

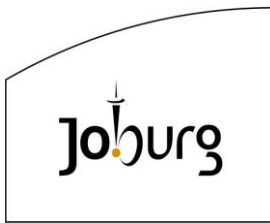
**BID NO: A907**

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALEGRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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4.3 Proposal Price Adjustment

5. Section 3

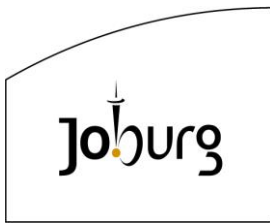
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|-----|-------------------------------------------------------------------------------------------------|----------------|
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6. Section 4

6.1 Technical data, omissions, variations and company details.

8. Section 5

8.1 Check list



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MBD 1

**PART A**  
**INVITATION TO BID**

|                                                                                                         |                                                                                                                                                                             |                      |                      |                      |                |
|---------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------|
| <b>YOU ARE HEREBY INVITED TO BID FOR [REQUIREMENTS] OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)</b> |                                                                                                                                                                             |                      |                      |                      |                |
| <b>BID NUMBER:</b>                                                                                      | <b>A907</b>                                                                                                                                                                 | <b>CLOSING DATE:</b> | <b>22 MARCH 2022</b> | <b>CLOSING TIME:</b> | <b>10:30AM</b> |
| <b>DESCRIPTION</b>                                                                                      | <b>APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.</b> |                      |                      |                      |                |
| <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).</b>       |                                                                                                                                                                             |                      |                      |                      |                |

**BID DOCUMENTS MUST BE DEPOSITED IN THE TENDER BOX SITUATED AT:**

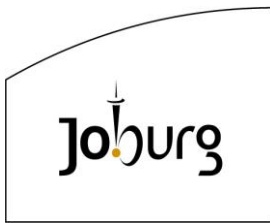
GROUND FLOOR, METROPOLITAN CENTRE  
158 CIVIC BOULEVARD  
BRAAMFONTEIN, JOHANNESBURG.

**COMPULSORY BRIEFING SESSION**

**DATE : 25 FEBRUARY 2022**  
**TIME : 10:00 AM**  
**VENUE : A Level Lecture Theatre**  
**Council Chamber Wing**  
**Braamfontein**

**SUPPLIER INFORMATION**

|                         |             |  |               |  |
|-------------------------|-------------|--|---------------|--|
| <b>NAME OF BIDDER</b>   |             |  |               |  |
| <b>POSTAL ADDRESS</b>   |             |  |               |  |
| <b>STREET ADDRESS</b>   |             |  |               |  |
| <b>TELEPHONE NUMBER</b> | <b>CODE</b> |  | <b>NUMBER</b> |  |

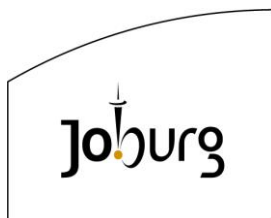


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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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|                                                                                                                                                                       |                                                                 |  |                                                 |         |                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|--|-------------------------------------------------|---------|-----------------------------------------------------------------|
| CELLPHONE<br>NUMBER                                                                                                                                                   |                                                                 |  |                                                 |         |                                                                 |
| FACSIMILE<br>NUMBER                                                                                                                                                   | CODE                                                            |  | NUMBER                                          |         |                                                                 |
| E-MAIL ADDRESS                                                                                                                                                        |                                                                 |  |                                                 |         |                                                                 |
| VAT<br>REGISTRATION<br>NUMBER                                                                                                                                         |                                                                 |  |                                                 |         |                                                                 |
| TAX COMPLIANCE<br>STATUS                                                                                                                                              | TCS PIN<br>:                                                    |  | OR                                              | CSD No: |                                                                 |
| B-BBEE STATUS<br>LEVEL<br>VERIFICATION<br>CERTIFICATE<br>[TICK APPLICABLE<br>BOX]                                                                                     | <input type="checkbox"/> Yes<br><br><input type="checkbox"/> No |  | B-BBEE<br>STATUS<br>LEVEL<br>SWORN<br>AFFIDAVIT |         | <input type="checkbox"/> Yes<br><br><input type="checkbox"/> No |
| <b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b> |                                                                 |  |                                                 |         |                                                                 |

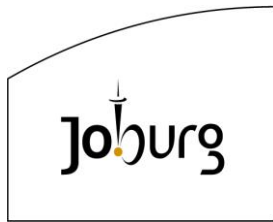


BID NO: A907

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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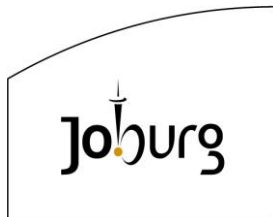
|                                                                                               |                                                                                    |                                                                          |                                                                                        |
|-----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|--------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED? | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES ENCLOSE PROOF] | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES, ANSWER PART B:3 ] |
| TOTAL NUMBER OF ITEMS OFFERED                                                                 |                                                                                    | TOTAL BID PRICE                                                          | R                                                                                      |
| SIGNATURE OF BIDDER                                                                           |                                                                                    | DATE                                                                     |                                                                                        |
| CAPACITY UNDER WHICH THIS BID IS SIGNED                                                       |                                                                                    |                                                                          |                                                                                        |
| BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:                                               |                                                                                    | TECHNICAL INFORMATION MAY BE DIRECTED TO:                                |                                                                                        |
| DEPARTMENT                                                                                    | JMPD                                                                               | CONTACT PERSON                                                           | SISA MVUMVU                                                                            |
| CONTACT PERSON                                                                                | SISA MVUMVU                                                                        | TELEPHONE NUMBER                                                         |                                                                                        |
| FACSIMILE NUMBER                                                                              |                                                                                    | E-MAIL ADDRESS                                                           | SisaM@joburg.org.za                                                                    |
| E-MAIL ADDRESS                                                                                | SisaM@joburg.org.za                                                                |                                                                          |                                                                                        |



BID NO: A907

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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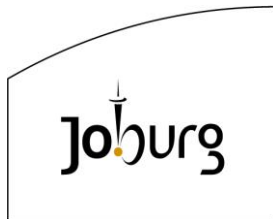
BID NO: A907

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

**CITY OF JOHANNESBURG**

**Proposals are invited for:**

| PROPOSAL | DESCRIPTION                                                                                                                                                       | BRIEFING SESSION DATE & TIME                              | COMPULSORY BRIEFING SESSION VENUE                                        | TECHNICAL ENQUIRIES                    | TENDER DOCUMENT                                                                                                                                                                          | CLOSING DATE & TIME       | EVALUATION CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A907     | Appointment of a service provider to provide advanced law enforcement-and-crash management (alecram) services to the City of Johannesburg for a period of 3 years | <b>Compulsory</b><br><br>25 February 2022<br><br>10:00 AM | A Level Lecture Theatre, Council Chamber Wing Braamfontein Johannesburg. | Sisa Mvumvu<br><br>SisaM@joburg.org.za | Can be Downloaded for free from:<br><a href="http://www.joburg.org.za">www.joburg.org.za</a><br>Downloaded for free from<br><a href="http://www.etenders.gov.za">www.etenders.gov.za</a> | 22 March 2022<br>10:30 AM | Functionality And 90/10 Point System<br>Bidders are required to comply with Regulation 9 of the Preferential Procurement regulations of 2017. In terms of subcontracting The successful bidder must subcontract a minimum of 30% of the value of the Contract to (a) an EME or QSE; (b) an EME or QSE which is at least 51% owned by black people; (c) an EME or QSE which is at least 51% owned by black people who are youth; (d) an EME or QSE which is at least 51% owned by black people who are women; (e) an EME or QSE which is at least 51% owned by black people with disabilities; (f) an EME or QSE |



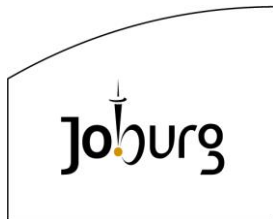
BID NO: A907

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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|  |  |  |  |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--|--|--|--|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  |  |  |  |  |  | which is 51% owned by black people living in rural or underdeveloped areas or townships;<br>(g) a cooperative which is at least 51% owned by black people;<br>(h) an EME or QSE which is at least 51% owned by black people who are military veterans; or<br>(i) more than one of the categories referred to in paragraphs (a) to (h). The list of subcontractors can be obtained at <a href="http://www.csd.gov.za">www.csd.gov.za</a> procurement reference Number A907 |
|--|--|--|--|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

- Bids will be evaluated in terms of the above **stipulated** preference point system in line with Preferential Procurement Regulations 2017.
- Bidders are required to, together with their Bids/Proposals, submit original and valid **BBB-EE** Status Level Verification Certificates or certified copies thereof to substantiate their **BBB-EE** rating claims. Bidders who do not submit their **BBB-EE** Status Level Verification Certificates **will not be** disqualified from the bidding process however they will score zero (0) out of maximum points allocated respectively for **BBB-EE**.
- Copies of the abovementioned Bids/Proposal will be available from **15 February 2022** and can be downloaded from the City of Johannesburg's website as [www.joburg.org.za](http://www.joburg.org.za) →tender documents Or [www.etenders.gov.za](http://www.etenders.gov.za) →tender documents.
- ***BID/PROPOSAL SUBMISSIONS MUST BE IN THE ORIGINAL, AND MUST INCLUDE ALL INFORMATION AS REQUESTED IN THE BID/PROPOSAL DOCUMENT***
- Sealed Bids/Proposals marked with the Bid/Proposal number and addressed to the Municipal Manager, City of Johannesburg must be deposited in to tender box at the main entrance, ground floor, Main Administration Building, Metropolitan Centre, 158 Civic Boulevard, Braamfontein not later than 10:30am on the closing date stated above.



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- **ANY BID/PROPOSAL RECEIVED AFTER 10:30 AM WILL NOT BE ACCEPTED.**
- The prescribed reading of Bidders names will commence in public in the vestibule (Main Entrance) Ground Floor Main Admin Building, Metropolitan Centre.
- **NO TELEGRAPHIC, TELEPHONIC, E-MAIL AND FACSIMILE BIDS/PROPOSALS WILL BE ACCEPTED**
- **In response to the Covid-19 principles of social distancing, The Tender Box is located on the walkthrough section of the Building and as such bidders do not require to enter the Main building to submit their Bids in the Tenders Box.**
- **Should Bidders wish to enter the main building, they shall do so only after complying with the City's Covid-19 measures, i.e. (temperature reading, sanitization, screening etc.)**
- In keeping with the requirement for social and physical distancing, and to avoid congestion, bidders or their representatives will be required to queue, one Metre apart, and wait for the turn to deposit bid documents. Due to the foregoing requirement, bidders or their representatives may experience delays and should therefore plan and give themselves sufficient time to submit bids, in order to avoid missing the stipulated bid closing times. The City will not be liable for failure to deposit bids within the stipulated times, even if the bidders or their representatives were already on the queue before closing time.

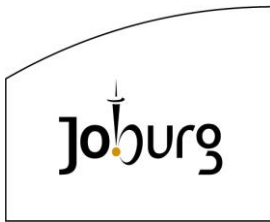
**NB: It is the prospective bidders' responsibility to obtain documents in time so as to ensure responses reach the City of Johannesburg timeously.**

- **The City of Johannesburg reserves the right to cancel or withdraw any item published on this day.**

CITY MANAGER

ADVERTISE IN:

The Sowetan  
The Business Day  
The media 24  
The Citizen

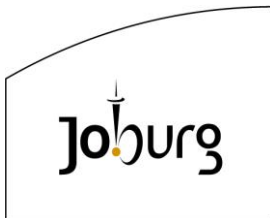


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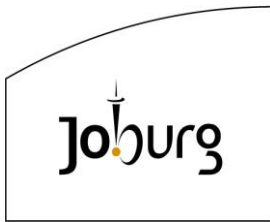
| <b>BUSINESS STRUCTURE</b>                |  |
|------------------------------------------|--|
| Individual                               |  |
| Joint Venture                            |  |
| Company                                  |  |
| Consortium                               |  |
| Sub – Contractor                         |  |
| Other                                    |  |
| <b>If individual</b>                     |  |
| Name of Bidder                           |  |
| Contact Person                           |  |
| Registration number                      |  |
| Vat number                               |  |
| CIDB number                              |  |
| CSD registration number                  |  |
| Business Address<br>[not postal address] |  |
| Telephone                                |  |



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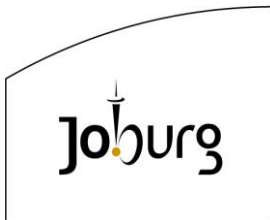
|                                       |  |
|---------------------------------------|--|
| Facsimile/Email address               |  |
| <b>COMPANY</b>                        |  |
| Name of Bidder                        |  |
| Contact Person                        |  |
| Registration number                   |  |
| Vat number                            |  |
| CIDB number                           |  |
| CSD registration number               |  |
| Business address [not postal address] |  |
| Telephone                             |  |
| Facsimile/fax                         |  |
| E mail                                |  |
| <b>If Joint Venture</b>               |  |
| Name of Bidder                        |  |
| Contact Person                        |  |
| Registration number                   |  |



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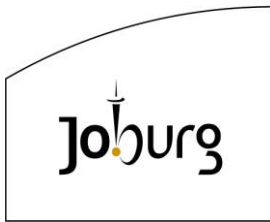
|                                          |  |
|------------------------------------------|--|
| Vat number                               |  |
| CIDB number                              |  |
| CSD registration number                  |  |
| Business address<br>[not postal address] |  |
| Telephone                                |  |
| Facsimile/fax                            |  |
| E mail                                   |  |
| <b>If consortium</b>                     |  |
| Name of Bidder                           |  |
| Contact Person                           |  |
| Registration number                      |  |
| Vat number                               |  |
| Business address<br>[not postal address] |  |
| Telephone                                |  |
| Facsimile/fax                            |  |



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|                                          |  |
|------------------------------------------|--|
| E mail                                   |  |
| <b>If subcontracting</b>                 |  |
| Name of Sub-contractor                   |  |
| Contact Person                           |  |
| Registration number                      |  |
| Vat number                               |  |
| CIDB registration                        |  |
| CSD registration number                  |  |
| Business address<br>[not postal address] |  |
| Telephone                                |  |
| Facsimile/fax                            |  |
| E mail                                   |  |
| <b>If other</b>                          |  |
| Name of Bidder                           |  |
| Contact Person                           |  |
| Registration number                      |  |



BID NO: A907

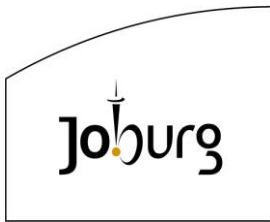
**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

|                                          |  |
|------------------------------------------|--|
| Vat number                               |  |
| CIDB number                              |  |
| CSD registration number                  |  |
| Business address<br>[not postal address] |  |
| Telephone                                |  |
| Facsimile/fax                            |  |
| E mail                                   |  |

| MUNICIPAL DETAILS               |  |
|---------------------------------|--|
| SUPPLIER NUMBER [if applicable] |  |

**JOINT VENTURE CERTIFICATE**

We, the undersigned member firms in the Joint Venture \_\_\_\_\_  
[Name of the Joint Venture], hereby authorize Mr./Ms. \_\_\_\_\_  
to sign this bid document as well as any contract resulting from this Bid number



BID NO: A907

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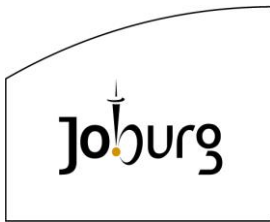
\_\_\_\_\_ and any other documents and correspondence in connection with this Bid and / or contract for and on behalf of the Joint Venture.

| NAME OF THE FIRM | REPRESENTATIVE OF THE FIRM | DESIGNATION OF THE REPRESENTATIVE OF THE FIRM | SIGNATURE |
|------------------|----------------------------|-----------------------------------------------|-----------|
|                  |                            |                                               |           |
|                  |                            |                                               |           |
|                  |                            |                                               |           |
|                  |                            |                                               |           |
|                  |                            |                                               |           |

**NOTE: Copy of the Joint Venture Agreement must be attached to this Joint Venture Certificate indicating the percentage contribution of each firm to the Joint Venture and the allocation responsibilities.**

**CONSORTIUM CERTIFICATE**

We, the undersigned consortium partners, hereby authorize \_\_\_\_\_ [Name of entity] to act as lead consortium partner and further authorize Mr./Ms. \_\_\_\_\_ to sign this offer as well as any contract resulting from this Bid number \_\_\_\_\_ and any other documents and correspondence in connection with this Bid



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and / or contract for and on behalf of the consortium.

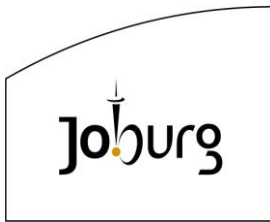
| CONSORTIUM PARTNER | FULL NAME OF CONSORTIUM MEMBER | PARTICIPATION % | SIGNATURE |
|--------------------|--------------------------------|-----------------|-----------|
|                    |                                |                 |           |
|                    |                                |                 |           |
|                    |                                |                 |           |
|                    |                                |                 |           |
|                    |                                |                 |           |

**NOTE:** Copy of the Consortium Agreement must be attached to this Consortium Certificate indicating the allocation of responsibilities of consortium partner to the Consortium.

