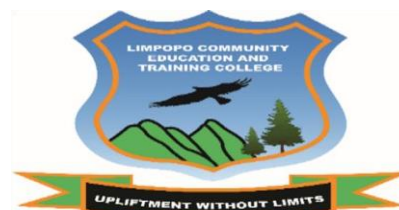




**higher education
& training**

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



**PURCHASING CONSORTIUM SOUTHERN AFRICA (PURCO SA) IN COLLABORATION WITH
LIMPOPO COMMUNITY EDUCATION AND TRAINING COLLEGE (LCETC)**

Herein referred to as LCETC

**REQUEST POTENTIAL BIDDERS FOR PROPOSALS (RFP) FOR
SUPPLY AND DELIVERY OF STUDENT CHAIRS AND TABLES**

ONCE-OFF PROJECT

TENDER NO: PU5612/009

CLOSING DATE: 14 September 2023 at 11h00

Prospective Suppliers, interested in participating in the above-mentioned tender are encouraged to submit their proposal in full compliance to the requirement of this tender document. The Suppliers must submit the signed completed and binded tender document with all attachments in a clearly labelled and sealed envelope together with one USB in the Tender box at the below mentioned address:

PURCO SA, ROSEN OFFICE PARK, 8 INVICTA ROAD, ERAND GARDERNS, MIDRAND, 1682

Tender number	PU5612/009
Date issued	23 August 2023
Tender closing date	14 September 2023 Time:11h00 Purco SA, Rosen Office Park, 8 Invicta Road, Erand Gardens, Midrand, 1682
Compulsory Information Session	30 August 2023 Time:10h00-11h00 Unit 5,CJC Building,2 Biccard Street, Polokwane

Company Name		
Address		
Contact person	Mr/Mrs/Ms/Dr/Prof.	
Contact numbers	(w)	(cell)
Email address		

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1. INTRODUCTION

1.1 OVERVIEW

1.1.1 WHO IS PURCO SA?

PURCO SA – Purchasing Consortium Southern Africa - is a group purchasing organization for Higher Education with a Membership consisting of all 26 South African public universities, the University of Namibia, Namibia University of Science and Technology. In addition, there are 17 associates Members such as CSIR, NRF, K-RITH, SABS, MINTEK, CAPRISA, UMALUSI, ECSA, QTCO, IIE, PE TVET College, Northlink TVET College, Tshwane North College, and Milpark Education, totaling a membership of 64.

PURCO SA is committed to saving our Members time and money through professional and focused collaborative procurement, whilst strengthening partnership with all stakeholders in the Higher Education Sector in Southern Africa.

1.1.2 WHAT DOES LCETC AIM TO DO?

LCETC intends to significantly reduce the Total Costs, while maintaining or improving the quality of the service. LCETC will pursue its goal through consolidating the volume of the services procured.

1.1.3 WHAT IS LCETC LOOKING FOR?

This initiative is intended to identify suppliers of the services (“Suppliers”) that can best service LCETC’s requirements for the services. Through this process LCETC wishes to establish a new level of cost transparency with its Suppliers in order to facilitate long-term cost control. Invoice price is critically important to us together with the following factors:

- a) Transparency of cost of services;
- b) Minimization and reduction of “Total Costs” (as that term is defined in section 1.3.3 below);
- c) Capability of Suppliers in meeting LCETC’s requirements;
- d) Suppliers’ commitment to LCETC’s needs; and
- e) Black Economic Empowerment
- f) Services means “services” and “goods and services”

1.1.4 SUMMARY OF KEY MATTERS FOR CONSIDERATION BY POTENTIAL SUPPLIERS

Key matters for consideration by Suppliers include:

- a) This process will afford Suppliers the opportunity to acquire and /or increase their level of business with LCETC;
- b) Senior Management in LCETC are directing this assessment;
- c) A cross-functional team has been formed to facilitate this assessment and is empowered to make decisions in the best interests of LCETC;
- d) LCETC is prepared to significantly alter current purchasing patterns of the services in order to take advantage of opportunities and achieve benefits for the whole Membership;
- e) Time is limited in the final Suppliers selection process;
- f) LCETC’s objective is to reduce costs initially and then to achieve further on-going reductions in Total Costs. LCETC is expecting to identify Suppliers that can meet its need at an extremely competitive cost;
- g) The evaluation of potential Suppliers will also include important non-cost considerations, such as quality, service, implementation ability and other factors;

- h) This sourcing program must not disadvantage any operation at any site operated or managed by that relevant Member; and
- i) Prospective Suppliers' are requested to submit their best price at this time, as only competitive Suppliers will be invited for further discussions.

1.2 PURPOSE AND OBJECTIVE OF THE RFP

1.2.1 PURPOSE

The purpose of this RFP is to collect pricing and general information on your business as part of our program to determine the Supplier or Suppliers most capable of supplying this services to LCETC. LCETC's objective is to identify opportunities to significantly reduce purchase costs and to improve the value added from all Suppliers of this service.

1.2.2 HOW AGREEMENT IS TO BE FORMED

Responses to this RFP will form the basis for any agreements reached and such responses will represent a firm offer by the Supplier to agree to supply these services to LCETC as detailed in the pricing table proposed (see Appendix B1).

1.3 EVALUATION CRITERIA

1.3.1 OBJECTIVE

LCETC's objective is to procure the services at competitive prices, acceptable quality and on-time delivery. Suppliers selected to participate with LCETC to meet this objective can anticipate an on-going commercial relationship.

1.3.2 TOTAL COST

"Total Costs" will be an important parameter for Supplier assessment. "Total Costs" defined as follows:

"Total Costs" means the sum of all direct and indirect costs associated with the purchase of the services incurred by LCETC, including but not limited to the invoice price, services life, service maintenance costs, distribution costs, transaction costs, inventory costs, purchasing administration costs and other costs incurred with the use of these services provided by the Supplier."

Suppliers can reduce Total Costs through one or more of the following approaches:

- a) Lowering prices for the services;
- b) Lowering logistic costs;
- c) Increasing value from service and support; and/or
- d) Offering superior service performance.

Suppliers are expected to provide highly competitive pricing - pricing reserved for their largest and most important account - both at the outset of the relationship and on an on-going basis. LCETC expects to work with Supplier(s) to continuously identify opportunities to reduce Total Costs.

1.3.3 COST TRANSPARENCY

LCETC desires to achieve clarity on the costs of all aspects of the supply of the services. The details requested in this RFP are intended to deliver the required level of transparency. Any gaps in Supplier responses will be interpreted as an unwillingness to participate with LCETC in the desired relationship and will seriously disadvantage the Supplier.

1.3.4 SUPPLIER CAPABILITY

LCETC will make an assessment of Supplier capability on the basis of LCETC's experience and information provided by Suppliers in response to this RFP.

1.3.5 ADDITIONAL INITIATIVES

Suppliers are encouraged to be creative and develop suggestions to enhance Supplier relationships, quality, and service levels that will be cost effective for LCETC. These suggestions may lead LCETC to promote options for new services.

1.3.6 EMPOWERMENT

LCETC is serious in its commitment to the previously disadvantaged groups and will expect selected Suppliers to demonstrate that they share that commitment. Accordingly, a BBEE Certificate in terms of the Codes of Good Practice issued by an accredited rating agency must be submitted.

2. GUIDELINES FOR SUBMISSION OF PROPOSAL ("RFP")

2.1 PROPOSAL TERMS

LCETC is inviting your company to submit a Proposal for the supply services.

