



REQUEST FOR QUOTATION (RFQ)

OPENING DATE	25/09/2026
CLOSING DATE AND TIME	23/10/2026 @11h00
QUOTATION NUMBER	MBTC-SCM/153/2026
TELEPHONE	069 831 8200
E-MAIL	scm@mandelabaytheatre.co.za lutho@mandelabaytheatre.co.za
ENQUIRIES	Lutho Daweti
SUPPLIER DETAILS	
NAME OF SUPPLIER	
CONTACT PERSON	
TELEPHONE	
EMAIL ADDRESS	
ADDRESS	
THE UNDERNEATH SPECIAL CONDITIONS ARE TO BE ADHERED TO, FAILURE TO COMPLY WILL RESULT IN IMMEDIATE DISQUALIFICATION.	
SPECIAL CONDITIONS:	a) It is COMPULSORY for the suppliers to complete the MBTC RFQ forms and to attach valid quotations of the company with a letterhead. b) The price must be V.A.T. inclusive. c) Price must include delivery. d) Supplier to adhere to the closing date and time of the quotation request. e) Quotation must be valid for a period of 90 days. f) Supplier must break down the prices when quoting. g) Complete the attached SBD 4, SBD 6.1 h) Evaluation criteria: 80/20 i) No prepayment/upfront payment will be paid by Mandela Bay Theatre Complex. j) CSD registration is COMPULSORY Quotations can be e-mailed back to: scm@mandelabaytheatre.co.za l) For hand delivery: 68 Cape Road, Gqeberha



REQUEST FOR QUOTATION (RFQ)

		Att. Ms. Lutho Daweti		
		Please provide the CSD Supplier number: <u>MAAA</u>		
SPECIFICATION : COFFEE, SNACKS AND REFRESHMENTS BAR TENANT FOR MANDELA BAY THEATRE COMPLEX				
No.		Quantity	Unit Price	Total Price
	SPECIFICATION ATTACHED			
Total				
<u>VAT (only if VAT registered)</u>				
<u>Total Price incl/excl Vat</u>				



REQUEST FOR QUOTATION (RFQ)

QUOTATION REQUEST

1. Is the Price Firm.....Yes/No
2. Is the Delivery Firm.....Yes/No
3. Is the offer strictly to specification if No state deviation?

Signature.....

Company Stamp and Date



**TERMS OF REFERENCE FOR THE COFFEE, SNACKS AND REFRESHMENTS BAR TENANT FOR MANDELA BAY
THEATRE COMPLEX**

1. BACKGROUND

Mandela Bay Theatre Complex, MBTC, is a Schedule 3A performing arts cultural institution, and entity of the Department of Sport Arts and Culture, DSAC. MBTC is entrusted primarily to host performing arts events at its theatres located at the Corner John Kani Road and Winston Ntshona Street (Gqeberha: Central), as well as 68 Cape Road (Gqeberha: Mill Park)

Significantly, MBTC hosts patrons who are frequently on the move and require convenient access to refreshments and light meals while attending events and activities at its venues.

Furthermore, MBTC regularly hosts Programme launches, workshops, performances, stakeholder engagements, and other developmental initiatives in support of its performing arts mandate.

As a result, MBTC seeks to appoint a suitably experienced Service Provider to occupy and operate the Coffee, Snacks and Refreshments Bar facilities located at MBTC.

2. PURPOSE OF THE ASSIGNMENT

The purpose of these Terms of Reference is to appoint a suitably qualified Service Provider to:

- a) Occupy and operate the MBTC Coffee and Snacks Bars on the designated premises from Monday to Saturday during the prescribed operating hours of the facility and for all scheduled performances, productions, and events.
- b) Provide catering services for MBTC meetings, workshops, programme launches, performances, stakeholder engagements, and other approved events as and when required by MBTC, including events scheduled outside normal operating days and on an ad hoc basis on Sundays.