**SUBCONTRACTING CERTIFICATE**

I/We, the undersigned bidder undertakes to subcontract \_\_\_\_\_% of the total bidding value to the below subcontractor/s.

| NAME OF SUBCONTRACT OR | CONTACT MEMBER OF THE SUB | % TO BE SUBCONTRACTED | % TO BE SUBCONTRACTED TO OWN SUBSIDIARIES | SIGNATURE |
|------------------------|---------------------------|-----------------------|-------------------------------------------|-----------|
|                        |                           |                       |                                           |           |



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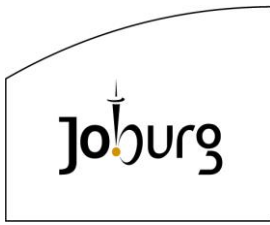
|  |                        |  |  |  |
|--|------------------------|--|--|--|
|  | <b>CONTRACT<br/>OR</b> |  |  |  |
|  |                        |  |  |  |
|  |                        |  |  |  |
|  |                        |  |  |  |

**NOTE: Copy of the Subcontract Agreement must be attached indicating the allocation of responsibilities of each subcontractor. Subcontracting of the work to the bidder's own subsidiaries must be declared.**

**PARTNERSHIP CERTIFICATE**

We, the undersigned partners in the business trading as \_\_\_\_\_ hereby authorize Mr/Ms \_\_\_\_\_ to sign this bid as well as any contract resulting from the bid and any other documents and correspondence in connection with this bid and /or contract for and on behalf of the abovementioned partnership.

| <b>NAME OF PARTNER</b> | <b>IDENTITY NO.</b> | <b>SIGNATURE</b> |
|------------------------|---------------------|------------------|
|                        |                     |                  |

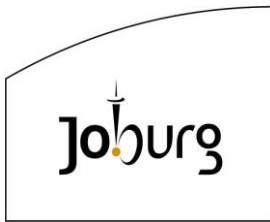


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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**NOTE: Copy of the Partnership Agreement must be attached to this Partnership indicating the allocation of responsibilities of each firm partner to the Partnership.**



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**PART B**

**1. IMPORTANT NOTICE**

A bidder is required to take notice of the following in the preparation and submission of this Bid. **THIS IMPORTANT NOTICE APPLIES TO THE BID AS A WHOLE AND MUST BE READ AS PART OF EVERY SECTION AND ANNEXURE TO THIS BID DOCUMENT.**

- 1.1 The bidder must read this bid document diligently and where possible take advice or refer to the relevant legislation and regulation applicable to procurement.
- 1.2 The bid document must be completed in black ink and in full, correctly and truthfully. Provided that it's not relevant to the bidder, it must be marked "**N/A.**"
- 1.3 Bid documents must be sealed when submitted. The submission must be at the correct address as it reads from this bid document on or before the closing date and before the closing time. The correct time to be used will be Telkom time. No submission shall be accepted other than the manner described in this paragraph.
- 1.4 Information requested must be provided. Such information must be genuine. Should information be a copy of the original, such copy must be commissioned as the true copy of the original in terms of the relevant laws.
- 1.5 Documents requested [including those under "returnable documents" under specifications/terms of reference] must be attached at the end of that particular annexure requesting such information. Should the information exceed the provided space, an addendum must be attached at the end of that particular annexure requesting such information.
- 1.6 Any requirement for signature must be signed at the appropriate space provided. It shall be deemed that the signatory is the bidder or a duly authorized person of the bidder.
- 1.7 Briefing session must be attended if compulsory. If not, the municipality highly recommends that they be attended.
- 1.8 **Error/s made must be scratched and signed next to the error by the same person who signs the bid document. Therefore, no tipex allowed. In addition, error/s made and relating to price must be accompanied by a letter in the**

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**bidder's letterhead] pointing out the error made and acknowledging that it is his or her signature and was signed by the bidder for reasons of correcting the error.**

**1.9 In the event that the bidder:**

- 1.9.1 fails to complete fully this bid document or to provide the information requested, or to sign the bid at the appropriate spaces provided or next to errors, his/her/ its bid may be rejected due to non-compliance or being invalid.**
- 1.9.2 is found to be a role player or commits criminal act/s including fraud, price rigging, corruption, collusion, or forgery, the bidder shall be rejected. In the case of an award already made, the award or contract shall be terminated.**
- 1.9.3 or any of its directors or those of the subcontractor or partner:**
  - 1.9.3.1 owe municipal charges and is in arrears for more than three months,**
  - 1.9.3.2 had during the last five years failed to perform satisfactory on previous contract with municipality or municipal entity or organ of the state after written notice given to perform satisfactorily;**
  - 1.9.3.3 abused the supply chain management of the municipality or municipal entity or committed an improper conduct; and**
  - 1.9.3.4 has been listed in the register of tender defaulters, and**
  - 1.9.3.5 if you are in the service of the state.**

**THE BID MAY BE REJECTED**

- 1.10 Any steps taken because the bidder has failed to comply as provided in terms of this important notice or breached terms and condition of the bid, shall not prevent the municipality from taking any steps available in law in addition to the remedies taken because of none compliance or breach.**
- 1.11 Failure to take note of the advises and recommendations made under this important notice, it shall be at his/her/its own risk.**

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1.12 Bidders shall provide full and accurate answers to all (including mandatory) questions posed in this document, and, are required to explicitly indicate either "Comply/Accept (with a ☐)" or "Do not comply/Do not accept (with an X)" where required in this bid document. Where necessary, the bidder shall substantiate their response to a specific question.

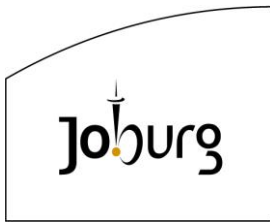
**2 : CONDITIONS OF BID**

- 2.1 The bidder must read the specifications/Terms of Reference, important notice, the conditions of the bid, the general conditions diligently. It is advised that the bidder takes relevant advice on all the matters relating to the bid and any relevant legislation that impacts on public procurement – ignorance is and will not be an excuse.
- 2.2 Bid documents must be collected at the stipulated address, date and time as advertised. Or be downloaded from the appropriate internet address.
- 2.3 No bid will be accepted from persons in the service of the state as it is defined in the Municipal Finance Management Act and Regulations.
- 2.4 The bid terms and conditions remain binding to the bidder for the duration of the validity period or any other extended period.
- 2.5 A consideration of this bid is subject to the preferential laws and policies including those relating to BBBEE, Preferential Procurement Policy Framework Act 5 of 2000 and its Regulations as amended, local content, subcontracting and commissioning of documents. Specifically, and not solely:
- 2.5.1 relating to economic transformation;
  - 2.5.2 that the tender may not necessarily be awarded to the bidder with the highest point;
  - 2.5.3 about price scoring on **90/10** or **80/20**;
  - 2.5.4 about historically disadvantaged individuals [HDI] South African citizens. That a person who obtains SA citizenship after the Interim Constitution came into effect is **NOT** considered an HDI; and
  - 2.5.5 Subcontracting and local content.

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- 2.5.5.1 Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where primary contractor subcontracts with a subsidiary this must be declared in tender documents.
- 2.6 The bidder is prohibited from participating in any form of price manipulation or bid rigging including those in MBD 9. If found, the bidder will be disqualified, or award be terminated
- 2.7 Bid documents will be opened after the closing time and all bidders and their prices published in the municipality's website
- 2.8 Negotiations will only be conducted with selected bidder/s.
- 2.9 The bid award shall be published in the municipal websites.
- 2.101 An award may be made to more than one bidder.
- 2.112 If considered necessary, the municipality reserves the right to visit the bidder's place of business and/or its customers.
- 2.12 The specifications are the copyright of the municipality.
- 2.13 The municipality reserves the right to cancel the requests for bids at any time or stage before the award or not to accept any bid.
- 2.14 Should it be found that the bidder has not been truthful and/or dishonest, then municipality shall cancel the award and negotiate with the next best bidder.
- 2.15 Any material submitted by the bidder which it considers confidential must be marked as such by the bidder.
- 2.16 Any dispute arising out of or relating to the bid must first be referred to the Accounting Officer for resolution. Such resolution to be made within 60 days of referral.
- 2.17 The tender may be divisible and be awarded to more than one bidder.
- 3. TERMS AND CONDITIONS FOR BIDDING [ Part B – Tax Compliance Requirements]**

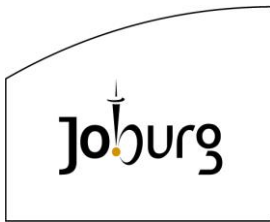


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- 3.1 Bidders must ensure compliance with their tax obligations.
- 3.2 Bidders are required to submit their unique personal identification number (pin) issued by Sars to enable the organ of state to view the taxpayer's profile and tax status.
- 3.3 Application for the tax compliance certificate (TCC) or pin may also be made via e-filing. In order to use this provision, taxpayers will need to register with Sars as e-filers through the website [www.sars.gov.za](http://www.sars.gov.za).
- 3.4 Foreign suppliers must complete the pre-award questionnaire in 3.7 below.
- 3.5 Bidders may also submit a printed TCC certificate together with the Bid. In bids where consortia / joint ventures / sub-contractors are involved, each party must submit a separate TCC certificate / pin / and CSD number.
- 3.6 Where no TCC is available but the bidder is registered on the central supplier database (CSD), a CSD number must be provided.
- 3.7 If the answer is "no" to all of the below, then it is not a requirement to register for a tax compliance status system pin code from the South African Revenue Service (SARS) and if not register as per 3.3 above.

| Question                                                        | Yes | No |
|-----------------------------------------------------------------|-----|----|
| Is the entity a resident of the republic of South Africa (RSA)? |     |    |
| Does the entity have a branch in the RSA?                       |     |    |
| Does the entity have a permanent establishment in the RSA?      |     |    |
| Does the entity have any source of income in the RSA?           |     |    |
| Is the entity liable in the RSA for any form of taxation?       |     |    |



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**4. TAX MATTERS**

**It is a condition of bid that the taxes of the successful bidder must be in order as at the date of award, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations as at the the date of award. The annexure must be read in conjunction with the important notice.**

- 4.1 The bidder must submit the tax compliance status PIN/ CSD in order to enable verification of the tax status of the bidder.
- 4.2 The bidder, upon being called to, must submit a valid Tax Clearance Certificate issued by any SARS branch office in order to determine tax compliance. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.
- 4.3 The tax affairs of the bidder, as at the date of award, must be tax compliant.
- 4.4 Provided that the bid has Consortia / Joint Ventures / Sub-contractors involved, the conditions in 4.2 and 4.3 above equally apply to each member of the Consortia/Joint Ventures /Sub - contractor.

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**Signature**

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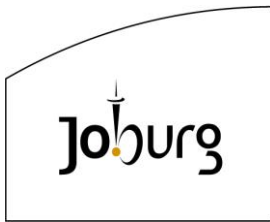
**Date**

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**Capacity**

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**Name of Bidder**



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**5. GENERAL TERMS AND CONDITIONS OF THE CONTRACT**

- a) In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.
- b) The General Conditions of Contract will form part of all bid documents and may not be amended.
- c) Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if (applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.
- d) Wherever the following words appear, they will have interchangeable meaning: "purchaser" refers to the "municipality" and "supplier" refers to the "bidder".

**Definitions**

- 1. The following terms shall be interpreted as indicated:
  - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
  - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
  - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.

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- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.

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- 1.15 “Goods” means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 “Imported content” means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 “Local content” means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 “Manufacture” means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 “Order” means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 “Project site,” where applicable, means the place indicated in bidding documents.
- 1.21 “Purchaser” means the organization purchasing the goods.
- 1.22 “Republic” means the Republic of South Africa.
- 1.23 “SCC” means the Special Conditions of Contract.
- 1.24 “Services” means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 “Written” or “in writing” means handwritten in ink or any form of electronic or mechanical writing.

2. Application

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- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 Invitations to bid are, in addition to the purchaser's website and/or newspapers, are published in the Government Tender Bulletin.

The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from [www.treasury.gov.za](http://www.treasury.gov.za).

4. Standards

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith,

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to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.

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- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
  - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analysis

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the purchaser or an organization acting on behalf of the purchaser.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

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- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk.
- Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract.
- The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where

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appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

**10. Delivery and documents**

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

**11. Insurance**

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

**12. Transportation**

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

**13. Incidental services**

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

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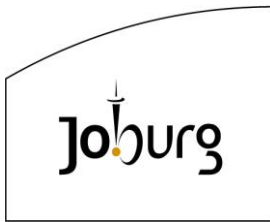
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- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
  - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
  - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
  - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
  - (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.
- 14. Spare parts
  - 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
    - (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
    - (b) in the event of termination of production of the spare parts:
      - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
      - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.
- 15. Warranty

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- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.
16. Payment
- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.



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16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

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- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

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22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

(a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;

(b) if the supplier fails to perform any other obligation(s) under the contract; if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

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- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- (i) the name and address of the supplier and / or person restricted by the purchaser;
  - (ii) the date of commencement of the restriction
  - (iii) the period of restriction; and
  - (iv) the reasons for the restriction.
- These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.
- 23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

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24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

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26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

27.5 Notwithstanding any reference to mediation and/or court proceedings herein,  
(a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and  
(b) the purchaser shall pay the supplier any monies due the supplier.

28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;

(a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of

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production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

(b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

31. Notices

31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

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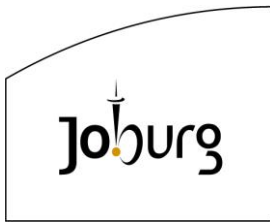
- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be awarded to any bidder whose tax matters are not in order. A tax clearance certificate must be submitted and if a copy, such must be certified as the true copy of the original. Revenue Services.

33. National Industrial Participation (NIP) Programme

- 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

34. Prohibition of Restrictive practices

- 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector



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for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

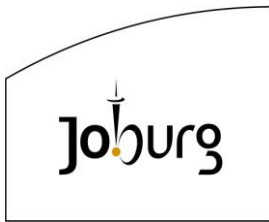
**SECTION 1**

|            |                                                                                                                                                                               |                 |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>1.1</b> | <b>RETURNABLE DOCUMENTS</b><br><b>All proposals must be submitted with the following returnable documents</b>                                                                 | <b>Attached</b> |
| 1.1.1      | A work programme should accompany the proposals. The plan should detail the key tasks to be performed, activities required and the milestones for each task to be undertaken. |                 |
| 1.1.2      | Company profile which includes an organogram entailing qualifications, experience of entire project team allocated for this project.                                          |                 |
| 1.1.3      | Company profile which includes an organogram entailing qualifications, experience of entire project team allocated for this project.                                          |                 |
| 1.1.4      | Valid and Verified B-BBEE Certificate (In case of JV'S Companies are required to submit consolidated joint certificates verified by SANAS for this project.                   |                 |
| 1.1.5      | Valid one-time pin (OTP) for tender issued by South African Revenue Services (SARS). Each Joint Venture member should submit own OTP.                                         |                 |
| 1.1.6      | Proof of Registration on National Treasury's the Central Supplier Database                                                                                                    |                 |
| 1.1.7      | Joint Venture agreements, where applicable.                                                                                                                                   |                 |

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| 1.1.8  | A list of personnel assigned to the project linking with their roles and expertise Submit all required Accreditation documents as required by relevant Professional associations.                                                                                                                |  |
| 1.1.9  | All MBD Forms.                                                                                                                                                                                                                                                                                   |  |
| 1.1.10 | List three contactable references.                                                                                                                                                                                                                                                               |  |
| 1.1.11 | List of Similar/ Related Project successfully completed in the past.                                                                                                                                                                                                                             |  |
| 1.1.12 | Recent Municipal rates and taxes for company and all directors not in arrears for more than 90 days or an affidavit or lease agreement not older than three (3) months (if in arrears must provide proof of acknowledgement to debt the account with the relevant Municipal Revenue Department). |  |
| 1.1.13 | National Regulator for Compulsory Specifications (NRCS) – Type Approval Certificate (For All Types of Cameras)                                                                                                                                                                                   |  |
| 1.1.14 | National Metrology Institute of South Africa (NMISA) – Verification Certificate (Calibration)                                                                                                                                                                                                    |  |
| 1.1.15 | South African Bureau of Standards (SABS) SANS 1795 (1-5) Certificate of Compliance                                                                                                                                                                                                               |  |
| 1.1.16 | Technical Committee for Standards and Procedures for Traffic Control Equipment (TCSP) Guidelines (Prosecutorial Guidelines for Law Enforcement)                                                                                                                                                  |  |
| 1.1.17 | Audited Annual Financial Statements for the Preceding Three (3) Financial Years                                                                                                                                                                                                                  |  |
| 1.1.18 | Certified Copy of Company Registration Documents that reflect Company Name as well as Shareholders Certificates                                                                                                                                                                                  |  |
| 1.1.19 | Delegation of Authority to Sign the Bid document (On Company Letterhead, Stamped and Signed).                                                                                                                                                                                                    |  |
| 1.1.20 | Certified Copies of ID Documents of Directors or Members                                                                                                                                                                                                                                         |  |



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|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 1.1.21     | The Bidder must provide a Technical Architectural drawing of their proposed solution(s) and system(s).                                                                                             |  |
| 1.1.22     | Bidders must provide ICASA License Certificates for goods that require ICASA Certification such as the ANPR Cameras.                                                                               |  |
| 1.1.23     | Bidders must submit a detailed list of equipment, which includes Brand, Model and Specification.                                                                                                   |  |
| 1.1.24     | Bidders must submit a description of entire solution/system                                                                                                                                        |  |
| 1.1.25     | Bidders must submit a Process Flow of the Entire Services                                                                                                                                          |  |
| 1.1.26     | A detailed description of how each module (AARTO, CPA and Crash Management) will operate, integrate and interface in the Back Office.                                                              |  |
| 1.1.27     | The Bidder must provide a detailed architectural drawing per module (AARTO, CPA and Crash Management).                                                                                             |  |
| 1.1.28     | Bidders must provide a comprehensive Implementation plan with key deliverables and timelines.                                                                                                      |  |
| 1.1.29     | Bidders must submit contactable Reference letters detailing the number of projects, the duration and the value signed by the client to which the services were rendered to.                        |  |
| 1.1.30     | Bidders must submit, for the Project Manager's Experience contactable reference letters detailing the number of projects and the duration signed by the client to whom the services were rendered. |  |
| 1.1.31     | Certified Copies of the Project Manager's Qualifications, CV and Reference Letters must be submitted.                                                                                              |  |
| <b>1.2</b> | <b>PREQUALIFYING CRITERIA</b>                                                                                                                                                                      |  |
|            | 1.2.1 Failure to comply with the below listed requirement will result in the bid being considered non-responsive and therefore disqualified:                                                       |  |

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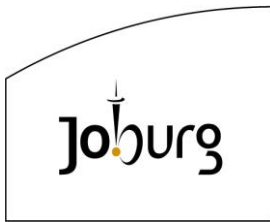
**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  | <p>1.2.2 Subcontracting:</p> <p>1.2.3 CoJ promotes enterprise development. In this regard, successful bidders are required to subcontract a minimum 30% of the contract value to one of following designated groups as contemplated in Regulation 9 of Preferential Procurement Regulations of 2017 in terms of section 5 of the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000):</p> <p>(i) an EME or QSE which is at least 51% owned by black people;</p> <p>(ii) an EME or QSE which is at least 51% owned by black people who are youth;</p> <p>(iii) an EME or QSE which is at least 51% owned by black people who are women;</p> <p>(iv) an EME or QSE which is at least 51% owned by black people with disabilities;</p> <p>(v) an EME or QSE which is 51% owned by black people living in rural or underdeveloped areas or townships;</p> <p>(vi) an EME or QSE which is at least 51% owned by black people who are military veterans;</p> <p>1.2.4 Bidders that do not meet subcontracting requirements will be considered as being non-responsive and will be disqualified.</p> <p>1.2.5 Bidders who do not submit a subcontracting arrangement signed by both the Bidder and the Subcontractor (this may include a conditional subcontracting agreement) will be disqualified.</p> <p>1.2.6 Provision of a valid certified copy National Regulator for Compulsory Specifications (NRCS) – Type Approval Certificate (For All Types of Cameras)</p> <p>1.2.7 Provision of a valid certified copy National Metrology Institute of South Africa (NMISA) – Verification Certificate (Calibration)</p> <p>1.2.8 Provision of a valid certified copy South African Bureau of Standards (SABS) SANS 1795 (1-5) Certificate of Compliance</p> |  |
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|            |                                                                                                                                                                                                                              |  |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|            | <p>1.2.9 Provision of a valid certified copy of OEM ICASA License Certificates for the following equipment:</p> <p>1.2.9.1 ANPR Cameras (Fixed, Mobile and Vehicle mounted)</p> <p>1.2.9.2 Computers and Network devices</p> |  |
| <b>1.3</b> | <b>DISQUALIFYING CRITERIA</b>                                                                                                                                                                                                |  |
| 1.3.1      | Failure to attend compulsory briefing session and sign on the attendance register, physically or virtually <b>(Subject to the applicable Disaster Management Regulations at the time of advertisement).</b>                  |  |
| 1.3.2      | Failure to complete and sign the Form of Bid in full.                                                                                                                                                                        |  |
| 1.3.3      | Failure to attach a letter confirming errors or alteration in the price schedule.                                                                                                                                            |  |
| 1.3.4      | Failure to provide a valid certified copy National Regulator for Compulsory Specifications (NRCS) – Type Approval Certificate (For All Types of Cameras)                                                                     |  |
| 1.3.5      | Failure to provide a valid certified copy National Metrology Institute of South Africa (NMISA) – Verification Certificate (Calibration)                                                                                      |  |
| 1.3.6      | Failure to provide a valid certified copy South African Bureau of Standards (SABS) SANS 1795 (1-5) Certificate of Compliance                                                                                                 |  |
| 1.3.7      | <p>Failure to provide a valid certified copy of OEM ICASA License Certificates for the following equipment:</p> <p>(i) ANPR Cameras (Fixed, Mobile and Vehicle mounted)</p> <p>(ii) Computers and Network devices</p>        |  |
| 1.3.8      | Failure to comply with the sub-contracting requirements                                                                                                                                                                      |  |
| <b>1.4</b> | <p><b>CONDITIONS OF AWARD</b></p> <p><b>Notwithstanding the suppliers' proposal being recommended for award, an award shall not be made to a Bidder whose:</b></p>                                                           |  |
| 1.4.1      | Municipal accounts and those of the directors of the Bidder are not in order in compliance with the Municipal Supply Chain Management Regulation (MSCMR).                                                                    |  |

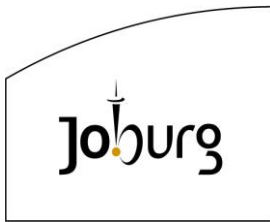


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| 1.4.2 | Whose tax matters are not in order, as confirmed in terms of the National Treasury's Centralised Supplier Database (CSD) and the SARS.            |
| 1.4.3 | Directors and Principal members are in the Service of the State as defined in Regulation 1, of the Municipal Supply Chain Management Regulations. |
| 1.4.4 | Whose name or that of its directors appear on the National Treasury's database of Restricted Suppliers.                                           |



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**SECTION 2**

**1 OVERVIEW**

**1.1 Vision**

Johannesburg – a World Class African City of the Future – a vibrant, equitable African City, strengthened through its diversity; a City that provides real quality of life; a City that provides sustainability for all its citizens; a resilient and adaptive society.

