KWAZULU-NATAL PROVINCE
TREASURY
REPUBLIC OF SOUTH AFRICA

DIRECTORATE: MINISTRY

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SPECIFICATION FOR GOODS AND SERVICE

Goods to be delivered at Natalia Building, 330 Langalibalele Street, North Tower, Second Floor, PMB.

The Ministry unit within KZN Treasury requires the following services:

1. **Supply, delivery and maintenance of water coolers on a rental basis (12 months).**

Specification:

1.1 Scope of Requirement

Kwa-Zulu Natal
Provincial Treasury
2025 -06- 13
CHIEF FINANCIAL OFFIC
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1.1.1 Supply, delivery and maintenance of water coolers on a rental basis (12 months).

SCOPE OF WORK

The department requires the following listed below for the supply, delivery and maintenance of water cooler / dispensers on a rental basis for a period of 12 months:

- Service provider is required to provide floor standing water coolers and dispensers with 18 – 20 litre capacity.
- Maintenance and changing of filters of water coolers, which includes cleaning of machines every quarter.
- Refill of water on the basis of need
- Replacement of water filter must be factored in the price
- Service provider is responsible for fixing of any faulty water coolers for the duration of the contract. Any damage to the water coolers/bottles will be the responsibility of the service provider.
- All water coolers must accommodate bottle water and filter bottles with filters
- Water coolers must be energy efficient
- All water coolers, spares/consumable used for this contract must be from the original suppliers.
- Service provider will be responsible for to refill the water onsite.
- The water coolers should have environmentally friendly cooling systems;
- The Service Provider must indicate the validity period of warranty / guarantee applicable;
- The Service Provider will be required to sign a Service Level Agreement (SLA) with the Department for the service requested.
- Service Provider should comply with SANS 241 Standard for drinking water quality.

1.1.2 Pricing schedule

No	Description	Quantity	Rental / Rate per month	Rental for 12 months
1.	Rental: room & cold-water coolers / dispensers and 18 – 20L Bottle	02		
2.	Maintenance and servicing of coolers shall be conducted upon request every three (3) months	4 sessions for 12 months (both dispensers)		
3.	Refill of purified water on the basis of need (rate per refill)			
4.	Delivery fee (For all water dispensers)			
5.	Sub-Total			
6.	VAT (15%)			
7.	Grand Total Price			

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