



WALTER SISULU LOCAL MUNICIPALITY
TENDER NOTICE AND INVITATION TO TENDER
REQUEST FOR PROPOSAL

Project Description	Bid Number	Closing Date	Enquiries
Preparation of Annual Financial Statements and Mid Term Financial Statements for the Period of Three Years.	68/2025/2026	Date: 05/03/2026 Time: 12H00pm	Technical Enquiries may be directed to Ms. N Bobotyane-Hanisi at 051 653 1777 or nontsikelelo.bobotyane@wslm.gov.za SCM Enquiries may be directed to Mr. N Mshicileli at 051 653 1777 or ntembeko.mshicileli@wslm.gov.za

The Walter Sisulu Local Municipality is seeking services from suitably qualified and experienced service provider for the compilation of annual financial statements for a period of three (3) years (2025/2026, 2026/2027 and 2027/2028) and midterm financial statements for three years. The service provider will also play a role of transferring the skills to the staff members on the preparation of the annual financial statements and management and maintenance of asset register.

Contracts will be based on the National Treasury General Condition of Contracts. The bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No. 5, 2000), and the regulations pertaining thereto (2022) read in conjunction with WSLM policy on specific goals: PRICE AND WSLM SPECIFIC GOALS: Price 80, Preferential Points (Specific goals) 20

Detailed specifications are contained in the tender documents that are available at **No 1 Jan Greyling Street, Walter Sisulu Municipality Office's Supply Chain Management Unit upon payment of a non-refundable fee of R890.00 for each document (direct bank deposit to FNB, 62476326965) from Tuesday, 3rd February 2026, or can be e-mailed at a request to ntembeko.mshicileli@wslm.gov.za** after the payment has been received for bidders who are unable to collect the document, please be advised to use notice number as a reference on the proof of payment alternatively download tender document on e-tenders

Failure to submit or complete supplementary information will result in the tender being non-responsive.

All bidders must submit latest Municipal Rate charges and taxes Statement of the Company or All its Directors from their respective Municipalities and must not be older than three months showing that they do not owe their respective Municipality, the stated document must not be older than 90 days in arrears or attach a valid signed lease agreement, signed by both Lessor and Lessee. If exempted bidders residing on areas not subjected to Municipal rates they are to submit a confirmation from the Municipality's Finance Department confirming that such a bidder is not liable for municipal rates

Failure to complete ALL MBD forms as stipulated in the Tender Document will result in a tender being deemed non-responsive

NB: No quotations will be considered from persons in the service of the state.

Failure to comply with the above conditions will invalidate your offer.

The Council reserves the right to disqualify any service provider whose members and or shareholders owe the municipal rates, taxes and Municipal Charges.

The Walter Sisulu Local Municipality does not bind itself to accept the lowest or any bid

All alterations in prices/quotes must be signed for and failure to sign will result in tender being deemed non-responsive.

Use of tip-ex is prohibited and the bidder will be deemed non-responsive

Evaluation Criteria

Evaluation on functionality for **Bid Numbers: 68/2025/2026.**

Bidders will have to score minimum points of 70 out of 100 points for further evaluation on price and WSLM Specific Goals

Points For Specific Goals As Listed Below

51% Race (Black Owned Entity): 6 (30%), 51% Youth (18-35): 2 (10%), 51% Gender (Women): 4 (20%), 51% Disability: 2 (10%), 51% Locality (within WSLM): 4 (20%), 51% black military veterans: 2 (10%) and non-compliant contributor: 0 (0%)

The specifications, detailed functionality including mandatory documents (eligibility criteria) and bid conditions are attached in the tender documents.

Completed bid documents and supporting documentation are to be placed in a sealed envelope endorsed with **RELEVANT PROJECT NAME AND BID NUMBER** must be delivered to **Walter Sisulu Local Municipality, at No. 1 Jan Greyling Street, Burgersdorp**, reception area, and placed in the Tender Box not later than 12H00 Noon on Thursday 05 March 2026 at which time the tenders will be opened in public.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that is issued.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the tender data and tender documents.

Issued by:

KHAYALETU GASHI - MUNICIPAL MANAGER -