REQUEST FOR QUOTATION FORM FOR GOODS AND SERVICES

AGRICULTURAL RESEARCH COUNCIL (ARC)

RFQ No: installation of five (5) Network Points
Enquiries: Supply Chain Management
Tel: 012 672 9111
E Mail: khosan@arc.agric.za
RFQ Closing Date: 10 May 2022 before 14:00 pm

1. You are kindly requested to submit a written quotation to Agricultural Research Council as per below or attached specification.

The standard specification that UTP Network cable and network points must meet is as follows:

1. Cabling & Network Points

- The cabling standard that needs to be used is the Molex standard.
- Cat5e cable needs to be used.
- The floor point needs to be marked.
- All floor points needs to be terminated on to a patch panel Molex.
- All floor points need to be marked on the patch panel with the floor point number.
- Connecting the floor point from the patch panel to the incoming port of the lightning protection device needs to be 1 to 1.
- Connecting the outgoing port of the lightning protection to the switch needs to be 1 to 1.
- All patch leads to and from the lightning protection/switch must be labelled at both ends.
- All patch leads to having boots
- Patch leads to be grouped (not more than 4 in a group)
- A floor diagram needs to be drawn up with the network points marked.
- Each point needs to be tested
- The cable colour needs to be the standard grey colour.
- All patch leads not to exceed 1.5m in length

- Fly leads needs to be 3 or 5m lengths.

1. **Compulsory briefing session**

Time	: 10H00
Date	: 09 May 2022
Venue	: Old Olifantsfontein Road, Irene

2. The above specified goods/services should be delivered/rendered to:
   Name of Institute: **ARC- API**
   Address : Old Olifantsfontein Road, Irene

3. The particulars of the guarantee that will apply to the goods quoted for, with particular regard to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.

4. **Your written quotation should be sent to:**

   E Mail: khosan@arc.agric.za

5. Standard conditions:
   5.1 The validity of the quotations must be indicated.

   5.2 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.

   5.3 No price adjustments or amendment of the delivery particulars contained in paragraph 2 will be considered by the ARC.

   5.4 The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.

   5.5 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.

   5.6 Quotes should be submitted on an official letterhead and duly signed

   5.7 Goods and services should be supplied/rendered upon receipt of a purchase order from the ARC

   5.8 The General Conditions of Contract issued by National Treasury are applicable.

5.9 The ARC supply chain management code of conduct is applicable.

5.10 SBD Forms must be signed and returned together with the quotation failure to comply will result to disqualification of your quotation.

5.11 Only quotation from suppliers who are requested to quote shall be evaluated and considered.

5.12 Your quotation must indicate the delivery date.

5.13 The ARC reserve the right to do due diligence on the quotations.

5.14 The ARC reserve the right to benchmark prices quoted.

5.15 CSD registration summary report

Thank you in anticipation
Supply Chain Management: ARC