



NKANDLA MUNICIPALITY

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Private Bag x 161
NKANDLA
3855

Physical Address:
Marée Road
Lot 292
NKANDLA

Tel: 035-833 2080
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INVITATION TO BID

PROVISION OF HYGIENE SERVICES

BID NUMBER: NKA/COR002/22/23

Nkandla Local Municipality seeks to appoint a suitable, qualified, experienced, and reputable service provider for provision of hygiene services for the period of 36 months (3 years).

TENDER DOCUMENTS

Tender documents will be available on E-Tender portal and on municipal buildings. The physical address for collection of tender documents is Nkandla Municipality, Finance Department Main Building, Lot 292, Maree Road, Nkandla, upon presentation of a receipt proving prior payment of a non-refundable fee of **R 740.00** (inclusive of VAT), having been made at the Municipal Finance Department (Only Cash accepted), or deposited on the municipal bank account: FNB; Account No 62720610717, Branch 220930 (Use company name and bid number as reference). **Tender documents will be available as from 08h00 on Wednesday the 10th of August 2022 until 13h00 on Friday the 12th of August 2022. There will be a compulsory briefing session: on the 11th August 2022 at 11h00 (Nkandla Municipality).**

Tender documents shall be placed in a sealed envelope, endorsed with **the tender number and Project Name** and be placed in the Tender Box at the Municipal Offices, **lot 292 Maree Road, Nkandla**, not later than Monday at **12h00 on the 05th of September 2022 (closing date)**, at which time proposal will be opened in public. Tenders are to be submitted on the tender documentation provided by the Municipality. Late, electronic, or faxed tenders will not be accepted.

SUPPORTING DOCUMENTS AND BIDS CONDITIONS

- ⌚ **Valid Tax Clearance Certificate & SARS pin issue certificate, Company Founding Documents, Company Profile, B-BBEE Certificate, proof of registration on the NT CSD MBD4, MBD6.1, MBD 7.1 MBD8 and MBD9 must be submitted with the proposal (all the MBD forms are available on the municipal website www.nkandla.org.za)**
- ⌚ Traceable experience
- ⌚ The successful service provider will be required to register on the municipal database; Database Forms are available on request
- ⌚ The Nkandla Local Municipality Supply Chain Management Policy will apply.
- ⌚ The Council reserves the right to negotiate further conditions and requirements with the successful service provider. And reserve the right not to appoint.
- ⌚ Bids that are late, incomplete, unsigned, faxed or e-mailed will not be accepted or considered. The municipality will accept no responsibility for the late delivery of proposals by courier services or any other forms of mailing.
- ⌚ The Nkandla Local Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or part of the tender.

- ⌘ Bids shall remain valid for 60 – 90 days. **(05 September 2022)**
- ⌘ All prices should be inclusive of Value Added Tax (VAT).

EVALUATION CRITERIA

Nkandla Local Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000). The 80/20 preference point system shall be applicable during the evaluation and adjudication of proposals.

- **First stage** - returnable & completeness then functionality 100% (minimum threshold of 70%) being 50 % for experience and 50% for capacity
- **Second stage** – Preferential Points System (80/20); 80 for Price and 20 for B-BBEE contribution status level allocated. Only bidders who pass the first stage with a minimum of 70% will then be evaluated further in the second stage.

ENQUIRIES

SCM	Miss L.N Mtshali	Lmtshali@nkandla.org.za	035 833 2040
SPECIFICATION	Mr. N.S Biyela	nbiyela@nkandla.org.za	079 474 8146



Miss N.P Dlamini
Municipal Manager