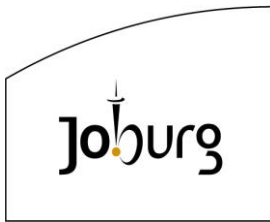
Joburg. My City – Our Future!

**1.2 Mission**

The City of Johannesburg commits itself to pro-active delivery and the creation of a City environment in 2040 that is resilient, sustainable and liveable. It aims to achieve this through long-term 2040 plans, targeted programmes, services and enabling support that drives economic growth, optimal management of natural resources and the environment, the development of society and the individuals within it, and the practice and encouragement of sound governance, in all the City does.

**1.3 THE TEN STRATEGIC PRIORITIES**

- 1.3.1 Good Governance
- 1.3.2 Financial Sustainability
- 1.3.3 Integrated Human Settlements
- 1.3.4 Sustainable Service Delivery
- 1.3.5 Job Opportunity and Creation
- 1.3.6 Safer City
- 1.3.7 Active and Engaged Citizenry
- 1.3.8 Economic development
- 1.3.9 Green-Blue Economy
- 1.3.10 Smart City



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## **2 JMPD MANDATE**

JMPD's mandate is derived from the South African Police Service Act 65 of 1995 (as amended). The department's functions include traffic policing, policing of municipal by-laws and regulations and the prevention of crime.

The department is responsible for:

- Co-ordination and development of crime prevention strategies for the City.
- Development of delivery mechanisms and systems for Road Traffic Policing, By-Law Enforcement and Crime Prevention; and
- Guidance, operation and maintenance of an efficient and effective metropolitan police service and administrative processes.

## **3 BACKGROUND**

The Johannesburg Metropolitan Police Department (JMPD) is a Department within the City of Johannesburg (CoJ), hereinafter referred to as JMPD responsible for community safety. The department's functions include but is not limited to traffic policing, policing of municipal by-laws, regulations and the prevention of crime.

This includes law enforcement, road safety management, infringement/citations processing and administration services. The City of Johannesburg, through JMPD, provides an Advanced Traffic Law Enforcement and Crash Management Service (ALECRAM). The City through its Law Enforcement activities impounds and seizes vehicles, perishable and non-perishable goods.

## **4 BID OBJECTIVE**

The City of Johannesburg hereby invites Bidders to provide the City with an end-to-end Advanced Traffic Law Enforcement and Crash Management Service (ALECRAM) Service

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which will provide integrated solutions for the provisions of law enforcement equipment/devices, crash management and other tools for capturing, logging, processing of road traffic infringements, National, Provincial and Local Government Legislation offences and road crashes. The Services must provide for efficient and effective customer services and subsequent tracing of offenders. In addition, the Services must provide management information and analysis of all ALECRAMS related activities, which is essential for the effective management of Road Traffic Safety, By-Law Enforcement, Crash Management and Crime Prevention in the City. The required ALECRAM Services must include the following:

- 4.1 Back Office Services
- 4.2 Call Centre Operations Services
- 4.3 Interfacing (e.g. NaTIS) Services
- 4.4 Peripherals (e.g. Speed Cameras, Handheld Devices, Printers, etc.) Services
- 4.5 Payment Services
- 4.6 AARTO Services
- 4.7 Local Contravention (By-Law Enforcement) Services
- 4.8 Crash Management Services
- 4.9 Impoundment Services
- 4.10 Events Management Services

**5 SCOPE OF WORK AND PROJECT DELIVERABLES**

The proposed services must be seamless and provide end-to-end processing tools with an on-line interface to NaTIS, the custodian system of the Administrative Adjudication of Road Traffic Offences (AARTO) infringements and demerit points in terms of the AARTO Act, Act no 46 of 1998. The Service must also make provision for offences to be prosecuted under the Criminal Procedure Act (CPA), Act no 51 of 1977 parallel to the AARTO system.

**NB: THE SUCCESSFUL BIDDER IS EXPECTED TO PROVIDE ALL EQUIPMENT AND PERIPHERALS REQUIRED TO ENABLE THE SERVICES.**

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**5.1 ALECRAM SYSTEM OVERVIEW**

The Provided ALECRAMS must be able to integrate with various systems such as NATIS and other National, Provincial and Local Systems that will advance Law Enforcement and Crime Prevention activities within the City of Johannesburg. The system must have the capability to Capture, Process, Analyse (e.g. Statistical Reports, Dashboards, etc.) and Manage Law Enforcement and Crime Prevention Data.

The ALECRAMS will primarily capture all pictures, videos, citations & infringements of a physical and/or digital nature as well as provide alerts of vehicles of special interest as captured by cameras, weighbridges, handheld devices, etc. The system must provide for payment processing platforms. The system must integrate with the City's Integrated Intelligent Operations Centre (I<sup>2</sup>OC). The system must produce daily return forms for officers.

All equipment used for detecting and capturing of AARTO infringements or CPA offences must comply with SANS 1795-(1-5): 2007 (as amended) or Equivalent Standards. All equipment required for this Bid must have Type Approval Certificates. All systems and equipment must conform to relevant legal prescripts, standards and guidelines.

ALECRAMS must comply with the prescripts and standards contained in SANS 1795 (1-5) and National Regulator Compulsory for Specifications (NRCS) and the terms and references as outlined in the National Metrology Act, Act no 9 of 2014.

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**5.2 IMPLEMENTATION REQUIREMENTS**

- 5.2.1 All implementations must be performed by certified and registered personnel accredited by recognized institutions/bodies.
- 5.2.2 The appointed bidder will be expected to carry out a mandatory as-is assessment/analysis of current business processes and systems.
- 5.2.3 The ALECRAMS must align to CoJ departmental processes.
- 5.2.4 The ALECRAMS must comply with Systems Development Lifecycle (SDLC).
- 5.2.5 The ALECRAMS architecture must also allow for scalability in line with legislative changes and requirements.
- 5.2.6 The ALECRAM must allow for real-time data transmission with the frontend equipment including field officers and back office.
- 5.2.7 The ALECRAMS is required to prioritise the Back Office functionality that relates to capturing, uploading and processing of Infringements notices, citations, summonses and court rolls and the collection of Traffic related, By-Laws, miscellaneous payments and Accident Reports and have the capability to interface with the NaTIS within three (3) months.
- 5.2.8 The ALECRAMS must prioritise the uploading/downloading of data from front-end equipment (e.g. Cameras and Handheld devices) and ensure business continuity.
- 5.2.9 The ALECRAMS must provide for Data Analytics and Alerts.
- 5.2.10 The successful bidder is required to document and submit all system customization documents, including all changes to the City during the period of the contract.
- 5.2.11 All ALECRAMS changes and customization must be approved by CoJ before implementation.

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- 5.2.12 In case of a new development the City will retain exclusive rights and ownership of all new and old intellectual property (IP) used in the project not limited to but includes designs, documentation, data, etc.
- 5.2.13 In case of a new development the successful Bidder must hand over to the City all documents in relation to this project on completion.
- 5.2.14 The successful bidder is required to provide the detailed System Design of the proposed solution/system(s) for the required system. The latter must be used to produce a detailed design document which have been customised to the CoJ (City of Johannesburg) requirements.
- 5.2.15 All data, legacy and newly generated data during the term of this contract will remain the property of the CoJ.
- 5.2.16 The successful Bidder will be required to sign a Non-Discloser and Confidentiality Agreement.

**5.3 FRONT-END EQUIPMENT**

Front-end equipment includes all cameras, weigh bridges, hand-held devices, manual enforcement, speed points, books and legislated forms, breathalysers and scanners/bar code scanners. All front-end equipment must have the capability to connect to network (e.g. wireless, WAN, LAN etc.).

**5.3.1 Cameras:**

- 5.3.1.1 All cameras must have Intelligent Automatic Number Plate Recognition (ANPR).
- 5.3.1.2 Cameras with the latest features for Law Enforcement including but not limited to image, facial recognition capability etc.
- 5.3.1.3 Average speed over distance cameras must comply with the prescripts and standards contained in SANS 1795 (1-5), the National Regulator for Compulsory Specifications (NRCS), the National Metrology Institute of South Africa (NMISA) and the terms and references as outlined in the National Metrology Act, Act no 9 of 2014.

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**5.3.2 Hand-Held Electronic Devices:**

- 5.3.2.1 The successful bidder must provide two (2) handheld devices from inception of the contract that complies with DPP standards.
- 5.3.2.2 Once approval from the DPP is obtained by CoJ, the bidder must provide minimum one thousand five hundred (1500) handheld devices, customized as the handheld devices on point 5.3.2.1 as approved by DPP.
- 5.3.2.3 The handheld devices must have templates of all forms in the following legislative environment:
  - 5.3.2.3.1 AARTO forms
  - 5.3.2.3.2 CPA forms
  - 5.3.2.3.3 Fine schedules
  - 5.3.2.3.4 Administrative notices
  - 5.3.2.3.5 Compliance notice
  - 5.3.2.3.6 Impoundment notices / forms (vehicles, goods)
  - 5.3.2.3.7 Exhibits (e.g. SAPS 13 file)
  - 5.3.2.3.8 Arrest forms
  - 5.3.2.3.9 Acts and Policies related to ALECRAMS

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- 5.3.2.4 The handheld devices must be able to:
    - 5.3.2.4.1 Capture/scan personal (e.g. Identification Document which includes driver's license) and vehicle information (e.g. license disc) automatically and manually
    - 5.3.2.4.2 Capture related offence information.
    - 5.3.2.4.3 Capture location details, calendar information including time, GPS, HD videos and images, record weather, etc.
    - 5.3.2.4.4 Provide a form where law officers can write notes and record voice notes
    - 5.3.2.4.5 It must have the capability to operate as a 2-way radio
    - 5.3.2.4.6 Integrate with other Radio Communication Systems, e.g. TETRA etc.
    - 5.3.2.4.7 Capture and complete Crash forms
    - 5.3.2.4.8 Capture, scan and retrieve vehicle and status information from the number plate
    - 5.3.2.4.9 Capture and upload data to back-office in real-time
    - 5.3.2.4.10 Retrieve and download from back-office in real-time
    - 5.3.2.4.11 The device must be robust, rugged, waterproof, shock resistant device
    - 5.3.2.4.12 Integrate with NaTIS (upload and retrieve data to/from NaTIS system in real-time) and other systems
    - 5.3.2.4.13 Integrate/communicate with the back-office via interface/4G/LTE/Data Card/WiFi (Minimum 4G)
    - 5.3.2.4.14 Capable of storing, updating, recalling and searching for all electronic fine schedules, charge codes and storing of legislation/regulations/By-Laws etc.
    - 5.3.2.4.15 Scan barcoded Identity Document, ID Card, Driver's License and Vehicle License other related barcodes and number plates
    - 5.3.2.4.16 The device must be equipped with a minimum of 6GB internal memory
    - 5.3.2.4.17 Device must come with (32 GB) internal storage capacity

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- 5.3.2.4.18 Device must allow for inserting a removable micro storage card (64GB)
  - 5.3.2.4.19 Take a minimum 8 mega pixels HD Pictures and Video.
  - 5.3.2.4.20 Obtain digital signatures and biometric fingerprints
  - 5.3.2.4.21 Device must be able to automatically download and install required updates and other software
  - 5.3.2.4.22 Record video and sound, that must be admissible in a court of law
  - 5.3.2.4.23 Connect to an external printer and be able to print citations and notices.
  - 5.3.2.4.24 Device must be able to sync with a PC via Bluetooth or USB cable.
  - 5.3.2.4.25 Device must be equipped with a touch screen, stylus / electronic Pen and hands-free device.
  - 5.3.2.4.26 Having a rechargeable battery with minimum 8-hour operating battery life. Device must also allow for USB charging.
  - 5.3.2.4.27 Device must come with a spare battery and charger
  - 5.3.2.4.28 Having a carrier pouch
  - 5.3.2.4.29 Having a Torch facility
  - 5.3.2.4.30 Devices must allow for secure user login using password and biometric authentication
  - 5.3.2.4.31 The device must be able to be:
    - 5.3.2.4.31.1 Tracked and located remotely by the Back Office.
    - 5.3.2.4.31.2 Accessed remotely by the administrator to perform certain tasks e.g. formatting, backing up of data remotely and powering on and off as well as terminating the device from the network.
  - 5.3.2.4.32 The ALECRAMS must be compatible and integrate to the hand-held devices.
  - 5.3.2.4.33 Integrate with Portable Hand-Held Dot Matrix Printers
  - 5.3.2.4.34 Integrate with Mobile Office Equipment

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5.3.2.4.35 Be equipped with Pips camera with minimum radius of 500m

**5.3.3 Weigh in Motion Equipment and Mobile Weigh Bridges**

5.3.3.1 Weigh in Motion Equipment and Mobile Weigh Bridges must comply with the prescripts and standards contained in SANS 1795 (1-5) and National Regulator Compulsory for Specifications (NRCS) and the terms and references as outlined in the National Metrology Act, Act no 9 of 2014

**Provision must be made for the replacement of equipment where it has been withdrawn or discontinued from the market for whatever reason. (SPECIAL CONDITION)**

5.3.3.2 Front end- equipment must provide real time feed to the back office

5.3.3.3 Provide for real time Notification of Status of front-end equipment (peripherals), e.g. if a camera is malfunctioning that an automatic notification must be send to the Back Office. (Maintenance and support)

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**5.4 BACK OFFICE SYSTEM (BOS)**

- 5.4.1 The Front End-Equipment/peripherals must be able to communicate in real time with the Back Office
- 5.4.2 The Back office must be capable of providing real time interaction with the front end-equipment such as Speed Cameras, Handheld Devices, Weighbridges, etc.
- 5.4.3 The Services must include a Dashboard for monitoring/reporting of all front-end equipment
- 5.4.4 Control Room for monitoring, configuring, software updating, etc. of all Cameras and Devices
- 5.4.5 The successful bidder must provide services relating to electronic notifications and online enquiries.
- 5.4.6 The system services must be able to integrate with solutions such as Voice Over Internet Protocol (VOIP).
- 5.4.7 Stream lining of information between front-end equipment and the Back office System/s
- 5.4.8 The service must provide for electronic copies (soft) of all documents including all legislated forms.
- 5.4.9 The Services must provide for Document Management and must be able to:
  - 5.4.9.1 Scan data and images:
  - 5.4.9.2 Scan handwritten completed forms into an electronic format
- 5.4.10 Provide for Online Processing methods
- 5.4.11 Provide for Online input/online output
- 5.4.12 Populate templates with scanned data and/or images automatically
- 5.4.13 Manually populate templates from Infringements, Citations and Crash Forms
- 5.4.14 Capture Data
- 5.4.15 Quality Assurance

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5.4.16 Uploading

5.4.17 Compile an Evidence file which will contain various documents link to the original offence/infringement and not limited to

5.4.18 Extraction of customised reports

5.4.18.1 The system must be able to:

5.4.18.1.1 Perform role matrix (;

5.4.18.1.2 Capture all forms related to Local Contravention Management System (LCMS)

5.4.18.1.3 Adhere to Local Authority System Rules

5.4.18.1.4 Provide setting up of system date rules

5.4.18.1.5 Create and Manage Municipal Boundaries (e.g. Regions and Wards) and Magisterial districts

5.4.18.1.6 System must generate unique ticket numbers through an Algorithm

5.4.18.1.7 To categorise offenses in terms of offense categories and type;

5.4.18.1.8 Create different categories and type of users

5.4.18.1.9 Create and Manage different categories and types of books

5.4.19 The proposed solution must render the following services:

5.4.19.1 Have a search capability

5.4.19.2 Generate Reports in different electronic formats

5.4.19.3 Be able to generate automated reports

5.4.19.4 Have Audit Trail

5.4.19.5 Create Registers

5.4.19.6 Be able to do Book Management

5.4.19.7 Be able to do equipment management

5.4.19.8 Submission / Receiving (Completed Notices)

5.4.19.9 Have templates for various documents

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- 5.4.19.10 Be able to populate templates, not limited to, through data capturing and data generated by hand held devices.
  - 5.4.19.11 Allow Real-time integration between the source of data and the back office system
  - 5.4.19.12 System must be able to extract data from scanned documents and populate system templates. Scanned documents will have the same format/fields as system template.
  - 5.4.19.13 Through interfaces or integration, the System must be able to populate templates with third-party application data
  - 5.4.19.14 Allow for partial and full capturing.
  - 5.4.19.15 **The services must be available uninterruptedly on a 24/7 basis**

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**5.4.20 SYSTEM SETUP AND ADMINISTRATION**

5.4.20.1 Authority Details:

5.4.20.1.1 User Admin

5.4.20.1.2 Create and Maintain Law Enforcement Groups

5.4.20.1.3 Setup of system users, access levels, transaction authorisation, user roles mapping:

- Administration Clerks
- Clerks of Court
- Metro Police Officers
- Law Enforcement Officers
- Prosecutor
- Cashiers
- Cashier Supervisor
- Process Managers
- Process Servers

5.4.20.1.4 System user report e-mail groups

5.4.20.1.5 Create and Maintain Court Rules, Courts & Court Numbers

5.4.20.1.6 Create and Maintain Serving Areas

5.4.20.1.7 Locations, Suburbs and street coding

5.4.20.1.8 Create and Maintain Service Centres

5.4.20.1.9 Create and Maintain Pay points, bank accounts

5.4.20.1.10 Create and Maintain vote number for payments distribution

5.4.20.1.11 Provide for system parameters

5.4.20.1.11.1 Payment/receipts

5.4.20.1.11.2 Reports

5.4.20.1.11.3 Representation

5.4.20.1.11.4 Judgements

5.4.20.1.11.5 Withdrawal reasons

5.4.20.1.11.6 Officer errors

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5.4.20.1.11.7 Validation of notices

5.4.20.1.11.8 Number of cases enrolled

5.4.20.1.11.9 Prefix for the system to use when creating auto-numbered application

**5.5 MIGRATION OF LEGACY DATA**

5.5.1 *The successful bidder must migrate the legacy data into the proposed system*

5.5.2 *The back office System will be composed of the following modules:*

5.5.2.1 Administrative Adjudication of Road Traffic Offences (AARTO);

5.5.2.2 Criminal Procedures Act (CPA);

5.5.2.3 Crash Management Modules and;

5.5.2.4 Payment Systems.

5.5.3 The Back Office system must have redundancy (failover site in case the primary site fails) back up or reserve system if the primary or high availability in case of system failure.