LCETC intends to move quickly to award business, hence Suppliers are encouraged to provide their best offer under the Proposal.

2.1.1 ACCEPTANCE OF PROPOSAL AT LCETC'S DISCRETION

LCETC reserves the right, exercisable at its sole discretion, to review, evaluate and dispose of any offer as it sees fit. Nothing stated in this RFP (whether express or implied) binds or obligates LCETC, or any other member of LCETC to accept the lowest of any price contained in a Proposal or to accept any offer. Suppliers or their representatives can expect to discuss the details of their Proposal during the evaluation process. LCETC reserves the right to negotiate specific terms with the preferred Suppliers prior to the award of a final contract (if any).

2.1.2 CONFORMANCE

All Proposals must conform to each of the requirements set out in this RFP. Non-conforming Proposals may not be considered. As well as providing a conforming Proposal, Suppliers may also submit additional or alternative information for further consideration where they believe that this is in the best interests of LCETC.

2.1.3 COVERAGE

While LCETC does not require Suppliers to tender on all aspects of this RFP, the broader the range of services quoted on, the greater Supplier's chance of success.

2.1.4 REQUIREMENTS FOR ADDITIONAL INFORMATION

LCETC may require a Supplier to provide additional information to allow further consideration of the Supplier's Proposal.

2.1.5 COSTS

LCETC is not responsible for any costs (whether direct or indirect) incurred by a Supplier in preparing and/or submitting a Proposal or otherwise responding to this RFP or in any subsequent discussions or negotiations. All parties and participants must bear their own costs.

2.1.6 SUBMISSION VALIDITY

Each Proposal submitted by a Supplier must remain valid for a period of 120 days from the required date of submission.

2.1.7 SUPPLIER'S ACCEPTANCE OF TERMS & CONDITIONS

Each Supplier submitting a Proposal agrees to do so on the terms and conditions set out in this RFP. Suppliers who submit responses to this RFP will be deemed to have accepted, and willfully comply with, all of those terms and conditions.

The Proposal must be signed by a person fully authorized to commit the Supplier to the terms and conditions set out in this RFP. LCETC is entitled to assume that there is full authority in the signatory of the person.

2.2 PRICING TRANSPARENCY

LCETC wishes to establish an increased level of cost transparency with the chosen Supplier. The level of transparency will be taken as an indication of each Supplier's willingness to participate with LCETC in a transparent relationship.

2.3 MONTHLY SALES REPORT

The Supplier shall submit a written report on each individual purchase order received from the Members to PURCO SA by the 10th working day of each month of the contract period. The total sales (meaning total invoice value relating to the supply of goods and service including any ad hoc supply of goods and/ or services or otherwise (whether contracted or non-contracted) supplied to the Member for the month shall be recorded into the monthly sales report. Any discrepancies between the Suppliers' monthly report and the Members' monthly report for the supply of goods within the scope of this Agreement shall be brought to the attention of the Supplier. The Supplier shall within seven (7) working days investigate the variance and report in writing to PURCO SA the reasons thereof. Should the Supplier have under reported, the Supplier should be required to retrospectively update the monthly sales report accordingly. PURCO SA shall use the updated sales report for the purposes of invoicing the service fee.

2.4 SERVICE FEE

The Supplier must provide for a 2% service fee calculated on the total value of each invoice issued by the Supplier for or otherwise relating to supply of goods and/ or performance of the services to the Member (including any additional/ ad hoc goods supplied or services rendered), payable to PURCO SA on submission of relevant invoice to the Member. The selected Supplier is required to send a copy of monthly invoice and statement to both PURCO SA and the Member. Upon receipt of the monthly sales report from the Supplier, PURCO SA shall invoice the Supplier a minimum of 2% service fee based on the Rand value of the total monthly sales which is payable to PURCO SA within 30 days of date of statement.

2.5 PURCO SA REPRESENTATIVE

All contact and questions with regard to this RFP must be made through the PURCO SA representative. Discussion with other parties within or associated with PURCO SA may result in disqualification from this process.

For the purpose of the RFP, the PURCO SA representative ("PURCO SA Representative") is:

Contact Person	
Name & Surname	Sipho Ndlovu
Telephone number	011 545 0961
E-mail address	Sipho.ndlovu@purcosa.co.za

2.6 QUESTIONS AND CLARIFICATIONS

All questions regarding this RFP must be directed to the PURCO SA Representative by email. Questions must not be submitted by telephone. PURCO SA will accept written questions regarding this RFP up to 08 September 2023 at 16h00.

Answers to all questions will be e-mailed to all Suppliers who have been provided with this RFP.

All questions must include:

- a) The Supplier's name and address;
- b) A reference to the specific section and page number of the RFP; and
- c) The contact name, telephone number and e-mail address

RFP Schedule of Dates

Date	Action
23 August 2023	RFP released to potential Suppliers
30 August 2023	Compulsory Information Session
08 September 2023	Last Day for submission of questions and clarification
14 September 2023	Submission of Proposal by 11h00
Soonest	Proposed Contract Implementation

2.7 RFP FORMAT

All Supplier responses must follow the prescribed format. Refer to "Delivery Instructions" below. Failure to do so may result in disqualification from this RFP/Proposal process.

2.8 DELIVERY INSTRUCTIONS

All Suppliers must submit their responses in the following format:

- **One signed hard copy in a sealed envelope together with a memory stick, containing the appendices in the following order:**

Appendix Number	Description of Appendix	Requirement
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative
Appendix A1	Payfast Proof of payment	Attach Payfast proof of payment and include the company tendering for, if purchased by a different company
Appendix B	Completed technical specifications and pricing	A signed copy of the print out of each page of the electronic document
Appendix B1	USB x1/No CD Acceptable	Fully scanned tender document and all returnables
Appendix C	Proof of Bank Account	Signed or stamped letter from bank
Appendix D	Company registration documents	Company registration documents
Appendix E	Tax Pin	An original valid Tax Pin (must be valid on tender closing)
Appendix F	BBBEE certification	A valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA sworn Affidavit
Appendix G	Fully signed Audited Financial Statements/ Annual Financial Statements	Provide fully signed recent Audited Financial Statements / Annual Financial Statements
Appendix H	Declaration of Interest	Please sign point 9 of this tender document
Appendix I	Distributor or Manufacturer	Letter from Manufacturer
Appendix J	Registration National Treasury (CSD)	Supply proof of registration with the National Treasury
Appendix K	Fully signed SBD Forms	SBD 4 SBD 6.2 SBD 8 SBD 9

The response deadline is **14 September 2023 at 11h00**. Only responses to this RFP received by due date and time will be considered. No exceptions will be considered.

2.9 ADDITIONAL SUPPLIER INFORMATION

LCETC may request additional data, discussions or presentations in support of responses to this RFP. Additionally, LCETC may conduct a survey of any Supplier under consideration to confirm or clarify any information provided (including pricing) or to collect more evidence of managerial, financial and technical abilities, including but not limited to, meeting LCETC and visits to current customers served by the Supplier.

2.10 ACKNOWLEDGMENTS AND DISCLAIMERS

2.10.1 NON-BINDING

This RFP and any Proposals are not legally binding on LCETC.

