

SUBJECT	Minutes of Compulsory Tender Clarification Meeting			
TENDER No.	TNPA/2023/07/0026/35892/RFP			
TITLE	Refurbishment of 111 Mahatma Gandhi Road Complex in the Port of Durban			
MEETING NO.	01			
VENUE	Transnet National Ports Authority (TNPA), Queens Warehouse, 237 Mahatma Gandhi Road, Durban			
DATE	05 September 2023 at 10:00am			
ATTENDEES	Bongekile Shandu Linda Gumede Selina Mojaki Kgolagano Moshothlwa Lee Matthys Sinethemba Magubane Mitchell Tarin Nokusa Mkhwanazi Sanelisiwe Shoji Shani Evans	Project Manager Senior Project Manager Procurement Officer Trainee Quantity Surveyor Health & Safety Practitioner Programme Scheduler Quality Officer Engineering Technician Project Manager Procurement Officer	Njabulo Msomi Thabani Ntuli Thuladu Khumalo Namhla Pretorius Vikesh Haripersad Rollin Ramaloo Lebogang Mhlaluka Nokuthula Hlophe Anele Nkosi Sandra Maluleke Spelly Ramoshaba Sandile Simelane Sershin Reddy Mduduzi Ndlovu Thulasizwe Xaba Wanda Mbanjwa Mpume Gumede Londa Shange Andisiwe Mngcanduba Wiseman Shongwe Phillip Kemp Wonga Mdoda Amanda Mevane Mfundiso Dlamini Sicelo Lubisi Eric Siavhe Amahle Zulu Ntuthuko Mkhize Jarred Michalson Nombuso Mbonambi Wesley Mabhida Simiso Mbuyazi Buyi Zulu	IQE IQE Civil Kizani/ Comzana Trading JV Thosholo Holdings/Urban Africa JV Blue Dot Project Pro Contracts Soaring Construction Engineers Isiphosethu Amasoyisel SJ Global Construction SJ Global Construction SJ Global Construction Gabade Building and Projects Rainforest Investments cc HBC Construction HBC Construction Sonqaba Trading and Projects Thuba Construction Londa corp Trading Mekan Group Payless Projects Dynamic Torque Liyasa Eng Liyasa Eng Vital Trading cc Malwela Malwela Group (PTY) LTD TIM MAS Holding TIM MAS Holding Gubhela Project Afrostructure Zonke Izikhathi Trading Enterprise Sinopa Construction and Property SKM Eng Nhlangulela Construction & Projects

APOLOGIES	David Sebiloane Nokhuthala Hlongwane
ADDITIONAL DISTRIBUTION	Khanyisa Botha
TEAMS	Salathiso Xoxo - Supplier Development Analyst

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY
1.	Opening: Welcome & Introductions		
	Welcoming and thanks to all in attendance was done by the Bongekile Shandu	Note	
2.	Safety Briefing		
	Safety briefing was done by Lee Matthys.	All	
3.	Background on Project & Executive Summary		
	An overview of the Refurbishment of 111 Mahatma Gandhi Road Complex in the Port of Durban was presented by Bongekile Shandu Technical Presentations – project team members presented and clarified requirements for each discipline. Scope of Works was presented by Bongekile Shandu Refer to attached presentation for full details.		
4.	Commercial		
	Communication •All communications whether general, commercial or technical to go via the Procurement • Officer, Selina Mojaki ,all communication must be in writing. •All queries will be communicated via a clarification register and will be issued only to the attendees who attended this clarification meeting. •Complete the attendance register with clear and correct contact details, as these contact details will be used to issue all clarifications and addendums if any. •Last day for questions – Five working days before the closing date. (13 September 2023, 16:00pm)	Selina	

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY
	Tendering Procedures Tender closing Date: 21 September 2023, at 16h00 (SAST) <u>Tender Submission</u> Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system. The Transnet e-Tender Submission Portal can be accessed as follows: - Log on to the Transnet eTenders management platform website (https://www.transnet.net); - Click on "TENDERS"; - Scroll towards the bottom right hand side of the page; - On the blue window click on "register on our new eTender Portal"; - Click on "ADVERTISED TENDERS" to view advertised tenders; - Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information); - Click on "SIGN IN/REGISTER" - to sign in if already registered; - Toggle (click to switch) the "Log an Intent" button to submit a bid; - Submit bid documents by uploading them into the system against each tender selected. Upload of Submission: - Register your Intent to tender on the Tender Management Portal a.s.a.p. - Scan & upload the Functionality Criteria with back up individually. • T2.2-03 Programme – with back up • T2.2-04 Quality – with back up • T2.2-05 Environmental – with back up • T2.2-06 Health & Safety – with back up • T2.2-07 Approach Paper – with back up • T2.2-08 Previous Experience – with back up - Upload the full submission with all the back up. (This pack should be broken up in Parts as the portal upload size Is 29 Megabits) - Do not compress your submission, as we might not be able to read your submission. Rather break your submission up into Parts. Number them accordingly. - Make sure of your scanned document orientation. Take screen shot of your uploads and keep safe Don't wait until the last minute to submit your tender document.	Selina	

