with the RFQ requirements stated below and by the stipulated deadline.

If you do not wish to respond to this invitation for whatever reason, kindly respond accordingly with reasons, quoting the relevant RFQ number.

Yours faithfully



Name: Takalani Nemavhulani  
Designation: Procurement Manager  
NTCSA SOC Ltd

Date: 26/03/2025



Name: Harish Mohabir  
Designation: Senior Manager Project  
NTCSA SOC Ltd

Date: 26/03/2025

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1.1 The following documents listed hereunder are attached to this enquiry.

| Number | Description                                                                                                                                                                  | Annexure/to be downloaded and attached | Attached (Y/N/ N/A) |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|---------------------|
| 1.1.2  | *Integrity Declaration Form (refer to <a href="http://www.NTCSA.co.za">www.NTCSA.co.za</a> for the Supplier Integrity Pact that suppliers are required to download and read) | Annexure C                             | Y                   |
| 1.1.4  | *SBD 6.1- Preference Points Claim Form in terms of PPPFA 2022 regulations                                                                                                    | Annexure H                             | Y                   |
| 1.1.5  | *SBD 4 – Bidders Disclosure                                                                                                                                                  | Annexure I                             | Y                   |

## 1.2 Tender Data

| Number                                              | Tender Data                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.2.1 Parties                                       | <p>The <i>Employer</i> is <b>NTCSA SOC Ltd</b></p> <p>The <i>NTCSA Representative</i> is:<br/> Name: Refiloe Mabula<br/> E-mail: <a href="mailto:mabulara@eskom.co.za">mabulara@eskom.co.za</a></p> <p>1st tier Escalations can be directed to:<br/> Name: Takalani Nemavhulani<br/> E-mail: <a href="mailto:nemavhtc@ntcsa.co.za">nemavhtc@ntcsa.co.za</a></p> <p>2nd tier Escalations can be directed to:<br/> Name: Frans Pooe<br/> E-mail: <a href="mailto:PooeF@ntcsa.co.za">PooeF@ntcsa.co.za</a></p> |
| 1.2.2 NTCSA's rights to accept or reject any tender | The tender shall be for the whole of the contract.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 1.2.3 Flagging of suppliers                         | <p><b>FLAGGING OF SUPPLIERS:</b></p> <p>Flagging of supplier is a process where a “flag” is placed on a supplier in respect of the following:</p>                                                                                                                                                                                                                                                                                                                                                           |