5.5.4 The System must be backed-up and restored.

5.5.5 The system must be equipped with a generator and an Uninterrupted Power Supply (UPS)

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**5.6 PAYMENT SYSTEMS**

5.6.1 The system must accept payments electronically e.g. Electronic Fund Transfers (EFT), Speed Points at COJ & JMPD Offices, COJ Payment Outlets (e.g. Banks, Retail Shops) be able to integrate with the COJ systems such as listed below but not limited to it:

5.6.1.1 SAP Hanna, SAP 4.7, Metro Cash Router (MCR) and Cash Drawer

5.6.1.2 The payment module must provide for the payment for copies of accident reports linked to specific AR reference numbers and Identity numbers.

5.6.1.3 The payment system services must cater for payment of the following but not limited to:

5.6.1.3.1 By-Laws infringements

5.6.1.3.2 Special Events (e.g. Filming, Marches & Gatherings, Safety Sports and Recreation, etc.)

5.6.1.3.3 Impoundment of both perishable and non-perishable goods

5.6.1.3.4 Impoundment of Vehicles

5.6.1.3.5 JMPD Escorting Services (e.g. Escorting VIPs, Funerals, etc.)

5.6.1.3.6 Shooting range services

5.6.1.3.7 Payment for replacement of officers' appointment Cards

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**5.7 PAYMENT MANAGEMENT**

5.7.1 The system must provide for a payment solution that will integrate with the City's Payment Solutions/Platform.

- 5.7.1.1 Receive Payment
- 5.7.1.2 Issue Receipts (Duplicate)
- 5.7.1.3 Generate Copy of Process (Duplicate Receipt)
- 5.7.1.4 Supervisor Functions
- 5.7.1.5 End of Day Banking
- 5.7.1.6 End of Day Balancing Reports
- 5.7.1.7 Admin Receipt Reversal
- 5.7.1.8 Assign Suspense Notice

**5.8 Payment Verification**

- 5.8.1 System to Generate Admission of Guilt Register (Daily)
- 5.8.2 System must allow for Copy of Process (Duplicate Receipt to be printed)
- 5.8.3 Admission of guilt register and supporting evidence to be booked out to MCP on system and acknowledgement must be recorded on system

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**5.9 AARTO MODULE SERVICES**

- 5.9.1 The system must integrate with NaTIS
- 5.9.2 The new system must be able to seamlessly utilise the data from the existing COJ system
- 5.9.3 The system must cater for manual processing, with the capability to run locally (Desk Top or Laptop) in case of network failure without human intervention.
- 5.9.3.1 When the network is restored the system must automatically update/upload the transaction on the server.
- 5.9.4 The system must provide for efficient and effective customers services (Walk-in, Call Centre and Online for the lodging of complaints, obtaining information, status of infringements/citations and conducting queries, etc.)
- 5.9.5 The bidder's contact/call centre system must be able to provide for services related to the following:
  - 5.9.5.1 AARTO
  - 5.9.5.2 CPA (No Admission of Guilt [NAG] ARTO Infringements, By-Law Notices, etc.)
  - 5.9.5.3 Crash Management
  - 5.9.5.4 Payments information and History
  - 5.9.5.5 Email and SMS Reminders
- 5.9.6 Tracing of defaulters/offenders
- 5.9.7 Processing of infringements, offences and notices
- 5.9.8 Law Enforcement statistic and trend analysis
- 5.9.9 Must be able to capture data and produce reports

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**5.10 LOCAL AUTHORITY CONTRAVENTION MANAGEMENT SYSTEM (LCMS) MODULE SERVICES**

5.10.1 The services to be provided under the Local Authority Contravention Management System (LCMS) Module must include the following:

**5.10.1.1 Offences**

- 5.10.1.1.1 Create & Maintain Offence Groups
- 5.10.1.1.2 Create & Maintain Offence types & list
- 5.10.1.1.3 Create & Maintain Charge Codes
- 5.10.1.1.4 Create and maintain Admission of Guilt amounts
- 5.10.1.1.5 Generation of charge sheets

**5.10.1.2 Statutory Notices**

- 5.10.1.2.1 Generate Statutory Notices (templates)
- 5.10.1.2.2 Services must include the integration/extraction of information/data with the following systems but not limited to the below listed:
  - NaTIS;

**5.10.1.3 System Processes (Authority Rules and Parameters)**

- 5.10.1.3.1 The services must be able to provide for the following processes (Authority rules and parameters) e.g. Date Format Rules, Region and Ward Details, Warrant Cancellation, etc.

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**5.10.1.4 Generate Notice Numbers, Barcodes for Documents and Court Process, which complies with the prescribe format/s and Algorithm**

5.10.1.4.1 Section 56

5.10.1.4.2 Section 341

5.10.1.4.3 Section 54 e.g. CPA 9, CPA 10, JV2 and JV3

5.10.1.4.4 Assign Summons, Case and Warrant Numbers to Notice Numbers

5.10.1.4.5 Statutory Notices

5.10.1.4.6 General Letter (Representation Outcome, First Reminder, Notice of intent to Summons and Warrant Authorised)

5.10.1.4.7 Warrant (Bench & Normal Warrant)

5.10.1.4.8 Subpoenas (Witness and Evidence)

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**5.10.1.5 Notice Management**

- 5.10.1.5.1 Notice Correction – invalid/incorrect details
- 5.10.1.5.2 Handwritten Notice Corrections
- 5.10.1.5.3 Administrative Error (System rules and system setup) Correction
- 5.10.1.5.4 System Generate Document Correction
- 5.10.1.5.5 Validate
- 5.10.1.5.6 Raise alarm
- 5.10.1.5.7 Verification

**5.10.1.6 The system must be able to integrate with systems for Query and Resolution Management**

**5.10.1.7 Electronic Municipal Matter Case Files (Docket)**

- 5.10.1.7.1 System must make provision for the register of all Municipal Matters Case File
- 5.10.1.7.2 Must assign a Municipal Court and Prosecution (MCP) investigation reference number to the matter
- 5.10.1.7.3 Must allow for status updates and e-mail notification in respect of any status changes
- 5.10.1.7.4 System must provide for evidence file creation, request for uploading of electronic data from out various other system and registered user.
- 5.10.1.7.5 Provide for document tracking, e-mail requests for information directly via system.

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**5.10.1.8 Court Management**

5.10.1.8.1 Generate Criminal Case Registers (CCR) per Court

5.10.1.8.1.1 Section 56

5.10.1.8.1.2 Section 54 (Section 341)

5.10.1.8.1.3 Section 54 (Municipal Case Docket)

5.10.1.8.1.3.1 Automate the Enrolment cases on Criminal Case Register

5.10.1.8.1.3.2 Assign Summons Numbers/ Case Numbers

5.10.1.8.1.3.3 Allow for manual enrolment of case

5.10.1.8.1.3.4 Automate enrolment of postponed/remanded case

5.10.1.8.1.3.5 Generate a system report with updated status of all cases enrolled for court day prior to court date, automated e-mail send to respect prosecutor and clerk of court to update the Criminal Case Register.

5.10.1.8.1.3.6 System to make provision for the distribution, receipt and tracking of CCR

**5.10.1.9 Court Capture Judgement**

5.10.1.9.1 Capturing of part J of the Control Document (Presiding Officer, Public Prosecutor Defence/Self and Interpreter

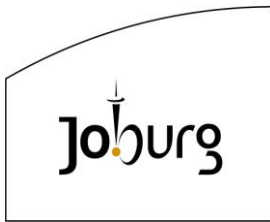
5.10.1.9.2 Reversal of judgements

5.10.1.9.3 Verification of judgements

5.10.1.9.4 Generate criminal case register with update judgments and information pertaining to Part J

5.10.1.9.5 Allow for redirection (new offender)

5.10.1.9.6 Generate a new Section 54 Summons on withdraw/reissue – linked to original case and judgement



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**5.10.1.10 AARTO (CPA) Offences**

5.10.1.10.1 Section 54 Summons for an Offence in terms of the AARTO Act is: Created, printed and criminal case Registers generated and printed by NaTIS.

5.10.1.10.1.1 System must allow for importing of Court Case AARTO Notices from NaTIS to LCMS in order to set and except fines payments imposed and record details on the application of Section 35 of the National Road Traffic Act.

5.10.1.10.1.1.1 Set Amount for No Admission of Guilt (NAG) and Section 35

5.10.1.10.1.1.2 Reversal of Set Amount for NAG and Section 35

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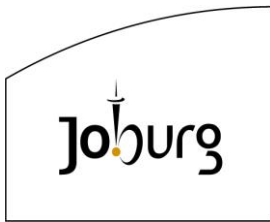
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**5.10.1.11 Warrant of Arrest (WOA) Management**

- 5.10.1.11.1 System generate Warrant on judgement captured
- 5.10.1.11.2 Generate Warrant Numbers
- 5.10.1.11.3 Generate Warrant of Arrest Register
- 5.10.1.11.4 Manual WOA Number Entry (Bench Warrants)
- 5.10.1.11.5 System to add contempt of Court Fine to notice
- 5.10.1.11.6 System to update status
  - 5.10.1.11.6.1 Warrant pending
  - 5.10.1.11.6.2 Warrant Authorised
- 5.10.1.11.7 System allow for scanning and uploading of Warrant & Printing of electronic copy
- 5.10.1.11.8 WOA document tracking
  - 5.10.1.11.8.1 Book Out to & Return from court
  - 5.10.1.11.8.2 WOA Book-out to & Returned by Officer
- 5.10.1.11.9 WOA execution
  - 5.10.1.11.9.1 Execution (Payment)
  - 5.10.1.11.9.2 Tracking of Offenders
  - 5.10.1.11.9.3 WOA Redirections
  - 5.10.1.11.9.4 WOA Cancellation

**5.10.1.12 Representation Management**

- 5.10.1.12.1 Representation Registration on system
  - 5.10.1.12.1.1 Provide for Office Representation
  - 5.10.1.12.1.2 Written Representation (scan & upload of document)
  - 5.10.1.12.1.3 Verbal representation
  - 5.10.1.12.1.4 Assign a representation reference number
  - 5.10.1.12.1.5 Automated listing of all representation on representation register
- 5.10.1.12.2 Representation Decision
  - 5.10.1.12.2.1 Allow for capturing of a prosecutor's decision (outcome)



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5.10.1.12.2.2 Scan and upload prosecutors decision (signed and stamped document)

5.10.1.12.2.3 Provide for reduction in fine amounts on the system

5.10.1.12.2.4 System to provide for updating representation register with outcome

5.10.1.12.2.5 Generate a report indicating all outstanding representation

5.10.1.12.2.5.1 Alert to representation decision where no document has been  
uploaded

5.10.1.12.3 Representation outcome letter

5.10.1.12.3.1.1 System to allow for reporting by means of a general letter, no  
reporting by general letter.

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**5.10.1.13 Summons Management**

**5.10.1.13.1 Authorisation**

5.10.1.13.1.1 System to allow for authorisation requests on Municipal Case Docket and Section 341 Notice

5.10.1.13.1.2 Request letter to be generated by system

5.10.1.13.1.3 Authorisation on request letter on system by prosecutor

5.10.1.13.1.4 Summons to be authorised by prosecutor on system

5.10.1.13.1.5 System to generate summons

5.10.1.13.1.5.1 Section 54 (Sect 341 process linked to Sect 341 Notice Number)

5.10.1.13.1.5.2 Municipal Matters Dockets

5.10.1.13.1.5.3 Generate a Notice Number

5.10.1.13.1.5.4 Create bulk and individual summonses

5.10.1.13.1.5.5 Assign Summons number

5.10.1.13.1.5.6 Generate a Barcode for tracking (Notice Number)

5.10.1.13.1.5.7 Book summons out to and back from Clerk of Court for Issuing

5.10.1.13.1.5.8 Generate summons issuing register

5.10.1.13.1.5.9 Book summons out to Summons Distribution

5.10.1.13.1.5.10 Generate summons distribution register (MCP to JMPD)

5.10.1.13.1.5.11 JMPD to acknowledge receipt on system

**5.10.1.14 Summons Distribution**

5.10.1.14.1 Distribution

5.10.1.14.1.1.1 Book summons out to process server

5.10.1.14.1.1.2 Generate register for distribution to process server

5.10.1.14.2 Return of Service

5.10.1.14.2.1.1 Upon return of summons record outcome on system

(a) Summons Served

(b) Offender Untraceable

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5.10.1.14.2.1.2 Generate registers for

- (a) Summons Served
- (b) Untraceable
- (c) Overdue Summonses
- (d) Book registers with documentation out to MCP
- (e) MCP to acknowledge receipt on system

5.10.1.14.2.1.3 Return of Service

- (a) Return of Service to be captured on the System
- (b) System to enrol case in criminal case register

5.10.1.14.2.1.4 Admission of Guilt Register

- (a) Book out to and back from clerk of court
- (b) Update case judgement if required
- (c) Update Criminal case Register
- (d) System must allow for a refund request to be completed and evidence documentation upload to the system
- (e) Book out to JMPD for record keeping purposes and audits.

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**5.10.1.15 Printers and Print Management**

- 5.10.1.15.1 Bidders must provide bulk specialised printers (e.g. dot matrix printers) for JMPD mobile offices/busses (i.e. roadside check points) for printing of Statutory Notices, Summonses, Warrants, General Letters and all required registers.
- 5.10.1.15.2 The Bidders must provide printers that must be able to:
  - 5.10.1.15.2.1 Create batch files for printing
  - 5.10.1.15.2.2 Print according to automated printing rules Schedule for Printing of statutory Notices, Summons, Warrants, General Letters and all required registers
  - 5.10.1.15.2.3 Print individual notices/documents within a batches created
  - 5.10.1.15.2.4 Automated printing must allow for search function and removal or cancellation of printing for individual documents within a batch
  - 5.10.1.15.2.5 Recall and Reprint any document
  - 5.10.1.15.2.6 Detect duplicate printing and warn user that document has been printed
  - 5.10.1.15.2.7 Update status on cases in respect of printing of any documents related to the case history (e.g. Warrant printed date, Summons printed date)
  - 5.10.1.15.2.8 Provide for printing of only one original receipt of payment, any second or more copy must be noted with an endorsement in the event of a cashier (reprint) and must be authorised by a Cashier Supervisor.
  - 5.10.1.15.2.9 Reprint payment receipts for Admission of Guilt registers must be endorsed with the words "Copy of Process.

**5.11 CRASH MANAGEMENT MODULE SERVICES**

The services to be provided under the Crash Management Module must include the following:

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- 5.11.1 The service must provide for the legislated Crash management reports electronically in the handheld device
  - 5.11.2 Provide for the utilisation of handheld devices for the capturing/completing of Accident Reports:
  - 5.11.3 Must automatically detect and populate fields related to location or GPS coordinates. The device must prompt officers to confirm the exact location
  - 5.11.4 Provide for the scanning of manually completed accident report forms and converting it into an electronic image and an electronic report.
  - 5.11.5 Provide for the scanning of manually completed accident report forms and converting it into the original data source. (Text analysis)
  - 5.11.6 Electronic completion of the Accident Report Forms.
  - 5.11.7 Must Scan barcodes not limited to the Accident report form, Driver's License, Motor vehicle License and automatically populate the required fields on the Accident forms.
  - 5.11.8 Provide tab for officers to verify and update driver information, e.g. contact details, address, etc. and retain the legacy information.
  - 5.11.9 Must integrate with NaTIS
  - 5.11.10 Provide fields to capture additional information for details of all vehicles, people (drivers, passengers, pedestrians, potential witnesses, etc.) involved in the crash.
  - 5.11.11 The bidders' system must automatically record the Officer details.
  - 5.11.12 Provide for system capabilities for system administrators to register users utilising the handheld device.
  - 5.11.13 Replicate the accident report form electronically and provide dropdown menus for the different sections of the forms.
  - 5.11.14 Provide for on-display drawings.
  - 5.11.15 The electronic forms must cater for all the fields provided for but not limited to the accident report forms.

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**5.11.16 Crash Types**

5.11.16.1 The Crash Management Service must make provision for different types of accidents to be recorded and be updated as details of the crash develop:

5.11.16.1.1.1 No Injury

5.11.16.1.1.2 Slight Injury

5.11.16.1.1.3 Serious Injury (Affidavit is required)

5.11.16.1.1.4 Fatal

5.11.16.2 Must allow for status change keeping the previous status, updates must not affect or overwrite original data.

5.11.16.3 Provide for unique alphanumerical numbering, which should include the crash date, e.g. 000001/09/2019.

5.11.16.4 The Bidders' System must allow for the inclusion of additional forms/affidavit as vehicles and fatalities increases per crash.

5.11.16.5 Provide for exclusion for payment of copies of Accident Report (AR) Forms (e.g. SAPS, NPA, etc.)

5.11.16.6 System must allow for request and receipt of electronic AR subject to payments and personal information verification.

5.11.16.7 System must provide for Protection of Personal Information Act (POPI) compliance. Provide for security measures to ensure that personal information is protected. (Terms and Conditions)

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**5.12 IMPOUNDMENT MANAGEMENT SYSTEM SERVICE**

5.12.1 The system services must:

- 5.12.1.1 Provide for both impoundment and seizure exercised in terms of the National, Provincial and Local government Legislation.
- 5.12.1.2 Make provision for Law Enforcement activities for the impoundment of vehicles, perishable and non-perishable goods.
- 5.12.1.3 Make provision for the impoundment, seizure enforcement, management of the goods and vehicles at the different pounds including the processes and documentation thereof.
- 5.12.1.4 Provide for comprehensive management of all impoundment and seizures.
- 5.12.1.5 Allow for the manual and electronic completion of the impoundment and seizures Forms.
- 5.12.1.6 Generate a unique reference number, which must include the date of impoundment of vehicles, and both perishable and non-perishable goods.
- 5.12.1.7 Make provision for images of impounded vehicles and goods to be uploaded onto the system.

5.12.2 The handheld device in relation to impoundment and seizures:

- 5.12.2.1 Must automatically detect and populate fields related to location or GPS coordinates. The device must prompt officers to confirm the exact location
- 5.12.2.2 Must scan barcodes not limited to the impoundment and seizures report form, Driver's License and Motor vehicle License and should automatically populate the required fields on the impoundment and seizure forms.
- 5.12.2.3 Provide tab for officers to verify and update offender's information, e.g. contact details, address, etc. and retain the legacy information.
- 5.12.2.4 Must integrate with NaTIS
- 5.12.2.5 The system must automatically record the Officer details.
- 5.12.2.6 Provide for system capabilities for system administrators to register users utilising the handheld device.
- 5.12.2.7 Replicate the impoundment and seizure report form electronically and provide dropdown menus for the different sections of the forms.

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- 5.12.2.8 The electronic forms must cater for all the fields provided for but not limited to the impoundment and seizures report forms.
- 5.12.2.9 The system must generate unique impoundment, seizure, Lot/Investigation numbers, which must automatically link to infringement and/or citation numbers or SAPS Case numbers.
- 5.12.2.10 The Bidder's system must generate interactive reports and dashboards.
- 5.12.2.11 Handheld device in relation to impoundment/seizures must be able to issue infringement/citation impoundment notices and impounded goods receipts.
- 5.12.2.12 The electronic forms must provide for all the fields provided for but not limited to the impoundment and seizure report forms.