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY														
	T1.2 Tender Data Tender offer validity period: 12 weeks after the closing date; Eligibility Criteria Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders: 1. Stage One - Eligibility with regards to attendance at the compulsory clarification meeting: 2. Stage Two – Eligibility in terms of the CIDB – 6GB or higher class of construction work. 3. Stage Three - Functionality: Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system. The minimum qualifying for score for functionality is 60 points. Each evaluation criteria will be assessed in terms of six indicators – 0, 20, 40, 60, 80 and 100 will be allocated respectively. The scores of each of the evaluators will be averaged, weighted and then totalled to obtain the final score for quality. <table><tr><th>Pre-Qualifying Quality Criteria</th><th>Total Number of Points</th></tr><tr><td>T2.2-03 Programme</td><td>10 points</td></tr><tr><td>T2.2-04 Quality Management</td><td>10 points</td></tr><tr><td>T2.2-05 Environmental Management</td><td>10 points</td></tr><tr><td>T2.2-06 Health & Safety</td><td>15 points</td></tr><tr><td>T2.2-07 Approach Paper</td><td>25 points</td></tr><tr><td>T2.2-08 Previous Experience</td><td>30 points</td></tr></table> Refer to Presentation and Tender document for full details	Pre-Qualifying Quality Criteria	Total Number of Points	T2.2-03 Programme	10 points	T2.2-04 Quality Management	10 points	T2.2-05 Environmental Management	10 points	T2.2-06 Health & Safety	15 points	T2.2-07 Approach Paper	25 points	T2.2-08 Previous Experience	30 points		
Pre-Qualifying Quality Criteria	Total Number of Points																
T2.2-03 Programme	10 points																
T2.2-04 Quality Management	10 points																
T2.2-05 Environmental Management	10 points																
T2.2-06 Health & Safety	15 points																
T2.2-07 Approach Paper	25 points																
T2.2-08 Previous Experience	30 points																
5.	Evaluation Schedules The tenderers must pay particular attention to the requirements for each of the evaluation criteria and ensure that they respond and supply the necessary information as requested. Each discipline discussed the Evaluation requirements for their specific discipline: T2.2-03 Programme Refer to Presentation and applicable Returnable Schedules for details.	By team															

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY
	T2.2-04 Quality		
	Refer to Presentation and applicable Returnable Schedules for details.		
	T2.2-05 Environmental		
	Refer to Presentation and applicable Returnable Schedules for details.		
	T2.2-06 Health & Safety		
	Refer to Presentation and applicable Returnable Schedules for details.		
	T2.2-07 Approach Paper		
	Refer to Presentation and applicable Returnable Schedules for details.		
	T2.2-08 Previous Experience		
	Refer to Presentation and applicable Returnable Schedules for details.		
6.	Bills of Quantity		
	Tenderers were made aware that they shall price according to the Bills of Quantities and nothing over and above that, as the team will not consider the additional items.		
7.	QUESTION AND ANSWERS		
	Tenderers were asked to e-mail all question to Selina.Mojaki@transnet.net.	Tenderers	
8.	CLOSING		
	The meeting was closed after T2.2-01 Certificate of attendance at Compulsory Tender Clarification Meeting was signed and Tenders were taken to site walk about.	Tenderers	

Complied by:

S.O. Mojaki

Selina Mojaki 06 September 2023
Procurement Officer
Transnet National Ports Authority

Reviewed and Accepted by:

Bongekile Shandu

Bongekile Shandu 06 September 2023
Project Manager
Transnet National Ports Authority



CLARIFICATION MEETING

**TNPA/2023/07/0026/35892/RFP:
REFURBISHMENT OF 111 MAHATMA GANDHI ROAD COMPLEX IN THE
PORT OF DURBAN FOR A PERIOD OF SIX (6) MONTHS**

Date : 05 September 2023 10:00
Venue : Queens Warehouse, Durban



Background on Project



Scope of works



Scope of works

The high-level scope of works for this project includes but not limited to the following