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|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>a) Those suppliers implicated in serious misconduct by the Zondo Report or the SIU pending the finalization of supplier disciplinary measures against these suppliers; and</p> <p>b) Other suppliers implicated in serious misconduct and a breach of the NTCSA Supplier Integrity Pact by a forensic report or other source of credible information, such as the SAPS, the NPA, the SIU or other related source.</p> <ul style="list-style-type: none"> <li>The implications of this “flag” are as follows:</li> </ul> <p>No new contracts or extension of existing contracts may be awarded to the supplier pending finalization of supplier disciplinary processes against the supplier. As such, the supplier’s bid should be removed from any tender evaluation at the “eligibility” or “compliance” assessment stage of the evaluation.</p> <ul style="list-style-type: none"> <li>Checking of supplier’s status prior to submission of quotes</li> </ul> <p>Panel suppliers are required to check their status with Vendor management prior to submission of quotations. A supplier is contractually obliged to notify NTCSA of any official changes to its legal name, changes to its legal persona, ownership and management, and any cessions of rights and delegation of obligations in terms of contracts with NTCSA.</p> <p>Where a supplier undergoes a name change without changes to its legal persona, ownership and / or management, then such a name change must be duly notified to NTCSA within 30 days thereof. All appropriate documentation confirming the name change, together with all updated documentation containing the supplier’s new name must be submitted to NTCSA. The supplier’s registration number will not be changed in this instance.</p> <p>Where a registered supplier undergoes a merger /acquisition between various entities and / or a change in ownership and / or management, then such a supplier is obliged to notify NTCSA of the change, within 30 days thereof. Failure to notify NTCSA of such a change may result in the supplier not being paid due to the new name and new banking details.</p> <p>Where a supplier duly notifies NTCSA of such change, such notification must be accompanied by a new application to register as a supplier on the NTCSA Supplier Database. The supplier, in its new form, must re-apply to be registered on the NTCSA</p> |
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|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>Supplier Database, against appropriate supporting documentation. The supplier will receive a new supplier number.</p> <p>Changed banking details, company registration documents and certified letters from suppliers will be required in order to re-register.</p> <p>The record on the system will be changed to reflect the new details.</p> <p>In the case of changes to the legal persona of the supplier of an existing contract, a due diligence needs to be conducted. This entails Transmission identifying possible risks due to the change to the supplier's legal persona and requesting documents to their satisfaction from the supplier.</p> <p>The following due diligence checks must be completed:</p> <ol style="list-style-type: none"> <li>1. The Legal Department must determine any risk in terms of possible changed liabilities and indemnities;</li> <li>2. The SHEQ department must ensure that the changed entity can still fulfil the requirements as set out in the contract document;</li> <li>3. Technical must ensure that the changed entity still has the capabilities and capacity to execute the contract;</li> <li>4. The Procurement Practitioner must ensure that all applicable certificates are valid and in the name of the changed entity;</li> <li>5. SDL&amp;I will determine if the changed entity has the same or a better level of B-BBEE as at contract award stage. If not the same or better, then conditions may be stated in the modification (which will be part of the contract) to meet the same level or better within a certain period;</li> <li>6. The Finance Department must ensure that there is no financial risk to NTCSA.</li> </ol> <p>Where due diligence is required in terms of the requirements above and a supplier has responded to the RFQ with the potential of being the successful tenderer for the RFQ, The Employer may elect to consider the second highest ranked tenderer from the evaluation process for award of the task order.</p> <p>The contact person for Vendor Management services is:</p> <p>Name: Hlekani Motjiyeng<br/> +27 11 621 3076<br/> <a href="mailto:motjiyhb@NTCSA.co.za">motjiyhb@NTCSA.co.za</a></p> |
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| 1.2.4 Tender Closing                     | <p>The deadline for <b>Quotation</b> submission is:<br/>Date: 29 April 2025<br/>Time: 10:00am</p> <p><b>Submissions for Quotations to be submitted via the following link:</b></p> <p><a href="https://eTendering.eskom.co.za/tender/1/91525">https://eTendering.eskom.co.za/tender/1/91525</a></p> <p><b>Late Tenders will not be accepted.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                    |                                 |   |    |   |   |   |   |   |   |
|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|---------------------------------|---|----|---|---|---|---|---|---|
| 1.2.5 Clarification on enquiry documents | The tenderer will notify the <i>Employer</i> of any clarifications required before the closing time for clarification queries, which is <b>5</b> working days before the deadline for tender submission.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                    |                                 |   |    |   |   |   |   |   |   |
| 1.2.6 Evaluation of price                | <p>Prices will be evaluated as follows:</p> <ul style="list-style-type: none"> <li>• Inclusive of VAT</li> <li>• Making the specified correction for arithmetical errors</li> <li>• Excluding contingencies in any bill of quantities or activity schedule.</li> <li>• Making an appropriate adjustment for any other acceptable variations, deviations, or alternative tenders submitted.</li> <li>• Making a comparison of the Net Present Value of each adjusted tender based on the tendered programme (if provided) and prices, on the estimated effect of Price Adjustment Factors and rate of exchange fluctuations (if applicable) and on other evaluation parameters relating to uncertainty and risk, where applicable.</li> <li>• Unconditional discounts must be taken into account for evaluation purposes.</li> <li>• Conditional discounts must not be taken into account for evaluation purposes but should be implemented when payment is affected.</li> <li>• Prices will be scored out of 80 or 90 points</li> </ul> |                                    |                                 |   |    |   |   |   |   |   |   |
| 1.2.7 Evaluation of Specific Goals       | <p>Specific goals/preference points will be scored out of 10 or 20 points in accordance with National Transmission Company South Africa (NTCSA) Procurement and Supply Chain Management Procedure.</p> <p>The following specific goals score card applies:</p> <table border="1"> <thead> <tr> <th>B-BBEE Status Level of Contributor</th><th>Number of points (90/10 system)</th></tr> </thead> <tbody> <tr> <td>1</td><td>10</td></tr> <tr> <td>2</td><td>9</td></tr> <tr> <td>3</td><td>6</td></tr> <tr> <td>4</td><td>5</td></tr> </tbody> </table>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | B-BBEE Status Level of Contributor | Number of points (90/10 system) | 1 | 10 | 2 | 9 | 3 | 6 | 4 | 5 |
| B-BBEE Status Level of Contributor       | Number of points (90/10 system)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                    |                                 |   |    |   |   |   |   |   |   |
| 1                                        | 10                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                    |                                 |   |    |   |   |   |   |   |   |
| 2                                        | 9                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                    |                                 |   |    |   |   |   |   |   |   |
| 3                                        | 6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                    |                                 |   |    |   |   |   |   |   |   |
| 4                                        | 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                    |                                 |   |    |   |   |   |   |   |   |