3. CURRENT SITUATION OR ANALYSIS:

Currently, MBTC procures catering services through a three-quotation process for each event, which is time-consuming and does not adequately support the dynamic nature of the institution's programming requirements. To improve operational efficiency, ensure service continuity, and enhance customer experience, MBTC intends to appoint a Service Provider to:

- a) Occupy and operate the Coffee and Snacks Bars located at MBTC.
- b) Provide catering services for MBTC events and activities as and when required by the institution.

4. SCOPE OF WORK

- Occupy and operate the MBTC Coffee and Snacks Bars from Monday to Saturday.
- Ensure the facility remains open during MBTC operating hours and for all performances, productions, and events hosted at the venue.
- Provide catering services for MBTC events and activities as and when requested by MBTC.
- Be available to provide catering services on Sundays and outside normal operating hours when required for MBTC-approved events.

- Provide professional, trained, and suitably experienced staff.
- Maintain high standards of food quality, hygiene, cleanliness, health and safety, and customer service.
- Operate independently from MBTC's Liquor Bar and Sweet Counter.
- Conduct periodic customer satisfaction assessments and market research to improve service delivery.

NB: The successful bidder will be required to comply with the POPI Act.

5. DURATION OF WORK

- The Tenant will sign a three-year contract, subject to annual review.

6. LEASE

- To support establishment of the business during the start-up phase, MBTC will grant a 40% rental concession for the first three (3) months of the lease. Thereafter, the full rental amount shall become payable in accordance with the lease agreement.
- A successful bidder will be expected to pay security deposit equivalent to two months rental.
- The Lease Agreement will be entered into with the successful Service Provider.

7. CHARGES AND INDIVIDUAL EXPENSES

The Service Provider may be charged for the following (which will be properly outlined in the contract):

- **Utilities**
Water account for actual water usage
Electrical account for actual electricity usage
- **Individual expenses:**
Day-to-day maintenance of the interior of the leased premises - this will be agreed as per contract document with MBTC.

8. EQUIPMENT, PROPERTY AND LIABILITY

- The Service Provider will be responsible for providing his/her own kitchen and catering equipment as well as transportation of own goods. This may include movable furniture, electronic equipment, display items, storage and scullery.
- The existing equipment and furniture on site will remain the property of the Mandela Bay Theatre Complex and must be returned to the entity on expiry of the lease in the same condition as when the lease commenced, fair wear and tear excepted.
- The service provider will be liable for all matters relating to the space they operate in and services they provide as well as their employees.

9. GENERAL

- It is a condition of this proposal that the appointed Service Provider is dedicated to ensuring the success of this partnership.
- The successful service provider must be able and have experience in providing the services MBTC seek not through third parties.
- Where the successful service provider will cede some of or part of a service for an event, such must be communicated and agreed upon with MBTC.

- The service provider will not use MBTC premises for external purposes, other than those in the interest of and approved by MBTC.
- A successful service provider would have demonstrated commitment in diversity and employment of young people and women primarily based in Nelson Mandela Bay.
- MBTC is operating all of its services using a Cash Free System (CFS), therefore, a successful service provider will be expected to do the same.

10. FINANCIAL IMPLICATIONS

- Monthly rental is to be paid in advance to the entities Bank account by the 7th day of each month.

11. PRICING

- The total monthly occupancy cost (Rent) will be 10% of the service provider's gross sales at MBTC portfolio.

No	Rate	Amount
1.	Monthly rental	

12. MANDATORY REQUIREMENTS (Stage 1)

- Provide valid proof of public liability cover/policy
- **Certificate of Acceptability (COA)** – compliance certificate issued to food handling premises as per the requirements set out in Regulations R638: 2018 (Regulations Governing the General Hygiene Requirements for Food Premises, the Transport of Food and Related Matters). It is mandatory for any food business whose operations fall under the Foodstuffs, Cosmetics and Disinfectants Act 54 of 1972.
- **All bidders who do not comply with the criteria above will be disqualified from further evaluation.**

13. ELIGIBILITY CRITERIA

Technical Requirements (Stage 2)

The functional / technical criterion that was utilized to test the capability of service providers was set as follows:

#	Sub-Criteria	Weight	Value					Actual Score
1.	The service provider must submit a company profile highlighting experience in the scope of the assignment. Copies of reference letters to be attached to demonstrate relevant contracts (experience). Each reference letter must include:	25						
			5 Points	10 Points	15 Points	20 Points	25 Points	
			1-2 letter	3 -4 letters	5-7 letters	8-10 letters	More than 10	
	• Name of the organisation.							