- Establishment of the Contactor's Camp Site
- Protection of works
- Demolition
- New Floor covering
- Screeding
- Installation of plumbing and sanitary ware
- Refurbishment of floors
- Preparation and vanishing timber flooring
- Preparation and vanishing of Brickwork
- High pressure cleaning
- Wall plastering
- Preparation of walls
- Painting
- Installation of doors and necessary accessories

Scope of works continued

- Installation of glazing, shopfronts, and windows
- Waterproofing of roofing, slabs, and walls
- Roofing installations
- Sisalation / roof insulation
- Installation of ceilings
- Asbestos Management
- Clearing Vegetation
- Concrete Spalling
- Dry wall installation
- Repairing wall Cracks
- Disposal of Waste items
- Parking remarking
- Completion / Close-out Report, As-built Drawings and Maintenance Plan

This aerial view of the Ushaka area in Durban, South Africa, shows a mix of commercial, residential, and institutional buildings. Key landmarks include the Ushaka Convention Centre, The Spinnaker, and The Breakfast Room. The area is also home to several schools, including Addington Primary School, and a large shopping center, Ushaka mall. The image is overlaid with numerous labels identifying specific locations and businesses.

Labels visible in the image include:

- Durban Auto Electrical
- Finesse Panel Beaters
- Print Werk
- Family Court Service
- Ushaka Holiday Apartments
- John Santrac House - IMPTA
- Addington Primary School
- Ushaka mall
- The Spinnaker
- The Breakfast Room
- Transnet - Queen's Warehouse
- Ushaka Convention Centre
- W.L. COLE
- Engen Ushaka Convenience Centre
- Living The Dream Sun School
- Silver Sands Timeshare
- Wimpy
- Greater Wholesale Meat
- Moosas Durban
- Path 4A
- Abel's Garage
- Arson P

Access to site and laydown area continued

SITE ACCESS

Site access certificate will be granted to the successful bidder. No site access certificate will be issued until the SHE file has been approved by the Employer

LAYDOWN AREA

The Contractor's site establishment area(s) is to be within the Contractor's boundary of the area that will be confirmed with the successful Contractor after award and shall be clearly sign posted and be compliant with the relevant safety regulations and restrictions that might be in place until the Contractor has de-established from site



Procurement



Tendering Procedures

- All communications whether general, commercial or technical to go via the Procurement Specialist, **Selina Mojaki**, all communication must be in writing.

Email – Selina.Mojaki@transnet.net

Telephone Number – 031 361 2239

- All communication is to be sent via a clarification register and will be issued only to the attendees of this clarification meeting.
- Please complete the attendance register with eligible and ensure that contact details are correctly recorded (as these contact details will be used to issue all clarifications and addendums if any).
- Last day for Clarification – **Five working days before the closing date 13 September 2023, 16:00pm).**
- **Electronic Tenders Documents must be legible.**
- **All T2 Returnable documents must be signed off and submitted as part of the Tender Document**

Tendering Procedures Continued

TENDERING PROCEDURES

Tender closing date: **21 September 2023 at 16h00pm (SAST)** (South African Standard Time) via the **new electronic tender submission system, the e-Tender Submission Portal**

NO EXTENSIONS TO THIS DATE WILL BE ENTERTAINED WITHOUT GOOD CAUSE SHOWN

NO LATE TENDERERS WILL BE CONSIDERED

T1.2 Tender Data

- Tender offer validity period of **12 weeks** after the closing date;
- The tenderer is required to submit all documents as stated in **The Tender Data** and the tender offer will only be accepted if the tenderer complies with **The Tender Data** such as :
 - ✓ A valid Tax Clearance Certificate issued by the South African Revenue Services. Tenderers also to provide Transnet with a TCS PIN to verify Tenderers compliance status.
 - ✓ A valid B-BBEE Certificate from a Verification Agency accredited by the South African Accreditation System [SANAS], or a sworn affidavit confirming annual turnover and level of black ownership in case of all EMEs and QSEs with 51% black ownership or more together with the tender;
 - ✓ A valid CIDB certificate in the correct designated grading
 - ✓ Proof of registration on the Central Supplier Database
 - ✓ Letter of Good Standing with the Workmen's compensation fund by the tendering entity or separate Letters of Good Standing from all members of a newly constituted JV.
- **Please submit on a company letter head: name of company, contact numbers, contact person**

Tendering Procedure

Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

Stage One - Eligibility with regards to attendance at the compulsory clarification meeting:

An authorised representative of the tendering entity or a representative of a tendering entity that intends to form a Joint Venture (JV) must attend the compulsory clarification meeting in terms C2.7

Any tenderer that fails to meet the stipulated pre-qualifying criteria will be regarded as an unacceptable tender.

