



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 3153-2025
Enquiries: Thato Meso
Tel: 012 482 2595
Date: 7 October 2025

PROSPECTIVE BIDDERS

RFB 3153-2025: Procurement of X-Ray and Walk-Through Metal Detector Machines with Maintenance and Support for the period of sixty (60) months For SITA Erasmuskloof, Centurion, Beta, Numerus, Pietermaritzburg, Durban, Cape Town, East London, Gqeberha, Middelburg (MP), Bloemfontein & Kimberley Offices

Bidders are invited to submit tender for **RFB 3153-2025: Procurement of X-Ray and Walk-Through Metal Detector Machines with Maintenance and Support for the period of sixty (60) months For SITA Erasmuskloof, Centurion, Beta, Numerus, Pietermaritzburg, Durban, Cape Town, East London, Gqeberha, Middelburg (MP), Bloemfontein & Kimberley Offices.**

Compulsory Physical Site Visit will be held as follows:

Date: 17 October 2025

Time: 10:30 am (South African Time)

Place: Bidders are requested to indicate in writing to the below email address of their intension to attend the Compulsory physical site visit, following which a venue details will be shared via email to allow attendance of the Compulsory physical site visit: Thato.meso@sita.co.za

The final date for **clarification questions** is **24 October 2025 at 16:30pm**

The **closing date** for bid submission is **3 November 2025 @ 11:00 AM**

Notes to the bidders:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The following will apply for this Bid:
 - **CLOSING OF BIDS**

Non-Executive Directors:

Ms Sedzani Mudau(Chairperson), Mr Willie Vukela, Mr Willie Mathebula, Adv. Johannes Collen Weapond,
Mr Omega Shelembe

Executive Directors:

Mr. G Reddy (Managing Director Acting), Mr. MK Kgauwe (Chief Financial Officer)

Company Secretary:

Ms. B Laka

Bidders must submit their Bid responses through the tender box at SITA Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date.

- **ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS**

Submission of bid response: The bidder has submitted a bid response documentation pack:

- (i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the "Invitation to Bid" cover page, and;
- (ii) in the correct format as:

Note that a Two Envelope process will be followed and therefore bidders must submit as follows:

- (a) **Envelope 1: RFB Document and Technical / Functionality Response**
- (b) The following must be included and submitted in a in a separate envelope:
- (c) One (1) original file excluding pricing; **and**
- (d) One (1) hard copy excluding pricing; **and**
- (e) One (1) electronic copy on USB memory stick/ flash drive in Portable Document Format (PDF) of the RFB Document and Technical / Functionality Response.
- (f) **Envelope 2: Price Response**
- (g) The following must be included and submitted in a in a separate envelope:
- (h) One (1) original file excluding Technical / Functionality Response; and
- (i) One (1) hard copy excluding Technical / Functionality Response; and
- (j) One (1) electronic copy on USB memory stick/ flash drive in Portable Document Format (PDF) of pricing only.

Bidders must submit their bid responses as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00 on the Bid closing date	

All queries to this bid must be submitted in writing to the following email address:
Thato.meso@sita.co.za

Yours sincerely



Non-Executive Directors:

Ms Sedzani Mudau(Chairperson), Mr Willie Vukela, Mr Willie Mathebula, Adv. Johannes Collen Weapond,
 Mr Omega Shelembe

Executive Directors:

Mr. G Reddy (Managing Director Acting), Mr. MK Kgauwe (Chief Financial Officer)

Company Secretary:

Ms. B Laka

Mphikeleli Radebe

Manager: Strategic Clients

Non-Executive Directors:

Ms Sedzani Mudau(Chairperson), Mr Willie Vukela, Mr Willie Mathebula, Adv. Johannes Collen Weapond,
Mr Omega Shelembe

Executive Directors:

Mr. G Reddy (Managing Director Acting), Mr. MK Kgauwe (Chief Financial Officer)

Company Secretary:

Ms. B Laka