None of LCETC, nor any person purporting to act on behalf of LCETC, or any other Member of LCETC makes any representations or provide any undertaking LCETC to Suppliers other than to invite Suppliers to submit Proposals. LCETC intends to use the RFP/Proposal framework as the basis for negotiations with Suppliers. LCETC reserves the right to alter that framework at its discretion at any point prior to or during the RFP/Proposal process.

2.10.2 ACCURACY OF INFORMATION

LCETC has endeavored to provide correct information in this RFP. However, the onus is on Suppliers to satisfy themselves as to the accuracy, completeness and sufficiency of any information provided to them by LCETC, or any person purporting to act on behalf of LCETC.

2.10.3 NEGOTIATIONS

On receipt of Proposals from Suppliers, LCETC proposes to evaluate those responses based on the requirements of LCETC. Negotiations will be conducted with a reduced number of selected Suppliers which may lead to one or more contracts for the supply of part or all of the services.

LCETC reserves the right to vary, at its sole discretion, this negotiation plan at any time and does not make any undertaking LCETC in relation to entering into any contracts for the supply of services.

2.10.4 LCETC'S USE OF INFORMATION

In lodging a Proposal, a Supplier will be deemed to have granted LCETC a non-exclusive right to use any information in the Proposal as LCETC sees fit, including, without limitation, for operations purposes and future discussions with Suppliers. LCETC will also acquire a non-exclusive right to use any processes, sketches, calculations, drawings LCETC, computer programs or other data or information submitted with, or included in, a Proposal.

Each Supplier which submits a Proposal agrees to indemnify LCETC, and every other associate of LCETC against third party claims arising out of any use of any proprietary information submitted with, or included in, the Proposal by LCETC, and it's or their respective directors, officers, agents, employees, advisers or consultants.

2.10.5 INFORMATION PROVIDED BY LCETC

Copyright in this RFP is reserved exclusively to LCETC.

Any information which LCETC provides in this RFP or otherwise ("Information") is provided in confidence and for use solely by the Supplier in the preparation of its Proposal. The Supplier must not disclose it to any third party without LCETC's prior approval in writing. Any further information that LCETC provides to the Supplier from time to time will be made available on the same terms and conditions as apply under this RFP.

2.10.6 SUPPLIER'S ACKNOWLEDGMENTS

In submitting a Proposal, the Supplier acknowledges and agrees that:

- a) The Information has been independently verified and LCETC, all other Associates of LCETC and its and their respective directors, officers, advisers, employees and agents, are not under any liability, whether arising from negligence or otherwise, for any representation contained in it or any omission from it or for any error, inaccuracy, incompleteness or other defect in the Information it contains.
- b) This Proposal contains representations and other statements concerning requirements for the supply of the services. No representation, statement or warranty, express or implied, is made by LCETC, any other Associate of LCETC or its and their respective directors, officers, advisers, employees or agents that any statement, estimate or evaluation contained in it will prove correct. The Supplier relies solely on its own investigations and inquiries in respect of LCETC's requirements for the services and the accuracy of the Information.
- c) Without limitation to the above, none of LCETC, or any other Associate of LCETC, nor any person purporting to act on behalf of LCETC, or any other Associate of LCETC, will be liable in any way for any losses or liabilities incurred by a Supplier or any other person (including, without limitation, damages, costs, loss of profits or consequential or indirect losses) arising from any cause whatsoever including, without limitation, any error, inaccuracy, incompleteness or other defect in the Information.
- d) The Supplier also acknowledges that LCETC, without liability or recourse, may at any time without notice:
- e) Enter into and conclude negotiations with any other Supplier for the supply of part or all of LCETC's requirements of the services;
- f) Terminate the RFP/Proposal process in respect of any or all of LCETC's requirements;
- g) Terminate discussions or negotiations with the Supplier or otherwise terminate the Supplier's further participation in the RFP/Proposal process;
- h) Reject any Proposal submitted by the Supplier; and/or
- i) Depart from or modify the proposed framework and/or any other procedures in relation to the RFP/Proposal process.

- j) If the Supplier decides not to submit a Proposal, or at any time discontinues for any reason (including as a result of any action of LCETC) its participation in this RFP process or subsequent discussions or negotiations, the Supplier must promptly return this RFP (and destroy any copies which it has made) to LCETC together with any other documents or other material relating to the service procurement that contains, embodies or might reveal Information.

2.10.7 PUBLIC ANNOUNCEMENTS

Neither the potential Supplier nor LCETC will make any public announcements or disclosures as to the RFP, any Proposal or the RFP process or otherwise in relation to the subject matter of any potential contract, without the prior written consent of the other party (except as required by any applicable law or regulatory requirement). In this regard, no media release or public announcement will be made in relation to any resulting contract, should such be executed, without the written approval of both parties as to the wording of such release and the manner or publication of such release.

3. SUPPLIER CAPABILITY

3.1 SECURITY OF SUPPLY

The services are critical to on-going operations and therefore security of supply is a major requirement for LCETC.

4. PROPOSED PRICING

4.1 INTRODUCTION

While LCETC require Suppliers to tender on the full range services or for all sites included in this RFP, the broader the range of services quoted on, the higher a Supplier's chance of success. Please be aware that this RFP provides all participants the opportunity to increase current business and/or acquire new business with LCETC and its Members.

LCETC expects Suppliers to respond fully to the requested level of detail. This detail will contribute towards the transparent cost structure being pursued by LCETC.

4.2 PRICING TABLE – INSTRUCTIONS – PRICE AS PER DESIRED LAYOUT

The responses must remain in the format outlined in the instructions of Appendix B, which contain the technical and pricing information.

Please note that all the prices reflected in Appendix B1 shall be:

- a) Inclusive of Value Added Tax (which shall be payable by the Member subject to the receipt of a VAT invoice); and
- b) Inclusive of all associated costs and taxes, including insurance, charges for packaging, shipping, carriage, delivery to the premises, handling fees, toll fees, permits, all duties, licenses and other related charges payable in respect of the service from time to time.

4.3 PRICING TABLE, SPECIFICATION AND ESTIMATED VOLUME/ QUANTITY

LCETC has included specification and estimated volumes/quantity (Appendix B where applicable) as a guideline to assist suppliers in pricing. Separate detailed pricing schedule and/ or bill of quantities may be attached. The volume is an estimate and should not be interpreted as a guarantee in any way.

4.4 DOUBLE COUNTING

In order to assess your prices fairly (and prevent “double counting”) do not include costs which are explicitly asked for in other columns or spread sheets.

5. PRICING

Tenderers are required to submit a price proposal as stipulated in the Appendix B1.

5.1 PAYMENT TERMS

Payment terms are within 30 days from date of statement.

5.2 CONTRACT LENGTH

Once Off Project

Type of Contract

LCETC requires a **full-risk contract** arrangement. Application for a price increase will only be considered if submitted with written proof that it is due to circumstances beyond the control of the supplier.

6. REQUIRED PROPOSAL LAYOUT

In order to facilitate a structured evaluation of the submissions resulting from this RFP, LCETC requires each supplier to conform to a specific proposal layout. Deviation from this required document structure may result in disqualification.

6.1 GENERAL NOTES:

- a) A cover page per Appendix is included in this document and Supplier must ensure that these cover pages are used in their submissions.
- b) Each Appendix cover will contain a list of the required information and / or documents that need to be included in that section. The list has a check box for the supplier to indicate that the information requested has been included.
- c) Each Appendix cover page is to be signed by the duly authorized representative of the Supplier.