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**5.13 EVENTS MANAGEMENT MODULE SERVICES**

5.13.1 The system services must:

5.13.1.1 Provide for comprehensive management of all events i.e. the application of the event, the approval or non-approval and confirmation of payment as well as conditions imposed on the event.

5.13.1.2 The system services must allow for the manual and electronic completion of events management Forms.

5.13.1.3 This system services that must be enabled on the handheld device are as follows:

5.13.1.3.1 Must automatically detect and populate fields related to location or GPS coordinates. The device must prompt officers to confirm the exact location

5.13.1.3.2 Provide tab for officers to verify and update event organisers' details, e.g. contact details, address, location of event, etc. and retain the legacy information.

5.13.1.3.3 Provider for details pertaining to the number of vehicles, drivers, number of participants/attendees, etc.

5.13.1.3.4 The system must automatically record the details of the Officer who will be considering the application of the event.

5.13.1.3.5 Provide for system capabilities for system administrators to register users utilising the handheld device/s.

5.13.1.3.6 Replicate the event application form electronically and provide dropdown menus for the different sections of the forms.

5.13.1.3.7 Provide for on-display drawings.

5.13.1.3.8 The electronic forms must cater for all the fields provided for but not limited to the events application forms.

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**5.14 CRIME PREVENTION SERVICES**

5.14.1 *Must be able to provide the following services but not limited to:*

- 5.14.1.1 Capture arrest throughout the CoJ Area
- 5.14.1.2 Provide for an offender Database
- 5.14.1.3 Migrate legacy data and fields
- 5.14.1.4 Provision of arresting forms electronically
- 5.14.1.5 Report on arrests
- 5.14.1.6 Update cases with outcome of court cases

**6 MANDATORY TRAINING BY SERVICE PROVIDER**

- 6.1 Knowledge and Skills Transferal (Technical and Operational). Provision of suitably qualified and experienced trainers. The service provider will be required to train identified personnel on the system and equipment;
- 6.2 It is required that the successful service provider train the City's officials in the use of equipment and devices, to operate the system, After successful completion of training, officials must be provided with certificates of competency.
- 6.3 The Service Provider in conjunction with the City's Management must ensure that officials' competencies remains current.
- 6.4 Training of the City's officials must be linked with the training schedule/plan which the bidder must provide
- 6.5 Cost associated with the training provided by OEM's or third parties must be borne by the successful Service Provider/s.
- 6.6 The Service Provider must produce electronic and physical training manuals. (The system must include hints/tips/help menu and user manuals)
- 6.7 All training must be supervised by the successful Bidder.

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**7 WITNESS EXPERT SERVICES**

The Service Provider must provide Technical Specialists (Technically qualified and experienced professional) who will provide expert evidence relating to the technicalities and compliance of related prescripts at the cost of the Service Provider.

**8 REPAIR, SUPPORT AND MAINTENANCE**

The Service Provider must repair, support and maintain all equipment and software.

**9 VERIFICATION (CALIBRATION) OF EQUIPMENT**

The Service Provider must ensure that all equipment are verified (calibrated) at the prescribed intervals by a SANAS accredited individuals/institutions. Provide verification (calibration) certificates and maintain records of equipment calibration.

**10 CENTRAL DATABASE REPOSITORY (CDR)**

- 10.1 The proposed solution must provide for a centralised database repository that may be accessed by various modules and users in various units, directorates, departments and various offices e.g. prosecutors based at courts.
- 10.2 Must be able to provide the following services but not limited to:
  - 10.2.1 Capture arrest throughout the CoJ Area
  - 10.2.2 Provide for an offender Database
  - 10.2.3 Migrate legacy data and fields
  - 10.2.4 Provision of arresting forms electronically
  - 10.2.5 Report on arrests
  - 10.2.6 Update cases with outcome of court cases
  - 10.2.7 The CDR must be available at all times (24/7 on a 365 day basis)

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**11 HARDWARE AND SOFTWARE REQUIREMENTS**

11.1 The service provider is required to provide the following but not limited to the list below:

11.1.1 Servers

11.1.2 Cameras

11.1.2.1 Fixed ANPR Cameras

11.1.2.2 Mobile ANPR Cameras

11.1.2.3 PIPS Cameras

11.1.3 Specialised Printers

11.1.4 Network

11.2 The City of Johannesburg will provide the necessary computers that its users will be utilising to perform a function on behalf of the City. The Service provider must provide all hardware that its employees will use.

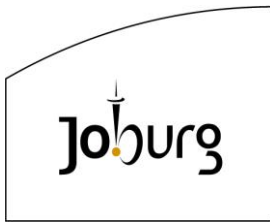
11.3 All equipment, software and peripherals provided by the services provider to render this service must be properly insured, maintained and supported by the service provider with no cost to the City.

11.4 The installation and configurations for this service will remain the responsibility of the service provider.

11.5 To ensure uninterrupted Law-Enforcement, all faulty equipment must be replaced or repaired within turnaround time of four (4) hours. The service provider is therefore expected to maintain an acceptable level of spares for the equipment.

**NB The City is procuring a service, therefore the service provider is expected to provide detailed and holistic costing of the service/s.**

The service provider is liable for the maintenance and renewal of all Licenses, Warrantees and Guarantees for the software and equipment that the service provider will provide for the rendering of the required service.



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**12 FRONT-END EQUIPMENT AND OPERATIONS SUPPORT SERVICES**

Provision, operation [excluding any law enforcement activities], maintenance and support of law enforcement equipment and capturing systems and the initial infringement processing, including but not limited to video based speed, average speed, stop-sign, barrier-line, yellow-lane driving and red-light enforcement equipment with on-board ANPR including mobile ANPR, support equipment such as hand-held electronic ticket books, installation of systems, the post-processing systems.

Provision of equipment and installation and maintenance for roadside tracing services, including but not limited to the provision of customer service vehicles providing a full on-line (real time) service, automatic number plate recognition systems, and all related support equipment as specified.

**12.1 CAMERA REQUIREMENTS**

12.1.1 The City of Johannesburg requires the following types of cameras:

12.1.1.1 Mobile ANPR Intelligent IP Cameras

12.1.1.2 Fixed IP Cameras

12.1.1.3 Mobile Road Side Check point Cameras (Roadblock Vehicles)

12.1.2 Minimum Technical Requirement for the ANPR Cameras

**Multifunctional Road Safety Law Enforcement IP, Fixed, Average Speed over Distance and Mobile ANPR**

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- 12.1.2.1 The system shall use an IP video camera as the primary image capture device with the following minimum capabilities:
- 12.1.2.1.1 Image capture sensor, size of 1 inch or greater at a resolution at a minimum of 6M pixels.
  - 12.1.2.1.2 Video resolution of a minimum of 720p HD/1080p HD, using MPEG-2 compression, or similar, for video-clips of each and every infringement captured
  - 12.1.2.2 Minimum of 5 second video buffer for each and every infringement (red-light, speed and combination infringements, and additional charges where relevant such as barrier line non-compliance) is captured
  - 12.1.2.3 In accordance with SANS 1795 (1-5):2007 or equivalent requirements the date, time and location shall be embedded in every video file which is encrypted
  - 12.1.2.4 Real time on-board ANPR function capturing all legitimate number plates under ideal conditions and comparing in real time against a vehicle wanted list and providing operator alerts
  - 12.1.2.5 Photographs and/or digital images as required by Technical Committee for Speed Measuring Equipment and Traffic Light Violations Monitoring (TCSP) guidelines shall be provided with each infringement. The vehicle and number plate shall be clearly recognizable.
  - 12.1.2.6 All images for court purpose evidence must be provided in colour.
- a) The system shall have the following automatic modes of enforcement:
- 1. Non-intrusive video based speed enforcement
  - 2. Non-intrusive video based red-light enforcement with video-based non-intrusive red-light phase detection for the Radar requirement
  - 3. Non-intrusive vehicle classification based speed (video) enforcement for the Radar and Laser requirement, including public transport vehicles
  - 4. Built in point-to-point video based average speed enforcement via the integrated back-office function with built in real time ANPR

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5. Stop line enforcement with speed and video evidence
6. Non-intrusive video based barrier line, channelizing line, painted island and yellow emergency and designated lane driving enforcement
7. The cameras must be able to record the date, time, location, speed, number plate and vehicle.
8. The South African 24 hour date time format will apply.
9. The fixed IP cameras must be capable of doing traffic counts
10. The IP Cameras must cover multiple lanes, where deployed.
11. All IP Cameras must be able to operate in day & night and under all weather conditions.
12. All cameras must have a minimum 6 years life span
13. All Cameras must be able to communicate directly to the Back Office System (BOS) via, e.g. WiFi, 3G/4G/LTE, Fibre Optics, etc.
14. Have minimum 256GB SD Card Slot
15. All cameras must be able to take a picture of the number plate (infra-red) as well as take a picture of the overall scene (colour).
16. 6 year maintenance and support including Calibration
17. All Speed Enforcement Cameras must have the following minimum requirements:
  - i. Processor: minimum intel(R) Core(TM) i7-3612QE Quad-Core CPU @ 2.10GHz or better
  - ii. Memory: minimum 8GB RAM or better
  - iii. Storage: minimum 500GB (or greater capacity) Solid-State hard drive

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- iv. High definition Colour Pictures and Videos
- v. Speed, Bus Lane, Cycle Lane, Red Light and Designated Lanes
- vi. Comply with SANS 1795(1-5):2007 standards.
- vii. Conform to the requirements of the TCSP guidelines

**13 Hand-Held Electronic Device Requirements**

The system that is required must be enabled to integrate with hand-held devices that will be rolled out by RTMC.

Auditable:

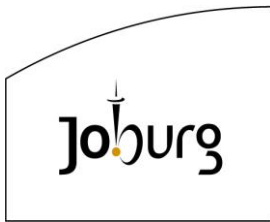
- 13.1 Full Audit Schema recording all User/ System Actions, with Time stamp
- 13.2 Full Auditable History associated with any Infringement processed through the system
- 13.3 Audit Reporting in line with defined standards and guidelines
- 13.4 Must have System Audit Log

**14 Weighbridges (Fixed & Mobile) Requirements**

The system that is required must be enabled to integrate with weighbridges (fixed and mobile), which is installed at various JMPD Centres and that will be rolled out by RTMC.

**15 CENTRAL PROCESSING SYSTEM OR BACK OFFICE SYSTEM (BOS)**

The Central Processing System Or Back Office System (BOS) must provide for the, operation, maintenance and support of infringement and traffic management software system, including but not limited to software which provides a centralized database for all infringement records including primary photographic and video evidence, all road traffic crash records, all law enforcement activity records, local contravention management system for the processing of



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by-law citations including all court and payment processes and all associated customer service transaction processing and the interface to NaTIS, front-end systems and road-side systems.

Provision, operation, maintenance and support of an electronic payment portal for the dedicated payment of all infringement notices, by-laws citations and all other miscellaneous payments to the City of Johannesburg and all associated operational support.

The back office systems required must be able to securely integrate and interface with other systems, both internally and externally. The system must enable officials to perform all their duties as expected by National, Provincial and Local Government legislative prescripts governing Law Enforcement as well as the City of Johannesburg's policies and procedures any other related directives including the City's Internet Protocols, IT Security and Network requirements.

**16 OTHER REQUIRED SYSTEM CAPABILITIES**

The system must be able to:

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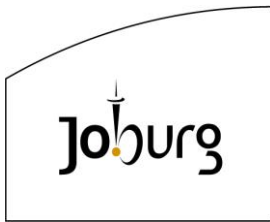
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- 
- 16.1 Provide for the software ability to scan barcodes, on books, any other documentation, and interface with all handheld devices, cameras and equipment.
  - 16.2 Provide for biometric capabilities linked to users
  - 16.3 Provide the capabilities of being upgraded or enhanced to accommodate for current and future services/activities with limited financial outlays within timeframes that will not result in major systems down time.
  - 16.4 Provide capability of securely integrating with other web-based applications
  - 16.5 Integrate with other payment systems, i.e. Pay City, Easy Pay, etc. on a real time basis.
  - 16.6 Accept cashless admission of guilt, miscellaneous and infringement payments.
  - 16.7 Have Web Interface and Portal capabilities
  - 16.8 Be secured against hacking
  - 16.9 Adhere to the City's ICT Standards, Policies and Procedures
  - 16.10 Comply with all ICT Standards and Protocols (Local and International)
  - 16.11 Capture and analyse data (e.g. Crashes, Citations, etc.) as well as reporting thereof.
  - 16.12 Make provisions for operating system upgrades and be compatible with all Operating Systems
  - 16.13 Integrate with other Radio Communication Systems, e.g. TETRA etc.
  - 16.14 The database utilised must be compatible with the City's Database e.g. Sequel (SQL) Database
  - 16.15 All data captured and collected during and after the contract is the property of the City and must be readable and usable to the City beyond the expiry of the Contract.
  - 16.16 The system that the service provider will utilise to render the service to the City must
  - 16.17 Comply with the provisions of the Protection of Personal Information Act (POPI Act)
  - 16.18 The successful service provider must ensure that data and the system is secured.
  - 16.19 The Service Provider will be held liable for any and all security related breaches during and post the contract period.
  - 16.20 All data captured must be synchronised to the COJ provided Server (secondary server) on a real time basis.

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- 
- 16.21 The secondary server on which the data will be synchronised must be hosted at the COJ Facilities.
  - 16.22 The Primary Server that will be storing all COJ data/information must be hard-formatted/hard-reset at the end of the contract.
  - 16.23 The Service Provider must maintain the secondary COJ Server and data/information.
  - 16.24 The secondary server must be connected to the service provider's network at the COJ facilities.
  - 16.25 Be capable of being backed-up (automatic and manual)
  - 16.26 Prevent it from having hard coded passwords
  - 16.27 Support Standard, Automated and Generate customised reports including mapping and graphs (User Defined).
  - 16.28 Integrate with Call Centre systems
  - 16.29 Do real-time validation of information from different systems
  - 16.30 Integrate with Speed Law Enforcement Cameras and any other law enforcement equipment.
  - 16.31 Include a 3 year maintenance and support functionality, not limited to software upgrades and development
  - 16.32 Back office Personnel Performance/ Productivity Reports (Daily Capturing, Monthly Processing, Officer Performance, Activity Reports, etc.)
  - 16.33 Camera Performance, officer productivity and location reports.
  - 16.34 Location Based (infringement as well as general statistics, e.g. Vehicles checked, infringement rate average speed, etc.)
  - 16.35 Transaction and Processes Status Tracking
  - 16.36 System Audit Logs
  - 16.37 Alerts (e.g. Cases to expire)
  - 16.38 Deployable in JMPD mobile offices (Minimum of 6 Busses), any other City office and Courts
  - 16.39 Installable in JMPD (IP, ANPR equipment and software) Patrol Vehicles (Minimum of 12 Patrol Vehicles).
  - 16.40 Auditable:



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- 
- i. Full Audit Schema recording all User/ System Actions, with Time stamp
  - ii. Full Auditable History associated with all administrative processes, processed through the system
  - iii. Audit Reporting in line with defined standards, guidelines and legislative prescriptions.
  - iv. Must have System Audit Logs

**17 VOSI AND POSI GENERATION**

17.1 Provide the ability for an Automated or Manual generation of a VOSI (Vehicle of Special Interest) and POSI (Person/s of Special Interest) to be used for Mobile Enforcement.

**18 MANAGEMENT OF LAW ENFORCEMENT EQUIPMENT, DEVICES, STATIONERY, ETC. (SERVICES OR MODULES)**

The system must be able to provide for the following services/modules and not limited to:

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- 
- 18.1 Creation of Users (Profiles) with different levels of access and performing different activities.
  - 18.2 Issuing of law enforcement equipment, devices, stationery, etc.
  - 18.3 Receiving all notices and citations
  - 18.4 Data Capturing
  - 18.5 Infringement notices and citations
  - 18.6 All other administrative notices and directives issued (impounding, admin) etc.
  - 18.7 Printing
  - 18.8 Re-Issuing/Nomination, Representation, Election to be tried in Court etc.
  - 18.9 Checking (Data validation) and tracing of offenders
  - 18.10 Cashiers
  - 18.11 Payment verification
  - 18.12 Refunds
  - 18.13 Compounding Notices
  - 18.14 Admission of guilt and miscellaneous payments
  - 18.15 Receipts printed in duplicate with watermark
  - 18.16 Generate Section 54 summonses for Municipal matter prosecutions (J175)
  - 18.17 Summons Distribution and tracking
  - 18.18 Warrants distribution and tracking
  - 18.19 Court Process
  - 18.20 Electronic Record Keeping (uploading and scanning of all documentation and evidence)
  - 18.21 Call Centre
  - 18.22 GIS (geographic information system)
  - 18.23 Crash management module

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**19 ANPR CAMERAS REQUIRED**

The following **minimum** number of ANPR Cameras are required to satisfy JMPD's law enforcement operations:

| No | Description of ANPR Cameras Required                                                                                                                                                     | Quantities Required |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 1  | Fixed Cameras (Including Red Light Enforcement) <ul style="list-style-type: none"> <li>• 20 Fixed Camera Sites</li> <li>• 20 Combined Speed and Red Light Enforcement Cameras</li> </ul> | 40                  |
| 2  | Mobile Cameras                                                                                                                                                                           | 50                  |
| 3  | Manual Cameras (High Speed Enforcement)                                                                                                                                                  | 20                  |
| 4  | Average Speed Over Distance ANPR Cameras                                                                                                                                                 | 6                   |
| 5  | Mobile Tracing ANPR Cameras used at Roadblocks/Road Side Checks                                                                                                                          | 4                   |
| 6  | Mobile Tracing ANPR Cameras (Fitted into patrol vehicles)                                                                                                                                | 12                  |

**Four areas to be staffed by the Prospective Service Provider are as follows:**

- Help Desk
- Data Capturing
- Crash Capturing
- Call Centre

The Service Provider must ensure that they employ suitably qualified employees

**Disclaimer**

After award, upon supply of the equipment, the award will be reversed if the bidder/s supplies equipment that does not comply with the stipulated specification and SANS 1795-4: 2007 standard (as amended).

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**Should the Bidder supply equipment that is not as per the specification, such equipment will be replaced at the bidders cost**

**20 EXPERTISE REQUIREMENTS**

- 20.1 All personnel must have the minimum certifications in their field of expertise and have a minimum of three (3) years' working experience in the relevant field.
- 20.2 Project manager must have a project management qualification. With minimum of three (3) relevant projects rolled out successfully.
- 20.3 A company who have successfully completed a minimum of three (3) projects in Municipal Law Enforcement in each of the following:
  - 20.3.1 Traffic Management;
  - 20.3.2 By-Law Enforcement;
  - 20.3.3 Speed Prosecutions;
  - 20.3.4 Court processes;
  - 20.3.5 Crime Prevention;
  - 20.3.6 Crash Management and
  - 20.3.7 Local Contravention Management System (LCMS)
- 20.4 All bidders must demonstrate a full understanding of the services that is required in relation to the required modules i.e. Administrative Adjudication of Road Traffic Offences

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(AARTO), Criminal Procedures Act (CPA), Crash Management Modules and Payment Systems and processes in a process flow in line with the legislative prescripts.

20.5 All bidders must comply with the following:

20.5.1 National Regulator for Compulsory Specifications (NRCS) – Type Approval Certificate (For All Types of Cameras)

20.5.2 National Metrology Institute of South Africa (NMISA) – Verification Certificate (Calibration)

20.5.3 South African Bureau of Standards (SABS) SANS 1795 (1-5) Certificate of Compliance

20.5.4 Certified copies of OEM ICASA License Certificates for the following equipment:

20.5.4.1 ANPR Cameras (Fixed, Mobile and Vehicle mounted)

20.5.4.2 Computers and Network devices

## **21 Bid Evaluation**

Submissions will be evaluated in accordance with the Municipal Supply Chain Management Regulations, Municipal Finance Management Act (MFMA), and the Preferential Procurement Policy Framework Act 5 of 2000.