- Contact person details. - Contract amount (Include award letter if contract amount is not on the letter). - Work performed and dates when work was performed. - Reference letters must be on the Company’s letterhead with contact information. No points will be allocated without reference letters.		<table><tr><td></td><td></td><td></td><td></td><td>letters</td></tr><tr><td colspan="5"></td></tr></table>					letters						
				letters									
2. MENU PRICING The supplier must provide a reasonably priced menu, in line with similar offers within a 10 km radius. Supplier must do own market survey, with list of names of similar service providers within MBTC premises	20	<table><tr><td>0 Points</td><td>10 Points</td><td>20 Points</td></tr><tr><td>All items on the menu are not aligned with local market pricing</td><td>Less than 60% of the items in the menu matches local pricing</td><td>61% and more of the items in the menu matches local pricing</td></tr></table>	0 Points	10 Points	20 Points	All items on the menu are not aligned with local market pricing	Less than 60% of the items in the menu matches local pricing	61% and more of the items in the menu matches local pricing					
0 Points	10 Points	20 Points											
All items on the menu are not aligned with local market pricing	Less than 60% of the items in the menu matches local pricing	61% and more of the items in the menu matches local pricing											
3. POINT OF SALE SYSTEM Cash Free system Cash System & card system Uses cash as payment system.	10	<table><tr><td>0 Points</td><td>5 points</td><td>10 Points</td></tr><tr><td>Uses cash as payment system</td><td>Uses both cash and card</td><td>Cash Free system</td></tr></table>	0 Points	5 points	10 Points	Uses cash as payment system	Uses both cash and card	Cash Free system					
0 Points	5 points	10 Points											
Uses cash as payment system	Uses both cash and card	Cash Free system											
Proposed methodology and approach Demonstrates exceptional understanding of the MTBC context, provides a clear, detailed methodology presents a well-structured work plan and realistic timelines; shows robust governance and peer review, identifies risks and mitigation tailored to the assignment. The proposal must include: a) Names and details of the business owners/directors/shareholders b) Organogram of staffing	15	<table><tr><td>0 Points</td><td>10 Points</td><td>15 Points</td></tr><tr><td>Does not meet the expectation</td><td>Partially meets the expectation</td><td>Fully meets and exceeds expectations</td></tr><tr><td colspan="3"></td></tr></table>	0 Points	10 Points	15 Points	Does not meet the expectation	Partially meets the expectation	Fully meets and exceeds expectations					
0 Points	10 Points	15 Points											
Does not meet the expectation	Partially meets the expectation	Fully meets and exceeds expectations											
Threshold	40												
Total	70												

NB: * Bidders who fail to meet a minimum score of 40 out of 70 points in Stage 2 will be eliminated and not proceed for evaluation in Stage 3 (Points awarded for specific goals) of the assessment. * By completing this RFQ you are consenting that MBTC can confirm your business relations with any of your former clients.

14. UNSATISFACTORY PERFORMANCE

- In the event that the Service Provider fails to meet the performance standards outlined in this ToR or SLA, MBTC shall where applicable raise remedies, terminate the contract, seek damages or raise penalties such as impose financial penalties to the Service Provider.
- The following shall be considered examples of unsatisfactory performance:
 - Failure to meet the agreed-upon deadlines.
 - Failure to deliver goods or services that meet the agreed-upon standards.
 - Failure to respond to client inquiries or issues in a timely manner.
 - Failure to maintain confidentiality or security of client information.
 - Gross negligence by the service provider or its employees.