7. TECHNICAL SPECIFICATION

LCETC has included specification and estimate volumes / quantity (Appendix B and B1) to assist suppliers in pricing. Refer to Appendix B and B1 for instructions.

8. EVALUATION PROCESS

8.1 AIM OF EVALUATION

To ensure that all proposals received are afforded the opportunity to compete equally and enable LCETC a chance to evaluate the tender received in fair and unbiased manner, as per pre – described process of evaluating proposals.

8.2 EVALUATION CRITERIA

The evaluation criteria as set out hereunder will assist LCETC to ensure conformity to all tender requirements. LCETC's evaluation team shall use the evaluation criteria, weights, applicable values and / or minimum qualifying score for functionality as indicated in the tender document. The evaluation criteria can be discussed and clarified with all attendees at the compulsory information session, where applicable, as an aid to prepare for such evaluation.

The set evaluation criteria shall be used as a guideline, but not limited to the following process:

8.2.1 PRE-QUALIFICATION/MANDATORY INFORMATION REQUIREMENT

The Pre-qualification/Mandatory Information Requirement phase validates the tenderers' compliance to the legal requirements to conduct business in SA, as well as to specific industry requirement for the supply of services where applicable.

Please see table below for the list of mandatory requirements and tick yes if documentation is submitted and no if not submitted.

Appendix Number	Description of Appendix	Requirement	Circle yes if submitted	
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative	Yes	No
Appendix A1	Payfast Proof of payment	Attach Payfast proof of payment and include the company tendering for, if purchased by a different company	Yes	No
Appendix B	Completed technical specifications and pricing	A signed copy of the print out of each page of the electronic document	Yes	No
Appendix B1	USB x1/No CD Acceptable	Fully scanned tender document and all returnables	Yes	No
Appendix C	Proof of Bank Account	Signed or stamped letter from bank	Yes	No
Appendix D	Company registration documents	Company registration documents	Yes	No
Appendix E	Tax Pin	An original valid Tax Pin (must be valid on tender closing)	Yes	No
Appendix F	BBBEE certification	A valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA sworn Affidavit	Yes	No
Appendix G	Fully signed Audited Financial Statements/ Annual Financial Statements	Provide fully signed recent Audited Financial Statements / Annual Financial Statements	Yes	No
Appendix H	Declaration of Interest	Please sign point 9 of this tender document	Yes	No
Appendix I	Distributor or Manufacturer	Letter from Distributor or Manufacturer	Yes	No
Appendix J	Registration National Treasury (CSD)	Supply proof of registration with the National Treasury	Yes	No
Appendix K	Fully signed SBD Forms	SBD 4 SBD 6.2 SBD 8 SBD 9	Yes	No

NB: No points will be allocated to this phase; however, tenders that do not meet the pre-qualification requirements may not advance to the next phase of the evaluation process.

8.2.2 STAGE 1: EVALUATION OF FUNCTIONALITY

Tenderers need to obtain a minimum percentage score of 70% and above in order to progress to the next stage of evaluation.

FUNCTIONALITY CRITERIA		POINTS ALLOCATED
Provide three (3) contactable reference letters of similar size and nature. 3 References verified 2 References verified 1 Reference verified No evidence provided	 = 15 Points = 10 Points = 05Points = 0 Points	15
Telephonic and Email reference verification		Max 15
Company profile Provided Not Provided	 = 10 Points = 00 Points	10
Provide typical Delivery,Lead and Set up time for a standard project after appointment: Within 3 weeks Within 3 to 4 Weeks More than 4 Weeks	 = 20 Points = 10 Points = 05 Points	20
Proof of Business representation in Limpopo Province of the Project (Eg,Utility Bill) Proof Provided None Provided	 = 20 Points = 00 Points	20
Transport – provide proof of delivery vehicle ownership or Rental Provided None Provided	 = 20 Points = 00 Points	20
Total Points		100

8.2.3 STEP 1: REFERENCES TABLE

Provide referral letters for work completed in the past five (5) years, for similar work. The letters should be on an official letterhead from your Client with the name of their business mentioned on the letterhead.

FUNCTIONALITY CRITERIA

REFERENCE ONE (1)

COMPLETE TABLE IN FULL BELOW (COMPULSORY)

Reference Company One (1) Name of Company:		Contact Name:	
Contact e-Mail:		Contact Telephone:	
Description of Contract:			
Contract Details			
1	Contract Value		
2	Contract Commencement date:		
3	Contract Completion Date:		
4	Contract Duration:		
Attach Reference Letter 1			

FAILURE TO PROVIDE RELEVANT PROOF WILL RESULT IN ZERO POINT ALLOCATION

FUNCTIONALITY CRITERIA

REFERENCE TWO (2)

COMPLETE TABLE IN FULL BELOW (COMPULSORY)

Reference Company Two (2) Name of Company:		Contact Name:	
Contact e-Mail:		Contact Telephone:	
Description of Contract:			
Contract Details			
1	Contract Value		
2	Contract Commencement date:		
3	Contract Completion Date:		
4	Contract Duration:		
Attach Reference Letter 2			

FAILURE TO PROVIDE RELEVANT PROOF WILL RESULT IN ZERO POINT ALLOCATION

FUNCTIONALITY CRITERIA

REFERENCE THREE (3)

COMPLETE TABLE IN FULL BELOW (COMPULSORY)

Reference Company Three (3) Name of Company:		Contact Name:	
Contact e-Mail:		Contact Telephone:	
Description of Contract:			
Contract Details			
1	Contract Value:		
2	Contract Commencement date:		
3	Contract Completion Date:		
4	Contract Duration:		
Attach Reference Letter 3			

FAILURE TO PROVIDE RELEVANT PROOF WILL RESULT IN ZERO POINT ALLOCATION

8.2.4 STEP 2: FUNCTIONALITY TABLE

A tenderer shall proceed to the next stage of evaluation if a percentage score of 70% is obtained. Tenderers that fail to achieve the minimum qualifying percentage score for functionality (70%) will not proceed to the next stage of evaluation.

8.3 STAGE 2: PRICE AND BBBEE

Only tenders that achieve the minimum stipulated threshold for functionality of 70% will be evaluated further in accordance with the 80/20 preference point systems. The 70 points will be allocated for price whilst, 20 points will be allocated for BBBEE both totaling 100 points.

The formula below will be used in calculating points scored for the Preference points system

8.3.1 STEP 1: CALCULATION OF POINTS FOR PRICE

The first step under price and BBBEE is to calculate the price points for tenderers who progressed to this stage of evaluation as per formula below.

$$Ps = 70 \left\{ \frac{1 - \frac{Pt - Pmin}{Pmin}}{1} \right\}$$

Where

Ps = Points scored for comparative price of tender under consideration.

Pt = Comparative price of tender under consideration.

Pmin = Comparative price of lowest acceptable tender.

8.3.2 STEP 2: BBBEE LEVEL OF CONTRIBUTION

The second step under price and BBBEE is to calculate BBBEE points for tenderers who progressed to this stage of evaluation as per below BBBEE status level of contribution.

The level 1 contributor will obtain 20 points and the last level contributor will obtain the lowest points as per table below.

BBBEE Status level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non – complaint contributor	0

8.3.3 STEP 3: FINAL SCORE

The points scored for price (step 1) will be added together with the points scored for BBBEE (step 2) to obtain the tenders total points.