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|               |   |
|---------------|---|
| 5             | 4 |
| 6             | 3 |
| 7             | 2 |
| 8             | 1 |
| Non Compliant | 0 |

| B-BBEE                    | Number of Points<br>(80/20 system)<br><br>For procurement above<br>R30 000 up to R50 million |
|---------------------------|----------------------------------------------------------------------------------------------|
| 1                         | 20                                                                                           |
| 2                         | 18                                                                                           |
| 3                         | 14                                                                                           |
| 4                         | 12                                                                                           |
| 5                         | 8                                                                                            |
| 6                         | 6                                                                                            |
| 7                         | 4                                                                                            |
| 8                         | 2                                                                                            |
| Non-compliant contributor | 0                                                                                            |

To claim preference points as specific goals/preference points, a tenderer must submit the following documentation:

- Valid B-BBEE certificate issued by a B-BBEE verification professional/ an affidavit/ CIPC affidavit.
- Proof of ownership/ shareholding (preferably CIPC documentation) inclusive of shareholding breakdown,
- Certified ID copies of shareholder(s)
- Proof of Disability (where applicable).

A tenderer failing to provide documentation for the allocation of preference points will not be disqualified, but-

a) may only score points out of 80 or 90 for price

b) scores 0 points out of 10 or 20 for specific goals.

**NOTE:**  
**Failure on the part of a supplier to submit “proof of B-BBEE status level of contributor” for purposes of evaluation and scoring by the tender closing will not result in disqualification (if tenderer is**

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|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 | <b>otherwise deemed to be responsive/acceptable in all other aspects). The tenderer will, however, be scored zero on B-BBEE for purposes of PPPFA scoring and ranking.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 1.2.8 Ranking of tenders        | <p>Suppliers will be ranked by applying the preferential point scoring based on the relevant system as stipulated hereunder: -</p> <p>80/20 or 90/10 price and specific goals will apply.</p> <p>NTCSA will then add the score from Pricing and Specific goals together and rank the suppliers from the highest to the lowest.</p> <p><b>Please note: -</b><br/> <b>NTCSA reserves the right to award to a tenderer who may not be the highest scoring/highest ranked tenderer, in line with Section (2) (1) (f) of the PPPFA.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 1.2.10 Contractual Requirements | <p>Contractual Requirements include the following:</p> <ul style="list-style-type: none"> <li>• Financial analysis</li> <li>• SDL&amp;I Obligation</li> </ul> <p><b>SDL&amp;I Penalty and Performance Security</b></p> <p>Eskom will apply a penalty of 2.5% of the Contract Value for failure to meet SDL&amp;I obligations.</p> <p>One of the following options will apply for SDI&amp;L performance security:</p> <ul style="list-style-type: none"> <li>▪ For the duration of the contract, Eskom will retain 2.5% of every invoice (excluding VAT) as security for the fulfilment of all SDL&amp;I Obligations. The retained amounts shall only be released to the contractor upon fulfilment of all SDL&amp;I obligations at the end of the contract.</li> <li>▪ Alternatively, the Contractor shall submit a bond equivalent to 2.5% of the Contract Value and shall only be released to the Contractor upon fulfilment of all SDL&amp;I Obligations.</li> </ul> |

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**Please note:**

Tenderers are requested to bear in mind NTCSA's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with NTCSA:

NTCSA reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations; should the tendered prices not be deemed market related.

Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where a main contractor subcontracts with a subsidiary this must be declared in tender documents.

**“proof of B-BBEE status level of contributor” means-**

- (a) the B-BBEE status level certificate issued by an authorised body or person; or
- (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
- (c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act

### 1.3 **TENDER RETURNABLES**

The tenderer must submit the returnable set out hereunder as part of its tender at the stipulated deadline.

**NOTE:**

**\* Returnable required at Tender closing (disqualifiable) -** These returnable are required to be fully completed, signed (if required on the returnable) and submitted with the tender at Tender closing date and time. If not fully completed, signed (if required on the returnable) and/or submitted by tender closing the tender must be disqualified.

**\*\* Returnable required at Tender closing. (Non-disqualifiable) –** These returnable are also required to be fully completed, signed (if required on the returnable) and submitted with Tender at Tender closing date and time, however, if not submitted by Tender closing, the Procurement Practitioners must request in writing the outstanding returnable to be submitted within 5 working days. If the requested returnable are not fully completed, signed (if required on the returnable) and/or received by the Procurement Practitioner within 5 working days of the request; the tender must be disqualified. The 5 working days requirement does not apply to CIDB proof of grading. (Refer to the returnable table under CIDB reference for prescribed period)

**# These returnable are mandatory for evaluation and therefore required at tender closing time and date. These will not be requested by the Procurement Practitioner, however the tenderer will not be disqualified but score zero.**

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| Reference                                                                    | Returnable From Suppliers                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Returnable required at Tender closing (disqualifiable)* | Returnable required at Tender closing. (Non-disqualifiable) ** | Returnable required prior to Contract Award. |
|------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------|
| <b>Complete original tender</b>                                              | Submit tender as follows:<br><br>One (1) x complete original tender                                                                                                                                                                                                                                                                                                                                                                                                               | ✓                                                       |                                                                |                                              |
| <b>Annexure C</b>                                                            | Integrity Pact Declaration form                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                         | ✓                                                              |                                              |
| <b># Annexure H</b>                                                          | SBD 6.1- Preference Points Claim Form in terms of PPPFA 2022 regulations                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         | ✓                                                              |                                              |
| <b>Annexure I</b>                                                            | SBD 4 – Bidders Disclosure                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                         | ✓                                                              |                                              |
| <b>Supplier Development Localization &amp; Industrialization (SDL&amp;I)</b> | Attached SDL&I Strategy / undertaking will apply.                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         | ✓                                                              |                                              |
| <b>Tax Clearance Certificates</b>                                            | A certified copy of a tax clearance certificate is still required by Foreign suppliers (with a footprint in South Africa- but who are not on CSD and have not provided a SARS pin number) and Local suppliers (who have not provided their SARS e-filing PIN number for verification by NTCSA and/or their CSD profile / CSD number). Foreign suppliers with no footprint in South Africa, must still complete the SBD1 document, however no proof of tax compliance is required. |                                                         | ✓                                                              |                                              |

