


Bidders briefing for the ERP SYSTEM

Date: 31 March 2023

Time: 10:30-12:30

Location: Cheetah Conference Room

ATTENDANCE			
1.	Ms T Mosemè (Chairperson)	7.	Ms L Rafout (SCM)
2.	Mr P Nkosi (Project Manager)	8.	Ms X Soyingwa (Finance)
3.	A Legodi (Secretary)(SCM)	9.	Mr P Nel (ACQ)
4.	Ms F Mbatyoti (QA)	10.	Ms T Potgieter (HR)
5.	Ms F Mchunu (SCM)	11.	Ms A Twala (BEE)
6.	Mr A Nhlapo (ICT)		

		ACTION
1.	WELCOME	
1.1	Mr P Nkosi welcomed all Bidders	
2.	AIM OF THE MEETING/BACKGROUND	
2.1	Clarify any uncertainty on the Request For Bid documents for the Appointment of ERP Systems	ALL
3.	Presentation to the Bidders	
3.1	The following items were clarified:	ALL
3.2	ORIGIN OF REQUIREMENT	
3.3	SCOPE OF THE PROJECT	
3.4	EVALUATION CRITERIA	
3.5	PRESENTATION AND DEMO CRITERIA MEASUREMENT	
3.6	PREFERENCE POINT SYSTEM	
3.7	SPECIAL REQUIREMENTS	
4.	Questions and answers	ALL
4.1	When is the cut off date of questions? Any Question should be sent through SCM email address (Aopts@armscor.co.za) and cutoff date is the 10 April 2023. The answers will be sent all bidders and National Treasury	ALL
4.2	What is the requirement for joint venture BEE? The requirement for joint venture the bidder shall submit a consolidated joint venture BEE Certificate credited by SANAS. Only Sub contracting bidder can submit both BEE Certificate credited by SANAS. A valid signed, stamped Sworn Affidavit will be acceptable.	
4.4	When will the bid be placed/awarded? The bid validity period for this RFB is 150 days (5 months) from closing date of the bid. Armscor plans to place the order before the bid expired.	ALL
4.5	How many (full or limited) user(s) will use the system for pricing purpose? We have 1500 full users of the system.	



4.6	Can Armscor provide the hardware? The bidder will provide Armscor with their specification of hardware. Armscor will endeavor to provide hardware according to the specification of the bidder.	ALL
4.7	Will the client accept cloud solution? Armscor will not accept cloud solution, Armscor is looking for on-premises solution.	
4.8	Is there any accreditation required for change management? No accreditation required for change management, we need a service provider who has experience in implementation of change management for ICT projects.	
4.9	90/10 Preference Point criteria - does it mean the bid is expected to be above 50 million, if the response is below 50 million does that mean the bidder will be disqualified? The 90/10 preference point system stated in the RFB was to cover all received bid prices. Either the 80/20 or 90/10 preference point system will apply to this RFB based on the prices quoted by the bidders, and that the lowest acceptable price will be used to determine the applicable preference point system. Therefore, bidders should submit a competitive pricing.	
4.10	Is the project fully funded? According to PFMA SCM Instruction No 3 of 2021/2022, RFB will be not be advertised without adequate funding. This requirement is fully funded..	
4.11	Does this tender allow joint venture or consortium arrangement? You are allowed to bid as a joint venture or consortium, however in the RFB document there are guidelines of the documentation to be submitted should the bidder wish to bid in such a manner, e.g a JV or Consortium agreement must be submitted. At least one member of the JV/Consortium must comply with the critical criteria. Concerning proof of B-BBEE Status, a consolidated proof of B-BBEE status must be submitted with the bid.	
4.12	Are Open Source ERP solution acceptable? We are not looking for an open source solution. Armscor is looking for an off the shelf ERP solution, in case we encounter difficulties we can go directly to the OEM for clarification.	
4.13	In case of the OEM trading in foreign currency, are we required for a period of five months to fix the price at that certain currency and take full cover for Reserve bank so that the price does not fluctuate? Your prices should be based on duration of three years of the contract. The bidder needs to clearly indicate if the specific currency and if the prices are fixed or not. The KD18 documents of the RFB provide guidelines on how prices quoted in foreign currency should be dealt with.	
4.14	Is the requirement for integration to your current systems or must the bidder provide a full solution with all Armscor systems. ERP systems must be able to integrate with all current and new systems. ERP must be interoperable with other systems	
4.15	What function does Armscor need from ERP system in regards to Asset Ware? ERP System must integrate with asset ware.	
5	NOTE	
5.1	The bidders that attended bidders briefing online should make sure to revisit national treasury website or E-tender for any changes.	
5.2	KD 17 page 7 is part of the critical criteria. Bidders must make sure that is signed.	



5.3	In KD18, the bidder must indicate (if your prices are fixed/not fixed). If your prices are not fixed indicate that it is subject to foreign exchange. The bidder must indicate which exchange rate is applicable (N.B Please provide breakdown of the cost/s).	
5.4	The bidder shall submit a soft copy that is a replica of the hard copy. Should the information not be the same the committee will consider the hard copy.	
6.	Closure	
	Meeting adjourned at 12:30	ALL

COMPILED BY:

ACCEPTED BY:

Ms A LEGODI
SOURCING AND CONTRACT MANAGEMENT

Mr A NHLAPO
ICT

DATE: 2023-04-11

DATE: 11-04-2023

APPROVED BY:

Mr P NKOSI
SOURCING AND CONTRACT MANAGEMENT

DATE: 11/04/2023