

DEVIATION FROM AND RATIFICATION OF MINOR BREACHES OF PROCUREMENT PROCESSES

D407

REPORT ON FORMAL WRITTEN PRICE QUOTATIONS WHEN NOT POSSIBLE TO OBTAIN AT LEAST THREE QUOTATIONS: TRANSACTION VALUE R 10 000 TO R 200 000 IN TERMS OF SECTION 17 OF THE REGULATIONS

1. Quotations must be obtained in writing from at least three different providers.
2. If it is not possible to obtain three quotations, the reasons must be recorded by the official requesting the goods/services and must be approved by the Director of the Department.
3. The following conditions will apply:
 - a. Price(s) quoted must be valid for at least thirty days from date of offer.
 - b. Prices quoted must be firm and must be inclusive of vat.
 - c. A firm delivery period must be indicated.
 - d. The quotation must be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy.
 - e. The MBD2; MBD4; MBD6.1 AND MBD 8 must be completed.
 - f. The successful provider will be the one scoring the highest points.

NB: No quotations will not be considered from persons in the service of the state. Failure to comply with conditions will invalidate the bid.

Date : 13 July 2022
 Details of good/services required : **Competency Assessment – Municipal Manager**
 Requested by : Ansie Taaljaard
 Department : Human Resources
 Cost Centre :
 Requisition Number :
 Order Number :
 Value : R 14 574.73
 Supplier : Assessment Toolbox

Request for Quotations were made from:

No	Supplier	Email	Amount	Comments
1	Assessment Toolbox	andi@assessmenttoolbox.co.za	R 14 574.73	Quote received
2	Gijima	gertzen.schlemmer@gijima.co.za	-	No quote
3	Landelahni	assessments@landelahni.co.za	-	No quote
4	Work Dynamic	nikita@workdynamics.co.za	-	No quote

REASON WHY THREE QUOTATIONS WERE NOT OBTAINED

Requested quotations from four companies, only one company responded. Therefore the order will be place with **Assessment Toolbox**.

Quotations were requested on the 12 July 2022 and were closed on the 13 July 2022 & one service provider responded.

Signature
Name


Q. C Mndebele (S166195)

Date: 13-07-2022

DEVIATION FROM AND RATIFICATION OF MINOR BREACHES OF
PROCUREMENT PROCESSES**Director: Supply Chain Management**

Supported / Not Supported

Signature

Date

13/7/2022

Comments (if applicable):

Services required on urgent basis and
they was no time to test the Market for the
second time.

Strategic Executive Director:**Budget and Treasury Office**

Supported / Not Supported

Signature

Date

2022/07/14

Comments (If applicable):

Qaphizwe Mndebele

From: Qaphizwe Mndebele
Sent: 12 July 2022 11:41 AM
To: andi@assessmenttoolbox.co.za; accounts@assessmenttoolbox.co.za; ona@assessmenttoolbox.co.za; gertzen.schlemmer@gijima.co.za; assessments@landelahni.co.za; nikita@workdynamics.co.za
Cc: sthembiso.dlamini@newcastle.gov.za; Ansie Taljaard
Subject: Q03-2022-2023 : TO PROVIDE COMPETENCY-BASED ASSESSMENT SERVICE FOR THE POSITION OF MUNICIPAL MANAGER
Attachments: Q03-2022-2023 -ASSESSMENT SERVICES.docx; MBD4-DECLARATION-OF-INTEREST.pdf; MBD 8 Declaration of Bidders Past Supply Chain Management Practices Deviation Requirement.pdf

Good Day

I trust you are well, Newcastle Municipality wants to do the competency-based assessment for the position of Municipal Manager: Newcastle Municipality. I request the quotation to service provider and the letter of appointment panel of service providers to provide competency assessment services for senior managers in local government. A service provider should complete the Municipal Bidding Documents (MBD 4 & 8) as attached on the email.

Please submit the quotation before 13 July 2022 at 13h00 NB: A service provider must provide Central Supplier Database (CSD).