Tendering Procedure

Stage Two - Eligibility in terms of the Construction Industry Development Board:

a) Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, designation of **5GB or higher** class of construction work, are eligible to have their tenders evaluated.

b) Joint Venture (JV)

Joint ventures are eligible to submit tenders subject to the following:

1. every member of the joint venture is registered with the CIDB;
2. the lead partner has a contractor grading designation of not lower than one level below the required class of construction works under consideration and possesses the required recognition status; and

Tendering Procedure

3. the combined Contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a Contractor grading designation determined in accordance with the sum tendered for a **5GB or higher** class of construction work or a value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations.
The tenderer shall provide a certified copy of its signed joint venture agreement

Any tenderer that fails to meet the stipulated eligibility criteria will be regarded as an unacceptable tender.

Tendering Procedure

Stage Three - Functionality:

Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system. The minimum qualifying for score for functionality is **60 points**.

- T2.2-03 Programme – 10 points
- T2.2-04 Quality – 10 points
- T2.2-05 Environmental – 10 points
- T2.2-06 Health & Safety – 15 points
- T2.2-07 Approach Paper – 25 points
- T2.2-08 Previous Experience – 30 points

Any tenderer that fails to meet the stipulated pre-qualifying criteria will be regarded as an unacceptable tender.

Tendering Procedure

The functionality is further split into sub-criteria and is stated in the Tender Data C.3.11.3

Each evaluation criteria will be assessed in terms of scores of 0, 20, 40, 60, 80 or 100. The scores of each of the evaluators will be averaged, weighted and then totalled to obtain the final score for functionality, unless scored collectively. (See CIDB Inform Practice Note #9)

Tenderers are to take note that the aforementioned functionality criteria will be evaluated based on the tendering entity's own professional and technical qualifications, professional and technical competence, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract, specifically related to the ICT Installation as set out in the Scope of Works.

With regards to the ICT Installation, tenderers cannot rely on the qualifications, competence, capability, reliability, experience, reputation, expertise and personnel of subcontractors.

Method 2: Functionality, Price (80) and Preference (20)

- ✓ **Only those tenderers who attain the minimum number of evaluation points (60) will be eligible for further evaluation, failure to meet the minimum threshold will result in the tender being disqualified and removed from further consideration.**

Contract Data

- Conditions of Contract – NEC 3 ECC
 - **X2: Changes in the law**
 - **X7: Delay damages** - R 3 000,00 per day
 - **X13: Performance Bond** - 5% of the total of the Prices
 - **X16: Retention** - 10% on all payments certified.
 - **X18: Limitation of liability**
 - **Z: Additional conditions of contract**
- Main Option B – Priced contract with *Bill of Quantity*

Start Date: 01 November 2023

Completion Date for the Whole of The Works – 30 June 2024

Transnet Tender Management Portal

Upload of Submission:

1. Register your Intent to tender on the Tender Management Portal a.s.a.p.

2. Scan & upload the Functionality Criteria with back up individually.

- › T2.2-03 Programme – with back up
- › T2.2-04 Quality – with back up
- › T2.2-05 Environmental – with back up
- › T2.2-06 Health & Safety – with back up
- › T2.2-07 Approach Paper – with back up
- › T2.2-08 Previous Experience – with back up

3. Upload the **full submission** with all the back up. (this pack should be broken up in Parts as the portal upload size Is 29 Megabits)

4. Do not compress your submission, as we might not be able to read your submission. Rather break your submission up into Parts. Number them accordingly.

5. Make sure of your scanned document orientation.

6. Take screen shot of your uploads and keep safe.

7. Don't wait until the last minute to submit your tender document.

TRANSNET



delivering freight reliably

Enterprise and Supplier Development



Transnet Preferential Procurement Policy Specific Goals

- The following preference points will be allocated to a bidder who provides the required evidence for claiming points:
 - B-BBEE Status Level of contributor 1 or 2
 - 30% Black Women Owned Entities
 - +50% Black Youth Owned Entities

- The following specific goals will apply for this transaction.

