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Neil

LYNERS

and Associates (RF) (Pty) Ltd

ENG-TEN-004 20211102



Consulting Engineers & Project Managers

Our reference : 23021E/MIN/TP/mf/01

Your reference :

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TO: SEE LIST OF ATTENDEES BELOW
CLIENT: OVERSTRAND MUNICIPALITY
CONTRACT NO: **TENDER NO. SCD 3473/2022**

**TITLE : SUPPLY, DELIVERY AND INSTALLATION OF BACK-UP ELECTRICITY GENERATORS
FOR WATER AND SEWER PUMP STATIONS IN THE OVERSTRAND MUNICIPAL AREA
PROCUREMENT DOCUMENT**

We enclose a copy of each of the following:

1. Minutes of the tender clarification meeting held on 21 February 2023 @ 9h00.
2. Form for receipt, acceptance, and incorporation of Minutes of the tender clarification meeting.

You are required to submit the signed and duly completed minutes of the tender clarification meeting with your tender.

Yours faithfully

**Theo Potgieter Pr Eng
(Head of Electrical Department)**



Neil Lyners & Associates (RF) (Pty) Ltd (2015/438525/07)

DIRECTORS: Neil Lyners Pr Eng FSAICE • Mario Filippi Pr Eng MSAICE • Fred Laker Pr Tech Eng MSAICE • Ermelinde Lyners



1. MINUTES OF THE COMPULSORY TENDER CLARIFICATION MEETING HELD VIRTUALLY ON TUESDAY, 21 FEBRUARY 2023 AT 9H00 VIA MICROSOFT TEAMS PLATFORM

- a) Mr. Potgieter acted as chairman. Mr. Goosen le Roux represented the Client, Overstrand Municipality.
- b) The purpose of the meeting was to familiarize all parties present to the tender document and the scope of works and to highlight certain sections in the document that the tenderers must consider when pricing for various items.
- c) The following was discussed in the meeting:

1.1 COMPLETENESS OF TENDER

- 1.1.1 : Tender closing: 12h00 Friday 3 March 2023 at the offices of Neil Lyners and Associates, Ground Floor, South Gate Building, South Gate Entrance, Carl Cronje Drive, Tygerwaterfront.
- 1.1.2 : The CSD number must be provided on page 26, Schedule 1A – “Particulars of Tenderer”.
- 1.1.3 : Tenderers to take note that a risk analysis will be done on the highest ranked Tenderer as per Clause C3.8.3 in the Tender Data. Satisfactory financial standing and capability (Minimum bank rating of “C”) will be used as part of the risk analysis.

1.2 TENDER DATA (Pink pages)

1.2.1 Page 19

The Standard Conditions of Tender make several references to the Tender Data. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.

This tender is based on the CIDB guidelines, specifically in the 5EP, 5EB or 5ME category.

Tender documents submitted shall be the original completed document, completed **by hand in black ink**. Copies of the completed document or parts thereof will not be accepted as a legal tender document and will result in such tender to be considered as non-responsive.

All returnable documents in the tender document must be completed and signed.

All Municipal Bid Documents included must be completed and signed.

The tender offer validity period is ONE HUNDRED AND TWENTY (120) days.

1.2.2 Page 21

Tenderers are required to submit with their tender:

- (a) A certified copy of the valid B-BBEE certificate.
- (b) Proof of CIDB registration.

Tenderers to take note that the scope of work may be scaled down to fit within the available budget.

1.3 RETURNABLE DOCUMENTS (*Yellow pages*)

1.3.1 Page 27, 29, 30, 42

The personnel indicated in Schedule 1B, Experience of Key – Personnel, must be the persons who will actively be involved in this specific project. Start and end-dates of projects must be included as per the tables in the tender. Tenderers to take note of the requirements for previous experience of the personnel as indicated in Schedule 1D.

All equipment owned and/or hired that will be used on the contract must clearly be indicated in Schedule 1C.

Tenderers to take note of the Contractor's Information as indicated in Schedule 1I and complete as fully as possible, where applicable.

1.3.2 Page 11

The scoring system will be the 80/20 points system. The completion and signing of schedule MBD 6.1 (page 6-10) are compulsory for claiming of specific goal points.

1.4 AGREEMENTS AND CONTRACT DATA (*Yellow pages*)

1.4.1 Page C1.1

The "Form of Offer and Acceptance" must be completed and signed.

The Conditions of Contract are the "Conditions of Contract for Construction for Building and Engineering Works designed by the Employer" as issued by FIDIC, first Edition 1999, document ISBN2-88432-022-9.