Regards

Qaphizwe Mndebele I SCMU

Email: qaphizwe.mndebele@newcastle.gov.za Website: www.newcastle.gov.za

Budget and Treasury Office
Tower Block, 2nd Floor, 37 Murchison Street, NEWCASTLE, 2940
Private Bag X 6621, NEWCASTLE, 2940
Tel: 034 328 7817

NEWCASTLE MUNICIPALITY





Newcastle Municipality

STRATEGIC EXECUTIVE DIRECTOR:
BUDGET & TREASURY OFFICE
SUPPLY CHAIN MANAGEMENT UNIT

Document No: Q03-2022-23

Date: 12 July 2022

Dear Supplier

REQUEST FOR WRITTEN QUOTATION

Kindly furnish me with a written quotation for the supply of the goods as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and can either be submitted or emailed to the email address below, by ***not later than the specified date underneath. Please note that no quotations received after the closing time will be considered.***

Email	:	Qaphizwe.mndebele@newcastle.gov.za
Telephone no	:	034 – 328 7817
Enquiries	:	Qaphizwe Mndebele

The following conditions will apply:

a. **Format of quotation must adhere to the following:**

1. Quotation must be on the company letterhead and made out to the Newcastle Municipality. The word **QUOTATION** must be clearly stated at the top of the quotation
 2. Quotation must be clearly dated and valid for at least **thirty (30) days**
 3. If you are a VAT vendor, VAT number must be indicated on the quotation. VAT number of the Newcastle Municipality (4000791824) must also be indicated on the quotation
 4. Price(s) quoted must be firm and must be inclusive of VAT
 5. A firm delivery period must be indicated
 6. **Quotation must include the CSD registration number**
 7. **Only prospective suppliers who are registered on the National Treasury Supplier database are legible to bid**
- b. No contract shall be concluded with any bidder whose municipal rates, taxes and municipal services charges are in arrears. **Please attach your latest Municipal Rates account for your business premises**
- c. No contract shall be concluded with any bidder whose tax matters are not in order.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully
Qaphizwe Mndebele
Procurement Official

PLEASE ENSURE THAT WE RECEIVE YOUR QUOTATION BY
13 JULY 2022@ 13H00

Procurement Schedule

Quantity	Specification	Delivery Time, Date, and venue
MUNICIPAL MANAGER	<u>ASSESSMENT SERVICES</u> To provide competency assessment services for senior managers in local government.	13h00, 13 July 2022

NB: Two candidate to be assessed.

Contact Person
Contact: Ansie Taljaard
Email: ansie.taljaard@newcastle.gov.za
Tel: 034 -328 8607

Please take note the following information is required on the quotation.

- 1) Quotation on an official letterhead
- 2) Quotation must be addressed to SCM – Newcastle Municipality
- 3) Quotation must have a reference number
- 4) Vat registration number if applicable
- 5) Company / Close Corporation Registration Number
- 6) Company stamp
- 7) Signature and date of the owner/director/manager
- 8) Quotation validity period

PLEASE SPECIFY DELIVERY PERIOD

DELIVERY ADDRESS

37 Murchison Street, Newcastle
034 – 328 7817

CONTACT PERSON

Qaphizwe Mndebele

Qaphizwe Mndebele

From: Ansie Taljaard
Sent: 29 April 2022 07:11 AM
To: Qaphizwe Mndebele
Subject: FW: SERVICES PROVIDER FOR COMPETENCY ASSESSMENTS

Good morning Qaphizwe,

Please see below e-mail from Cogta regarding the circular for service providers for competency assessments.

Regards

Ansie

From: Buyisile Simamane <BUYISILE.SIMAMANE@kzncogta.gov.za>
Sent: Thursday, 28 April 2022 17:56
To: Ansie Taljaard <Ansie.Taljaard@newcastle.gov.za>
Cc: Qaphizwe Mndebele <Qaphizwe.Mndebele@newcastle.gov.za>
Subject: RE: SERVICES PROVIDER FOR COMPETENCY ASSESSMENTS

Hi Ansie.