LCETC and/ or Member/s may request additional information, clarification or verification in respect of any information contained in or omitted from a Tenderer's proposal. This information will be requested in writing;

LCETC and/ or Member/s may conduct a due diligence on any Tenderer, which may include interviewing customer references or other activities to verify a Tenderer's or other information and capabilities (including visiting the Tenderer's various premises and/or sites to verify certain stated information or assumptions) and in these instances the Tenderers will be obliged to provide LCETC and/ or Member/s with all necessary access, assistance and/or information which LCETC and/ or Member/s may reasonably request and to respond within the given time frame set by LCETC and/ or Member/s;

LCETC and/ or Member/s will evaluate the Tenders with reference to LCETC set and approved evaluation criteria as indicated in the tender document.

9. DECLARATION OF INTEREST

I, the undersigned

From (Name of Supplier)

- a) Declare that I have studied the contents of this document and, that the organisation I represent agrees to the terms and condition of this RFP without any exceptions and, is prepared to carry out the services according to the specifications and to the satisfaction of LCETC and its Associates.
- b) Has the authorisation to sign tender documents on behalf of my company. Attached a Director's resolution or proxy, authorising to sign this document on behalf of the company.
- c) Declare that the company has the financial ability to meet its obligations in respect of this RFP and that it is in a sound position to meet its overall financial commitments.
- d) State that the information submitted is true and correct.
- e) Certify that as far as I/we know no member of our company have any direct or indirect vested interest in LCETC or its Associates.

Signed at _____ on this _____ day of _____ 20____

Signature and Capacity

Initials and Surname

GENERAL TERMS AND CONDITIONS OF THE TENDER

10. ESCALATION MECHANISM

10.1 Escalation of prices, LCETC is expecting no escalation for the contract period

10.2 Any escalation in prices will be considered only under exceptional circumstances and upon a detailed breakdown of the various cost components and the percentage each cost component contributes to the total selling price.

10.3 LCETC reserves the right to accept price increases or to terminate the contract in part or in whole.

10.4 No price increase with retrospective effect shall be considered.

10.5 Any application for a price increase shall only become effective if approved by LCETC provided that a minimum period of 30 (thirty) days from date of application is required before any price increase may become effective.

11. PRICE OFFER AND ADJUSTMENTS

11.1 Prices quoted must be valid up to the conclusion and final award of the tender and thereafter remain fixed for a period of 48 months from the effective date of the contract-

11.2 Is the contract price firm for the duration of the contract period?

YES

NO

Please indicate the applicable block with ✓

11.3 If the reply to 11.2 is negative, on what grounds (with a breakdown of the various cost components and the percentage each cost component contributes to the total contract price) would price adjustments be requested?

Factors that contribute to any price escalation.

Cost Components	Weighting

11.4 Factors that contribute to any price escalation for imported goods/services.

- a) Please state the Rate of Exchange at which your contracted price was based:

Please note: Should there be a price variance of more than 5% due to Rate of Exchange, then only will a price adjustment be considered.

- b) Frequency of Escalation: _____

- c) Any Statutory Related Price Adjustment _____

- d) Price Formulas: _____

- e) References to Indices: _____

- f) LCETC reserves the right to audit evidence forwarded as motivation for price adjustments.

12. TENDER FORM, IMPORTANT CONDITIONS & MISCELLANEOUS REQUIREMENT

12.1 I/We hereby tender to supply all or any of the supplies and/or to render all or any of the services described in the attached documents to LCETC on the items and conditions and in accordance with the specifications stipulated in the tender documents (and which shall be taken as part of, and incorporated into, this tender) at the prices and on the terms regarding time for delivery and/or execution inserted therein.

12.2 I/We agree that:

- a) The offer herein shall remain binding upon me/us and open for acceptance by LCETC during the validity period indicated and calculated from the closing time of the tender;
- b) If I/we withdraw my/our tender within the period for which I/we have agreed that the tender should remain open for acceptance, or fail to fulfil the contract when called upon to do so, LCETC may without prejudice to its other rights, agree to the withdrawal of my/our tender or cancel the contract that may have been entered into between me/us and LCETC and I/we will then pay to LCETC any additional expense incurred by LCETC having either to accept any less favorable tender or fresh tenders have to be invited, the additional expenditure incurred by the invitation of fresh tender and by the subsequent acceptance of any less favorable tender, LCETC shall also have the right to recover such additional expenditure by set-off against moneys which may be due or become due to me/us under this or any other tender or contract or against any guarantee or deposit that have been furnished by me/us or on my/our behalf for the due fulfilment of this or any other tender or contract and pending the ascertainment of the amount of such additional expenditure to retain such moneys, guarantee or deposit as security for any loss LCETC may sustain by reason of my/our default;
- c) If my/our tender is accepted the acceptance may be communicated to me/us by letter or ordinary post or registered post and the SA Post Office Ltd shall be regarded as my/our agent. Delivery or such acceptance to the SA Post Office Ltd shall be treated as delivery to me/us;
- d) The law of the Republic of South Africa shall govern the contract created by the acceptance of my/our tender and that I/we choose domicilium citandi et executandi in the Republic (full address).
- e) I/We furthermore confirm that I/we have satisfied myself/ourselves as to the correctness and validity of my/our tender, that the price(s) and rate(s) quoted cover all the work/items(s) in these documents; and that the price(s) and rate(s) cover all my/our obligations under a resulting contract. I/we accept that any mistakes regarding price(s) and calculations will be at my/our risk.
- f) I/we hereby accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me/us under this agreement as the Principles (s) liable for the due fulfilment of this contract.
- g) I/We agree that any action from this contract in all respects be instituted against me/us and I/we hereby undertake to satisfy fully any sentence or judgment which may be pronounced against me/us as a result of such action.
- h) I/We declare that I/we have participation /no participation in the submission of any other offer for the supplies/service described in the attached documents. If in the affirmative, state name(s) or tender(s) involved.

Are you duly authorized to sign Appendix H: Acknowledgement of the tender?

***YES / NO**

Has the Declaration of Interest been duly completed and signed?

***YES / NO**

*Delete whichever is not applicable

SIGNATURE (S) OF TENDER OR ASSIGNEE(S)

DATE:.....

Please complete the following in block letters

Capacity and particulars of the authority under which this tender is signed

Name of Service Provider

Postal Address

Telephone number(s) (Toll free if applicable)

Facsimile number(s)

Email Address(s)

Tender Number

Name of contact person

13. ACKNOWLEDGEMENT OF TENDER

13.1 I/We _____ having examined the Request for Proposal Document and all other information available prior to the closing date, hereby offer to execute, complete and maintain the whole of the said works and to supply all the requisite goods and/ or services in conformity with the aforesaid documents.

13.2 Name of Service Provider: _____

Address: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Company Stamp: _____

Signature

Date

14. SUPPLIER DEVELOPMENT

The LCETC Membership actively supports Supplier Development and the Empowerment of suppliers that are locally based. The membership expects potential suppliers to buy into this initiative in order to assist developing previously disadvantaged communities. Tenderers are required to provide examples of what they have done for Supplier Development Initiatives. Suppliers should also propose a plan/program as to how they would engage Suppliers locally in attempt to support Supplier Development.

Supplier Development can be in the form of:

- Community development projects
- Skills development of local and previously disadvantaged communities
- Community training and development programs
- Mentorship, incubation and coaching programs

Responses to be attached to the Supplier Development Appendixes cover pages.

