

INDEPENDENT DEVELOPMENT TRUST

Tender Number: DPWI01NAT001-PSPs/PMUs
Briefing Meeting Date: 06 June 2024

COMPULSORY BRIEFING SESSION: QUESTIONS AND ANSWERS

PROCUREMENT OF FIVE (5) PROFESSIONAL SERVICE PROVIDERS / CONSORTIUMS FOR THE FORMULATION OF PROJECT MANAGEMENT UNITS (PMUs) ON BEHALF OF NATIONAL DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE (NDPWI) FOR A PERIOD OF FIVE (5) YEARS.

Table 1: Questions and Answers of the Briefing Meeting

ITEM	QUESTIONS	RESPONSE
1.	Professional Indemnity (PI) - how do we calculate if we don't have the value?	Professional Indemnity is R20 million covering all services (Consortium / Company)
2.	Is Professional Registration applicable to PMU lead company or all professionals?	Both PMU Lead company and all other professional disciplines
3.	Should the Director of the company forming part of the PMU unit, to be professionally registered?	Yes, Professional Registration with at least one director of each company forming part of the consortium should be registered with the Built Environment Statutory bodies (i.e. SACAP, ECSA, SACPCMP, SACQSP etc.) as a Professional or Professional Technologist. (i.e., to be, Pr. QS, Pr. CPM, Pr. Engineer / Pr. Engineering Technologist).
4.	Is the bid submission a two (2) envelope system?	No, the bid is One Envelope Submission. Bidders to submit only one (1) envelope including pricing schedule. Refer to the Tender Data item F.2.13.6
5.	If Director or shareholder of the company is employed by Government, will the bid be disqualified.	Yes, In terms of the Public Administration Management Act (PAMA) 11 of 2014 Section 8 (2) an employee may not (a) conduct business with the State; or (b) be a director of a public or private company conducting business with the State.

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		Regulation 13 (c) of the PSR, 2016, prohibits public service employees from conducting business with an organ of state. It is not to the detriment of an employee or employer. Conducting business with the State is not only prohibited, but in terms of the Public Administration Management Act, it is also a criminal offence that carries a maximum sentence of five (5) years imprisonment and / or a fine.
6.	If spouse or relative is working for the state. Does that disqualify the bid?	Yes, In terms of the Public Administration Management Act (PAMA) 11 of 2014 Section 8 (2) an employee may not (a) conduct business with the State; or (b) be a director of a public or private company conducting business with the State. Regulation 13 (c) of the PSR, 2016, prohibits public service employees from conducting business with an organ of state. It is not to the detriment of an employee or employer. Conducting business with the State is not only prohibited, but in terms of the Public Administration Management Act, it is also a criminal offence that carries a maximum sentence of five (5) years imprisonment and / or a fine.
7.	Is the locality of the company a functionality criterion?	No
8.	Where will the PMU's be based - DPWI offices or the firm offices?	In NDPWI premises. PMU's will be based in the NDPWI National office and its regional office.
9.	PMU's will they be appointed on full time or part time or as and when needed.	Full time
10.	Professional registration – How does it work if you are working with sub-consulting?	No Joint Ventures (JV) will be accepted. The bid is for a company or consortium who has all disciplines. Professionals should be registered. All parties must have a consortium agreement signed by Commission of Oath.

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11.	Consortium Agreement - is it acceptable for a bidder to bid as a Lead and subcontract/sub-consult other disciplines?	Refer to item 10 above.
12.	Are client reference letters acceptable for evaluation on previous experience?	Yes, client reference letters are acceptable. Bidders are to complete form T2.C13 the information missing in the client reference letter.
13.	What kind of project is it?	The DPWI is looking for 5 PMU's. PMUs will be overseeing and managing green fields and planned maintenance projects. Involvement will be across the project life cycle depending on the stage & phase of the projects. They will form a support unit for various types of projects in the DPWI Infrastructure delivery programmes refer to T1.2.1 of the Tender Data.
14.	There is a discrepancy on the points allocation of the functionality criteria between tender notice (T1.1 – Page 5) and Tender Data (T1.2.3 page 19 and Page 22 – 26)	Points allocation of the functionality criteria under Tender Data (T1.2.3 page 19 and Page 22 – 26) supersede the error in the tender notice. An addendum will be issued.
15.	Pg19 – 8 Professionals are listed. On pg. 24-26, there is a different number of Professionals listed.	An addendum will be issued to include the PMU Lead.
16.	For the Lead PMU, must it be PMP registration or strictly CPM?	It must be CPM registered with SACMP.
17.	Is it acceptable for other professionals to play the role of social facilitator if they have experience i.e. Engineers?	The bid has requirements or criteria for a Social Facilitator which is NQF7 in Social Facilitation. Refer to the Bid Terms of Reference (T1.2.3 Table 5B - page 25).
18.	Will there be consideration on work experience such as:	The Firm experience on similar projects implemented in the past ten (10) years remain as a condition. However, the value of the

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	Between the years 2015 to 2020 and 2020 to 2023 there was limited if not work opportunities during these years due to COVID and other challenges encountered from COVID Could there be a consideration of that when it comes to the work done in the past years. Could the years be extended to 10 Years?	projects will not be taken into consideration to award points. An addendum will be issued
19.	How do you consider the referencing if you are the Lead and forming a consortium with another?	The reference is required for the company, not the Lead.
20.	Can a consortium submit more than 1 Bid?	No, One bid per Consortium or PSP Company is applicable
21.	Does the PMU Lead need to be a Project Manager, or can you have anyone as a lead i.e. SACAP Arch.	PMU Lead must be a Project Manager registered with SACPMP.
22.	Pricing: The total will result in a rate per hour. How will the bid be evaluated with 90/10 or 80/20 without value of project? How do you (IDT) know what discount has been given for services?	The pricing data item C.2 page 51 will be replaced. A percentage base on estimate value of the portfolio will apply. Addendum to the pricing schedule will be issued
23.	The Lead personnel should the rate for support staff be included in our calculations?	Refer to response above item 22.
24.	Regarding page 24 & 25 of the Bid document, what is the financial manager required to do? The requirement for the financial manager involves auditing which the QS does.	Financial Manager is expected to ensure compliance and prepare for auditing which it is different than a QS. Refer to part C.3 Scope of Services page 88
25.	Regarding the approach and methodology, what kind of projects will the chosen bidders be expecting?	PMUs will be overseeing and managing green fields and planned maintenance projects. Involvement will be across the project life cycle

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		depending on the stage & phase of the projects. Refer to part T1.2.1 Background page 10 and part C.3 Scope of Services page 88
26.	Regarding reimbursement rates, is it DPW rates or our own? The pricing table on page 51 (8 professionals) is not consolidating with the table on page 24 (7 professionals). What will be the PMU lead?	All the discipline will apply DPW reimbursement rates including the PMU Lead.
27.	Does the tender require a consolidated BEE certificate for the consortium?	BBB-EE not applicable, refer to SBD 6.1 Specific goals
28.	Does the tender require a fee schedule?	Same as item 22 The pricing data item C.2 page 51 will be replaced. A percentage base on estimate value of the portfolio will apply. Addendum to the pricing schedule will be issued