Please note that there is no new Circular, an old Circular is still applicable.

Regards

Buyi

From: Ansie Taljaard <Ansie.Taljaard@newcastle.gov.za>
Sent: Monday, 25 April 2022 09:42
To: Buyisile Simamane <BUYISILE.SIMAMANE@kzncogta.gov.za>
Cc: Qaphizwe Mndebele <Qaphizwe.Mndebele@newcastle.gov.za>
Subject: RE: SERVICES PROVIDER FOR COMPETENCY ASSESSMENTS

Good morning Buyisile,

Hope you are doing well.

Thank you for the below response.

Is there any new circular regarding the appointment of a panel of service providers to provide competency-based services for senior managers in local government.

If yes, please can you e-mail me the latest circular.

Thank you so much.

Regards

Ansie

From: Buyisile Simamane <BUYISILE.SIMAMANE@kzncogta.gov.za>

Sent: Wednesday, 20 April 2022 21:17

To: Ansie Taljaard <Ansie.Taljaard@newcastle.gov.za>

Cc: Susan Toy <SUSAN.TOY@kzncogta.gov.za>; Qaphizwe Mndebele <Qaphizwe.Mndebele@newcastle.gov.za>; Phelelani Mngadi <Phelelani.Mngadi@kzncogta.gov.za>; Nokulunga Sibisi <Nokulunga.Sibisi@kzncogta.gov.za>

Subject: RE: SERVICES PROVIDER FOR COMPETENCY ASSESMENTS

Dear Ansie,

Yes, the Assessment Toolbox is still one of the listed service providers to conduct the competency assessment test.

Regards

Buyi

From: Ansie Taljaard <Ansie.Taljaard@newcastle.gov.za>

Sent: Wednesday, 20 April 2022 12:14

To: Buyisile Simamane <BUYISILE.SIMAMANE@kzncogta.gov.za>

Cc: Susan Toy <SUSAN.TOY@kzncogta.gov.za>; Qaphizwe Mndebele <Qaphizwe.Mndebele@newcastle.gov.za>

Subject: FW: SERVICES PROVIDER FOR COMPETENCY ASSESMENTS

Good afternoon,

Please see e-mail to Jackey dated 11 April 2022. Until today no response received.

Please can you assist me in this regard.

Kind regards

Ansie

From: Ansie Taljaard

Sent: Monday, 11 April 2022 12:57

To: jackeym@cogta.gov.za

Cc: Qaphizwe Mndebele <Qaphizwe.Mndebele@newcastle.gov.za>

Subject: SERVICES PROVIDER FOR COMPETENCY ASSESMENTS

Good morning,

Please advise if Assessment Toolbox are still one of the service providers to do competency assessments.

Thank you

Kind regards

Ansie Taljaard

Personnel Officer

Newcastle Municipality

Human Resources



KWAZULU-NATAL PROVINCE
COOPERATIVE GOVERNANCE AND
TRADITIONAL AFFAIRS
REPUBLIC OF SOUTH AFRICA

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CSD REGISTRATION REPORT

SUPPLIER IDENTIFICATION

Supplier number	MAAA0002505	South African company/CC registration number	2007/017737/23
Is supplier active?	Yes	Have Bank Account	Yes
Allow associates?	Yes	Total annual turnover	R10 million or less, or
Supplier type	CIPC Company	Financial year start date	01 Mar 2016 00:00:00:000
Supplier sub-type	Close Corporation	Registration date	29 Jan 2007 00:00:00:000
Legal name	THE ASSESSMENT TOOLBOX	Created by	wea@assessmenttoolbox.co.za
Trading name	THE ASSESSMENT TOOLBOX	Created date	17 Sep 2015 08:34:59:000
Identification type	South African Company/Close Corporation Registration Number	Edit by	wea@assessmenttoolbox.co.za
Government breakdown	Close Corporations (CC)	Edit date	02 Jul 2022 17:57:33:277
Business status	In Business	Restricted Supplier	No
Country of origin	South Africa		

SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1			
Main group	Other service activities	Core industry	Other personal service activities
Division	Other personal service activities	% share of annual turnover	100.00

SUPPLIER CONTACT INFORMATION

CONTACT 1			
Contact type	Bid Office, Finance	Telephone number	021 914 9691
Is this your preferred Contact?	Yes	Cellphone number	082 465 7270
Name(s)	Arthur	Fax number	086 613 3476





CSD REGISTRATION REPORT

ADDRESS 3

Is this a preferred address?	No	Ward Number	10
Address line 1	Bella Rosa Village, Cento Building (East Wing 21C)	Country	South Africa
Address line 2	4th Floor, Durban Road, Rosendal	Created by	wea@assessmenttoolbox.co.za
Suburb	Bellville Central	Created date	17 Sep 2015 08:34:59:990
Province	Western Cape	Edit by	wea@assessmenttoolbox.co.za
Municipality	City of Cape Town	Edit date	29 Jun 2021 13:45:45:730
City	Bellville		
Postal code	7530		

SUPPLIER BANK ACCOUNT

BANK ACCOUNT 1

Account type	Current Accounts	Created by	wea@assessmenttoolbox.co.za
Bank	FIRST NATIONAL BANK	Created date	28 Jun 2016 13:47:29:000
Branch number	250355	Edit by	csd.safetynetbatch@treasury.gov.za
Branch name	RIVONIA 882	Edit date	05 Aug 2016 16:14:07:840
Account number	62125712770	Bank Verification Status	Verification Succeeded
Account holder	THE ASSESSMENT TOOLBOX CC	Foreign Bank Account	No
Is this a preferred account?	Yes	Is the identifier linked at the bank	Yes
Active start date	28 Jun 2016 13:47:29:000	Is this a Shared Funding Account	No





CSD REGISTRATION REPORT

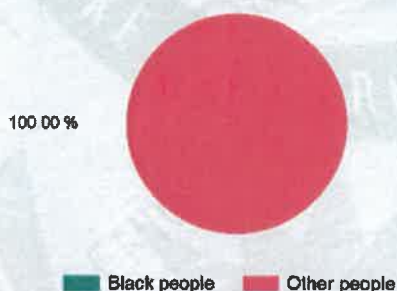
OWNERSHIP INFORMATION

Owner s name and surname Legal name	Owner s Identification number	RSA Citizen	Ethnic group	Gender	Ownership %	Youth	Disabled	Military	Rural	Township
ARTHUR BUTLER	6709035018084	Yes	White	Male	70.00%	No	No	No		
DANIELLE CHRISTINE KRITZINGER	9004020115088	Yes	White	Female	30.00%	Yes	No	No		
Total					100.00%					

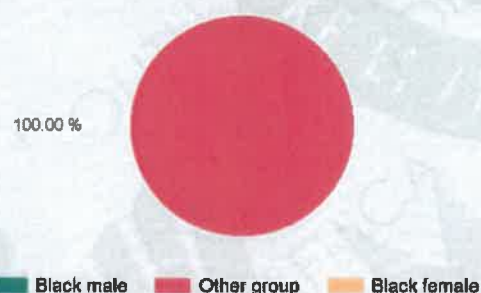
OUTCOMES AGAINST PREFERENTIAL PROCUREMENT CRITERIA BASED ON OWNERSHIP

Enterprise type	EME
B-BBEE status level of contributor	Level 4 Contributor
Owned by black people	0.00%
Owned by black people who are youth	0.00%
Owned by black people who are women	0.00%
Owned by black people with disabilities	0.00%
Owned by black people who are military veteran	0.00%
Owned by black people living in rural or underdeveloped areas	0.00%
Owned by black people living in townships	0.00%