GENERAL CONDITIONS OF CONTRACT

PLEASE INITIAL EACH PAGE OF THE GENERAL CONDITIONS OF CONTRACT

Bidders shall provide full and accurate answers to all (including mandatory) questions posed in this document, and, are required to explicitly state "Comply/Accept" or "Do not comply/Do not accept" (with a ✓ or an X) regarding compliance with the requirements. Where necessary, the bidders shall substantiate their response to a specific question.

1.

This bid is subject to the General Conditions of Contract stipulated below.	Accept	Do not accept

2.

The laws of the Republic of South Africa shall govern this RFP and the bidders hereby accept that the courts of the Republic of South Africa shall have the jurisdiction.	Accept	Do not accept

3.

LCETC shall not be liable for any costs incurred by the bidder in the preparation of response to this RFP. The preparation of response shall be made without obligation to acquire any of the items included in any bidder's proposal or to select any proposal, or to discuss the reasons why such vendor's or any other proposal was accepted or rejected.	Accept	Do not accept

4.

LCETC may request written clarification or further information regarding any aspect of this proposal. The bidders must supply the requested information in writing within twenty four (24) hours after the request has been made, otherwise the proposal may be disqualified.	Accept	Do not accept

5.

In the case of Consortium, Joint Venture or subcontractors, bidders are required to provide copies of signed agreements stipulating the work split and Rand value.	Accept	Do not accept

6

In the case of Consortium, Joint Venture or subcontractors, all bidders are required to provide mandatory documents as stipulated in schedule 1 of the Response format.	Accept	Do not accept

7

LCETC reserves the right to; cancel or reject any proposal and not to award the proposal to the lowest bidder or award parts of the proposal to different bidders, or not to award the proposal at all.	Accept	Do not accept

8

Where applicable, bidders who are distributors, resellers and installers of network equipment are required to submit back-to-back agreements and service level agreements with their principals.	Accept	Do not accept

9

By submitting a proposal in response to this RFP, the bidders accept the evaluation criteria as it stands.	Accept	Do not accept

10

Where applicable, LCETC reserves the right to run benchmarks on the requirements equipment during the evaluation and after the evaluation.	Accept	Do not accept

11

LCETC reserves the right to conduct a pre-award survey during the source selection process to evaluate contractors' capabilities to meet the requirements specified in the RFP and supporting documents.	Accept	Do not accept

12

Only the solution commercially available at the proposal closing date shall be considered. No Bids for future solutions shall be accepted.	Accept	Do not accept

13

The bidder should not qualify the proposal with own conditions. Caution: If the bidder does not specifically withdraw its own conditions of proposal when called upon to do so, the proposal response shall be declared invalid.	Accept	Do not accept

14

Should the bidder withdraw the proposal before the proposal validity period expires, LCETC reserves the right to recover any additional expense incurred by LCETC having to accept any less favourable proposal or the additional expenditure incurred by LCETC in the preparation of a new RFP and by the subsequent acceptance of any less favourable proposal.	Accept	Do not accept

15

Delivery of and acceptance of correspondence between the LCETC and the bidder sent by prepaid registered post (by air mail if appropriate) in a correctly addressed envelope to either party's postal address or address for service of legal documents shall be deemed to have been received and accepted after (2) two days from the date of postage to the South African Post Office Ltd.	Accept	Do not accept

16

Should the parties at any time before and/or after the award of the proposal and prior to, and-or after conclusion of the contract fail to agree on any significant product price or service price adjustments, change in technical specification, change in services, etc. LCETC shall be entitled within 14 (fourteen) days of such failure to agree, to recall the letter of award and cancel the proposal by giving the bidder not less than 90 (ninety) days written notice of such cancellation, in which event all fees on which the parties failed to agree increases or decreases shall, for the duration of such notice period, remain fixed on those fee/price applicable prior to the negotiations.	Accept	Do not accept
Such cancellation shall mean that LCETC reserves the right to award the same proposal to next best bidders as it deems fit.		

17

In the case of a consortium or JV, each of the authorised enterprise's members and/or partners of the different enterprises must co-sign this document.	Accept	Do not accept

18

Any amendment or change of any nature made to this RFP shall only be of force and effect if it is in writing, signed by LCETC signatory and added to this RFP as an addendum.	Accept	Do not accept

19

Failure or neglect by either party to (at any time) enforce any of the provisions of this proposal shall not, in any manner, be construed to be a waiver of any of that party's right in that regard and in terms of this proposal. Such failure or neglect shall not, in any manner, affect the continued, unaltered validity of this proposal, or prejudice the right of that party to institute subsequent action.	Accept	Do not accept

20

Bidders who make use of subcontractors. A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract	Accept	Do not accept

21

All services supplied in accordance with this proposal must be certified to all legal requirements as per the South African law.	Accept	Do not accept

22

No interest shall be payable on accounts due to the successful vendor in an event of a dispute arising on any stipulation in the contract.	Accept	Do not accept

23

Evaluation of Bids shall be performed by an evaluation panel established by LCETC and PURCO SA. Bids shall be evaluated on the basis of conformance to the required specifications as outlined in the RFP. Points shall be allocated to each bidder, on the basis that the maximum number of points that may be scored for price is 80, and the maximum number of preference points that may be claimed for BBBEE (according to the PPPFA) is 20.	Accept	Do not accept

24

If the successful bidder disregards contractual specifications, this action may result in the termination of the contract.	Accept	Do not accept

25

The bidders' response to this Bid, or parts of the response, shall be included as a whole or by reference in the final contract.	Accept	Do not accept

26

Should the evaluation of this bid not be completed within the validity period of the bid, LCETC has discretion to extend the validity period.	Accept	Do not accept

27

Upon receipt of the request to extend the validity period of the bid, the bidder must respond within the required time frames and in writing on whether or not he agrees to hold his original bid response valid under the same terms and conditions for a further period.	Accept	Do not accept

28

Should the bidder change any wording or phrase in this document, the bid shall be evaluated as though no change has been effected and the original wording or phrasing shall be used.	Accept	Do not accept
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APPENDIX A

RFP Document

Documentation	Requirement	Included in required format (Please tick)
RFP Document	Each page of the RFP document to be initialled by a delegated representative	☐

Please sign that the contents of this Appendix has been verified

Name

Signature

Request for Proposal: PU5612/009

APPENDIX A1

Proof of Payment

Documentation	Requirement	Included in required format (Please tick)
Proof of Payment	Attach Payfast proof of payment and include the company tendering for, if purchased by a different company	☐

Please sign that the contents of this Appendix has been verified

Name

Signature

APPENDIX B

Completed technical specifications and Pricing

Pricing Table

Documentation	Requirement	Included in required format (Please tick)
Pricing Table	Price table on page must be completed	☐

You will download:

1. The Tender Document
2. The Specifications – Complete pricing as per the specifications - all items to be priced.

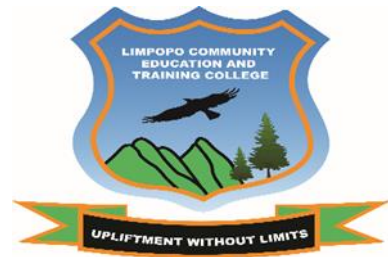
FINAL PRICE INCULSIVE OF VAT for all units R.....

Delivery Period after award.....

Please sign that the contents of this Appendix has been verified

Name

Signature



Background

The LCETC is based in the LIMPOPO Province. The college has three computer laboratory sites where they require computer room furniture to be supplied and installed.