The evaluation of bids shall be based firstly on Compliance, then Functionality and last on Pricing and B-BBEE points in accordance with circular 53 issued by National Treasury on the evaluation of bids:-

*“The assessment of functionality shall be done in terms of the evaluation criteria and the minimum threshold stipulated in the bid document. Bids will first be evaluated and scored on the functionality elements. Only those bidders that meet the minimum threshold shall be considered for the subsequent stages of the evaluation process and all bidders who did not meet the minimum threshold shall not be considered for further evaluation.”*

**A bid that scores less than 70 points out of 100 allocated for functionality shall be regarded as non-responsive.**

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## 21.1 FUNCTIONALITY

**Table A**

| <b>EVALUATION CRITERIA</b>                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                |                     |
|-------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>Criteria Applicable</b>                                                                                        | <b>Guidelines</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Points</b>                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Total Points</b> |
| <b>1. Understanding of the brief of the entire Advance Law Enforcement &amp; Crash Management Solution/System</b> | <p>Bidders must demonstrate a full understanding of the services required in a document that must be submitted with their Bid Submissions. The brief must include the following modules and its underlining processes in a process flow format:</p> <p><b>Traffic Management;</b></p> <p>(a) Administrative Adjudication of Road Traffic Offences (AARTO).<br/> (b) Speed Prosecutions;<br/> (c) Red Light Infringements<br/> (d) Criminal Procedures Act (CPA),<br/> (e) Court Processes;<br/> (f) Document Management<br/> (g) Book Management<br/> (h) Payment System</p> | <p>(i) Description of entire solution/system = <b>3 points</b></p> <p>(ii) Process Flow of the Entire Services = <b>19 points</b> broken down as follows:</p> <p><b>Traffic Management; (5 points)</b></p> <p>(a) Administrative Adjudication of Road Traffic Offences (AARTO). (0.5 points)<br/> (b) Speed Prosecutions; (0.5 points)<br/> (c) Red Light Infringements. (0.5 points)<br/> (d) Criminal Procedures Act (CPA), (0.5 points)</p> | <b>(22)</b>         |

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|  |                                                                                                                                                                  |                                                                                                                                                                                                                                         |  |
|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  |                                                                                                                                                                  | (e) Court Processes(1 point)<br>(f) Document Management (0.5 points)<br>(g) Book Management; (0.5 points)<br>(h) Payment System; (1 point)                                                                                              |  |
|  | <b>By-Law Enforcement;</b><br>(a) Criminal Procedures Act (CPA),<br>(b) Court Processes;<br>(c) Document Management<br>(d) Book Management<br>(e) Payment System | <b>By-Law Enforcement; (3.5 points)</b><br>(a) Criminal Procedures Act (CPA)(0.5 points)<br>(b) Court Processes; (1 point)<br>(c) Document Management(0.5 points)<br>(d) Book Management; (0.5 points)<br>(e) Payment System; (1 point) |  |
|  | <b>Local Contravention Management System (LCMS)</b><br>(a) Pound Management Platform                                                                             | <b>Local Contravention Management System (LCMS) (2.5 points)</b>                                                                                                                                                                        |  |

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|  |                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                   |  |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  | (b) Crime Prevention;<br>(c) Payment System                                                                                                                                                                                                                                                                   | (a) Pound Management Platform; (1 point)<br>(b) Crime Prevention; (1 point)<br>(c) Payment System; (0.5 points)                                                                                                                   |  |
|  | <b>Crash Management System</b><br>(a) Document Management<br>(b) Capturing of Accident Reports<br>(c) Payment System                                                                                                                                                                                          | <b>Crash Management System (2 points)</b><br>(a) Document Management; (0.5 points)<br>(b) Capturing of Accident Reports; (1 point)<br>(c) Payment System; (0.5 points)                                                            |  |
|  | <b>Back Office Solution</b><br><i>How the above listed modules will be catered for within the Back Office</i><br>(a) Interconnection with the front end equipment (e.g. Cameras both mobile and Stationary)<br>(b) Integration with other third Party Systems, e.g. NaTIS<br>(c) Mobile Access to Back Office | <b>Back Office Solution (6 points)</b><br><i>How the above listed modules will be catered for within the Back Office</i><br>(a) Interconnection with the front end equipment (e.g. Cameras both mobile and Stationary); (1 point) |  |

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|  |                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  | <p>(d) Connectivity to Outstations (e.g. Courts, Mobile Busses, etc.)</p> <p>(e) Describe how duties will be segregated amongst officials of the department and the service provider</p> <p>(f) Provide details on data capturing, verification, representations, up-and-downloading of data and how queries from the Public will be dealt with</p> <p>(g) Quality Control</p> <p>(h) Auditability of the System Services</p> | <p>(b) Integration with other third Party Systems, e.g. NaTIS; (1 point)</p> <p>(c) Mobile Access to Back Office; (1 point)</p> <p>(d) Connectivity to Outstations (e.g. Courts, Mobile Busses, etc.); (1 point)</p> <p>(e) Describe how duties will be segregated amongst officials of the department and the service provider; (0.5 points)</p> <p>(f) Provide details on data capturing, verification, representations, up-and-downloading of data and how queries from the Public will be dealt with; (0.5 points)</p> <p>(g) Quality Control; (0.5 points)</p> <p>(h) Auditability of the System Services; (0.5 points)</p> |  |
|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

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| <b>2. Understanding the requirements of the Back Office Solution/System(s) and Modules</b> | A detailed description of how each module (AARTO, CPA and Crash Management) will operate, integrate and interface in the Back Office. | (i) Detailed description of AARTO Module and its integration into the Back Office (2 points)<br><br>(ii) Detailed description of CPA Module and its integration into the Back Office (2 points)<br><br>(iii) Detailed description of Crash Management Module and its integration into the Back Office (2 points) | <b>6</b> |
|--------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|                                                                                            | The Bidder must provide a detailed architectural drawing per module (AARTO, CPA and Crash Management).                                | (i) Detailed architectural drawing of AARTO Module and its integration into the Back Office (2 points)<br><br>(ii) Detailed architectural drawing of CPA Module and its integration into the Back Office (2 points)                                                                                              | <b>6</b> |

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|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
|                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | (iii) Detailed architectural drawing of Crash Management Module and its integration into the Back Office (2 points)                                                                                                                                                                                                                                                                                                               |           |
| <b>3. Live Assimilated Demonstration on the Proposed ALECRAM System</b> | <p>The Assimilated Live ALECRAMS Demonstration.</p> <p>The system should be able to interface and integrate the below listed services into one seamless solution.</p> <p>ALECRAM System Requirements:</p> <ul style="list-style-type: none"> <li>• Back Office Processes</li> <li>• Call Centre Operations Services</li> <li>• Interfacing (e.g. NaTIS) Services</li> <li>• AARTO Processes</li> <li>• Criminal Procedures (CPA) Processes</li> <li>• Local Contravention (By-Law Enforcement) Services</li> <li>• Crash Management Services</li> <li>• Events Management Services</li> </ul> | <p>The Assimilated Live Demonstration on ALECRAMS</p> <ul style="list-style-type: none"> <li>• Back Office Processes (10 Points)</li> <li>• Call Centre Operations Services (3 Points)</li> <li>• Interfacing (e.g. NaTIS) Services (3 points)</li> <li>• AARTO Processes (5 points)</li> <li>• Criminal Procedures (CPA) Processes (5 points)</li> <li>• Local Contravention (By-Law Enforcement) Services (5 points)</li> </ul> | <b>50</b> |

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|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
|                                                | <ul style="list-style-type: none"> <li>• Impoundment Services</li> <li>• Payment Services</li> <li>• Peripherals (e.g. Speed Cameras, Handheld Devices, Printers, etc.) Services</li> </ul> <p>Bidders are required to conduct the Live Assimilated Demonstration of their Proposed ALECRAM Solution at the premises of the City of Johannesburg.</p> | <ul style="list-style-type: none"> <li>• Crash Management Services (5 points)</li> <li>• Events Management Services (3 points)</li> <li>• Impoundment Services (3 points)</li> <li>• Payment Services (5 points)</li> <li>• Peripherals (e.g. Speed Cameras, Handheld Devices, Printers, etc.) Services (3 points)</li> </ul> |           |
| <b>4. Project Implementation/Roll-Out Plan</b> | <p>Bidders must provide a comprehensive Implementation plan with key deliverables and, timelines.</p> <p>Delivery/Implementation of the project must not exceed six (6) months.</p> <p>Releases defines the priorities/key deliverables according to the City's requirements.</p> <p><b>Release 1:</b></p>                                            | <p>Implementation Plan (3 Points)</p> <p>No Implementation Plan (0 points)</p> <p><b>Release 1: 0 to 6 Months from award (3 points)</b></p>                                                                                                                                                                                   | <b>10</b> |

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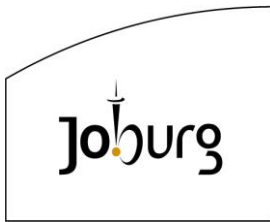
**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

|                                |                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                      |          |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|                                | <p>Full Back Office Roll-Out including connectivity to outstations such as Courts and Regional Offices.</p> <p>Integration to other systems</p> <p><b>Release 2:</b><br/>Full Rollout of equipment (e.g. Fixed Cameras, Mobile Speed Cameras, Vehicle fitted Cameras) Integration to the Back Office</p> <p><b>Release 3:</b><br/>Deployment of ASOD Cameras and Integration of Handheld Devices</p> | <p>Greater than 6 Months from award (0 Points)</p> <p><b>Release 2:</b><br/>0 to 6 Months from award (2 points)<br/>Greater than 6 Months from award (0 Points)</p> <p><b>Release 3:</b><br/>0 to 6 Months from award (2 points)<br/>Greater than 6 Months from award (0 Points)</p> |          |
| <b>5. Company track record</b> | <p>Bidders must have delivered at least 3 project relating to Municipal Law Enforcement (Traffic Management, By-Law Enforcement and Crime Prevention), Speed Prosecutions, Crash Management and Court processes.</p> <p>Bidders must submit contactable Reference letters detailing the</p>                                                                                                          | <p>Bidders with less than 3 Projects successfully completed (0 Points)</p> <p>Bidders with 3 projects successfully completed (2 Point)</p>                                                                                                                                           | <b>4</b> |

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|------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
|                                                                                                            | <p>number of projects, the duration and the value signed by the client to which the services were rendered to. The reference letters are crucial for the evaluation and its subsequent scoring.</p> <p><b>(Should the reference letter omit any of the following, no points will be allocated:<br/>the number of projects;<br/>the duration of the projects;<br/>and the value of the Projects)</b></p> | <p>Bidders with more than 3 projects successfully completed (4 Points)</p>                                                                                                                                                                                                                                                      |                 |
| <p><b>6. Project Manager</b><br/>Project Management<br/>Experience and<br/>Professional Qualification.</p> | <p>Project Manager must have completed a minimum of three (3) relevant projects rolled out successfully.</p> <p>The Project Manager must have an accredited Project Management Qualification of at least NQF level 6.</p> <p>Bidders must submit contactable reference letters detailing the number of projects and the</p>                                                                             | <p>Project manager with 3 (three) or more relevant projects successfully completed (1 point)</p> <p>Less than 3 successfully completed projects. (0 points)</p> <p>Accredited NQF Level ≥ 6 Project Management Qualification (1 point)</p> <p>Project Management Qualification lower than Accredited NQF Level 6 (0 points)</p> | <p><b>2</b></p> |



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|                     |                                                                                                                                                                                                                                                                                                                                                                                                            |  |            |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------|
|                     | <p>duration signed by the client for which the services were rendered to in order to proof the Project Manager's Experience</p> <p>Certified Copies of the Project Manager's Qualifications, CV and Reference Letters must be submitted.</p> <p><b>(Should the reference letters for the Project Manager omit the number of projects and the duration of the projects no points will be allocated)</b></p> |  |            |
| <b>Total Points</b> |                                                                                                                                                                                                                                                                                                                                                                                                            |  | <b>100</b> |

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**21.2 PRICING AND B-BBEE**

This Bid will be subjected to the 90:10 pricing and B-BBEE points as contemplated in the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000). A point out 90 points will be awarded for price points for financial offer and 10 points for entity's Broad Based Black Economic Empowerment Level (B-BBEE), once the City is satisfied that the proposing organisation has the necessary, competencies, resources, qualifications and experience to execute the project.

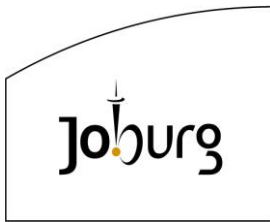
**Table B**

|                             |                         |            |
|-----------------------------|-------------------------|------------|
| <b>Total</b>                |                         |            |
| <b>Price</b>                |                         | <b>90</b>  |
| <b>B-BBEE status level</b>  | <b>Number of points</b> | <b>10</b>  |
| 1                           | 10                      |            |
| 2                           | 9                       |            |
| 3                           | 8                       |            |
| 4                           | 5                       |            |
| 5                           | 4                       |            |
| 6                           | 3                       |            |
| 7                           | 2                       |            |
| 8                           | 1                       |            |
| Non – compliant contributor | 0                       |            |
| <b>Total</b>                |                         | <b>100</b> |

**Pricing points**

The points for pricing shall be allocated as follows:

$$P_s = 90(1-(P_t-P_{\min})/P_{\min})$$



BID NO: A907

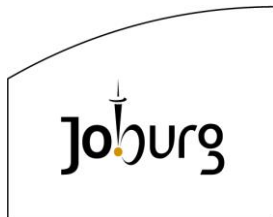
**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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Where Ps = Points scored for price of tender under consideration;

Pt = Price of tender under consideration; and

Pmin = Price of lowest acceptable tender.

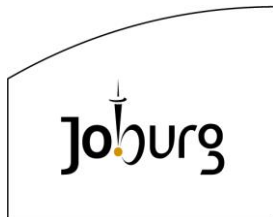


**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**22 PRICING SCHEDULE**

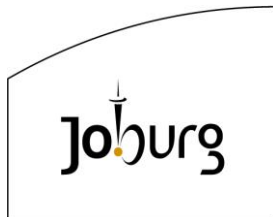
| <b>Item</b> | <b>Description of Service Required as per Specification</b>                                                 | <b>Monthly Service Fee per Unit</b> | <b>Estimated Required Quantity</b> | <b>Total Service Fee Per Month</b> | <b>Total Service Fee For Year 1</b> | <b>Total Service Fee For Year 2</b> | <b>Total Service Fee For Year 3</b> | <b>Total Service for 36 Months</b> |
|-------------|-------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| <b>1</b>    | Usage of the Back Office including the Call Centre Operations                                               |                                     | <b>1</b>                           |                                    |                                     |                                     |                                     |                                    |
| <b>2</b>    | Usage of Mobile ANPR Camera, including all fittings and peripheral equipment, flashes, battery and tripod.  |                                     | <b>50</b>                          |                                    |                                     |                                     |                                     |                                    |
| <b>3</b>    | Usage of Fixed ANPR Camera including all fittings and peripheral equipment, flashes, battery and tripod for |                                     | <b>20</b>                          |                                    |                                     |                                     |                                     |                                    |



BID NO: A907

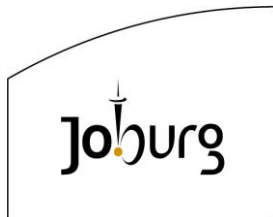
**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

|   |                                                                                                                                                                                                                                                                                 |  |    |  |  |  |  |  |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----|--|--|--|--|--|
|   | plinth mounted installation, including installation, building the plinth, providing the fixed housing with tamper alarms and locks.                                                                                                                                             |  |    |  |  |  |  |  |
| 4 | Usage of Fixed Speed and Red Light Enforcement ANPR Camera including all fittings and peripheral equipment, flashes, battery and tripod for plinth mounted installation, including installation, building the plinth, providing the fixed housing with tamper alarms and locks. |  | 20 |  |  |  |  |  |



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

|          |                                                                                                                                                                                                                                                                                    |  |           |  |  |  |  |  |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------|--|--|--|--|--|
| <b>5</b> | Usage of Manual Camera (High Speed Enforcement) including all fittings and peripheral equipment, flashes, battery and tripod for mobile operations.                                                                                                                                |  | <b>20</b> |  |  |  |  |  |
| <b>6</b> | Usage of Average Speed Over Distance (ASOD) ANPR Camera Units including all fittings and peripheral equipment, flashes, battery and tripod for plinth mounted installation, including installation, building the plinth, providing the fixed housing with tamper alarms and locks. |  | <b>6</b>  |  |  |  |  |  |



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

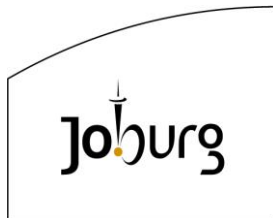
|           |                                                                                                                                                              |  |           |  |  |  |  |  |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------|--|--|--|--|--|
| <b>7</b>  | Usage of Mobile Tracing ANPR Cameras used at Roadblocks/Road Side Checks including all fittings and peripheral equipment, flashes, battery and tripod.       |  | <b>4</b>  |  |  |  |  |  |
| <b>8</b>  | Usage of Mobile Tracing ANPR Camera (Fitted into patrol vehicles) including all fittings, installation and peripheral equipment such as flashes and battery. |  | <b>12</b> |  |  |  |  |  |
| <b>9</b>  | Utilisation of Network at the various sites                                                                                                                  |  | <b>1</b>  |  |  |  |  |  |
| <b>10</b> | Usage for the online Payment Platform                                                                                                                        |  | <b>1</b>  |  |  |  |  |  |



**BID NO: A907**

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

|    |                                                                                          |  |      |  |  |  |  |  |
|----|------------------------------------------------------------------------------------------|--|------|--|--|--|--|--|
| 11 | Usage of Payment Platform at Point of Sale at Walk in Centres                            |  | 1    |  |  |  |  |  |
| 12 | Hand-Held Devices                                                                        |  | 1500 |  |  |  |  |  |
| 13 | Bulk Specialised Printer (Dot Matrix Printer)                                            |  | 1    |  |  |  |  |  |
| 14 | Printers for Road Side Check Point Busses                                                |  | 9    |  |  |  |  |  |
| 15 | Lap-Top Computers (Solution Specific: Minimum 500 GB, 8GB RAM, 14 inch Monitor, i5 Core) |  | 9    |  |  |  |  |  |
|    | Total Yearly Service Fee                                                                 |  |      |  |  |  |  |  |
|    | Total Cost for 36 Months/ 3 Years                                                        |  |      |  |  |  |  |  |



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

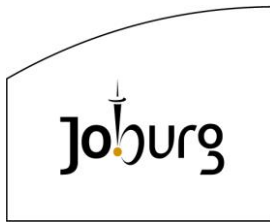
---

Prices include Value Added Tax

Rate of Value Added Tax Ø \_\_\_\_\_ %

Ø To be inserted by the Bidder

**Full Name of Bidder:** \_\_\_\_\_



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**FORM OF BID/PRICING SCHEDULE**

**NB. ERROR/S MADE MUST BE SCRATCHED AND SIGNED NEXT TO THE ERROR BY THE SAME PERSON WHO SIGNS THE BID DOCUMENT. THEREFORE, NO TIPEX ALLOWED. IN ADDITION, ERROR/S MADE AND RELATING TO PRICE MUST BE ACCOMPANIED BY A LETTER [IN THE BIDDER'S LETTERHEAD] POINTING OUT THE ERROR MADE AND ACKNOWLEDGING THAT IT IS THE DELIGATED SIGNATORY AND WAS SIGNED BY THE BIDDER FOR REASONS OF CORRECTING THE ERROR.**

**IN THE EVENT THAT THE BIDDER FAILS TO COMPLETE FULLY THIS FORM OF BID/PRICE SCHEDULE OR TO PROVIDE THE INFORMATION REQUESTED, OR TO SIGN THE BID AT THE APPROPRIATE SPACES PROVIDED OR NEXT TO ERRORS, THE BID WILL BE REJECTED AS NONE RESPONSIVE.**

BIDDERS TO FILL IN THE FOLLOWING TABLE

| ITEMS | DESCRIPTION                                                                                                                                                          | GRAND TOTAL AMOUNT<br>FOR FIVE (05) YEARS |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| 1     | APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS. | R                                         |

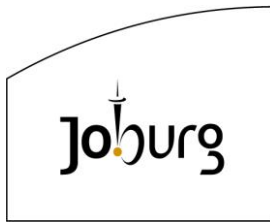
Prices include Value Added Tax

Rate of Value Added Tax Ø \_\_\_\_\_ %

Ø To be inserted by the Proposer

Total points brought forward in respect of B-BBEE Verification Level (to be inserted by the Proposer) \_\_\_\_\_

INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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(If section 4: (Conditions pertaining to B-BBEE Verification Certificate) is not submitted NO POINTS pertaining to B-BBEE Verification Level shall be awarded).