People % Ownership



Gender % Ownership





CSD REGISTRATION REPORT

South African identification number	6709035018084	Edit date	25 Nov 2019 09:34:41:000
Appointment date	01 Nov 2019 00:00:00:000	Restricted Supplier	No
Email address	info@assessmenttoolbox.co.za	Restriction Last Verification Date	13 Jul 2022 12:59:04:583
Cellphone number	082 465 7270	Government Employee	No
Owner	Yes	Government Employee Last Verification Date	13 Jul 2022 12:59:04:490
Ownership %	70.00%	SA identification number Verified	Yes
Living areas of owner	City of Cape Town, Eversdal A (Durbanville)	SA identification number verification date	13 Jul 2022 12:59:04:537
Owner's ethnic group	White	Companies involved in	MAAA0025460; MAAA0291389; MAAA0481054;
Owner's gender	Male		
DIRECTOR/MEMBER 2			
Director type	Member, Owner	Owner's gender	Female
Director status	Active	Owner youth	Yes
Name(s)	DANIELLE CHRISTINE	Owner person with disabilities	No
Surname	KRITZINGER	Owner military veteran	No
Country	South Africa	Created by	csd.reverifibatch@treasury.gov.za
Identification type	South African Identification Number	Created date	25 Nov 2019 02:35:10:000
South African identification number	9004020115088	Edit by	wea@assessmenttoolbox.co.za
Appointment date	01 Nov 2019 00:00:00:000	Edit date	25 Nov 2019 09:38:00:000
Email address	info@assessmenttoolbox.co.za	Restricted Supplier	No
Cellphone number	084 359 7881	Restriction Last Verification Date	13 Jul 2022 12:59:04:583
Owner	Yes	Government Employee	No
Ownership %	30.00%	Government Employee Last Verification Date	13 Jul 2022 12:59:04:490
Living areas of owner	City of Cape Town, Durbanville Ext37	SA identification number Verified	Yes
Owner's ethnic group	White	SA identification number verification date	13 Jul 2022 12:59:04:550





**CENTRAL SUPPLIER
DATABASE**
FOR GOVERNMENT

Report Date:

13 Jul 2022 12:59:23.342 PM

Report Ran By:

mlibongwe.malinga@newcastle.gov.za

CSD REGISTRATION REPORT

Print Date: 7/13/2022 12:59:22 PM



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Assessment Quotation

13 July 2022

CSD: MAAA0002505

To: **Qaphizwe Mndebele**
Newcastle Municipality

Postal address: -

Physical address: -

Tel: -

Fax: -

E-mail:

qaphizwe.mndebele@newcastle.gov.za

Thank you for the opportunity for The Assessment Toolbox to present this quotation to **Newcastle Municipality** for assessing 2 candidates for the positions of **Municipal manager** for Selection Purposes.

Please note that a minimum of three candidates per position must be assessed for selection. Any request to assess fewer than this number of candidates must be formally cleared by you with DCOG by contacting Mr Jackey Maepa from the DCOG at JACKEYM@cogta.gov.za.

COGTA approved assessment battery

WORK SIMULATION EXERCISES

Work simulation exercises relevant to the specific functional areas within a Municipality:

- Background Information
- Written Task and Presentation
- Role-play
- Written Exercise

The competency-based simulation assessment comprises of a combination of written exercises, a presentation and a role-play and has been specifically designed to measure the lead and core competencies which have been identified as relevant within a municipality and outlined in the competency framework for senior managers

PSYCHOMETRIC ASSESSMENTS

Personality Questionnaires:

- 15 Factor Questionnaire Plus (15FQ+)
- GIOTTO

Cognitive assessment:

- Cognitive Process Profile (CPP)

LOGISTICS

Duration of assessment: 1 ½ days (candidates should please set aside 2 full days)

Delivery of Reports: 3 working days after last day of assessment

Venue for assessments: The Assessment Toolbox's offices in Bloemfontein, Cape Town, East London, Durban, Johannesburg, Polokwane and Port Elizabeth

JHB: Silky Oak House, Ballyoaks Office Park, 35 Ballyclare Drive, Bryanston
CT: 4th floor, Cento Building (East Wing), Bella Rosa Village Complex, Rosendal
P.O.Box 2239, Rivonia, 2191