Specific Goals	Number of Points (80/20 system)
B-BBEE Status Level of Contributor 1 or 2	10
30% Black Women Owned Entities	5
+50% Black Youth Owned Entities	5
Non-compliant and/or Level 3-8 contributors	0

Acceptable Evidence Required for Claiming Specific Goals

- The following table represents the evidence to be submitted by tenderers for claiming preference points for applicable specific goals in this bid:

Specific Goals	Acceptable Evidence
B-BBEE Status Level of Contributor 1 and 2	B-BBEE Certificate / Sworn - Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
30% Black Women Owned Entities	B-BBEE Certificate / Sworn - Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
+50% Black Youth Owned Entities	Certified copy of ID documents of the Owners and B-BBEE Certificate / Sworn - Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline

Key Pointers determining the validity of Sworn Affidavit, CIPC B-BBEE Certificate & B-BBEE certificate



- Valid Sworn Affidavit
- Valid CIPC B-BBEE Certificate
- Valid B-BBEE Certificate issued by SANAS accredited Verification Agency (in case of JV, a consolidated scorecard as per DTIC guideline)

Valid B-BBEE Sworn Affidavit

**Example:
VALID
SWORN
AFFIDAVIT**

Name of deponent & ID Number

Indicate designation

Enterprise details

Indicate BO & BWO
Tick or underlined Mngt Acc or AFS

Commissioner of Oath
signature and date

Financial Year (dd/mm/yyyy)

B-BBEE Status Level based
on Black Ownership

Deponent signature and date

Commissioner of Oath Certification Stamp

SWORN A **IE EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

Full name & Surname: SUNDHRAN NAIDOO
Identity number: 7406165131089

Hereby declare under oath as follows:

- The contents of this statement are to the best of my knowledge a true reflection of the facts.
- I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	D S W PLANT AND CIVILS CC
Trading Name	SK PLANT AND CONSTRUCTION
Registration Number	2006/037956/23
Enterprise Address	32 PARAGON PLACE INDUSTRIAL PARK PHOENIX 2008

- I hereby declare under oath that:
 - The enterprise is 100 % black owned;
 - The enterprise is 0 % black woman owned;
 - Based on the management accounts and other information available on the 2016 financial year, the income did not exceed R10,000,000.00 (ten million rand);
 - Please confirm on the table below the B-BBEE level contributor, by ticking the applicable box.

100% black owned	Level One (135% B-BBEE procurement recognition)	☒
More than 51% black owned	Level Two (125% B-BBEE procurement recognition)	☐
Less than 51% black owned	Level Four (100% B-BBEE procurement recognition)	☐

- The entity is an empowering supplier in terms of the dti Codes of Good Practice.
- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: [Signature]
Date: 16 August 2016

Commissioner of Oaths
Signature & stamp: [Signature]
SOUTH AFRICAN POLICE SERVICE
COMMUNITY SERVICE CENTRE



Valid CIPC B-BBEE Certificate

COMPANY NAME

dtic logo

Bar code with tracking number

Certificate number

% of BO, BWO & TWO

Date of issue & expiry date



the dti
Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA



CIPC logo
Companies and Intellectual
Property Commission
a member of the dti group

**B-BBEE CERTIFICATE
FOR
EXEMPTED MICRO ENTERPRISES**

Issued by the Companies & Intellectual Property Commission (CIPC) on behalf of the Department of Trade and Industry. Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end, the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less.

This Certificate serves as an Affidavit in terms of Code Series 000, Section 4.5 of the Amended Codes 2013.



Tracking Number: 9367024326



Enterprise Number: K2017267673

B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION

B-BBEE INFORMATION	
Certificate Number	9367024326
Total Number of Shareholders	ONE (1) SHAREHOLDER(S)
Number of Black Shareholders	ONE (1) BLACK SHAREHOLDER(S)
Number of White Shareholders	ZERO (0) WHITE SHAREHOLDER(S)
Black Ownership Percentage	100% BLACK OWNERSHIP
Black Female Percentage	100% BLACK FEMALE OWNERSHIP
White Ownership Percentage	0% WHITE OWNERSHIP
B-BBEE Status	B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION
Date of Issue	01-June-2022
Expiry Date	31-May-2023

- Unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution: 0%
- Black people who are youth as defined in the National Youth Commission Act of 1996: 100%
- Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act: 0%
- Black people living in rural and under developed areas: 0%
- Black military veterans who qualify to be called a military veteran in terms of the Military Veterans Act 18 of 2011: 0%

ENTERPRISE INFORMATION	
Registration number	2017 / 267673 / 07
Enterprise Name	JOEL MARK (PTY) LTD
Registration Date	19-June-2017
Enterprise Type	Private Company
Enterprise Status	In Business

Physical Address
the dti Campus - Block F
77 Mentjies Street
Sunnyside 0001

Postal Address: Companies
P O Box 429
Pretoria
0001

Docex: 256
Web: www.dpc.co.za
Contact Centre: 086 100 2472(CIPC)
Contact Centre (international): +27 12 394 9500

**Example:
VALID CIPC B-BBEE**

Bar code with enterprise number

CIPC Watermark

B-BBEE Status & Proc Recog Level

Reg. Number & Enterprise Name



Valid B-BBEE Certificate

VA Name

Enterprise Name
(Cross referenced to Tax Clearance
Certificate &
Enterprise Registration No.)