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|                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |   |   |   |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|---|
| <b>Tax Evaluation Questionnaire (if services contract and was included as annexure)</b> | Evaluation questionnaire to determine whether a company, close corporation (CC) or Trust is a personal service provider for purposes of PAYE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |   | ✓ |   |
| <b>Compliance with Employment Equity Act</b>                                            | To the extent that the tenderer falls within the definition of a “designated Employer” as contemplated in the Employment Equity Act 55 of 1998, the tenderer is required to furnish the Employer with proof of compliance with the Employment Equity Act, including proof of submission of the Employment Equity report to the Department of Labour. (South African tenderers only)                                                                                                                                                                                                                                                                                                                                                                                                                             |   | ✓ |   |
| <b>NEC3 Documentation</b>                                                               | Part two - Data provided by the Contractor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |   | ✓ |   |
| <b>Pricing</b>                                                                          | Completed BOQ (Bill of quantities) / Breakdown of Cost                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | ✓ |   |   |
| <b>Due Diligence</b>                                                                    | Audited Financial Statements of the <i>tenderer</i> for the previous 18 months, or to the extent that such statements are not available, for the last year. Tenderers must note that in the case of a joint venture or special purpose vehicle (SPV) especially formed for this tender, audited financial statements for each participant in the JV / SPV is required. Start-up enterprises formed within the last 12 months are not required to send in statements, but if successful with their tender will be required to send statements for the first year when once available. Public Interest Score & ITA34C(Tax return) for the same accounting period as the annual financial statements (only applicable to South African Organizations that are not required to audited by Companies Act 71 of 2008) |   | ✓ |   |
| <b>Project Schedule</b>                                                                 | The successful tenderer will be required to submit programme in accordance with NEC Core clause 31.2 Contractor’s schedule integrity requirements practice notice 240-53207174 and NEC Works information clause 2.6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |   |   | ✓ |

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## **ANNEXURE C**

### **INTEGRITY DECLARATION FORM**

#### **DECLARATION OF INTEREST**

I/We understand that any natural/legal person, including employees of the State and/or those related to an NTCSA employee/director (as per the definition of “related” set out hereunder), may tender to NTCSA. However, in view of possible allegations of favouritism (the practice of showing favour to, or giving preference to some person/group, to the detriment of, or at the expense of another that is entitled to equal treatment or an equal opportunity), should the resulting tender, or part thereof, be awarded to such natural/legal person, as described herein, it is required that the *tenderer/s* declare such interest/relationship where:-

1. the *tenderer/s* employees/directors are also employees/contractors/consultants’/ directors in the state or a state-owned entity.
2. the *tenderer/s* employees/directors are also employees/contractors/consultants’/ directors of NTCSA
3. the *tenderer/s* employees/directors are also employees/contractors/consultants or directors in another entity together with NTCSA employees/consultants/contractors’/ directors
4. the *legal person/s* (including its employees/contractors/directors/members/ shareholders) on whose behalf the tender documents are signed, is in some other way “related” to an NTCSA employee/contractor/consultant/director involved in the tender evaluation/tender adjudication/tender negotiation. “Related” meaning that: -
  1. an individual is related to another individual if they are married or live together in a relationship similar to marriage.
  2. or are separated by no more than two degrees of natural or adopted consanguinity or affinity.
  3. an individual is related to a juristic person if the individual directly or indirectly controls the juristic person, as determined in accordance with the definition of “control” (as per Companies Act section 2(1)); and

#### **1.a juristic person is “related” to another juristic person if: -**

1. either of them directly/indirectly controls the other, or the business of the other, as determined in accordance with the definition of “control” (as per Companies Act section 2(1));
2. either is a subsidiary of the other; or
3. a person directly/indirectly controls each of them, or the business of each of them, as determined in accordance with the definition of “control”
5. the *tenderer/s* and one or more of the *tenderers* in this tendering/RFP process have a controlling partner in common, or a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender/proposal of another tenderer or influence the decisions of NTCSA regarding this bidding process.

To give effect to the provisions above, please complete the table hereunder with all required information.