POINTS AWARDED FOR PRICE AND SPECIFIC GOALS (Stage 2)

Points awarded for Price

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \text{80/20} & \text{or} & \text{90/10} \\ \text{Ps=80 (1 + } \frac{\text{Pt-Pmax}}{\text{Pmax}} \text{)} & \text{or} & \text{Ps=90 (1 + } \frac{\text{Pt-Pmax}}{\text{Pmax}} \text{)} \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

Points awarded for specific goals

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Youth (100% ownership)	4	
Youth (61 - 99% ownership)	3	
Youth (31 - 60% ownership)	2	
Youth (1 - 30% ownership)	1	
Youth ownership 0%	0	
Women (100% ownership)	4	
Women (61 - 99% ownership)	3	
Women (31 - 60% ownership)	2	
Women (1 - 30% ownership)	1	
Women ownership 0%	0	
Black 100% ownership)	4	
Black (61 - 99% ownership)	3	
Black (31 - 60% ownership)	2	
Black (1 - 30% ownership)	1	
Black ownership 0%	0	
People living with disabilities	4	
Locality	4	
Based in Nelson Mandela Bay	3	
Metro	2	
Based in Eastern Cape	1	
Based in neighboring provinces	0	
Based in other provinces		
Outside RSA		

15. SUBMISSION PROCEDURES

The deadline for submission of proposals is **23 October 2026** Interested parties are expected to submit the following:

- a) The proposal may be emailed to scm@mandelabaytheatre.co.za
- b) All enquiries should be directed to the Office of the Chief Financial Officer via email **ONLY** to lutho@mandelabaytheatre.co.za.

16. GENERAL:

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- a) Bidders must be registered with the National Treasury Central Supplier Database (CSD).
- b) MBTC does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
- c) The successful service provider shall enter into a Service level agreement with the Entity.
- d) The award of this bid may be subjected to price negotiation with the preferred bidder(s).
- e) Bids which are late, incomplete or unsigned will not be accepted.
- f) MBTC reserves the right to terminate the contract if not satisfied with the work produced by the service provider.
- g) Only bidders that have met a minimum score of 40 out of 70 points in Stage 2 will be eligible to proceed for evaluation in Stage 3 (Point awarded for Specific Goals) of the assessment.
- h) Service providers who are not registered with the **National Treasury Central Suppliers Database (CSD)** must visit www.csd@treasury.gov.za to register their organisation.
- i) The following bidding document must accompany the submission:
 - i. Company Profile.
 - ii. A copy of the CSD Report or MAAA number
 - iii. A complete attached standard bidding document, SBD 4
 - iv. Certified Copy or an original B-BBEE Certificate OR a Sworn Affidavit.
 - v. Companies who bid as a joint venture must submit a consolidated B-BBEE Verification Certificate only for this bid. Additionally, such companies must submit an official signed business agreement by both parties. If the service provider does not meet this requirement, it will be disqualified.
- j) In order to meet the requirements of the Eastern Cape Framework for Local Economic Development through Procurement Initiatives, preference will be given to contractors who reside within the Eastern Cape.
- k) Bids submitted are to hold good for a period of 90 days from the bid closing date.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$		

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Youth (100% ownership)	4	
Youth (61 - 99% ownership)	3	
Youth (31 - 60% ownership)	2	
Youth (1 - 30% ownership)	1	
Youth ownership 0%	0	
Women (100% ownership)	4	
Women (61 - 99% ownership)	3	
Women (31 - 60% ownership)	2	
Women (1 - 30% ownership)	1	
Women ownership 0%	0	
Black 100% ownership)	4	
Black (61 - 99% ownership)	3	
Black (31 - 60% ownership)	2	
Black (1 - 30% ownership)	1	
Black ownership 0%	0	
People living with disabilities	4	
Locality		
Based in Nelson Mandela Bay Metro	4	
Based in Eastern Cape		

Based in neighbouring provinces	3	
	2	
Based in other provinces	1	
Outside RSA	0	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered

as a result of having to make less favourable arrangements due to such cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:
.....
.....
.....