Elements verified

Technical Signatory

S.A.B.E.E.R.A

South African Black Economic Empowerment Agency

COMPANY NAME
CERTIFIES THAT

(REG No: 2003/007768/07**VAT No: 466021785) t/a

AQUA TRANSPORT AND PLANT HIRE (PTY) LTD

13 LEMANS ROAD, PINETOWN

HAS BEEN INDEPENDENTLY RATED IN TERMS OF BROAD-BASED BLACK ECONOMIC
EMPOWERMENT ACT NO.53 of 2003 AND AS PER THE CODES OF GOOD PRACTICE NO: 36928

AND IS DEEMED TO BE A

LEVEL 2 CONTRIBUTOR

GENERIC ENTERPRISE

AND HAS A RECOGNITION LEVEL OF 125%

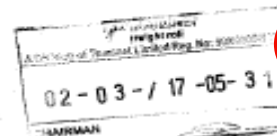
B-BBEE Status, Generic Codes, & Procurement
Recog level

B-BBEE STATUS	POINTS		STATUS
Ownership Equity	20.00	Black Ownership	100%
Management Control	14.27	Black Female Ownership	20%
Skills Development	16.00	ED Beneficiary	No
Supplier & Enterprise Development	42.00	Designated Supplier	No
Socio-Economic Development	05.00	Certificate Number	Gen 001/2017
Priorities Elements achieved	Yes	Date issued	06/02/2017
Level discounted	No	Expiry Date	05/02/2018
Final Level	2		

Certificate Number & Validity Period

TECHNICAL SIGNATORY

SANAS logo & BVA Number





Returnable Schedules



T2.2-03 Programme

The Tenderer details the proposed programme below or refers to his proposed programme and attaches it to this schedule. The Tenderer's attention is drawn to core clause 31 of the NEC3 Engineering and Construction contract regarding the items to be shown on a programme.

The tenderer shall provide a Level 4 programme (activity-based schedule to monitor construction) showing but not limited to the following:

- Ability to execute the works in terms of the Employer's requirements and within the required timeframe indicating, in a logical sequence, the order and timing of the construction that will take place in order to Provide the Works clearly indicating the capacity & capability to achieve the dates stated in the Contract Data.

T2.2-03 Programme continued

- The Contractor indicates how he plans in achieving the following dates and clearly demonstrates them on the schedule by complying with Clause 31.2 of the NEC ECC – Initiates starting date, access dates, key dates, planned Completion, Sectional Completion Dates & Completion Date.
- In addition, the Programme must clearly demonstrate adequate provisions for Time Risk Allowance (TRA). Time Risk Allowances are not float, are owned by the Tenderer, can be included in the activity duration and illustrated in the schedule in a code field or as an attachment.
- The Programme must clearly support and demonstrate alignment to the Approach Paper as contained under T.2.2-07. In addition, annexed to the Programme, a basis of schedule document is required, stipulating, but not limited to, underlying assumptions, conditions, constraints, and approach to Providing the Works as detailed in the Programme.

T2.2-04 Quality

- Project Quality Plan (PQP) specific to the contract.

As per QAL-STD-0001 (General Quality Requirements for Suppliers and Contractors), the PQP is a document that outlines the Supplier/Tenderer's strategy, methodology, resources allocation, Quality Assurance and Quality Control coordination activities to ensure that Goods and Services supplied meet or exceed the requirements defined in the Contract, drawings, codes and standards.

- The PQP for the contract must satisfy the technical and quality requirements of the Tenderers scope of works,
- It must identify **all procedures** (Taking into account six mandatory procedures as specified by ISO 9001 standard), reviews, audits (Audit Schedule for internal and external/independent audits during the contract), identifying applicable controls and records used to control and verify compliance with the Works Information as stipulated in the contract document.

The **Project Quality Plan (PQP)** details how the Contractor's Quality System will be applied to the Scope of Work specified in the contract and shall include the following as key elements:

T2.2-04 Quality continued

➤ **Project Quality Plan (PQP) specific to the contract (Continued).**

- 1) Include a description of the Contractor's Project organization, with key positions and responsibilities identified and individuals named. The organization structure shall also indicate resources committed to the management and co-ordination of Quality Assurance/Quality Control (QA/QC) activities.
- 2) Provide a description of how documents provided by Transnet to the Contractor are to be managed. Documentation management/control
- 3) Include all quality activities relevant to the Scope of Work, identifying all procedures, reviews, audits, controls and records used to control and verify compliance with specified Contractual requirements.
- 4) Include a listing of all Quality Control Plans (QCP's) and associated Field Inspection Checklist (FIC'S), as applicable.
- 5) Include a listing of all Special Processes (e.g. welding, non-destructive testing, cube testing etc.) envisaged for use.
- 6) Control of externally provided services.

