

Billing Address

South African Revenue Service
Accounts Payable Registration Division
Private Bag X 923
Pretoria, 0001

Accounts Queries & Statements

Beverley Lombard
E-mail:
Phone:
Fax:

Purchase Order

Purchase Order Information		Delivery Address	
Description:	SHE REP	Deliver To:	Keneilwe Molefi
Order Number:	3100040617		SARS
Order Creation Date:	13/03/2026		Bronkhorst
Reference:	RFX6-3286		299 Le Hae La SARS
			PRETORIA
Buyer:	Lungelo Ngema		0002
Tel Number:		Tel Number:	0820664168
E-mail:	lngema@sars.gov.za	Delivery Date:	07/04/2026

Vendor Information			
Vendor Number:	6000015747	Vat Number:	02-
Name:	ABSOLUTE HEALTH SERVICES	CSD Number:	MAAA0567990
Address:	PO Box	Currency:	ZAR
	RANDBURG	Payment Terms:	Z006 - SARS 30 net due
		Tel Number:	0105922111
		Fax Number:	0862405166
Email:	alastair@absolutehealth.co.za		

Item	Description	Quantity	Unit	Unit Price	Net Amount
1	SHE REP - EASTERN CAPE Procurement of Service provider for Safety Representative & Incident Investigation combined for Region SHE Representative & Incident Investigation Eastern Cape 20 Free State 15 Gauteng North 15 Gauteng South 20 Head Office 20 KwaZulu-Natal 20 Limpopo 16 Mpumalanga 20 North-West 15 Northern Cape 8 Western Cape 10 Grand Total 179	20	EA	1,721.66	34,433.20 ZAR
2	SHE REP - FREE STATE	15	EA	1,911.61	28,674.15 ZAR
3	SHE REP - GAUTENG NORTH	15	EA	1,421.09	21,316.35 ZAR
4	SHE REP - GAUTENG SOUTH	20	EA	1,408.52	28,170.40 ZAR
5	SHE REP - HEAD OFFICE	20	EA	1,418.64	28,372.80 ZAR
6	SHE REP - KWAZULU-NATAL	20	EA	1,375.40	27,508.00 ZAR
7	SHE REP - LIMPOPO	16	EA	1,819.73	29,115.68 ZAR
8	SHE REP - MPUMALANGA	20	EA	1,752.48	35,049.60 ZAR
9	SHE REP - NORTH-WEST	15	EA	1,771.15	26,567.25 ZAR
10	SHE REP - NORTHERN CAPE	8	EA	2,808.01	22,464.08 ZAR
11	SHE REP - WESTERN CAPE	10	EA	1,387.39	13,873.90 ZAR
Total Net Value VAT Inclusive:					295,545.41 ZAR

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CONDITIONS & INSTRUCTIONS TO VENDORS:

1. **Standard Conditions:**
 - SARS Procurement Procedures (as amended), will apply for this Purchase Order.
 - It is mandatory to acknowledge the receipt of this Purchase Order.
 - Adherence to the terms and conditions as stated on this page is essential; failure to comply could result in payment being delayed.
2. **Price Basis:**
 - The price/s quoted is/are firm for the duration of this Purchase Order and includes VAT, where applicable.
3. **Exchange Rate (if applicable):**
 - The price/s quoted is/are based on the ruling exchange rate at date of quotation/ Tender.
4. **Invoices and Payment:**
 - In respect of a Purchase Order for goods, a Proof of Delivery (POD) , reflecting the Purchase Order number, must accompany the goods to be delivered. No goods will be accepted without a corresponding POD.
 - In respect of a Purchase Order for services rendered, a duplicate Invoice, reflecting the Purchase Order number, must be handed to the person receiving the service after such service has been completed.
 - The original invoice/s must reflect the relevant Purchase Order number and sent directly to the Billing Address as indicated on page 1 of this Purchase Order. If the Purchase Order number is not quoted on the invoice, said invoice will not be paid.
 - The Invoice number should not exceed 16 digits/characters.
 - The Invoice date cannot be earlier than the delivery date acknowledged on the Proof of Delivery (POD).
 - The Invoice descriptions and line items must match those reflected on this Purchase Order.
 - A statement of the SARS account must, on a monthly basis, be sent to the accounts contact person as indicated on page 1 of the Purchase Order.
5. **Cash Discount:**
 - Invoices must be clearly endorsed with the conditions under which the discount is offered.
6. **Value Added Tax:**
 - Value Added Tax (VAT) must be shown separately on Invoices. If you are not registered for VAT you may not charge VAT.
7. **Correspondence:**
 - For payments and account statements, correspondence must be addressed to the Accounts contact persons as detailed on page 1 of this Purchase Order.
 - All other correspondence must be addressed to this office.
8. **Alterations or Additions:**
 - Any alterations or additions to any of the terms of this Purchase Order must be made and confirmed in writing by this office.
9. **Electronic Purchase Order Sign-Off:**
 - This Purchase Order has been electronically signed-off as part of the standard SARS Procurement process. The Supplier does not need any further approval from SARS to process this Purchase Order.