



Knysna

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**TENDER NO: T 03 OF 2026/27: REQUEST FOR PROPOSALS
FOR THE DEVELOPMENT OF A NON-FIXED TRADING FACILITY/
CRAFT MARKET ON A PORTION OF ERF 255, CORNER OF
GEORGE REX DRIVE AND VIGILANCE DRIVE, KNYNSNA.**

Knysna Municipality hereby invites Request For Proposals (RFP) for the Development of a Non-Fixed Trading Facility/Craft Market on a portion of erf 255, corner of George Rex Drive and Vigilance Drive, Knysna.

Tender documents can be downloaded from the Knysna Municipality website: www.knysna.gov.za at no cost. Website navigation is as follow: Do Business – Bidding Opportunities - Tenders – Current Tenders.

Technical enquiries relating to the tender documents may be addressed via email to: Lungiswa Goya, e-mail: lgoya@knysna.gov.za and Supply Chain related queries may be addressed to: Mzwanele Mato, e-mail mmato@knysna.gov.za.

A compulsory briefing session will be held on Wednesday, 26 August 2026 at 10:00 at Knysna Municipality (Municipal Green Stores, Corner of George Rex and Marlin Road. All attendees must sign the attendance register, failing which their relevant tenders will be deemed non-responsive. One Company representative allowed to sign the register. No person/s will be allowed to join the clarification meeting or to submit a bid if such a person/s is more than fifteen (15) minutes late.

Immediately after compulsory clarification meeting, there will be a eorge Rex Drive and Vigilance Drive, Knysna.

The closing time for submission of bids is **12h00 on Wednesday, 23 September 2026**. Bids must be sealed in an envelope clearly marked with the bid number and title given above and placed in the **bid box at the Supply Chain Management Unit, Finance Building, Queen Street, Knysna**, on or before the mentioned time and latest date. Telephonic, facsimile, e-mail, and late bids will not be accepted. Bids must remain valid for a period of **180** days after the closing date of the bid. Notwithstanding the period of validity of bids as set out in the bid documents, the Municipality reserve the right to request validity extension. Failure of bidder/s to accept or confirm the bid validity extension period on or before the closing date, it will be accepted that there are no objections to the extension of the bid validity period.

Bids will be opened on the same day at the Supply Chain Management Section at 12h05. Late or unmarked bids will not be considered.

Bids may only be submitted on the bid documentation that is issued.

The evaluation of this bid will be subjected to functionality scoring. **Bidders must achieve a minimum of 60 points in order to be evaluated further on price and preference points system.** The functionality criteria and weighting are set out in the tender document.

Bids will be evaluated according to the **80/20 or 90/10** preference points system. The bids are subject to the Council Supply Chain Management Policy, Preferential Procurement Policy Framework Act, 2000, and the Preferential Procurement Regulations 2022 as amended

The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS (GOVERNMENT GAZETTE NO 40553 DATED 20 JANUARY 2017).

Further requirements for sealing, addressing, delivery, opening, and assessment of bids are stated in the Tender Document.

MR. B.M NGUBO
Acting Municipal Manager



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