**Name of Proposer (in full):** \_\_\_\_\_

**PROPOSAL PRICE ADJUSTMENT**

Is this a firm price proposal? \_\_\_\_\_

**The answer to the above question must either be YES/NO**

**NB:** If neither Yes or No is inserted the Bid price will be taken to be firm and no adjustment will be allowed, notwithstanding anything to the contrary elsewhere contained.

If the answer to the above question is **No**, Proposers are to provide a detailed Annexure specifying components and percentages of the pricing elements that will fluctuate. An indication should be given of the escalation across the Bid period stipulating base rates that the Bid is premised upon and changes in the subsequent year. Failure to provide details in this regard will invalidate your claim for a Bid price adjustment.

Name of firm (in full) : \_\_\_\_\_

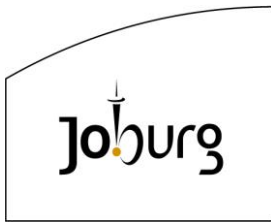
Company Registration Number : \_\_\_\_\_

VAT Registration Number : \_\_\_\_\_

Business address : \_\_\_\_\_

Postal address : \_\_\_\_\_

\_\_\_\_\_  
INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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Telephone number : \_\_\_\_\_

Name of Bidder (in full) : \_\_\_\_\_

Fax number : \_\_\_\_\_

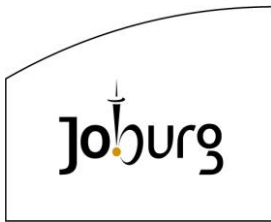
Name of person authorized to sign this Bid : \_\_\_\_\_  
(BLOCK LETTERS)

Signature of person authorized to sign this Bid \_\_\_\_\_

Date : \_\_\_\_\_ 2022

As witness : \_\_\_\_\_

\_\_\_\_\_  
INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**SECTION 3**

**PRICING SCHEDULE – FIRM PRICES (PURCHASES)**

**MBD 3.2**

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

**NAME OF BIDDER..... BID NO: A907**

**CLOSING TIME: 10:30am**

**CLOSING DATE: 22 MARCH 2022**

OFFER TO BE VALID FOR...**120 DAYS** FROM THE CLOSING DATE OF BID.

---

*ITEM QUANTITY DESCRIPTION BID PRICE IN RSA CURRENCY NO.*

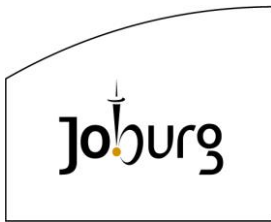
*\*\*(ALL APPLICABLE TAXES INCLUDED)*

---

- Required by : .....

- At: .....

INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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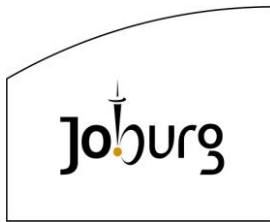
- *Brand and Model* .....
- *Country of Origin* .....
- *Does the offer comply with the specification(s)?* \*YES/NO
- *If not to specification, indicate deviation(s)* .....
- *Period required for delivery* .....  
\*Delivery: Firm/Not firm
- *Delivery basis* .....

*Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.*

*\*\* "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.*

*\*Delete if not applicable*

INITIAL



120

BID NO: A907

APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.

MBD 3.3

**PRICING SCHEDULE**  
**(Professional Services)**

Name of Bidder: ..... Bid NO.: A907

Closing Time: 10:30am

Closing Date: 22 MARCH 2022

OFFER TO BE VALID FOR **120 DAYS** FROM THE CLOSING DATE OF BID.

| ITEM                       | DESCRIPTION | BID PRICE IN |
|----------------------------|-------------|--------------|
| RSA CURRENCY               |             |              |
| NO                         |             | **(ALL       |
| APPLICABLE TAXES INCLUDED) |             |              |

1. The accompanying information must be used for the formulation of proposals.
2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.

R.....

3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

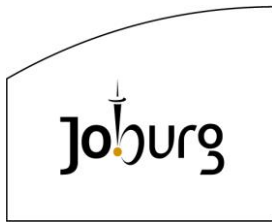
4. PERSON AND POSITION HOURLY RATE  
DAILY RATE

----- R----- ---

----- R----- ---

----- R----- ---

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INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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----- R----- ---

----- R----- ---

**5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT**

-----R----- days

-----R----- days

-----R----- days

-----R----- days

**5.1 Travel expenses (specify, for example rate/km and total km, class of air travel, etc.). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.**

| DESCRIPTION OF EXPENSE TO BE INCURRED | RATE | QUANTITY | AMOUNT |
|---------------------------------------|------|----------|--------|
|---------------------------------------|------|----------|--------|

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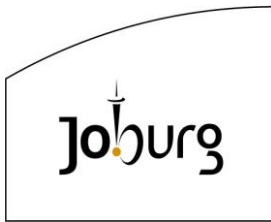
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R.....

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INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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R.....

\*\*“all applicable taxes” includes value-added taxes, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

5.2 Other expenses, for example accommodation (specify, e.g. Three-star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

| DESCRIPTION OF EXPENSE TO BE INCURRED | RATE | QUANTITY | AMOUNT |
|---------------------------------------|------|----------|--------|
|---------------------------------------|------|----------|--------|

|                 |  |       |       |
|-----------------|--|-------|-------|
| -----<br>R..... |  | ----- | ----- |
|-----------------|--|-------|-------|

|                 |  |       |       |
|-----------------|--|-------|-------|
| -----<br>R..... |  | ----- | ----- |
|-----------------|--|-------|-------|

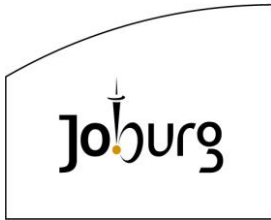
|                 |  |       |       |
|-----------------|--|-------|-------|
| -----<br>R..... |  | ----- | ----- |
|-----------------|--|-------|-------|

|                 |  |       |       |
|-----------------|--|-------|-------|
| -----<br>R..... |  | ----- | ----- |
|-----------------|--|-------|-------|

TOTAL: R.....

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INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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6. Period required for commencement with project after acceptance of bid

.....

7. Estimated man-days for completion of project

.....

8. Are the rates quoted firm for the full period of contract?

.....\*YES/ NO.

9. If not firm for the full period, provide details of the basis on which adjustments will be

applied for, for example consumer price index.....

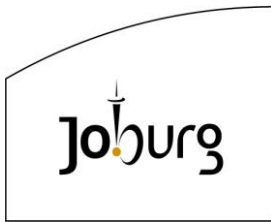
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.....

\*Delete if not applicable

INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**MBD 4**

**DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative: .....

3.2 Identity Number: .....

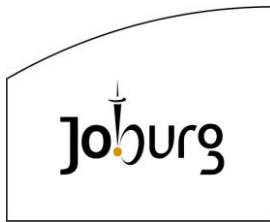
3.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>): .....

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<sup>1</sup> **MSCM Regulations:** "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) <sup>2</sup> a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.

INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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3.4 Company Registration Number: .....

3.5 Tax Reference Number: .....

3.6 VAT Registration Number: .....

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars. ....

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.....

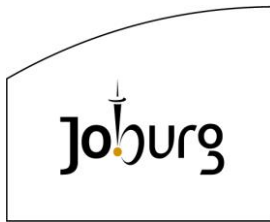
3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars.....

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<sup>2</sup> **Shareholder** means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES/NO**

3.12.1 If yes, furnish particulars.....

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, Principle Shareholders or stakeholders in service of the state? **YES/NO**

3.13.1 If yes, furnish particulars.....

3.14. Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or no they are bidding for this contract? **YES / NO**

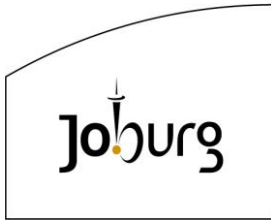
3.14.1 If yes, furnish particulars:.....

4. Full details of directors / trustees / members / shareholders.

| Full Name | Identity Number | State Employee Number |
|-----------|-----------------|-----------------------|
|           |                 |                       |
|           |                 |                       |
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INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**Signature**

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**Date**

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**Capacity**

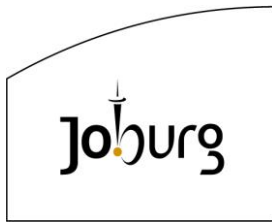
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**Name of Bidder**

**Declaration of interest**

|  |
|--|
|  |
|--|

**INITIAL**



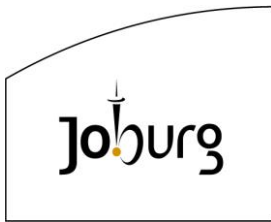
**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**In order to give effect to the declaration of interest [MBD 4], the following questionnaire must be completed. The bidder is required to respond by yes or no to the declarations and furnish information in the format provided in the event that the response is YES. By appending signature at the end, the bidder confirms the declarations to be true and correct. The declaration must be read in conjunction with the important notice.**

1. Have you been in the service of the state for the past twelve months? **YES / NO**
2. Are any of the bidder's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES/NO**
3. Is any spouse, child or parent of the bidder's directors, trustees, managers, major shareholder/s or stakeholder/s in service of the state? **YES/NO**
4. Do you or any of the director/s, trustee/s, manager/s, major shareholder/s, or stakeholder/s of the bidder have any interest in any other related companies or business whether or not they are bidding for this contract? **YES / NO**
5. If yes in any or all of the above, furnish particular in the format below.

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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| <i>Paragraph</i> | <i>Full Name</i> | <i>Identity number</i> | <i>State employee number</i> | <i>Status</i><br><i>[currently or past employed]</i> | <i>Relationship to bidder</i> |
|------------------|------------------|------------------------|------------------------------|------------------------------------------------------|-------------------------------|
| 1                |                  |                        |                              |                                                      |                               |
| 2                |                  |                        |                              |                                                      |                               |
| 3                |                  |                        |                              |                                                      |                               |
| 4                |                  |                        |                              |                                                      |                               |

---

**Signature**

---

**Date**

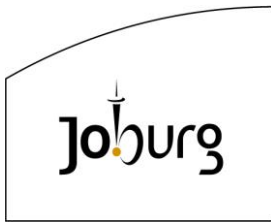
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**Capacity**

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**Name of Bidder**

INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**MBD 5**

**DECLARATION FOR PROCUREMENT ABOVE R10 MILLION (VAT INCLUDED)**

*For all procurement expected to exceed R10 million (VAT included), bidders must complete the following questionnaire:*

1 Are you by law required to prepare annual financial statements **YES/NO**  
for auditing?

1.1 If yes, submit audited annual financial statements for the past  
Three years or since the date of establishment if established  
during the past three years.

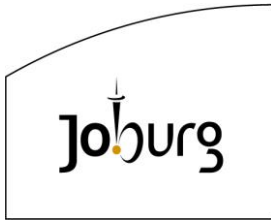
.....

2 Do you have any outstanding undisputed commitments for **YES/NO**  
municipal services towards a municipality or any other service  
provider in respect of which payment is overdue for more than  
30 days?

2.1 If no, this serves to certify that the bidder has no undisputed  
commitments for municipal services towards a municipality or  
other service provider in respect of which payment is overdue  
for more than 30 days.

2.2 If yes, provide particulars.....

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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3 Has any contract been awarded to you by an organ of state **YES/NO**  
during the past five years, including particulars of any material  
non-compliance or dispute concerning the execution of such  
contract?

3.1 If yes, furnish particulars

.....

4. Will any portion of goods or services be sourced from outside **YES/NO**  
the Republic, and, if so, what portion and whether any portion  
of payment from the municipality / municipal entity is expected  
to be transferred out of the Republic?

4.1 If yes, furnish particulars

.....

**CERTIFICATION**

**I, THE UNDERSIGNED (NAME).....**

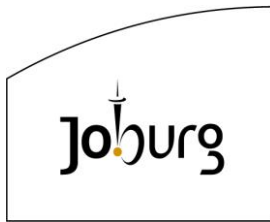
**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS  
CORRECT.**

**I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION  
PROVE TO BE FALSE.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**INITIAL**



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**DECLARATION FOR PROCUREMENT ABOVE R10 MILLION**

In order to give effect to the Declaration For Procurement Above R10 Million [MBD 5] (Vat Included), The bidder is required to furnish information in the format provided in the event that the response is NO. By appending signature at the end, the bidder confirms the declarations to be true and correct. The declaration must be read in conjunction with the important notice.

1. Is the bidder is not required by law to prepare annual financial statements for auditing, it must submit reliable books of accounts for the past three years or since the date of establishment during the past three years from which to determine the true financial position of the bidder.

---

**Signature**

---

**Date**

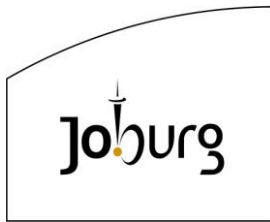
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**Capacity**

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**Name of Bidder**

INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**MBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

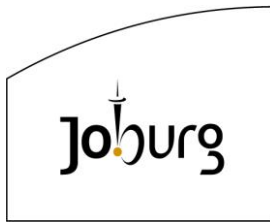
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**1. GENERAL CONDITIONS**

- 1.1 The following preference point system is applicable to this bid:
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included)
- 1.2 Points for this bid shall be awarded for:
- (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.3 The maximum points for this bid are allocated as follows:

|                                                   | POINTS |
|---------------------------------------------------|--------|
| PRICE                                             | 90     |
| B-BBEE STATUS LEVEL OF CONTRIBUTOR                | 10     |
| Total points for Price and B-BBEE must not exceed | 100    |

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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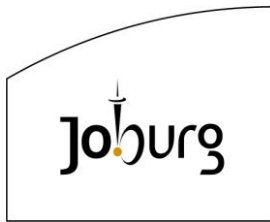
- 1.4 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.5 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**3. POINTS AWARDED FOR PRICE**

**3.1 THE 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 90 points is allocated for price on the following basis:

**90/10**

$$P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P<sub>s</sub> = Points scored for price of bid under consideration

P<sub>t</sub> = Price of bid under consideration

P<sub>min</sub> = Price of lowest acceptable bid

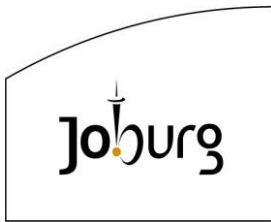
**4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| <b>B-BBEE Status Level of Contributor</b> | <b>Number of points (90/10 system)</b> |
|-------------------------------------------|----------------------------------------|
| 1                                         | 10                                     |
| 2                                         | 9                                      |
| 3                                         | 6                                      |
| 4                                         | 5                                      |
| 5                                         | 4                                      |
| 6                                         | 3                                      |
| 7                                         | 2                                      |
| 8                                         | 1                                      |
| Non-compliant contributor                 | 0                                      |

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INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**5. BID DECLARATION**

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

- 6.1 B-BBEE Status Level of Contributor:.....= ..... (maximum of 10 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**7. SUB-CONTRACTING**

- 7.1 Will any portion of the contract be sub-contracted?

*(Tick applicable box)*

|     |  |    |  |
|-----|--|----|--|
| YES |  | NO |  |
|-----|--|----|--|

- 7.1.1 If yes, indicate:

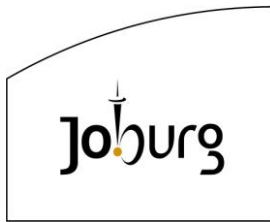
- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

*(Tick applicable box)*

|     |  |    |  |
|-----|--|----|--|
| YES |  | NO |  |
|-----|--|----|--|

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

| Designated Group: An EME or QSE which is at least 51% owned by:   | EME | QSE |
|-------------------------------------------------------------------|-----|-----|
|                                                                   | √   | √   |
| Black people                                                      |     |     |
| Black people who are youth                                        |     |     |
| Black people who are women                                        |     |     |
| Black people with disabilities                                    |     |     |
| Black people living in rural or underdeveloped areas or townships |     |     |
| Cooperative owned by black people                                 |     |     |
| Black people who are military veterans                            |     |     |
| OR                                                                |     |     |
| Any EME                                                           |     |     |
| Any QSE                                                           |     |     |

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:.....

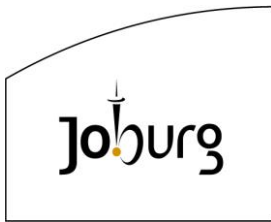
8.2 VAT registration number:.....

8.3 Company registration number:.....

**8.4 TYPE OF COMPANY/ FIRM**

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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[TICK APPLICABLE BOX]

**8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
.....  
.....

**8.6 COMPANY CLASSIFICATION**

- ☐ Manufacturer  
☐ Supplier  
☐ Professional service provider  
☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

**8.7 MUNICIPAL INFORMATION**

**Municipality where business is situated:** .....

**Registered Account Number:** .....

**Stand Number:** .....

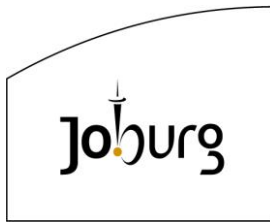
**8.8** Total number of years the company/firm has been in business: .....

**8.9** I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;  
ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

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INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have
- (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES

1. ....
2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

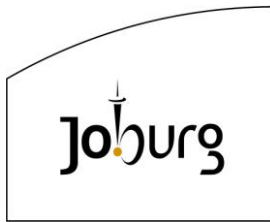
DATE: .....

ADDRESS .....

.....

.....

