

ANNEXURE E

1 REQUIREMENTS

The bidder must indicate its compliance / non-compliance to the requirements and should substantiate its response in the space provided below. If more space is required to justify compliance, please ensure that the substantiation is clearly cross-referenced to the relevant requirement.

1.1 SOLUTION REQUIREMENTS

Digital Signature Requirements			
REQ#	Technical Requirements	Comply or Not Comply	Provide details of how your solution satisfies Sasria requirements
FR1	Install the Electronic Signature Solution		
FR2	Perform initial setup of the Electronic Signature Solution		
FR3	Artificial Intelligence Bot to enquire status of the signature of the document and remind signatories (automated reminders).		
FR4	Automating document routing processes with required workflows.		
FR5	Finalised (signed) documents (Included but not limited to PDF files, Ms Word, Excel, PowerPoint Presentations) are converted to digitally certified and tamperproof.		
FR6	The audit trail captures the entire process including time/date stamps, IP address and all actions carried out during the signing process.		

FR7	Signing capability enabling immediate information and signature capture.		
FR8	Must have integrations capability with Microsoft Office 365, Microsoft Dynamics 365, SharePoint Online.		
FR9	Should have an option for external signatories to sign documents.		
FR10	Must work on any web enabled mobile device, to sign anywhere, at any time.		
FR11	Allow multiple users to sign a single document serially/parallel.		
FR12	Able to merge/integrate with SharePoint Record Centre and other software solution workflow where required.		
FR13	Able to apply authentication security measures.		
FR14	Conduct training for 190 users user on Electronic Signature Solution.		