011-803 2905 / 021-914 9691 (tel); 086 6133 476 (fax)

info@assessmenttoolbox.co.za

VAT Registration Number: 435 0234 425

Company Registration Number: 2007/017737/23



PRICING, TERMS & CONDITIONS

Qty	Description	Price per unit (Excluding VAT of 15%)	Price per unit (Including VAT of 15%)	TOTAL (Including VAT of 15%)
2	COGTA Assessment Battery: Senior Manager (CPP, 15FQ+, Giotto, Work Simulation Exercises)			
	This includes the cost of administering the assessment, scoring and interpretation of results as well as writing an integrated report. It includes the cost of telephonic feedback to the client and the candidate if so required.	R6,336.84	R7,287.37	R14,574.73
	TOTAL			R14,574.73

The Assessment Toolbox's Banking Details:

Company Name: The Assessment Toolbox
 Bank: First National Bank
 Account number: 621 25712770
 Branch: Rivonia
 Branch Code: 250355

- Before commencement of any assessments, this proposal needs to be signed and the municipality needs to send the assessment toolbox a signed **purchase order**. Signing the proposal implies acceptance of the terms and conditions.
 - For assessments in Johannesburg / Cape Town, a signed PO needs to be provided minimum **48 hours** before assessments are to take place.
 - For assessments in other regions, a signed PO needs to be provided minimum **72 hours** before assessments are to take place.
 - In the absence of relevant documents and the PO, we do not guarantee the availability of our assessors.
- A **30% cancellation fee** will be charged for all candidates who are scheduled to attend the assessment and do not arrive or cancel within 48 hours of the scheduled assessment.
- The prices quoted are for assessments conducted in **Bloemfontein, Cape Town, East London, Durban, Johannesburg, Nelspruit, Polokwane and Port Elizabeth**.
- **Travel and Accommodation** costs are **EXCLUDED** from this quote. For assessments conducted outside Johannesburg and Cape Town or where traveling is required, a separate quote will have to be requested.
- This quote is valid for a period of **60 days**.
- All invoices are payable within **30 days** of invoice date.
- Should The Assessment Toolbox have to institute legal action against **Newcastle Municipality** for late payment or non-payment of the invoice, the **Newcastle Municipality** to pay all the **legal costs** on the scale between attorney and own client.

Signed for and on behalf of **Newcastle Municipality**

Signature

Name

Designation

Date

Andi Pama

13 July 2022

andi@assessmenttoolbox.co.za

021 914 9691 (Cape Town) / 011 803 2905 (Johannesburg)



MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative: Arthur Butler

3.2 Identity Number: 6709035018084

3.3 Position occupied in the Company (director, trustee, hareholder²): Director

3.4 Company Registration Number: 2007/017737/23

3.5 Tax Reference Number: 9247271175

3.6 VAT Registration Number: 4350234425

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / ~~NO~~**

3.8.1 If yes, furnish particulars.

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months?YES / ~~NO~~

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? YES / ~~NO~~

3.10.1 If yes, furnish particulars.

.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? YES / ~~NO~~

3.11.1 If yes, furnish particulars

.....

.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? YES / ~~NO~~

3.12.1 If yes, furnish particulars.

.....

.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? YES / ~~NO~~

3.13.1 If yes, furnish particulars.

.....

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. ~~YES~~ / NO

3.14.1 If yes, furnish particulars:

Arthur Butler J Director HRM Connect

Arthur Butler J Director Ignite Advisory Service

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number
Arthur Butler	6709035018084	N/A
Danielle Kritzinger	9004020115088	N/A

.....

Signature

..... 13 July 2022
Date

.....
Director Capacity

..... The Assessment Toolbox
Name of Bidder

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☒
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☒
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☒

4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☒
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☒
4.7.1	If so, furnish particulars:		

CERTIFICATION

Arthur Butler

I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
PROVE TO BE FALSE.

.....
Signature

13 July 2022

Date

Director

Position

The Assessment Toolbox

Name of Bidder

Js367bW