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| Full Name & Capacity/<br>Position within tenderer (e.g.<br>employee/Director/member/<br>owner/shareholder) | Identity<br>Number | Confirm and provide<br>details (including<br>employee number) if<br>you are a State/State<br>owned entity<br>employee/contractor/<br>director. | Full Names &<br>Capacity/Position of<br>NTCSA employee/<br>director/ consultant<br>and details of the<br>relationship or<br>interest (marital/<br>familial/personal/<br>financial etc.) | To your<br>knowledge<br>is this<br>person<br>involved in<br>the<br>evaluation/<br>adjudication/<br>negotiation<br>of tenders |
|------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                            |                    |                                                                                                                                                |                                                                                                                                                                                         |                                                                                                                              |
|                                                                                                            |                    |                                                                                                                                                |                                                                                                                                                                                         |                                                                                                                              |
|                                                                                                            |                    |                                                                                                                                                |                                                                                                                                                                                         |                                                                                                                              |
|                                                                                                            |                    |                                                                                                                                                |                                                                                                                                                                                         |                                                                                                                              |

1. If any employee/director/member/shareholder/owner of tenderer/s is also currently employed by NTCSA, state whether this has been declared and whether there is authorisation(Y/N) to undertake remunerative work outside public sector employment and attach proof to this declaration.

Do the tenderer/s and other tenderer in this tendering/RFQ process share a controlling partner or have any relationship with each other, directly or through common third parties? (Y/N) If Yes, attach proof to this declaration.

## 2. DECLARATION OF FAIR TENDERING PRACTICES

This serves as a declaration that when goods/services are being procured, all reasonable steps have been taken to address and/or prevent the exploitation of the procurement process and the use of any unfair tendering practices.

A **tender** will be disqualified if the *tenderer/s*, or any of its directors have:

1. abused the institution's procurement process (e.g. bid rigging/collusion)
2. committed fraud or any other improper conduct in relation to such system.

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Please complete the declaration with an 'X' under YES or NO

| Item  | Question                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Yes | No |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 1.1   | <p>Is the <i>tenderer/s (or any of its directors/members/shareholders)</i> listed on National Treasury's Database of Restricted Suppliers as companies/persons prohibited from doing business with the public sector</p> <p><b><i>[Note: Companies/persons who are listed on the Database were informed in writing of this restriction by the Authority/Accounting Officer of the institution that imposed the restriction after the audi alteram partem rule was applied].</i></b></p> <p>The Database of Restricted Suppliers can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>).</p> |     |    |
| 1.2   | <p>Is the <i>tenderer/s (or any of its directors / members / shareholders)</i>? listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combatting of Corrupt Activities Act (No 12 of 2004)</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>).</p>                                                                                                                                                                                                                                                        |     |    |
| 1.3   | Was the <i>tenderer/s (or any of its directors/members/shareholders)</i> convicted by a court of law (including a court outside South Africa) for fraud and/or corruption with respect to the procurement/tendering processes/procedures during the past five years?                                                                                                                                                                                                                                                                                                                                                                                   |     |    |
| 1.3.1 | Provide details.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |    |
| 1.4   | Was the <i>tenderer/s(or any of its directors/members/shareholders)</i> prohibited from doing business with any International Financial Development/funding Agency or Lending Institution                                                                                                                                                                                                                                                                                                                                                                                                                                                              |     |    |
| 1.5   | Is there any history/record of the <i>tenderer/s (or any of its directors/members/shareholders)</i> failing to meet their contractual obligation with any SOC?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |     |    |

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### 3. DECLARATION OF SHAREHOLDING INFORMATION

I, the undersigned \_\_\_\_\_[Position] \_\_\_\_\_ hereby declare that I am the duly authorised representative of \_\_\_\_\_[Name of Tenderer].

I further declare that the following individuals and/or entities listed hereunder are Shareholders in \_\_\_\_\_[Name of Tenderer]:

***Note that this information in the tables hereunder must be fully completed for each tenderer (including incorporated JVs). In event that the tenderer is an unincorporated JV, this must be completed for each JV member. Please add additional rows if required.***

#### Individuals:

| Full Name | Identity Number | Shareholding Percentage |
|-----------|-----------------|-------------------------|
|           |                 |                         |
|           |                 |                         |
|           |                 |                         |
|           |                 |                         |
|           |                 |                         |
|           |                 |                         |