Specification

Detailed description.	SAMPLE	Place/Area/Venue
1. Senior <u>Single</u> Student Desk (Table) Shape: Rectangular Material: Saligna Wood Frame: Single U Frame Size: 500 × 450 × 725 Sizes might differ slightly NB!!! Super wood will not be accepted.		SEE ANNEXURE A BELOW FOR QUANTITIES AND DELIVERY ADDRESS.
2. Polyshell School Chair Colour: Black/Charcoal Material: Polypropylene seat mounted On a steel frame Seat height: 420mm Height Backrest: 820mm Dimensions: 450 (L) × 470 (W) × 790 (H)		SEE ANNEXURE A BELOW FOR QUANTITIES AND DELIVERY ADDRESS.

SUPPLIER ARE ADVISED TO STICK TO THE SPECIFICATION

NO.	Name of the CLC/SLC Centre	Quantity:	Quantity:	Delivery Address VHEMBE DISTRICT	Price (Incl VAT)
		<i>Senior Single Student Desk</i>	<i>Polyshell School Chair</i>		
1	Rasivhetshela	5	5	Rasivhetshela Primary School, Ha-Mangilasi Village	R
2	Gija	5	5	Gija Primary School, Nkuzana Village	R
3	Mashamba	12	12	Mashamba Presidential school, Bushy Park	R
4	Mbokota	8	8	Mbokota Primary School, Mbokota Village, Elim	R
5	Khaphakhapa	20	20	Khaphakhapa Primary School, Majosi Village	R
6	Sithumani	15	15	Sithumani Primary School, Chavani: Bokisi Village, Hlanganani	R
7	Masakona	20	20	Masakona Primary School, Masakona Village	R
8	Malamulele Public Works	30	5	Mabuyisi Primary School Malamulele Township Section A	R
9	Botsoleni	64	64	Botsoleni Primary School, Botsoleni Village	R
10	Vongani	30	30	Vongani Primary School, Saselamani Village, Malamulele	R
11	Twananani	15	13	Tswanani Primary School, Mudabula Village	R
12	Magomani	10	10	Mayeke Primary School, Xikundu	R
13	Shingwedzi	19	19	Makhapule Primary School, muchipisi Village	R
14	Gaba	38	34	Gaba Primary School, Gaba Village	R
15	Nyavani	85	82	Nyavani Primary School, Nyavani Village	R

NO.	Name of the CLC/SLC Centre	Quantity:	Quantity:	Delivery Address VHEMBE DISTRICT	Price (Incl VAT)
		Senior Single Student Desk	Polyshell School Chair		
16	Lukalo	87	84	Lukalo Primary School, Lukalo Primary	R
17	Mawoni	30	30	Maranikhwe Primay School, Tshituni Village	R
18	Siloam	40	40	Siloam Primary School, Siloam Village, Nzhelele	R
19	Mugidane	48	48	Mugidane Primary School, Tshiozwi Village	R
20	Masedi	15	15	Masedi Primary School, Tshikota Township	R
21	Mamuhoni	35	35	Matanda Primary school, Matanda Village	R
22	Bunzhe	100	100	Jr Tshikalange Primary School, Bunzhe Tshiffi Village	R
23	Mathede	50	50	Mathede Secondary School, Murunwa Village Makhado	R
24	Mudunungu	35	35	Mudunungu Primary school, Mudunungu Village, Nzhelele	R
25	Madzivhandila	6	6	Tshikhudini Primary School, Tshikhudini Village	R
26	Matondoni	26	26	Matondoni Primary School, Tshikunda Village	R
27	Redeeming	10	10	Khubvi Primary School, Khubvi Village	R
28	Madabani	40	40	Muraleni Primary School, Madabani Village	R
TOTAL BID PRICE (INCL VAT)		898	861		R

NO.	Name of the CLC/SLC Centre	Quantity:	Quantity:	Delivery Address CAPRICORN DISTRICT	Price (Incl VAT)
		Senior Single Student Desk	Polyshell School Chair		
1	Seshego Hospital	80	80	Tsotsometsa Primary School, Seshego, Limpopo	R
2	Makweya	20	20	Matsiri Mokgokong Primary, Ga-Mokgokong, Moletjie, Limpopo	R
3	Mosima	5	5	Mosima Primary School Springs Village, Dwarsriver, Limpopo	R
4	Pitsi A Mashilo	10	10	Pitsi-A-Mashilo Primary School, Ga-Mabiloane Village, Limpopo	R
5	Rev MP Malatjie	25	25	Alf Makaleng Primary School , Seshego Zone 5, Seshego Township, Limpopo	R
6	Mokgoba	10	10	Makgoba Primary, Mabokelele Village, Moletjie, Limpopo	R
7	Leweng	5	5	Leweng Primary School, Moletjie Village, Ga-Phago, Limpopo	R
8	Malemati	20	20	Malemati Primary School, Lekurung Village, Ga Mphahlele	R
9	Thabamooopo	10	10	Nteyekgopu Primary School, Lebowakgomo Zone A	R
10	Thokgoaneng	10	10	Thokgwaneng Primary School, Ga Chuene Thokgwaneng Village	R
11	Mafefe	10	10	Mafefe Primary School, Mafefe Betle Village, Nokutlou	R

NO.	Name of the CLC/SLC Centre	Quantity:	Quantity:	Delivery Address CAPRICORN DISTRICT	Price (Incl VAT)
		<i>Senior Single Student Desk</i>	<i>Polyshell School Chair</i>		
12	Feke	10	10	Ditsepu Secondary School, Maja-Moshate	R
13	Makgwading	10	10	Makgwading Secondary School, Ga-Molapo Village	R
14	Senwabarwana	12	12	Senwabarwana Primary School, Dilaineng	R
15	Kgotloana	10	10	Kgotloana Primary School Mohodi Ga Manthata	R
16	Maboi	10	10	Maboi Primary School, Ga Makgato Kromhoek	R
17	Helen Franz	67	67	Old Ratanang Special School Senwabarwana Bochum Town	R
18	John Molokomme	30	30	John Molokomme Primary, BOCHUM, Blouberg	R
19	Mapeloana	30	30	Mapeloana Secondary School, Thakgalang Ga – Mothapo Village, Nobody	R
TOTAL BID PRICE (INCL VAT)		384	384		R

NO.	Name of the CLC/SLC Centre	Quantity:	Quantity:	Delivery Address SEKHUKHUNE DISTRICT	Price (Incl VAT)
		<i>Senior Single Student Desk</i>	<i>Polyshell School Chair</i>		
1	Vuyane	15	15	Lusaka Primary School, Lusaka, Moutse, Limpopo	R
2	Mmapula	15	15	No gazetted	R
3	Makalakanye	15	15	No gazetted	R
4	Makepsvlei	15	15	Mmakola Primary School, Khloporo, Moutse, Limpopo	R
5	Khudutseke	80	80	Arkona Primary School, Ga-Masemola, Limpopo	R
6	Bogwasha	6	2	Bogwasha Primary School, Praktiseer Township	R
7	Makgopa	30	30	Thabong Primary School, Vierfontein, Nebo, Limpopo	R
8	Kgautswane	20	20	Kgautswane Multiple Purpose Community Center	R
9	Matianyane	30	20	Matianyane Primary School, Tjebeng Village, Driekop	R
10	Rootse	30	30	Rootse Primary School, Dreikop: Ga-Podile Burgersfort	R
11	Mahudu	25	25	Mahudu Primary School, Maruping, Ga-Phasha, Burgersfort	R
12	Mafolo	30	30	Mafolo Primary School, Motlolo Village	R