.....  
INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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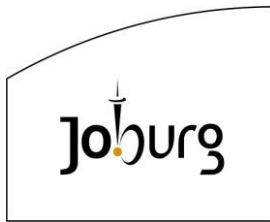
**MBD 8**

**DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. Been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

| Item  | Question                                                                                                                                                                                                                                                                                                                                                  | Yes                             | No                             |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|
| 4.1   | Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? <b>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</b> | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.1.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                               |                                 |                                |

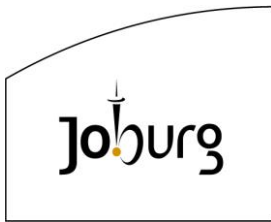
INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                 |                                |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|
| 4.2   | Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?<br><br><b>(To access this Register enter the National Treasury's website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</b> | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.2.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                 |                                |
| 4.3   | Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?                                                                                                                                                                                                                                                                                                 | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.3.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                 |                                |
| 4.4   | Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?                                                                                                                                                                                                                                                 | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.4.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                 |                                |

INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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|       |                                                                                                                                                                                                                |                                 |                                |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|
| 4.5   | Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract? | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.5.1 | If so, furnish particulars:                                                                                                                                                                                    |                                 |                                |

**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME).....CERTIFY  
THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND  
CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY  
BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

---

**Signature**

---

**Date**

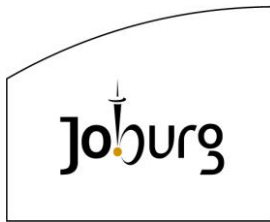
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**Capacity**

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**Name of Bidder**

**INITIAL**



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**MBD 9**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

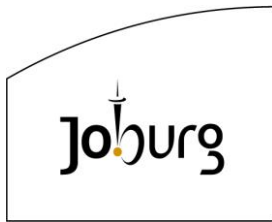
1. This Municipal Bidding Document (MBD) must form part of all bids<sup>3</sup> invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>4</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

---

<sup>3</sup> Includes price quotations, advertised competitive bids, limited bids and BIDs.

<sup>4</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

---

5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

In response to the invitation for the bid made by:

---

(Name of Municipality / Municipal Entity)

Do hereby make the following statements that I certify to be true and complete in every respect:

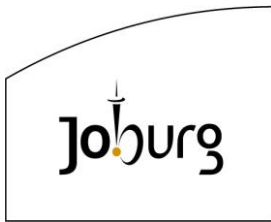
I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

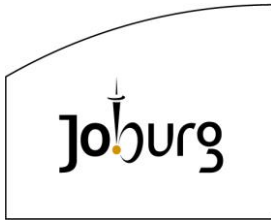
---

5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
- (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) Provides the same goods and services as the bidder and/or is in the same line of business as the bidder.
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>5</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) Bidding with the intention not to win the bid.

---

<sup>5</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

---

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

---

**Signature**

---

**Date**

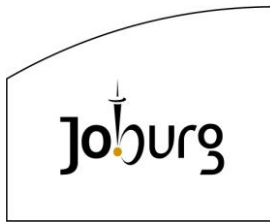
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**Capacity**

---

**Name of Bidder**

**INITIAL**



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

---

**DECLARATION ON STATE OF MUNICIPAL ACCOUNTS**

A Any bid may be rejected if:

- Any municipal rates and taxes or municipal service charges owed by the bidder and any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months.
- In the case of International companies having South African Agencies and that business premises are leased, proof of lease agreements and / or monthly rental statements must be submitted.
- The above will also be applicable for directors of the bidder/s who are leasing residential premises. Where the directors of the bidder/s reside outside the country, this requirement is not applicable.

B Bid Information

i. Name of bidder

.....

ii. Registration Number

.....

iii. Municipality where business is situated

.....

iv. Municipal account number for rates

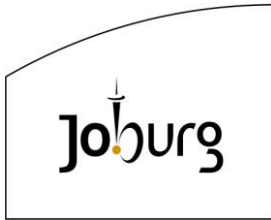
.....

v. Municipal account number for water and electricity

.....

vi. Names of all directors, their ID numbers and municipal account number.

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

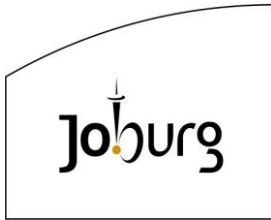
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1. ....
2. ....
3. ....
4. ....
5. ....
6. ....
7. ....

**C Documents to be attached.**

- i. A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 months)
- ii. A copy of municipal accounts of all directors mentioned in B (vi) (Not older than 3 months)
- iii. Proof of directors

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

---

I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form:

.....

.....

.....

.....

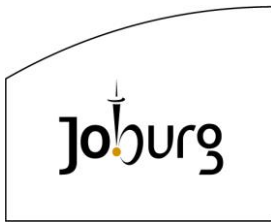
---

**Signature**

---

**Date**

INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

---

**SPECIMAN RELATING TO SUBMISSION OF PROOF OF MUNICIPAL ACCOUNTS, LEASE OR CONFIRMATION LETTER**

**MUNICIPAL ACCOUNT**

---

**AFFIDAVIT RELATING TO THE MUNICIPAL CHARGES/RATES/TAXEX**

---

I, the undersigned,

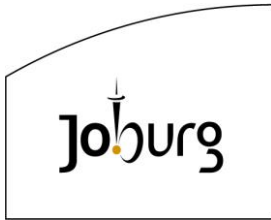
  

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do hereby make oath and say the following:

1. I am an adult female/male and the \_\_\_\_\_[INSERT OCCUPATION] of the \_\_\_\_\_[INSERT NAME OF BIDDER] ("**the bidder**"), and been authorised to depose to this affidavit whose main place of business is at \_\_\_\_\_
2. The facts contained in this affidavit are within my personal knowledge, save where otherwise stated or where the converse appears from the context, and are, to the best of my belief, both true and correct.
3. Briefly, this affidavit is to relate facts in conformity with the bid requests that the bidder provides municipal account as proof that it is not in arrears by more than three months.

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

---

4. The Bidder resides within the \_\_\_\_\_ municipality.  
The following are the facts which make it not to be able to accede to the request for municipal account, they are:

4.1 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4.2 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

.....  
**DEPONENT**

I certify that this Affidavit was signed and sworn to before me at ..... on this the ..... day of \_\_\_\_\_, by the Deponent after (s)he declared that (s)he knew and understood the contents of this declaration, that (s)he had no objection to taking the prescribed oath and has taken the prescribed oath which (s)he considered binding on his/her conscience, having complied with the regulations contained in Government Notice R1258 of 21 July 1972, as amended.

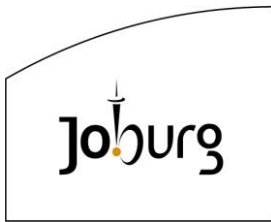
.....  
**COMMISSIONER OF OATHS**

Full names:

Capacity:

Designation:

\_\_\_\_\_  
INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

---

**LEASE AGREEMENT**

---

**AFFIDAVT RELATING TO LEASE AGREEMENT**

---

I, the undersigned,

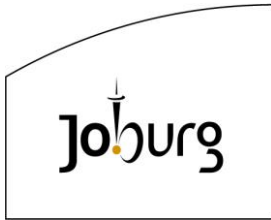
  

---

do hereby make oath and say the following:

5. I am an adult female/male and the \_\_\_\_\_[INSERT OCCUPATION] of the \_\_\_\_\_[INSERT NAME OF BIDDER] ("**the bidder**"), and been authorised to depose to this affidavit whose main place of business is at \_\_\_\_\_
6. The facts contained in this affidavit are within my personal knowledge, save where otherwise stated or where the converse appears from the context, and are, to the best of my belief, both true and correct.
7. Briefly, this affidavit is to relate facts in conformity with the bid requests that the bidder provides lease agreement as proof that it does not own the property it carries its business on.
8. The following are the facts which make it not to be able to produce and provide lease agreement in respect of the property it carries on business:

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

8.1 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8.2 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

.....  
**DEPONENT**

I certify that this Affidavit was signed and sworn to before me at ..... on this the ..... day of \_\_\_\_\_, by the Deponent after (s)he declared that (s)he knew and understood the contents of this declaration, that (s)he had no objection to taking the prescribed oath and has taken the prescribed oath which (s)he considered binding on his/her conscience, having complied with the regulations contained in Government Notice R1258 of 21 July 1972, as amended.

.....  
**COMMISSIONER OF OATHS**

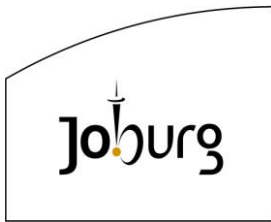
Full names:

Capacity:

Designation:

Address:

\_\_\_\_\_  
INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

---

**CONFIRMATION LETTER OF MUNICIPAL RATES/TAXES WHERE ARRANGEMENTS HAVE BEEN MADE WITH THE MUNICIPALITY**

**PROCUREMENT  
CITY OF JOHANNESBURG METROPOLITAN MUNICIPALITY  
JOHANNESBURG**

Dear Sir/Madam

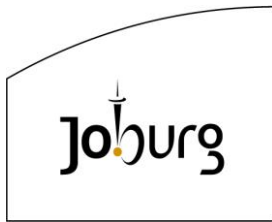
**Re: Confirmation letter of municipal accounts/rates**

1. This serves to confirm that \_\_\_\_\_ resides within the \_\_\_\_\_ municipality.
2. That his/her/its municipal accounts are:
  - 2.1
  - 2.2
  - 2.3
3. It is hereby confirmed that the said municipal accounts above, are not in arrears for more than 3 months.
4. *Alternatively*, an acceptable arrangement has been concluded and exists with the \_\_\_\_\_ municipality. . Such arrangement appears more fully in the letter from the municipality/confirmation letter of municipal rates/ affidavit relating to the municipal rates/taxes.

**SIGNED AT \_\_\_\_\_ ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**INITIAL**



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**MBD 10**

**DECLARATION IN TERMS OF REGULATION 21(d) (ii) OF THE MUNICIPAL FINANCE MANAGEMENT ACT (NO.56 OF 2003)**

**In order to give effect to the declaration in this annexure, it must be completed and signed. By appending signature at the end, the bidder confirms the declarations to be true and correct. The declaration must be read in conjunction with the important notice.**

1. I declare that I am duly authorised to act on behalf of \_\_\_\_\_  
(name of the firm) and hereby declare, that to the best of my personal knowledge, neither the firm nor any director/member/partner of said firm is in arrears on any of its municipal accounts with any municipality in the Republic of South Africa, for a period longer than 3 (three) months.
2. To the extent that the bidder or any director/member/partner of the bidder is in arrears for a longer period than 3 [three] months, an acceptable arrangement has been agreed. Such arrangement appears more fully in the letter from the municipality/confirmation letter of municipal rates/ affidavit relating to the municipal rates/taxes.

---

**Signature**

---

**Date**

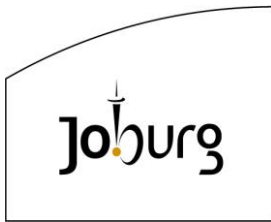
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**Capacity**

---

**Name of Bidder**

**INITIAL**



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**SECTION 4**

**Technical data, omissions, variations**

**1. Bank Details**

Name of Bankers: \_\_\_\_\_

Address of Bankers: \_\_\_\_\_

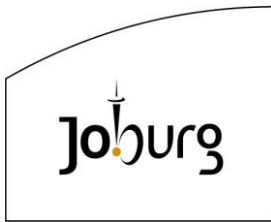
Branch of Bank: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

**2. Details of Similar Work Recently Carried Out**

| DESCRIPTION<br>OF WORK | COMPLETION<br>DATE | CLIENT NAME AND<br>CONTACT DETAILS | VALUE (R) |
|------------------------|--------------------|------------------------------------|-----------|
|                        |                    |                                    |           |

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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3. **Qualifications by Bidder**

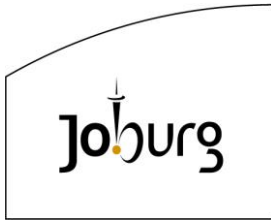
Should the bidder desire to make any departures from or modifications to the General Conditions of Contract, Specification, Drawings, or in any other way to qualify this bid, he must set out his BIDs clearly hereunder, or alternatively state them in a covering letter attached to this bid and referred to hereunder, failing which the bid will be deemed to be unqualified.

If no departures or modifications are desired, the schedule hereunder is to be marked NIL and signed by the bidder.

| PAGE | CLAUSE OR ITEM |
|------|----------------|
|      |                |
|      |                |
|      |                |

|  |
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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**4 Work to be done by others**

Full details must be provided here of any work required from the Council or others to provide complete execution of the work to the satisfaction of the Council.

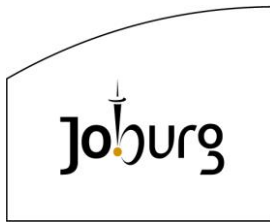
| DESCRIPTION OF WORK | TO BE EXECUTED BY |
|---------------------|-------------------|
|                     |                   |
|                     |                   |
|                     |                   |

**5 Sub-Contractors**

Full details must be provided here of any work regarding sub-contractors which may be used for installation, maintenance, repair, supply of accessories and supply of parts.

| DESCRIPTION OR WORK/EQUIPMENT | TO BE EXECUTED |
|-------------------------------|----------------|
|                               |                |
|                               |                |
|                               |                |
|                               |                |
|                               |                |

INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**6 Plant, Transport and Staff Available**

Bidders must list all equipment available for use on the contract, and must fully describe the equipment and/or plant and must further state whether owned or leased.

| DESCRIPTION<br>EQUIPMENT/PLANT | OF | QUANTITY | OWNED/LEASED |
|--------------------------------|----|----------|--------------|
|                                |    |          |              |
|                                |    |          |              |
|                                |    |          |              |
|                                |    |          |              |

**7 Omissions and Variations from the Council's Specification**

Bids will be held to be entirely in accordance with the Council's specification except in the respects stated hereunder and the goods and/or services will be subject to rejection if it is found on delivery that they do not/it does not comply with the Council's specification on additional points which have not been approved in writing:

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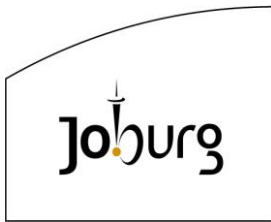
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If the bid is in accordance with the Council's specification in all respects, the bidder must state so here:

---

|  |
|--|
|  |
|--|

INITIAL



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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**8. Indemnity Clause**

I/We the undersigned, do hereby indemnify and hold harmless the Council in respect of all loss, cost, damage or injury that may be caused to any premises or to any person or animal by reason of the performance of this contract.

I/We, further indemnify the Council in respect of all legal and other expenses that may be incurred by the Council in examining, resisting or settling any damage, injury or loss that may in any way be occasioned by work necessary in terms of the contract.

---

**Signature**

---

**Date**

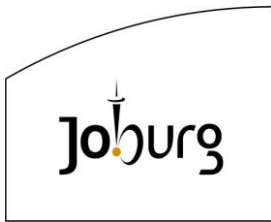
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**Capacity**

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**Name of Bidder**

INITIAL



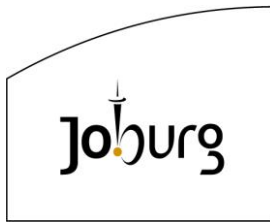
**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

**SECTION 5**

**DOCUMENT CHECKLIST**

| <b>Part</b>                                                                                  | <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Yes</b> | <b>No</b> | <b>Comment</b> |
|----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|----------------|
| <p><u>Part A:</u></p> <p>Invitation to Bid - MBD</p> <p>Advert</p> <p>Bidder information</p> | <p>Complete the requested information using a black ink/pen</p> <p><b>Attach:</b></p> <ul style="list-style-type: none"> <li>• Registration documents of the bidder</li> <li>• Affiliation certificates [ if belonging to professional body; if applicable]</li> <li>• CIDB certificate/grading certificate [if contractor; if applicable]</li> <li>• CSD registration summary report or MAAA number</li> <li>• Joint venture agreement or consortium agreement or other agreement relevant to the structure of business [if applicable]</li> <li>• Tax certificate</li> </ul> |            |           |                |

INITIAL

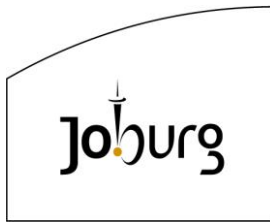


**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

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|                                                                                                                                                                                                                |                                                                                                                                                                                        |  |  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| Certificates                                                                                                                                                                                                   | <p><u>All at the end of section 1 marked annexures to section 1</u></p> <p><b>Attach:</b></p> <ul style="list-style-type: none"> <li>• Related agreement to the certificate</li> </ul> |  |  |  |
| <p><u>Part B:</u></p> <p>Important Notice</p> <p>Conditions of Bid</p> <p>Terms and Conditions of Bid – Tax Compliance Requirements</p> <p>Tax Matters</p> <p>General Terms and Conditions of the Contract</p> | <p>Read diligently and it is recommended that the bidder takes advise.</p>                                                                                                             |  |  |  |
| <b>SECTION 1</b>                                                                                                                                                                                               |                                                                                                                                                                                        |  |  |  |

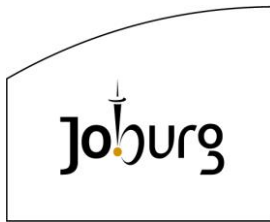
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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

|                                       |                                                                                                                                                                                            |  |  |  |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| Returnable Documents                  |                                                                                                                                                                                            |  |  |  |
| Pre-qualification Criteria            | <ul style="list-style-type: none"> <li>Read diligently and it is recommended that the bidder takes advise.</li> <li>Attach the referred documents</li> </ul>                               |  |  |  |
| Disqualification Criteria             |                                                                                                                                                                                            |  |  |  |
| Conditions of Award                   |                                                                                                                                                                                            |  |  |  |
| <b>SECTION 2</b>                      |                                                                                                                                                                                            |  |  |  |
| Bid Specifications/terms of reference | <ul style="list-style-type: none"> <li>Read diligently and it is recommended that the bidder takes advise.</li> <li>Attach the referred documents</li> <li>Provide the annexure</li> </ul> |  |  |  |
| Form of Bid                           |                                                                                                                                                                                            |  |  |  |
| Proposal Price Adjustment             |                                                                                                                                                                                            |  |  |  |
| <b>SECTION 3</b>                      |                                                                                                                                                                                            |  |  |  |
| MBD 3.2                               | Pricing Adjustment                                                                                                                                                                         |  |  |  |
| MBD 3.3                               | Price Schedule [Professional Services]                                                                                                                                                     |  |  |  |

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**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ADVANCED LAW ENFORCEMENT- AND- CRASH MANAGEMENT (ALECRAM) SERVICES TO THE CITY OF JOHANNESBURG FOR A PERIOD OF 3 YEARS.**

|                                                            |                                                                                                                                                                                       |  |  |  |
|------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| MBD 4                                                      | Declaration of interest                                                                                                                                                               |  |  |  |
| MBD 5                                                      | Declaration for Procurement above R10m                                                                                                                                                |  |  |  |
| MBD 6.1                                                    | Preference Points Claim Form                                                                                                                                                          |  |  |  |
| MBD 8                                                      | Declaration of Supply Chain Practices                                                                                                                                                 |  |  |  |
| MBD 9                                                      | Certificate of Independent Bid Determination                                                                                                                                          |  |  |  |
| MBD 10                                                     | Declaration in Terms of Clause 112(1) of the Municipal Finance Management Act (NO.56 of 2003)                                                                                         |  |  |  |
|                                                            |                                                                                                                                                                                       |  |  |  |
| <b>SECTION 4</b>                                           |                                                                                                                                                                                       |  |  |  |
| Technical data, omissions, variations and company details. | <ul style="list-style-type: none"> <li>• Read diligently and it is recommended that the bidder takes advise.</li> <li>• Attach the referred documents Provide the annexure</li> </ul> |  |  |  |
| <b>SECTION 5</b>                                           |                                                                                                                                                                                       |  |  |  |
| Check List                                                 | Complete the information in the checklist                                                                                                                                             |  |  |  |

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