T2.2-04 Quality continued

- **Quality control plan/inspection test plan (QCP/ITP)** specific to contract.

As **per QAL-STD-0001**, a QCP is a document outlining specific manufacturing / construction inspection and testing requirements, including responsibilities, test acceptance criteria and nomination of witness and hold points.

Tenderer as part of the deliverables must attach the following QCP's Specific to the works but not limited to:

1. Building Works.

The Quality Control Plan shall be Project Specific as per the Scope of Work and shall include the following as key elements:

- 1) Detailed sequence of activities (construction/fabrication)
- 2) Include all procedures/code specifications
- 3) Include all intervention points (i.e. hold, witness, verify)
- 4) Include all Verification documentation/Field inspection checklist
- 5) Include all relevant signatories (i.e. Contractor, Approved Inspection Authority (AIA), Transnet)

T2.2-04 Quality continued

QUALITY CONTROL PLAN

TRANSNET

Quality Control Plan No. _____		Revision: _____		Date Issued: _____	
Contract No. _____		Description: _____		Item No. _____	
Contractor _____		Location: _____			

Activity No.	Activity Description	Procedure Reference / Code Specification	Specification Acceptance Criteria	Verifying Document / Report / Certificate	Verification/Witness					
					Contractor		AIA		TCP	
					Action	Sign	Action	Sign	Action	Sign

Rev	Date	Reason for Revision	Drawn	Checked

ACTION

H – Hold, Mandatory Hold Point R – Review (Verify) only

W – Witness S – Surveillance

NOTE: H & W points require formal notification to TCP

T2.2-04 Quality continued

➤ **The Tenderer's Signed Quality Policy.**

The quality policy must meet the 5 key elements requirements as stated in ISO 9001:2015 standard. Which is:

1. Is appropriate to the purpose and context of the organization and supports its strategic direction,
2. Provides a framework for setting quality objectives,
3. Includes a commitment to satisfy applicable requirements,
4. Includes a commitment to continual improvement of the quality management system, and
5. Is communicated and understood within the organization.

Please ensure that the policy is signed by Top Management.

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T2.2-05 Environment

The Tenderer must review the following documents in preparation to meeting the environmental management requirements:

- a) 009-TCC-CLO-SUS-11386Rev 1.0 Standard Operating Procedure: Construction Environmental Management (SOP: CEM);
- b) 009-TCC-CLO_SUS-11385 Standard Operating Procedure: Minimum Environmental Management Specifications (MEMS)
- c) 009-TRN-CLO-SUS-8848 Transnet Asbestos Management Procedure
- d) Transnet Integrated Management System (TIMS) Policy Commitment Statement; and
- e) Project Environmental Specification (PES) which includes TNPA minimum standards as contained in the following documents:
 - Waste management Permit
 - AMAFA permit

T2.2-05 Environment continued

The tenderer must provide a project specific Environmental Management System (EMS) based on an International Standard to address the elements of the system. These elements must include the following,

1. The signed Environmental **Policy** based on International Organization for Standardization (ISO) that displays all key components of Top management's commitments namely;
 - Regulatory compliance and other requirements
 - Commitment to Pollution prevention
 - Continual improvement
 - Provides framework for setting and reviewing objectives and targets and
 - Communication of Policy to all employees working for or on behalf of the Contractor

An unsigned or undated policy will be scored '20'

T2.2-05 Environment continued

1. Tender to provide a signed declaration of understanding as part of the returnable acknowledging understanding thereof and the budget provision for the implementation of environmental management requirements.
2. The tenderer must provide **procedures** for checking, monitoring, and measuring the performance of the Environmental Management System. The tenderer must provide written procedures for (A-E) below.
 - A. Waste management (general & hazardous)
 - B. The evaluation of compliance
 - C. Reporting of Non-conformance, initiating of corrective and preventative action.
 - D. Handling and Investigation of Environmental incidents.
 - E. Control of Environmental Records

T2.2-05 Environment continued

Each of the procedures must include insight into the (6 M's)

- Methods to be used
- Manpower requirements
- Money/Materials, financial requirements, resources, and capacity to undertake the works
- Measurement in terms of performance objectives, key performance indicators or targets
- Machinery, equipment, basic tools required
- Management reporting and communication requirements