#### Other Entities\*:

| Full Legal / Trading Name | Registration Number/Trust Number | Shareholding Percentage | Full name and surname of the directors/beneficiaries/shareholders of the shareholding entity | Identification Numbers of the shareholders/directors/beneficiaries of the shareholding entity |
|---------------------------|----------------------------------|-------------------------|----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
|                           |                                  |                         |                                                                                              |                                                                                               |
|                           |                                  |                         |                                                                                              |                                                                                               |
|                           |                                  |                         |                                                                                              |                                                                                               |
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I, the undersigned, \_\_\_\_\_ (full names) hereby confirm that I am duly authorised to sign all documents in connection with this tender and any contract resulting from it on behalf of \_\_\_\_\_ (insert the full legal name of tenderer).

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is correct, that it is understood that the tenderer's tender/proposal may be rejected, and that NTCSA will act against the tenderer should any aspect of this this declaration prove to be false, and

I give my consent for this information to be used for the purpose as described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by NTCSA. Such processing may include the sharing of the information with third parties.

|                                                  |  |
|--------------------------------------------------|--|
| <b>Signature:</b>                                |  |
| <b>Designation and capacity in which signing</b> |  |
| <b>Date:</b>                                     |  |

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### **Joint Ventures**

I, the undersigned, \_\_\_\_\_(full names) hereby confirm that acting in the capacity of lead partner, I am duly authorised to sign all documents in connection with the tender and any contract resulting from it on behalf of \_\_\_\_\_(insert the full legal name of the JV); and

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is correct, that it is understood that the JV's tender/proposal may be rejected, and that NTCSA will act against the JV should any aspect of this declaration prove to be false; and

I give my consent for this information to be used for the purpose as described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by NTCSA. Such processing may include the sharing of the information with third parties.

|                                                  |  |
|--------------------------------------------------|--|
| <b>Signature:</b>                                |  |
| <b>Designation and capacity in which signing</b> |  |
| <b>Date:</b>                                     |  |

(A copy of the joint venture agreement which incorporates a statement that all partners are liable jointly and severally for the execution of the contract and that the lead partner is authorised to incur liabilities, receive instructions and payments and be responsible for the entire execution of the contract for and on behalf of any and all the partners is attached to the invitation to tender/Request for proposal).

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## **ANNEXURE H**

## **SBD 6.1**

### **PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

#### **1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

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#### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

|                                                  | POINTS     |
|--------------------------------------------------|------------|
| <b>PRICE</b>                                     |            |
| <b>SPECIFIC GOALS</b>                            |            |
| <b>Total points for Price and SPECIFIC GOALS</b> | <b>100</b> |

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

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### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

##### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

#### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

##### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{max}$  = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

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4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

| The specific goals allocated points in terms of this tender | Number of points allocated (90/10 system)<br>(To be completed by the organ of state) | Number of points allocated (80/20 system)<br>(To be completed by the organ of state) | Number of points claimed (90/10 system)<br>(To be completed by the tenderer) | Number of points claimed (80/20 system)<br>(To be completed by the tenderer) |
|-------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------------------------------------------------------|------------------------------------------------------------------------------|
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |
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## DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

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(e) forward the matter for criminal prosecution, if deemed necessary.

|                                                        |       |
|--------------------------------------------------------|-------|
| <p>.....</p> <p><b>SIGNATURE(S) OF TENDERER(S)</b></p> |       |
| <b>SURNAME AND NAME:</b>                               | ..... |
| <b>DATE:</b>                                           | ..... |
| <b>ADDRESS:</b>                                        | ..... |
|                                                        | ..... |
|                                                        | ..... |
|                                                        | ..... |

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## **Annexure I**

## **SBD 4**

### **BIDDER'S DISCLOSURE**

#### **1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

#### **2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise,

employed by the state?

**YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State Institution |
|-----------|-----------------|---------------------------|
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

1. If so, furnish particulars:

.....  
.....

### 3. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

1. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

|           |                |
|-----------|----------------|
| .....     | .....          |
| Signature | Date           |
| .....     | .....          |
| Position  | Name of bidder |

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