The contract will be subject to escalation as per the tender documentation.

1.4.2 Page 55

The priority of documents, even during the tender process, was explained along with Clause 1.5. Tenderers to take note of this when submitting offers.

1.5 PRICING DATA (*Yellow pages*)

1.5.1 Page 67

The original tender document as collected from Neil Lyners and Associates, including the Schedule of Prices, shall be completed **by hand** and signed in **black ink**.

Corrections must be done by deleting, rewriting, and initialling next to the amendment.

A soft copy of the pricing schedule will be made available, but correctness of formulas must be ensured by the tenderers when making use of the soft copies to calculate their final prices. The hard copy of the Schedule of Prices in the original tender document shall however take precedence and will form part of the formal contract documentation.

The full scope of work must be priced.

The Tenderers are advised to thoroughly study the Pricing Assumptions in the Tender Document when completing the Bills of Quantities.

1.6 **BILLS OF QUANTITY (Yellow pages)**

All items in the Bills of Quantities must be priced. The total offer must be based on the full scope of work.

1.7 **SCOPE OF WORK (Blue Pages)**

1.7.1 **Page C3.1: General Description**

This tender comprises the complete supply, delivery, installation and testing, commissioning and free maintenance during the guarantee period of the installations as detailed in the specifications for the following :

1. New 200kVA generator for **Hermanus Mosselrivier** – To be placed inside existing building by removing an existing louvre. Crane truck will be required. Louvre to be build back into the wall.
2. New 200kVA generator for **Hawston WWTW** – Must be provided in shipping container, placed on site.
3. New 180kVA generator for **Kleinmond Tennis Court SPS** – Must be provided in lockable canopy, placed on site next to building.
4. New 400kVA generator for **Kleinmond Palmiet Booster and River** - Must be provided in shipping container, placed on site next to building.
5. New 60kVA generator for **Kleinmond WTW** - Must be provided in shipping container, placed on site.
6. New 500kVA generator for **Gansbaai WWTW** - Must be provided in shipping container, placed on site.
7. New 50kVA generator for **Pearly Beach WTW** - Must be provided in lockable canopy, placed on site next to building.
8. New 80kVA **mobile** generator with canopy for **De Kelders Klipgat** - Must be parked in a shipping container, placed on site next to building.
9. New 150kVA **mobile** generator with canopy for **De Kelders WTW** - Must be parked on site next to building.
10. New 60kVA generator for **Stanford KVE1 Borehole** - Must be provided in lockable canopy, placed on site.
11. New 80kVA generator for **Baardskeerdersbos** - Must be provided in lockable canopy, placed on site next to building.
12. New 400kVA generator for **Kraaibosch Dam** - Must be provided in shipping container, placed on site next to building.
13. New 70kVA generator for **Stanford De Bruyn SPS** Must be provided in lockable canopy, placed on site:

The shipping containers must be new, not second-hand.

Derick Hunter from Lyners proceeded to show all Tenderers via Teams where each generator is situated. Photographic details of these areas are attached with these minutes.

All other technical details and installation methods as included in the Tender document were highlighted to Tenderers.

1.8 OCCUPATIONAL HEALTH AND SAFETY

The tenderers must take note of the criteria and stipulations in the site specific OH & S specification included in the document and must price accordingly.

1.9 CHANGES TO TENDER DOCUMENT

None were noted.

1.10 CLOSURE

After all questions were entertained, the meeting was adjourned at 10h05.

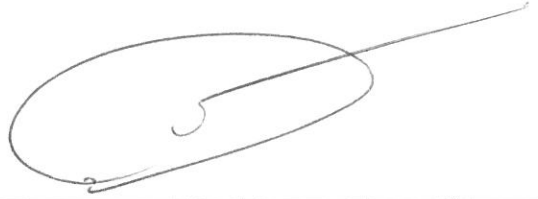
2. ACCEPTANCE OF THE MINUTES OF THE COMPUSLORY TENDER CLARIFICATION MEETING

Note : Please complete and sign the receipt below and email a copy to Maxine Freswick (maxine@lyners.co.za) by end of business day on Monday, 27 February 2023.

I/We accept that the Minutes of the Compulsory Tender Clarification meeting form part of these tender documents.

I/We confirm that I/We have taken note of the contents of this Minutes of the Compulsory Tender Clarification Meeting

**SIGNED ON BEHALF OF THE
TENDERER :**



NAME OF SIGNATORY :

Melt Dreyer Louboer .

NAME OF TENDERER :

MDL Engineering Company

DATE :

28 February 2023 .