T2.2-06 Health and Safety

Submit the following documents as a minimum with your tender:

1. Safety, Health & Environmental Policy signed by the Chief Executive Officer. List the five elements -
 - Commitment to Safety, prevention of pollution,
 - Continual improvement,
 - Compliance to legal requirements, appropriate to the nature of contractor's activities,
 - Hold management accountable for development of the safety systems
 - Include objectives and targets.
2. Roles & Responsibilities, such as S16.2 CEO, CR8.1 Construction Manager, Health and Safety Manager, CR8.5 Safety officer, CR8.7 Construction Supervisor, CR9.1 Risk Assessor, 17.1 SHE Reps, etc.
as per the Occupational health and safety Act 85 of 1993 and COVID -19 Compliance Officer
Organogram with Legal Appointees Roles & Responsibilities, e.g., 16.2, CR 5(5) Pr. CHSA, Construction Manager, Construction Supervisor, Safety Manager/Officer, all other legal appointments in term of legislation and regulations.

T2.2-06 Health and Safety

3. List of job categories for project and competencies required per category and develop a training Matrix for all employees who will be working on the project. This matrix must include Management and highlight training planned dates.
4. Overview of the project specific Baseline Risk Assessment (RA), indicating major activities of the project namely;

Protection of works, Demolition, New Floor covering ,Screeding, Installation of plumbing & sanitary ware, refurbishment of floors, Preparation and varnishing timber flooring, Preparation and varnishing of brickwork, High pressure cleaning, Wall plastering, Preparation of walls, painting, installation of doors and necessary accessories, installation of glazing , shopfronts & windows, waterproofing of roofing, slabs, and walls ,roofing installations ,sisalation / roof insulation, Installation of ceilings, asbestos management, Clearing Vegetation, Concrete Spalling, Dry wall installation, repairing wall Cracks

T2.2-06 Health and Safety

5. Complete and return with tender documentation the Contractor Safety Questionnaire included to this evaluation Schedule as a returnable, attach all required supporting documents and complete your company three-year synopsis of SHE incidents, description, type and action taken to prevent re-occurrence.
6. Evidence that the Principal Contractor have made adequate provisions for the cost of Health & Safety
"Activity Schedule": CR 3(5) (b)(iii) read with CR 5(1)(g)

T2.2-07 Approach paper

Approach paper which responds to the Scope of work & addenda outlines proposed approach/methodology relating but not limited to programme, method statement, technical approach & an understanding of the project objective. The approach paper should articulate what the Tenderer will provide in achieving the stated objectives for the project & demonstrate the alignment to key persons & organogram to exhibit clear understanding of the project.

The Tenderer must as such explain his / her understanding of the objectives of the works and the *Employer's* stated and implied requirements, highlight the issues of importance, and explain the technical approach they would adopt to address them. The approach paper should explain the methodologies which are to be adopted and demonstrate its compatibility. The approach should also include and outline processes, procedures and associated resources, to meet the requirements and indicate how risks will be managed.

The Approach Paper should:

1. Outline of proposed approach
2. Detail the method statement, technical approach, supervision, monitoring of construction sequencing in terms of the Works Information
3. Demonstrate an understanding of the project objectives

T2.2-07 Approach paper continued

The Approach Paper must be aligned to; and accompanied by a programme indicating Start and Completion Dates, Key Dates, milestones and resource activities. The programme must clearly indicate the timeframes for construction activities to meet project deliverables.

The approach paper shall include as a minimum but not limited to the following:

1. Outline of proposed approach
2. Site establishment
3. Mobilization
4. Site Supervision
5. Quality management
6. Health and safety management
7. Environmental management
8. Construction Management
9. Contract management

T2.2-07 Approach paper continued

1. Document management
2. Testing and commissioning
3. Handover

Tenderer to outline proposed construction plant/equipment for the project including but not limited to the following:

- a. Primary plant equipment for construction or refurbishment works

Tenderer to further outline approach methodology for the installation of specialist equipment including but not limited to the following:

- a. Installation of mechanical equipment
- b. Installation of electrical equipment

T2.2-08: Previous experience

Tenderers are required to demonstrate their experience in the successful delivery of building refurbishment and building construction projects, and to this end shall supply a sufficiently detailed reference letter, indicating the relationship with the client with contact details of previous clients and also indicate their previous experience in the execution of building refurbishment and building construction projects in the last 8 years. The tenderer to attach reference letters and completion certificates as evidence.

Clients	Client contact details	Project Description	Year of project completion	Project Value
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THANK YOU

