

SWELLENDAM MUNICIPALITY



TENDER NOTICE

TENDER NO. SMT07/22/23

**TENDERERS ARE HEREBY INVITED FOR THE PROVISION OF GROUP LIFE SCHEME FOR EMPLOYEES
FOR A (3) YEAR PERIOD**

Official bid documents and specifications are obtainable from Mr. J. Riddles (Supply Chain Management Unit, 11 Lind Street, Swellendam on tel. 028 514 8500 or email scm@swellenmun.co.za, from, **17 June 2022**. One complete set of tender documents will be supplied on receipt of a non-refundable deposit of **R575.00** (Vat Incl.) Banking details:

Account Name	Bank Name	Acc. Number	Branch Code	Acc. Type
Swellendam Municipality	ABSA	239 056 0039	334 213	Cheque

Any technical enquiries can be made to Mr. P. le Roux at tel. no. 028-514 8500 e-mail: pleroux@swellenmun.co.za.

Tenders must be submitted in a sealed envelope and must be clearly marked with the respective tender number and description. Bids must be placed in the Municipal Tender Box before 12h00 on **Friday, 01 July 2022** situated at the **Supply Chain Management Offices**, 11 Lind Street, Swellendam after which tenders will be opened in public. Tenders may only be submitted on the prescribed tender documents and must include a valid Tax Compliance Status **PIN** as issued by **SARS**.

Late bids and bids received by E-Mail or Facsimile will not be considered. Bids will be evaluated and adjudicated in accordance with the Swellendam Municipality's preferential procurement policy and its Supply Chain Management Policy which may include minimum eligibility and functionality criteria. The **80/20**-point system will be applicable. Failure to comply to minimum requirements will result in a non-responsive tender. The Council does not bind itself to accept the lowest or any bid and reserves the right to accept a bid in full or a part thereof.

Please Note:

- Quotation / Tender box is open 24/7. Standard size of opening is: 10cm high and 50cm wide;
- All Technical inquiries (paragraph 2) **MUST** be in writing to the responsible official on this advert;
- No inquiries will be handled on the last **Four** (4) days before closing;
- A valid B-BBEE certificate and certified copies of directors and owners' identities and municipal rates and taxes must be submitted with the documentation.

Bids shall remain valid for a ninety (90) day period calculated from the bid closing date.

MR. AM GROENEWALD
MUNICIPAL MANAGER
PO BOX 20
SWELLENDAM, 6740

Notice No. T46/2022