NO.	Name of the CLC/SLC Centre	Quantity:	Quantity:	Delivery Address SEKHUKHUNE DISTRICT	Price (Incl VAT)
		<i>Senior Single Student Desk</i>	<i>Polyshell School Chair</i>		
13	Nkotsana	20	20	Mapotle Primary School, Apel, Limpopo	R
14	Maphopha	80	80	Maphopa Primary School, Ga-Maphopha, Jane Furse, Limpopo	R
TOTAL BID PRICE (INCL VAT)		411	398		R

PRICING SUMMARY

No	District	Total amount of Senior Single Student Desk Incl VAT	Total amount of Polyshell School Chair Incl VAT	Total amount Incl VAT
1	Vhembe	R	R	R
2	Capricorn	R	R	R
3	Sekhukhune	R	R	R
Total amount for all districts Incl VAT				R



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APPENDIX B1

USB x1

Documentation	Requirement	Included in required format (Please tick)
USB	Fully scanned tender document and all returnables	☐

Please sign that the contents of this Appendix has been verified

Name

Signature



Request for Proposal: PU5612/009

APPENDIX C

Proof of Bank Account

Documentation	Requirement	Included in required format (Please tick)
Proof of Bank Account	Signed or stamped letter from bank	☐

Please sign that the contents of this Appendix has been verified

Name

Signature



Request for Proposal: PU5612/009

APPENDIX D

Company Registration Documents

Documentation	Requirement	Included in required format (Please tick)
Company Registration Document	Company registration documents	☐

Please sign that the contents of this Appendix has been verified

Name

Signature



Request for Proposal: PU5612/009

APPENDIX E

Tax Pin

Documentation	Requirement	Included in required format (Please tick)
Tax Pin	An original valid Tax Pin (must be valid on tender closing)	☐

Please sign that the contents of this Appendix has been verified

Name

Signature



Request for Proposal: PU5612/009

APPENDIX F

BBBEE Certification

Documentation	Requirement	Included in required format (Please tick)
BBBEE Certification	A valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA sworn Affidavit	☐

Please sign that the contents of this Appendix has been verified

Name

Signature



Request for Proposal: PU5612/009

APPENDIX G

Fully signed Audited Financial Statements/ Annual Financial Statements

Documentation	Requirement	Included in required format (Please tick)
Fully signed Audited Financial Statements/ Annual Financial Statements	Provide fully signed recent Audited Financial Statements / Annual Financial Statements	☐

Please sign that the contents of this Appendix has been verified

Name

Signature



Request for Proposal: PU5612/009

APPENDIX H

Declaration of Interest

Documentation	Requirement	Included in required format (Please tick)
Declaration of Interest	Please sign point 9 of this tender document	☐

Please sign that the contents of this Appendix has been verified

Name

Signature



Request for Proposal: PU5612/009

APPENDIX I

Distributor or Manufacturer

Documentation	Requirement	Included in required format (Please tick)
Distributor or Manufacturer	Letter from Distributor or Manufacturer	☐

Please sign that the contents of this Appendix has been verified

Name

Signature



Request for Proposal: PU5612/009

APPENDIX J

Registration National Treasury (CSD)

Documentation	Requirement	Included in required format (Please tick)
Registration National Treasury (CSD)	Supply proof of registration with the National Treasury	☐

Please sign that the contents of this Appendix has been verified

Name

Signature



Request for Proposal: PU5612/009

APPENDIX K

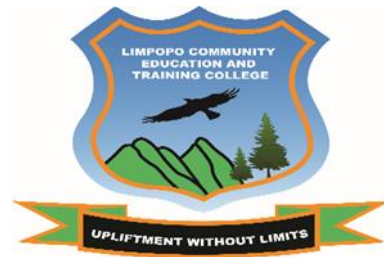
Fully signed SBD Forms

Documentation	Requirement	Included in required format (Please tick)
Fully signed SBD Forms	SBD 4 SBD 6.2 SBD 8 SBD 9	☐

Please sign that the contents of this Appendix has been verified

Name

Signature



SBD 4

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or

- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1 Full Name of bidder or his or her representative:

.....

2.2 Identity Number:

.....

2.3 Position occupied in the Company (director, trustee, shareholder²):

.....

2.4 Company Registration Number:

.....

2.5 Tax Reference Number:

.....

2.6 VAT Registration Number:

.....

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

¹ "State" means –

(a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);

(b) any municipality or municipal entity;

(c) provincial legislature;

(d) national Assembly or the national Council of provinces; or

(e) Parliament.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder YES / NO
presently employed by the state?

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person
connected to the bidder is employed :

Position occupied in the state institution:

Any other particulars:

.....
.....
.....

2.7.2 If you are presently employed by the state, did you obtain YES / NO
the appropriate authority to undertake remunerative
work outside employment in the public sector?

2.7.2.1 If yes, did you attached proof of such authority to the bid YES / NO
document?

(Note: Failure to submit proof of such authority, where
applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....

.....
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES / NO

2.8.1 If so, furnish particulars:

.....
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? YES / NO

2.9.1 If so, furnish particulars.

.....
.....
.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? YES/ NO

2.10.1 If so, furnish particulars.

.....
.....
.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES/NO

2.11.1 If so, furnish particulars:

.....

.....
.....

3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number
/ Persal Number			

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

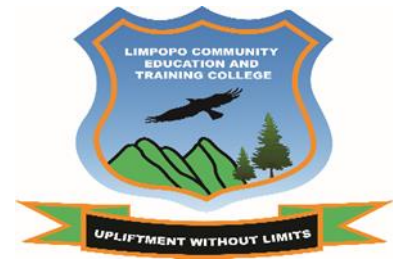
.....
Position

.....
Name of bidder



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



SBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

1.6 A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
 - 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
 - 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
 - 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
 - 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
 - 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
 - 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
 - 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
 - 2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
3. **The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

Description of services, works or goods

Stipulated minimum threshold

_____ %

_____ %

_____ %

4. Does any portion of the services, works or goods offered have any imported content?

(Tick applicable box)

YES		NO	
-----	--	----	--

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za.

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?

(Tick applicable box)

YES		NO	
-----	--	----	--

- 5.1. If yes, provide the following particulars:

- (a) Full name of auditor:
- (b) Practice number:
- (c) Telephone and cell number:
- (d) Email address:

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

.....
NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder
entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that:

- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

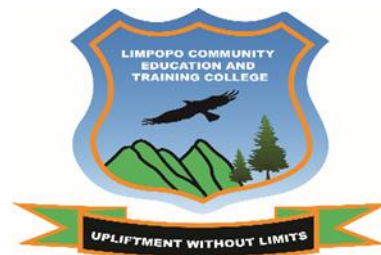
DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____



SBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. Failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied) The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		

4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME).....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE
AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

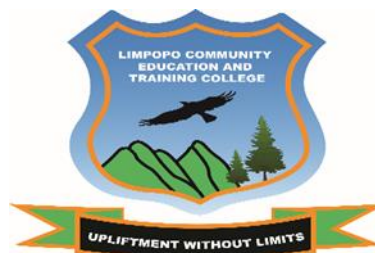
.....
Position

.....
Name of Bidder



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). ² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregards the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

11.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder