



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

ENQUIRIES: Millicent Williams
TELEPHONE: 012-336 7619
REFERENCE: WD 567

CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT

REQUEST APPROVAL TO DEVIATE FROM NORMAL PROCUREMENT PROCESSES TO APPOINT EBSCOHOST INFORMATION SERVICES AS A SOLE SERVICE FOR ANNUAL SUBSCRIPTION TO LIBRARY SERVICES DATABASES PACKAGES FOR A PERIOD OF 12 MONTHS FOR A PERIOD OF 12 MONTHS FOR AN AMOUNT OF R 617,550,00.

1. PURPOSE

- 1.1 To request approval to deviate from normal procurement processes to appoint Ebscohost Information Services CC as a sole service for annual subscription to Library Services Databases Packages at the Directorate: Knowledge Management for a period of twelve (12) Months for an amount of **R 617,550.00**

2. BACKGROUND AND MOTIVATION

- 2.1 A request for procurement from Ebscohost Information Services CC as a sole service provider to supply for annual subscription to Library Services Databases Packages for a period of twelve (12) Months from Directorate: Knowledge Management was submitted to Supply Chain Management **(Copy of detailed submission is attached as Annexure A).**
- 2.2 On the 18 June 2026, a request for quotation for annual subscription to Library Services Databases Packages was sent by Supply Chain to Ebscohost Information Services CC **(Copy of email requesting quotation as Annexure B).**
- 2.3 A response was received from Ebscohost Information Services CC with a quotation of **R 617,550,00.** and a sole supplier letter confirming the status **(Copy of quotation and sole supplier letter are attached as Annexure C).**
- 2.4 A copy of the sole service provider letter valid from 24 June 2026 for 180 days **(Copy attached as annexure D)**

3. IMPLICATIONS

3.1 Financial

Funds are available under the following SCOA Codes:

FUNDS	Voted Funds
OBJECTIVE	Auxiliary Services
RESPONSIBILITY	Knowledge Management
ITEM	O/SUBSCRIPTION
AVAILABLE BUDGET	R1 948 373.75

3.2 Regulatory Compliance

3.2.1 When the amount is less than R1 million, item 216 of the Finance Delegations of 01 September 2023 is delegated to CD: SCM for approval.

3.3 Legal
None

3.4 Communication
None

3.5 Personnel
None

4. Other Components Consulted
None

5. RECOMMENDATION

5.1 It is recommended that approval be granted for the appointment Ebscohost Information Services CC as a sole service for annual subscription to Library Services Databases Packages at the Directorate: Knowledge Management for a period of twelve (12) Months for an amount of R 617,550,00.

RECOMMENDATION IN PAR. 5.1 RECOMMENDED/~~NOT RECOMMENDED~~


N MOKONI
ACTING DIRECTOR: SUPPLY CHAIN MANAGEMENT
DATE: 01/07/2026

RECOMMENDATION IN PAR. 5.1 APPROVED/~~NOT APPROVED~~


N. SEROKA
CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT
DATE: 02/07/2026



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

Private Bag X313, Pretoria, 0001, Sedibeng Building, 185 Schoeman Street, Pretoria
Tel: 012 336 7500 / Fax: 012 323 4470 or 012 326 2715

Enquiries : Ms Nancy Khubana

Telephone : 012 336 6681

Reference : F3/2/1

Ms. N Mokoni
Deputy Director: Acquisition Management
HEAD OFFICE

Dear Ms. Mokoni

APPOINTMENT AS ACTING DIRECTOR: SUPPLY CHAIN MANAGEMENT

You are hereby appointed as the Acting Director: Supply chain Management with effect from **29 June 2026 to 14 July 2026** with full delegated powers.

In carrying out your acting responsibilities you will report directly to the Chief Director: Supply Chain and Asset Management. Please bear in mind that during the period of your Acting appointment, all correspondence must be signed under the title Acting Director: SCM

It is your responsibility to acquaint yourself with the function, duties and delegations pertaining to the post. Please note that your assignment to the post is without any change in your rank, salary, or seniority. No acting allowance will be paid due to the fact the post is not vacant.

Kindly indicate your acceptance of this acting appointment in writing.

I look forward to your support and co-operation in carrying out the duties and responsibilities assigned to this important post in the Department, and I wish you everything of the best during your term as Acting Director: Supply Chain Management.

Yours sincerely

N. Khubana
Director: Supply Chain Management
Date: 22 June 2026

APPOINTMENT AS ACTING DIRECTOR: SUPPLY CHAIN MANAGEMENT:

I hereby ~~conditionally~~ / unconditionally accept the Acting appointment to the position of Director: Supply Chain Management, with effect from **29 June 2026 to 14 July 2026**

Ms. N Mokoni
Deputy Director: Acquisition Management
Date: 22/06/2026



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

ENQUIRIES: A Oelsen
TELEPHONE: 012-336 8153
REFERENCE: WD516

CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT

REQUEST APPROVAL TO DEVIATE FROM NORMAL PROCUREMENT PROCESSES TO APPOINT EBSCO INTERNATIONAL INC FOR ANNUAL SUBSCRIPTION TO DATABASE PACKAGES WITH EBSCO HOST OF 12 MONTHS FOR THE AMOUNT OF R 506 000.00

1. PURPOSE

- 1.1. To request approval from the Chief Director: Supply Chain Management (SCM) to deviate from normal procurement processes to appoint EBSCO International Inc for Annual Subscription to Database Packages with EBSCO Host of 12 Months of R 506 000.00

2. BACKGROUND AND MOTIVATION

- 2.1 A request for procurement to appoint EBSCO International Inc as a sole reseller for Annual Subscription to Database Packages with EBSCO Host of 12 Months was received by SCM. **(Copy of detailed submission is attached as Annexure A).**
- 2.2 On 3 March 2025, a request for quotation for Annual Subscription to Database Packages with EBSCO Host of 12 Months was sent by Supply Chain to EBSCO International Inc **(Copy of email requesting quotation Annexure B).**
- 2.3 A response was received from EBSCO International Inc with a quotation of R 506 000.00 **(Copy of a quotation attached as Annexure C).**
- 2.4 A copy of the sole reseller letter valid until 7 April 2026 is attached. **(Copy attached as Annexure D).**

3. IMPLICATIONS

3.1 Financial

Funds are available under the following SCA Codes:

FUNDS	Voted Funds
OBJECTIVE	Auxiliary Services
RESPONSIBILITY	Knowledge Management
ITEM	O/P: Subscript, Print, Public Service
AVAILABLE BUDGET	R 700 000.00

3.2 Regulatory Compliance

- 3.2.1 When the amount is less than R1 million, item 216 of the Finance Delegations of 1 September 2023 is delegated to CD: SCM for approval.

3.3 Legal

None

3.4 Communication

None

3.5 Personnel

None

4. Other Components Consulted

None

5. RECOMMENDATION

- 5.1 It is recommended that approval be granted to deviate from normal procurement processes to appoint EBSCO International Inc for Annual Subscription to Database Packages with EBSCO Host of 12 Months for an amount of R 506 000.00.


M MAKHUELE

ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT

DATE: 25/04/2025

5. RECOMMENDATION

- 5.1 It is recommended that approval be granted to deviate from normal procurement processes to appoint EBSCO International Inc for Annual Subscription to Database Packages with EBSCO Host of 12 Months for an amount of R 506 000.00

RECOMMENDATION IN PAR. 5.1 SUPPORTED/NOT SUPPORTED


E KGWADI

DEPUTY DIRECTOR: SUPPLY CHAIN MANAGEMENT

DATE: 25/04/2025

RECOMMENDATION IN PAR. 5.1 RECOMMENDED/NOT RECOMMENDED



MHLANGA C
ACTING-DIRECTOR: SUPPLY CHAIN MANAGEMENT

DATE: 25/04/29

RECOMMENDATION IN PAR. 6.1 APPROVED/ ~~NOT APPROVED~~



N SEROKA

CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT

DATE: 30/04/2025

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder EBSCO International inc.

Bid number: WD516

Closing Time 11:00

Closing date.: 10 April 2025

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

SEQ	QTY	DESCRIPTION: ANNUAL SUBSCRIPTION TO LIBRARY SERVICES TO DATABASE PACKAGES WITH EBSCO HOST FOR A PERIOD OF 12 MONTHS	BRAND	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)
1		EBSCO HOST PACKAGE FOR 12 MONTHS		Unit price:
	1	Academic Search Complete-1		R 270,000.00
	1	Environment Complete- 1		R 44,000.00
	1	Psychology and Behavioural Sciences Collection: HOST-1		R 26,000.00
	1	Waters and Oceans Worldwide		R 100,000.00
				Total Price:
				R 440,000.00
			VAT @15%	R 66 000.00
			TOTAL	R 506,000.00

- Required by:

- At:

- Brand and model

N/A

- Country of origin

N/A

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-



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

ENQUIRIES: MOTSHIDISI CATHRINE MOKHELE
TELEPHONE: 012 336 8284
REFERENCE: 01995/2026/1

CHIEF DIRECTOR: SUPPLY CHAIN & ASSET MANAGEMENT CD: SUPPLY CHAIN & ASSET MANAGEMENT

REQUESTING APPROVAL TO DEVIATE FROM STANDARD PROCUREMENT PROCESSES TO APPOINT EBSCOHOST INFORMATION SERVICES AS A SOLE PROVIDER FOR THE ANNUAL SUBSCRIPTION FOR ONLINE LIBRARY SERVICES DATABASE PARKAGES CUSTOMISED FOR THE WATER AND SANITATION SECTOR FOR A PERIOD OF 12 MONTHS. REF. 4/16/1/4

1. PURPOSE

- 1.1 To request the approval of the Chief Director: Supply Chain Management to deviate from standard procurement processes to appoint EBSCOhost Information Services as a sole provider for the annual subscription for online library services database packages, customised for the Water and Sanitation sector for a period of 12 months.

2. BACKGROUND AND DISCUSSION

- 2.1 The Library plays a crucial role in supporting the Department's research and outreach efforts by providing access to high-quality information resources and services. Despite the current lack of staff at the library, it remains essential for the Department to ensure that employees have access to credible information that aligns with its mission of being service delivery oriented. By doing so, the Department can continue to enhance its effectiveness and fulfill its commitment to serving the community.
- 2.2 The EBSCOhost proprietary search platform is a crucial resource for professionals and researchers in the water and sanitation sector, offering access to a wide



NATIONAL DEVELOPMENT PLAN
Our Future - make it work

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collection of databases that includes peer-reviewed journals, articles, and reports. It provides credible, evidence-based research that aids in informed decision-making. Furthermore, EBSCOhost plays a vital role in supporting the water and sanitation sector in South Africa by providing access to critical research resources, fostering collaboration among stakeholders, enhancing capacity building through training programs, and addressing the challenges posed by climate change through informed policy development.

2.3 The Department provide bursaries to internal employees and external applicants under Human Resource Development as an effort to contribute to skill development in the Water and Sanitation Sector. The EBSCOhost platform plays an important role in assisting the bursary holders to fulfil their study requirements.

2.4 EBSCOhost had afforded the Department a trial period of five months to assess the need and in addition, the Directorate Knowledge Management organised a Webinar together within these service providers including Sabinet to run the demos to determine the need and it came out that many officials need these library services. These will also reduce the cost of procuring the recommended textbooks by availing them in this platform and can be used by other officials, unlike currently where the Department procures the textbooks and at the end of the course the books become the asset of the official and not of the Department. Sole provider letter attached as **Annexure A**.

2.5 The identified database required are the following:

- Academic Search Complete 1
- Water & Oceans Worldwide
- Psychology and Behavioural Science Collection: HOST 1
- Environmental Complete 1
- eBook subscription Academic Collection-(Worldwide)

3. IMPLICATIONS

3.1. Personnel

3.1.1 All officials will benefit from these subscriptions.

3.2. Financial

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3.2.1 Funds for the library subscription have been budgeted for and are available under the below mentioned item. Cost containment measures were also taken into consideration, and licences were reduced to minimum number, therefore, officials will take turns in accessing the databases. The BAS report is attached as Annexure B.

Objective Code	Responsibility Code	Item	Amount
CD: Auxiliary Services: 30020906	D: Knowledge Management 30589906	O/P - Subscriptions	R617.550.00

3.2.2 Upon the approval, payments will be processed after Department receive the access to the online packages.

3.3. Legal

3.3.1 None

3.4. Regulatory Compliance

3.4.1 The department SCM policy paragraph 16.1.1 states that: *"The required goods or service are available from a sole source only due to the unique nature of the requirements or where there is a requirement for compatibility or **continuity and alignment** or where goods, service or works are already in the DWS' value chain or employ were supplied by an OEM or by a licensed agent."*

3.5. Communication

3.5.1 Once subscription is approved, access will be communicated with all Departmental Officials.

4. OTHER COMPONENTS CONSULTED

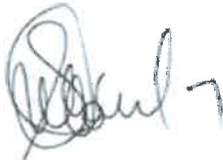
4.1 Supply Chain Management Unit was consulted to advise on the procurement process to be followed for subscriptions.

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4. RECOMMENDATION

It is recommended that:

- 4.1 The Chief Director: Supply Chain Management grant approval to deviate from standard procurement processes to appoint EBSCOhost Information Services as a sole provider for the annual subscription for online library services database packages, customised for the Water and Sanitation sector for a period of 12 months.



M MOKHELE
DIRECTOR: KNOWLEDGE MANAGEMENT DIRECTORATE: KNOWLEDGE
MANAGEMENT.
DATE: 21 MAY 2026

RECOMMENDATION IN PARAGRAPH 4.1 SUPPORTED

Comments:

Annexures are attached on the SCM file submitted



MS T MALINDZISA
CHIEF DIRECTOR: AUXILIARY SERVICES
DATE: 22 MAY 2026

RECOMMENDATION IN PARAGRAPH 4.1 SUPPORTED



MS . O.N.V FUNDAKUBI
DEPUTY DIRECTOR-GENERAL: CORPORATE SUPPORT SERVICES
DATE: 28 MAY 2026

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4. RECOMMENDATION

It is recommended that:

- 4.1 The Chief Director: Supply Chain Management grant approval to deviate from standard procurement processes to appoint EBSCOhost Information Services as a sole provider for the annual subscription for online library services database packages, customised for the Water and Sanitation sector for a period of 12 months.

RECOMMENDATION IN PARAGRAPH 4.1 FUNDS AVAILABLE



MR F MOATSHE
CHIEF FINANCIAL OFFICER
DATE: 28 MAY 2026

RECOMMENDATION IN PARAGRAPH 4.1



N SEROKA
CHIEF DIRECTOR: SUPPLY CHAIN & ASSET MANAGEMENT CD: SUPPLY CHAIN
& ASSET MANAGEMENT
DATE:

02/07/2026

Williams Millicent

From: Williams Millicent
Sent: Thursday, June 18, 2026 5:06 PM
To: 'kboshomane@ebSCO.com'; Matthewrice@ebSCO.com
Cc: Van Der Merwe Hester (DHQ); Phahlane Lebogang; Mashiane Precious; Mabusela Jacob (DHQ); Bulunga Solomon (DHQ)
Subject: REQUEST FOR QUATATION :WD567 ANNUAL SUBSCRIPTION TO LIBRARY SERVICES
Attachments: PFMA GCC July 2010.pdf; SPECIFICATION WD567.pdf; SBD 3.1 WD567.pdf; SBD 1 and SBD 4 WD566.doc

Good day

EBSCOHOST is kindly requested to quote the Department of Water and Sanitation for annual subscription to library services databases packages for a period of 12 months, using the attached specification sheet.

You are further requested to complete the attached SBD 1 and SBD 4 form, 3 Different forms are attached. Bidder is required to only complete one form which is relevant to their situation and to provide us with your B-BBEE certificate and a **sole supplier letter indicating validity period** when submitting the quotation.

Kindly note that you are requested to respond with quotation within 6 business days.



Ruth Millicent Williams
Department of Water and Sanitation
Supply Chain Management: Bids Management
Tel: 012 336 7828
E-mail:williamsm2@dwa.gov.za

Matthew 7:12



CSD REGISTRATION REPORT

SUPPLIER IDENTIFICATION

Supplier number	MAAA0050572	Total annual turnover	More than R10 million and less than R50 million
Is supplier active?	Yes	Financial year start date	01 Jul 2017 00:00:00:000
Supplier type	CIPC Company	Registration date	09 Mar 1993 00:00:00:000
Supplier sub-type	External Company	Created by	lmatlhaela@ebsco.com
Legal name	EBSCO INTERNATIONAL INC	Created date	11 Mar 2016 09:33:13:000
Identification type	South African Company/Close Corporation Registration Number	Edit by	csd.reverifibatch@treasury.gov.za
Government breakdown	External Company	Edit date	08 Jun 2026 08:58:22:017
Business status	In Business	Restricted Supplier	No
Country of origin	South Africa	Restricted Director	No
South African company/CC registration number	1993/001253/10	Government Employee	TBC(To be confirmed by an organ of state)
Have Bank Account	Yes		

SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1

Main group	Information and communication	Core industry	Information service activities
Division	Information service activities	% share of annual turnover	100.00

SUPPLIER CONTACT INFORMATION

CONTACT 1

Contact type	Bid Office	Cellphone number	082 041 3175
Is this your preferred Contact?	Yes	Do you want this contact to also be a CSD user ?	Yes
Name(s)	Anneke	Created by	shweditse@gmail.com
Surname	Duvenage	Created date	08 Apr 2019 09:07:26:407
Identification type	South African Identification Number	Edit by	aduvanage@ebsco.com
Prefer communication via email	Yes	Edit date	25 Aug 2025 11:15:32:983
Email address	aduvanage@ebsco.com		
Telephone number	011 380 1800		





CSD REGISTRATION REPORT

CONTACT 2

Contact type	Administration	Telephone number	011 380 1800
Is this your preferred Contact?	No	Cellphone number	073 930 6439
Name(s)	Kobela	Fax number	086 694 3639
Surname	Boshomane	Website address	www.ebsco.com
Identification type	South African Identification Number	Do you want this contact to also be a CSD user ?	Yes
Prefer communication via email	Yes	Created by	aduenage@ebsco.com
Email address	kboshomane@ebsco.com	Created date	24 Jan 2020 10:16:14:340
		Edit by	csd.datafix@treasury.gov.za
		Edit date	24 Jan 2020 10:16:14:340

SUPPLIER ADDRESS INFORMATION

ADDRESS 1

Is this a preferred address?	No	Postal code	2118
Address line 1	P O BOX 749	Ward Number	98
Address line 2	CRESTA	Country	South Africa
Suburb	Cresta	This address S/A delivery	Yes
Province	Gauteng	This address S/A payment	Yes
Municipality	City of Johannesburg	Created by	Imatthaela@ebsco.com
City	Randburg	Created date	11 Mar 2016 09:33:14:730
		Edit by	Imatthaela@ebsco.com
		Edit date	23 Jul 2018 13:44:04:980

ADDRESS 2

Is this a preferred address?	No	Postal code	1709
Address line 1	1ST FLOOR QUADRUUM 3	Ward Number	89
Address line 2	50 CONSTANTIA BOULEVARD	Country	South Africa
Suburb	Constantia Kloof	This address S/A postal	Yes
Province	Gauteng	Created by	Imatthaela@ebsco.com
Municipality	City of Johannesburg	Created date	26 Sep 2017 15:09:37:157
City	Roodepoort	Edit by	aduenage@ebsco.com





CSD REGISTRATION REPORT

Edit date

25 Aug 2025 10:59:57:063

ADDRESS 3

Is this a preferred address?	No
Address line 1	P O BOX 749
Address line 2	CRESTA
Province	Gauteng
Postal code	2118
Country	South Africa

Created by

csd.reverifybatch@treasury.gov.za

Created date

08 Jun 2026 08:51:03:600

Edit by

csd.reverifybatch@treasury.gov.za

Edit date

08 Jun 2026 08:51:03:600

ADDRESS 4

Is this a preferred address?	Yes
Address line 1	1ST FLOOR QUADRUN 3
Address line 2	CONSTANTIA BOULEVARD
Province	Gauteng
Postal code	1709
Country	South Africa

Created by

csd.reverifybatch@treasury.gov.za

Created date

08 Jun 2026 08:58:22:287

Edit by

csd.reverifybatch@treasury.gov.za

Edit date

08 Jun 2026 08:58:22:287

SUPPLIER BANK ACCOUNT

BANK ACCOUNT 1

Account type	Current Accounts
Bank	NEDBANK LIMITED
Branch number	198765
Branch name	NEDBANK SOUTH AFRICA
Account number	1008577987
Account holder	EBSCO INTERNATIONAL INC
Is this a preferred account?	Yes
Active start date	03 Sep 2015 14:10:43:000

Created by

lmatthaela@ebSCO.com

Created date

07 Jun 2016 15:41:56:000

Edit by

csd.safetynetbatch@treasury.gov.za

Edit date

06 Oct 2016 16:12:17:773

Bank Verification Status

Verification Succeeded

Foreign Bank Account

No

Is the identifier linked at the bank

Yes

Is this a Shared Funding Account

No



CSD REGISTRATION REPORT

TAX INFORMATION

Income tax number	9177643849	Overall Tax Status	Tax Compliant
VAT number	4320129283	Tax compliance status pin provided	Yes
Is this supplier a VAT vendor?	Yes	Created by	aduvanage@ebSCO.com
PAYE number	7950718900	Created date	25 Oct 2016 13:31:54:000
Are you Registered with SARS?	Yes	Edit by	csd.reverifybatch@treasury.gov.za
Last validation date	02 Jul 2026 11:20:00:000	Edit date	27 Feb 2026 10:59:13:000
Would you like to receive notifications?	Yes		

B-BBEE INFORMATION

B-BBEE verification regulator	Verification agency accredited by SANAS	SANAS accredited agency	AMAX BEE Verifications (Pty) Ltd
Sector charter	Other	% Owned by black people	0.00
Subsector charter	NOT APPLICABLE	% Owned by black people who are women	0.00
B-BBEE certificate number	01/B-BEE/2024/00536/QSE	% Owned by black people who are youth	0.00
B-BBEE certificate issue date	20 Nov 2024 00:00:00:000	% Owned by black people with disabilities	0.00
B-BBEE certificate issue expiry date	19 Nov 2025 00:00:00:000	% Owned by black who are unemployed	0.00
Value adding supplier or empowering supplier	No	% Owned by black people living in rural or underdeveloped areas	0.00
Verification Status	Manual Verification Required		
Skills Development Score	25.00	Created by	Imatihaela@ebSCO.com
Socio-Economic Development Score	5.00	Created date	04 Oct 2016 14:15:09:557
Management Control Score	8.00	Edit by	csd.reverifybatch@treasury.gov.za
Enterprise Supplier Development Score	32.00	Edit date	19 Nov 2025 00:00:09:040
Total Score	70.00	Status	Expired



CSD REGISTRATION REPORT

OWNERSHIP INFORMATION

CSD can only verify the youth category of persons for South African citizens. It is the responsibility of an organ of state supply chain practitioner to obtain supporting documentation to verify the ownership information of this supplier.

Owner s name and surname Legal name	Owner s Identification number	RSA Citizen	Ethnic group	Gender	Ownership %	Youth	Disabled	Military	Rural	Township
EBSCO INTERNATIONAL INC			N/A	N/A	100.00%	N/A	N/A	N/A	N/A	N/A
Total					100.00%					

CATEGORY OF PERSONS BASED ON B-BBEE CERTIFICATE

B-BBEE certificate expired.

DIRECTORS /MEMBERS / OWNERS INFORMATION

DIRECTOR/MEMBER 1

Director type	Director	Owner	No
Director status	Active	Created by	csd.reverifybatch@treasury.gov.za
Name(s)	BRYSON DAVID DUDLEY	Created date	27 Feb 2020 14:20:12:000
Surname	STEPHENS	Edit by	csd.reverifybatch@treasury.gov.za
Country	South Africa	Edit date	26 Feb 2026 22:28:10:000
Identification type	Foreign Identification Number	Restricted Director	No
Foreign identification number	561141742	Restriction Last Verification Date	02 Jul 2026 11:19:33:947
Work permit	0000000	Government Employee	TBC (To be confirmed by an organ of state)
Appointment date	16 Sep 2019 00:00:00:000	Ownership verification status	Verified by CIPC
Email address	BSTEPHENS@EBSCO.COM	Ownership last verification date	01 Jan 1900 00:00:00:000
Cellphone number	0058352271	Companies involved in	MAAA0050638;

DIRECTOR/MEMBER 2

Director type	Director	Owner	No
Director status	Active	Created by	csd.reverifybatch@treasury.gov.za
Name(s)	GLENN ALLEN	Created date	10 Oct 2023 14:39:20:000
Surname	POWELL	Edit by	csd.reverifybatch@treasury.gov.za
Country	South Africa	Edit date	26 Feb 2026 22:28:10:000
Identification type	Foreign Identification Number	Restricted Director	No



CSD REGISTRATION REPORT

Foreign identification number	A03911107	Restriction Last Verification Date	02 Jul 2026 11:19:34:087
Work permit	0000000	Government Employee	TBC (To be confirmed by an organ of state)
Appointment date	26 Feb 2016 00:00:00:000	Ownership verification status	Verified by CIPC
Email address	APOWELL@EBSCO.COM	Ownership last verification date	01 Jan 1900 00:00:00:000
Cellphone number	0 991-1495	Companies involved in	MAAA0050638;

DIRECTOR/MEMBER 3

Director type	Director	Owner	No
Director status	Active	Created by	csd.reverifybatch@treasury.gov.za
Name(s)	CARY ALAN	Created date	10 Oct 2023 14:39:20:000
Surname	BRUCE	Edit by	csd.reverifybatch@treasury.gov.za
Country	South Africa	Edit date	26 Feb 2026 22:28:10:000
Identification type	Foreign Identification Number	Restricted Director	No
Foreign identification number	C3KV57LFX	Restriction Last Verification Date	02 Jul 2026 11:19:34:210
Work permit	0000000	Government Employee	TBC (To be confirmed by an organ of state)
Appointment date	16 Sep 2019 00:00:00:000	Ownership verification status	Verified by CIPC
Email address	CBRUCE@EBSCO.COM	Ownership last verification date	01 Jan 1900 00:00:00:000
Cellphone number	+491728286138	Companies involved in	MAAA0050638;

DIRECTOR/MEMBER 4

Director type	Director	Owner	No
Director status	Active	Created by	csd.reverifybatch@treasury.gov.za
Name(s)	JIM BOWEN	Created date	26 Feb 2026 22:28:10:000
Surname	THAGARD JR	Edit by	csd.reverifybatch@treasury.gov.za
Country	South Africa	Edit date	26 Feb 2026 22:28:10:000
Identification type	Foreign Identification Number	Restricted Director	No
Foreign identification number	A72355195	Restriction Last Verification Date	02 Jul 2026 11:19:34:337
Work permit	0000000	Government Employee	TBC (To be confirmed by an organ of state)
Appointment date	29 Oct 2025 00:00:00:000	Ownership verification status	Verified by CIPC
Email address	BTHAGARD@EBSCO.COM	Ownership last verification date	01 Jan 1900 00:00:00:000
Cellphone number	12055662284	Companies involved in	MAAA0050638;





CSD REGISTRATION REPORT

OTHER OWNERS 1

CSD supplier number	MAAA0050572	Created by	aduvnage@ebSCO.com
Legal name	EBSCO INTERNATIONAL INC	Created date	31 Aug 2020 09:35:14:290
Ownership %	100.00%	Edit by	aduvnage@ebSCO.com
Ownership status	Active	Edit date	31 Aug 2020 09:35:14:290

Tips and Frequently Asked Questions (FAQ)





CSD REGISTRATION REPORT

Identifier

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Tax Compliance Status

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Tax Compliance Expiry Date

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CIPC

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State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)

BBBEE

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RESTRICTION

Restricted Supplier - A supplier is restricted by using the identification number of the entity e.g. CIPC registration -, trust -, Social Development non-profit -, South African ID -, Foreign company registration number or ID number. If there is more than one CSD Supplier profile registered on CSD with the same entity identification number, all those related supplier profiles will be restricted.

Restricted Director - A director/owner is an individual person and is restricted by using the South African ID or Foreign ID number. If a director belongs to different companies and has been restricted, the director will reflect as restricted in all companies where identification number is detected.

Restricted Suppliers & Directors are listed on CSD under Help - [Am I restricted?](#)

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.





**CENTRAL SUPPLIER
DATABASE**
FOR GOVERNMENT

Report Date:

02 Jul 2026 11:19:55.812 AM

Report Ran By:

williamsm2@dws.gov.za

CSD REGISTRATION REPORT

Print Date: 7/2/2026 11:19:55 AM





CSD REGISTRATION REPORT

SUPPLIER IDENTIFICATION

Supplier number	MAAA0050572	Total annual turnover	More than R10 million and less than R50 million
Is supplier active?	Yes	Financial year start date	01 Jul 2017 00:00:00:000
Supplier type	CIPC Company	Registration date	09 Mar 1993 00:00:00:000
Supplier sub-type	External Company	Created by	lmatthaela@ebsco.com
Legal name	EBSCO INTERNATIONAL INC	Created date	11 Mar 2016 09:33:13:000
Identification type	South African Company/Close Corporation Registration Number	Edit by	csd.reverifbybatch@treasury.gov.za
Government breakdown	External Company	Edit date	08 Jun 2026 08:58:22:017
Business status	In Business	Restricted Supplier	No
Country of origin	South Africa	Restricted Director	No
South African company/CC registration number	1993/001253/10	Government Employee	TBC(To be confirmed by an organ of state)
Have Bank Account	Yes		

SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1			
Main group	Information and communication	Core industry	Information service activities
Division	Information service activities	% share of annual turnover	100.00

SUPPLIER CONTACT INFORMATION

CONTACT 1			
Contact type	Bid Office	Cellphone number	082 041 3175
Is this your preferred Contact?	Yes	Do you want this contact to also be a CSD user ?	Yes
Name(s)	Anneke	Created by	shweditse@gmail.com
Surname	Duvenage	Created date	08 Apr 2019 09:07:26:407
Identification type	South African Identification Number	Edit by	aduvanage@ebsco.com
Prefer communication via email	Yes	Edit date	25 Aug 2025 11:15:32:983
Email address	aduvanage@ebsco.com		
Telephone number	011 380 1800		





CSD REGISTRATION REPORT

CONTACT 2

Contact type	Administration	Telephone number	011 380 1800
Is this your preferred Contact?	No	Cellphone number	073 930 6439
Name(s)	Kobela	Fax number	086 694 3639
Surname	Boshomane	Website address	www.ebsco.com
Identification type	South African Identification Number	Do you want this contact to also be a CSD user ?	Yes
Prefer communication via email	Yes	Created by	aduvanage@ebsco.com
Email address	kboshomane@ebsco.com	Created date	24 Jan 2020 10:16:14:340
		Edit by	csd.datafix@treasury.gov.za
		Edit date	24 Jan 2020 10:16:14:340

SUPPLIER ADDRESS INFORMATION

ADDRESS 1

Is this a preferred address?	No	Postal code	2118
Address line 1	P O BOX 749	Ward Number	98
Address line 2	CRESTA	Country	South Africa
Suburb	Cresta	This address S/A delivery	Yes
Province	Gauteng	This address S/A payment	Yes
Municipality	City of Johannesburg	Created by	lmatihela@ebsco.com
City	Randburg	Created date	11 Mar 2016 09:33:14:730
		Edit by	lmatihela@ebsco.com
		Edit date	23 Jul 2018 13:44:04:980

ADDRESS 2

Is this a preferred address?	No	Postal code	1709
Address line 1	1ST FLOOR QUADRUUM 3	Ward Number	89
Address line 2	50 CONSTANTIA BOULEVARD	Country	South Africa
Suburb	Constantia Kloof	This address S/A postal	Yes
Province	Gauteng	Created by	lmatihela@ebsco.com
Municipality	City of Johannesburg	Created date	26 Sep 2017 15:09:37:157
City	Roodepoort	Edit by	aduvanage@ebsco.com





CSD REGISTRATION REPORT

Edit date

25 Aug 2025 10:59:57:063

ADDRESS 3

Is this a preferred address?	No
Address line 1	P O BOX 749
Address line 2	CRESTA
Province	Gauteng
Postal code	2118
Country	South Africa

Created by	csd.reverifybatch@treasury.gov.za
Created date	08 Jun 2026 08:51:03:600
Edit by	csd.reverifybatch@treasury.gov.za
Edit date	08 Jun 2026 08:51:03:600

ADDRESS 4

Is this a preferred address?	Yes
Address line 1	1ST FLOOR QUADRUM 3
Address line 2	CONSTANTIA BOULEVARD
Province	Gauteng
Postal code	1709
Country	South Africa

Created by	csd.reverifybatch@treasury.gov.za
Created date	08 Jun 2026 08:58:22:287
Edit by	csd.reverifybatch@treasury.gov.za
Edit date	08 Jun 2026 08:58:22:287

SUPPLIER BANK ACCOUNT

BANK ACCOUNT 1

Account type	Current Accounts
Bank	NEDBANK LIMITED
Branch number	198765
Branch name	NEDBANK SOUTH AFRICA
Account number	1008577987
Account holder	EBSCO INTERNATIONAL INC
Is this a preferred account?	Yes
Active start date	03 Sep 2015 14:10:43:000

Created by	lmatthaela@ebSCO.com
Created date	07 Jun 2016 15:41:56:000
Edit by	csd.safetynetbatch@treasury.gov.za
Edit date	06 Oct 2016 16:12:17:773
Bank Verification Status	Verification Succeeded
Foreign Bank Account	No
Is the identifier linked at the bank	Yes
Is this a Shared Funding Account	No





CSD REGISTRATION REPORT

TAX INFORMATION

Income tax number	9177643849	Overall Tax Status	Tax Compliant
VAT number	4320129283	Tax compliance status pin provided	Yes
Is this supplier a VAT vendor?	Yes	Created by	aduenage@ebSCO.com
PAYE number	7950718900	Created date	25 Oct 2016 13:31:54:000
Are you Registered with SARS?	Yes	Edit by	csd.reverifYbatch@treasury.gov.za
Last validation date	26 Jun 2026 11:22:00:000	Edit date	27 Feb 2026 10:59:13:000
Would you like to receive notifications?	Yes		

B-BBEE INFORMATION

B-BBEE verification regulator	Verification agency accredited by SANAS	SANAS accredited agency	AMAX BEE Verifications (Pty) Ltd
Sector charter	Other	% Owned by black people	0.00
Subsector charter	NOT APPLICABLE	% Owned by black people who are women	0.00
B-BBEE certificate number	01/B-BEE/2024/00536/QSE	% Owned by black people who are youth	0.00
B-BBEE certificate issue date	20 Nov 2024 00:00:00:000	% Owned by black people with disabilities	0.00
B-BBEE certificate issue expiry date	19 Nov 2025 00:00:00:000	% Owned by black who are unemployed	0.00
Value adding supplier or empowering supplier	No	% Owned by black people living in rural or underdeveloped areas	0.00
Verification Status	Manual Verification Required		
Skills Development Score	25.00	Created by	lmatlhaela@ebSCO.com
Socio-Economic Development Score	5.00	Created date	04 Oct 2016 14:15:09:557
Management Control Score	8.00	Edit by	csd.reverifYbatch@treasury.gov.za
Enterprise Supplier Development Score	32.00	Edit date	19 Nov 2025 00:00:09:040
Total Score	70.00	Status	Expired





CSD REGISTRATION REPORT

OWNERSHIP INFORMATION

CSD can only verify the youth category of persons for South African citizens. It is the responsibility of an organ of state supply chain practitioner to obtain supporting documentation to verify the ownership information of this supplier.

Owner s name and surname Legal name	Owner s Identification number	RSA Citizen	Ethnic group	Gender	Ownership %	Youth	Disabled	Military	Rural	Township
EBSCO INTERNATIONAL INC			N/A	N/A	100.00%	N/A	N/A	N/A	N/A	N/A
Total					100.00%					

CATEGORY OF PERSONS BASED ON B-BBEE CERTIFICATE

B-BBEE certificate expired.

DIRECTORS /MEMBERS / OWNERS INFORMATION

DIRECTOR/MEMBER 1

Director type	Director	Owner	No
Director status	Active	Created by	csd.reverifbybatch@treasury.gov.za
Name(s)	BRYSON DAVID DUDLEY	Created date	27 Feb 2020 14:20:12:000
Surname	STEPHENS	Edit by	csd.reverifbybatch@treasury.gov.za
Country	South Africa	Edit date	26 Feb 2026 22:28:10:000
Identification type	Foreign Identification Number	Restricted Director	No
Foreign identification number	561141742	Restriction Last Verification Date	26 Jun 2026 11:22:29:060
Work permit	0000000	Government Employee	TBC (To be confirmed by an organ of state)
Appointment date	16 Sep 2019 00:00:00:000	Ownership verification status	Verified by CIPC
Email address	BSTEPHENS@EBSCO.COM	Ownership last verification date	01 Jan 1900 00:00:00:000
Cellphone number	0058352271	Companies involved in	MAAA0050638;

DIRECTOR/MEMBER 2

Director type	Director	Owner	No
Director status	Active	Created by	csd.reverifbybatch@treasury.gov.za
Name(s)	GLENN ALLEN	Created date	10 Oct 2023 14:39:20:000
Surname	POWELL	Edit by	csd.reverifbybatch@treasury.gov.za
Country	South Africa	Edit date	26 Feb 2026 22:28:10:000
Identification type	Foreign Identification Number	Restricted Director	No





CSD REGISTRATION REPORT

Foreign identification number	A03911107	Restriction Last Verification Date	26 Jun 2026 11:22:29:107
Work permit	0000000	Government Employee	TBC (To be confirmed by an organ of state)
Appointment date	26 Feb 2016 00:00:00:000	Ownership verification status	Verified by CIPC
Email address	APOWELL@EBSCO.COM	Ownership last verification date	01 Jan 1900 00:00:00:000
Cellphone number	0 991-1495	Companies involved in	MAAA0050638;

DIRECTOR/MEMBER 3

Director type	Director	Owner	No
Director status	Active	Created by	csd.reverifybatch@treasury.gov.za
Name(s)	CARY ALAN	Created date	10 Oct 2023 14:39:20:000
Surname	BRUCE	Edit by	csd.reverifybatch@treasury.gov.za
Country	South Africa	Edit date	26 Feb 2026 22:28:10:000
Identification type	Foreign Identification Number	Restricted Director	No
Foreign identification number	C3KV57LFX	Restriction Last Verification Date	26 Jun 2026 11:22:29:153
Work permit	0000000	Government Employee	TBC (To be confirmed by an organ of state)
Appointment date	16 Sep 2019 00:00:00:000	Ownership verification status	Verified by CIPC
Email address	CBRUCE@EBSCO.COM	Ownership last verification date	01 Jan 1900 00:00:00:000
Cellphone number	+491728286138	Companies involved in	MAAA0050638;

DIRECTOR/MEMBER 4

Director type	Director	Owner	No
Director status	Active	Created by	csd.reverifybatch@treasury.gov.za
Name(s)	JIM BOWEN	Created date	26 Feb 2026 22:28:10:000
Surname	THAGARD JR	Edit by	csd.reverifybatch@treasury.gov.za
Country	South Africa	Edit date	26 Feb 2026 22:28:10:000
Identification type	Foreign Identification Number	Restricted Director	No
Foreign identification number	A72355195	Restriction Last Verification Date	26 Jun 2026 11:22:29:183
Work permit	0000000	Government Employee	TBC (To be confirmed by an organ of state)
Appointment date	29 Oct 2025 00:00:00:000	Ownership verification status	Verified by CIPC
Email address	BTHAGARD@EBSCO.COM	Ownership last verification date	01 Jan 1900 00:00:00:000
Cellphone number	12055662284	Companies involved in	MAAA0050638;





CSD REGISTRATION REPORT

OTHER OWNERS 1

CSD supplier number	MAAA0050572	Created by	aduenage@ebSCO.com
Legal name	EBSCO INTERNATIONAL INC	Created date	31 Aug 2020 09:35:14:290
Ownership %	100.00%	Edit by	aduenage@ebSCO.com
Ownership status	Active	Edit date	31 Aug 2020 09:35:14:290

Tips and Frequently Asked Questions (FAQ)





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CSD REGISTRATION REPORT

Print Date: 6/26/2026 11:23:09 AM



EBSCO

Quotation

WWW.EBS.CO.COM

Quotation Proposal Provided for:

DEPARTMENT OF WATER AND SANITATION

Submitted by: EBSCO

Prepared by: KOBELA BOSHOMANE

Phone: 978 356-6500

Email: kboshomane@ebsco.com

Date of quote: March 26, 2026

Offer Valid for 90 days from date of quote

Department of Water & Sanitation
185 Schoeman Street
Pretoria

EBSCO Information Services
Quadrant 3
1st Floor
50 Constantia Boulevard
Constantia Kloof
Johannesburg
1714

24 June 2026

Dear Millicent Williams,

RE: EBSCO Information Services: Sole Provider Confirmation

The Department of Water & Sanitation is interested in subscribing to the databases listed in this document.

We hereby confirm that EBSCO Information Services is the proprietor and sole supplier of the following databases:

**Academic Search Complete
Environment Complete
Waters & Oceans Worldwide
Psychology & Behavioural Sciences Collection
eBook subscription package: Academic Collection (Worldwide)**

These databases are hosted on the EBSCOhost digital platform which is created, managed and supplied solely by EBSCO Information Services who is the proprietor of the EBSCOhost platform.

This document is valid for 180 days from date hereof.

We thank you for your continued interest in EBSCO's products.

If you have any questions, please feel free to contact me.



Matthew Rice
Regional Sales Manager

matthewrice@ebSCO.com

082 377 9599 (Mobile)

011 380 1800 (Office)

Products	EBSCOhost Package 2026		R 537,000.00	
			Term (in months)	Price
	Academic Search Complete-1		12	
	Environment Complete-1		12	
	Waters & Oceans Worldwide		12	
	Psychology and Behavioral Sciences Collection : HOST-1		12	
	eBook Subscription Academic Collection - (Worldwide)		12	
			Total:	R 537,000.00
		VAT@15%:	15.00% (R 80,550.00)	
		Total after tax:	R 617,550.00	
	Offer expires June 24, 2026		Currency: ZAR	
Terms and Conditions	Prices for EBSCO proprietary databases include unlimited local and remote access (for authorized users of the institution). EBSCO Information Services price quotations are strictly prohibited from being placed on a library's homepage or anywhere else on the World Wide Web. Payment terms net 30 days. Prices are subject to tax, if applicable. EDS pricing is contingent upon the customer supplying catalog data to EBSCO in MARC record format.			

TECHNICAL ACCEPTANCE FORM

(The purpose of this form is for the end user to verify and confirm if the received quotations are in line with their specifications, price reasonability and not to identify the appointable service provider as this will be done through calculations of price and specific goals by SCM as per the new Preferential Procurement Regulation of 2022. The form must be completed by an official who clearly understands the specification of goods to be procured and must be signed by officials at ASD Level and above)

The following information must be completed by the SCM practitioner prior to submitting the information to the end user

WD: 567

REQUEST FOR APPOINTMENT OF EBSCOHOST FOR ANNUAL SUBSCRIPTION TO LIBRARY SERVICES DATABASES PACKAGES FOR A PERIOD OF 12 MONTHS

1. Names of service providers who responded to the RFQ:

Name of service provider	Amount Quoted
EBSCOHOST INFORMATION SERVICES	R617 550.00

(The following information must be completed by the End User upon verification of Quotations)

2. I hereby confirm that the following service providers have quoted in line with the specifications and the amounts quoted are reasonable. They can therefore be considered for price and specific goals.

Name of service provider	Amount Quoted
EBSCOHOST INFORMATION SERVICES	R617 550.00

3. The following service providers did not quote according to the specifications

Name of service provider	Reasons why they are not in line with specifications

(Information above should only be provided if there are any service providers whose quotations are not up to specifications)

Technical Officials details:

Name and Surname: Motshidisi Mokhele

Designation: Director

Section/Directorate: Knowledge Management

Ext: 8284

Signature: 

Date: 22.06.2026



Broad-Based Black Economic Empowerment Verification Certificate

EBSCO INTERNATIONAL INC
(T/A EBSCO SUBSCRIPTION SERVICES)

Certificate Number: 01/B-BBEE/2025/00626/QSE

Registration Number: 1993/001253/10
VAT Number: 4320129283
Head Office Location: 1st Floor, Quandrum 3
50 Constantia Boulevard
Constantia Kloof, Gauteng
1709

Verification Standard Applied: DTI Codes of Good Practice - QSE
Issue of the Rating Standard Applied: Section 9 of the B-BBEE Amendment Act 46 of 2013
Scorecard Applied: Qualifying Small Enterprise (>R10m & <R50m)

B-BBEE Level: A level SEVEN contributor to B-BBEE
B-BBEE Procurement Recognition Level: 50%
Financial Year Rated: 2025/06/30

Element	Element weighting	Score
Ownership	25	0.00
Management Control	15	8.00
Skills Development	25	25.00
Enterprise and Supplier Development	30	32.00
Socio-Economic Development	5	5.00
Y.E.S Initiative Bonus Points		0.00
Overall Score	100	70.00

Empowering Supplier	Yes
Designated Group Supplier	No
Modified Flow Through Applied	No
Exclusion Principle Applied	No
Discounting Principle Applied	Yes
Participated in Y.E.S Initiative	No
Achieve Y.E.S Target and 2.5% Absorption	N/A
Achieve 1.5 x Y.E.S Target and 5% Absorption	N/A
Achieve Double Y.E.S Target and 5% Absorption	N/A

Black Ownership	0.00%
Black Female Ownership	0.00%
Black Designated Group Percentage	0.00%
Black Youth Percentage	0.00%
Black Disabled Percentage	0.00%
Black Unemployed Percentage	0.00%
Black People Living in Rural Areas Percentage	0.00%
Black Military Veterans Percentage	0.00%
Black New Entrant Percentage	0.00%

This verification certificate and verification report is based on information provided to Amax BEE Verifications (Pty) Ltd and represent an independent opinion based on the verification and analysis completed by Amax BEE Verifications (Pty) Ltd. The calculation of the scores has been determined in accordance with the DTI Codes of Good Practice - QSE as Gazetted. Gazettes 36928 and 41866


Gerhard Stols (Technical Signatory)
For Amax BEE Verifications (Pty) Ltd
tel: 012 761 7850
260 Jack Hindon Street | Pretoria North | 0182
PO Box 16949 | Pretoria North | 0116

Date of issue: 19 November 2025
Re-issue Date: N/A
Expiry date: 18 November 2026
Period of validity: 12 Months



BVA 106

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)

BID NUMBER: **WD567** CLOSING DATE: **26 JUNE 2026** CLOSING TIME: **11:00AM**

DESCRIPTION **SUBSCRIPTION TO LIBRARY SERVICES TO DATABASE PACKAGES FOR A PERIOD OF 12 MONTHS**

BID RESPONSE DOCUMENTS

PLEASE NOTE THAT BID DOCUMENTS WILL BE ACCEPTED VIA EMAIL .

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO

CONTACT PERSON **RUTH WILLIAMS**

012 336 7619

FACSIMILE NUMBER

N/A

E-MAIL ADDRESS **Williamsr@dws.gov.za**

TECHNICAL ENQUIRIES MAY BE DIRECTED TO:

CONTACT PERSON

MOTSHIDISI MOKHELE

TELEPHONE NUMBER

012 336 8284

FACSIMILE NUMBER

E-MAIL ADDRESS

MokheleM@dws.gov.za

SUPPLIER INFORMATION

NAME OF BIDDER **EBSCO International Inc.**

POSTAL ADDRESS **P.O. Box 749, Cresta, 2118**

STREET ADDRESS **Quadrant Office Park #3, 50 Constantia Blvd, 1709**

TELEPHONE NUMBER CODE **011** NUMBER **011 380-1800**

CELLPHONE NUMBER **082 464 5758**

FACSIMILE NUMBER CODE **086** NUMBER **011 694-3639**

E-MAIL ADDRESS **cmills@ebSCO.com**

VAT REGISTRATION NUMBER **4320129283**

SUPPLIER COMPLIANCE STATUS TAX COMPLIANCE SYSTEM PIN: **E26354892U**

OR

CENTRAL SUPPLIER DATABASE No: **MAAA**

B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE

TICK APPLICABLE BOX]

☒ Yes

☐ No

B-BBEE STATUS LEVEL SWORN AFFIDAVIT

[TICK APPLICABLE BOX]

☐ Yes

☒ No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?

☐ Yes

☒ No

[IF YES ENCLOSE PROOF]

ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?

☒ Yes

☐ No

[IF YES, ANSWER PART B:3]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?

☒ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?

☒ YES ☐ NO

DOES THE ENTITY HAVE PERMANENT ESTABLISHMENT IN THE RSA?

☒ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☒ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☒ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

[Signature]

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

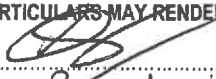
NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:


Vice President of Sales

19/06/2026

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of his invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

..... N/A

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3.1 If so, furnish particulars:

Name of company related to	CSD Registration number of the company related to
	N/A

3 DECLARATION

DECLARATION

I, the undersigned, (name) Colleen Mills in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS

OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING

AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD

THIS DECLARATION PROVE TO BE FALSE.



Signature

19/06/2026

Date

VP of Sales

Position

EBSCO International Inc

Name of bidder

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number <u>WD567</u>
Closing Time 11:00 Closing date <u>26 JUNE 2026</u>	

OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF BID.

SEQ	QTY	REQUEST FOR APPROVAL TO DEVIATE FROM NORMAL PROCUREMENT PROCESSES AND CONSIDER TO APPOINT EBSCOHOST INFORMATION SERVICES AS SOLE SERVICE PROVIDERS FOR ANNUAL SUBSCRIPTION TO LIBRARY SERVICES DATABASES PACKAGES FOR A PERIOD OF 12 MONTHS	BRAND	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)
1	1	ANNUAL SUBSCRIPTION TO LIBRARY SERVICES DATABASES PACKAGES (12 MONTHS)		R. <u>537,000.00</u>
VAT				R. <u>80,550.00</u>
TOTAL				R. <u>617,550.00</u>

- Required by:

- At:

- Brand and model

- Country of origin

- Does the offer comply with the specification(s)?

- If not to specification, indicate deviation(s)

- Period required for delivery

☒ YES ☐ NO

within 7 days of order.

*Delivery: Firm/not firm

- Delivery basis

Upon Order

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

Special Condition of Bid

The department reserves to write to engage with the successful service provider to negotiate the prices as submitted.

If it is envisaged that negotiations will be conducted only with the successful supplier, the negotiations will be based on a best estimate of the cost of the works



water & sanitation

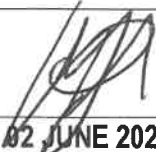
Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEMAND AND ACQUISITION MANAGEMENT CHECKLIST FOR DEVIATIONS

REQUESTING OFFICE/REGION	DIRECTORATE: KNOWLEDGE MANAGEMENT
PROJECT DESCRIPTION	REQUEST FOR APPROVAL TO DEVIATE FROM NORMAL PROCUREMENT PROCESSES AND CONSIDER TO APPOINT EBSCOHOST INFORMATION SERVICES AS SOLE SERVICE PROVIDERS FOR ANNUAL SUBSCRIPTION TO LIBRARY SERVICES DATABASES PACKAGES FOR A PERIOD OF 12 MONTHS
WD NUMBER (to be provided by Head Office)	

	DOCUMENTS TO VERIFY	IS THE DOCUMENT ATTACHED (YES/NO)	COMMENTS IF DOCUMENT IS NOT ATTACHED
DEMAND MANAGEMENT			
Is the Submission/ Request signed by delegated authority	Copy of a Submission request	YES	
Is a copy of signed market analysis attached to the submission	Copy of Attached market analysis and signed	YES	
Is specification/ ToR attached?	Copy of specification/ ToR	N/A	Market Analysis report
CSD VERIFICATION			
Is the company still in business?		YES	
Is the tax status of the company compliant?		YES	
Is the supplier a VAT Vendor? If not did you ensure that the quoted amount doesn't include VAT?		YES	
Is any of the Directors of the company employed by the State as per CSD Report?		NO	

Above information is included in the file and has been verified.

Compiled by:	Gustavis Makoloi
Signature:	
Date:	02 JUNE 2026



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

MARKET ANALYSIS REPORT

1. PURPOSE

The aim of this exercise is to determine the number of suppliers available on the market to provide the listed services below.

The analysis is not taking into consideration the broadness of designated groups as per the Preferential Procurement Regulations 2022, but rather the broadness of the market for these specialised items, to determine whether there is a sole provider with exclusive distribution rights or if there are other suppliers available in the market.

2. BACKGROUND

The Directorate: Knowledge Management is requesting the services of a sole service providers to provide subscription services for the Library Services Database and there is a need to ensure that the subscription contract is procured through the sole supplier of the databases for the library service being the water and sanitation related peer reviewed journals, article and report database for EBSCO and subscription to online library services package.

Knowledge Management Directorate is responsible for the providing library services to the department's officials as part of its skills development within the relevant Water and Sanitation sector and as a result, this service for the subscription on to the required databases would enable the officials to have easily accessible information through the library services. This is also a service that is extended to the official departmental bursary holders to help them through their studies to access relevant Water and Sanitation information.

3. COMMODITY ANALYSIS

A library database service is essentially an electronic collection of published works. Most library databases index articles from journals, magazines, and newspapers, and some focus on specific disciplines while others are multidisciplinary (and therefore cover many different.

EBSCO is the leading provider of research databases, e-journal and e-package subscription management, book collection development and acquisition management, and a major provider of library technology, e-books and clinical

REQUEST FOR APPROVAL TO DEVIATE FROM NORMAL PROCUREMENT PROCESSES AND CONSIDER TO APPOINT EBSCO INFORMATION SERVICES AS A SOLE SERVICE PROVIDER FOR THE ANNUAL SUBSCRIPTION FOR ONLINE LIBRARY SERVICES DATABASES PACKAGES CUSTOMISED FOR THE DEPARTMENT FOR A PERIOD OF 12 MONTHS

2026

decision solutions for universities, colleges, hospitals, corporations, government and public libraries worldwide.

This offers advanced customisation for search and document management and allows users to navigate and organize content with ease, saving time and effort.

This is widespread in terms of the usage by the different institutions affirms the provision of the databases as the best suitable products and thus can be confirmed to be sole supplier given their individual content. EBSCOHOST are currently the reputable library databases service providers hence they have been identified as the sole service provider for the library service database packages.

4. SUPPLIER ANALYSIS/ENGAGEMENT

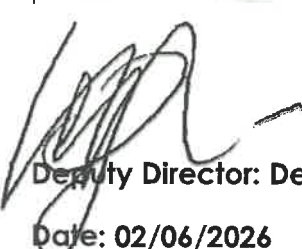
SCM Demand Management undertook a determination test to determine how many suppliers may have been accredited to provide the library services as required by Knowledge Management Directorate and it could be determined that EBSCOHOST is the locally based sole suppliers for the provision of the library subscription services for the database packages.

The department SCM policy paragraph 16.1.1 states that: "The required goods or service are available from a sole source only due to the unique nature of the requirements or where there is a requirement for compatibility or **continuity and alignment** or where goods, service or works are already in the DWS' value chain or employ were supplied by an OEM or by a licensed agent."

The above policy provision thus provides for consideration of deviation through appointment of sole supplier and in this case the recommended service provider being the being EBSCOHOST to be considered for the provision of the library subscription services. Letter of confirmation from the supplier is attached herewith as proof of the sole status.

5 RECOMMENDATIONS

It is recommended that the deviation to consider to appoint EBSCOHOST to be for the provision of the library subscription services for a period of 12 months.



Deputy Director: Demand Management

Date: 02/06/2026

Department of Water and Sanitation
157 Francis Baard Street
Pretoria
0001

EBSCO Information Services
Quadrant 3 1st floor
50 Constantia Boulevard
Constantia Kloof
Johannesburg
1714

26th March 2026

To whom it may concern

RE: EBSCO Information Services: Sole Provider Confirmation

The Department of Water and Sanitation Library is interested in subscribing to the following databases:

**Academic Search Complete
Environmental Complete
Psychology and Behavioral Sciences
Waters and Oceans Worldwide
eBook Subscription Academic Collection**

We hereby confirm that EBSCO Information Services is the proprietor and sole supplier of these databases.

These databases are hosted on the EBSCOhost digital platform which is created, managed and supplied solely by EBSCO Information Services who is the proprietor of the EBSCOhost platform.

We have provided the Department of Water and Sanitation with the quote which is valid for 60 days.

We would like to thank you for your continued interest in EBSCO's products.

If you have any questions, please feel free to contact me.



Kobela Boshomane
Senior Account Executive

kboshomane@ebSCO.com

066 155 3328 (Mobile)
011 380 1800 (Office)

AS
RAMAGOVHODOL
NAT: WATER AND SANITATION
07:30:27
RP0203BS
EXPENDITURE CONTROL (COMMITMENTS)
PAGE: 1

DATE: 11/05/2026

TIME:

FINANCIAL YEAR UP TO 11/05/2026

FOR

EPORT INTRODUCTORY PAGE

R

INSTALLATION ID : NAT: WATER AND SANITATION
LOCATION ID : NAT: WATER AND SANITATION
USERID : RAMAGOVHODOL
REPORT REQUEST ID : 00062955
SORT CRITERIA : F O S A P R M I
SELECTION CRITERIA :
1. LAST CLOSED MONTH : 04/2026
2. ITEM : I
3. INFRASTRUCTURE : S
4. OBJECTIVE : O
5. RESPONSIBILITY : R
6. FUND : F
7. PROJECT : P
8. ASSETS : A
9. REGIONAL IDENTIFIER : M

AS
RAMAGOVHODOL
NAT: WATER AND SANITATION
07:30:27
RP0203BS
EXPENDITURE CONTROL (COMMITMENTS)
PAGE: 2

DATE: 11/05/2026

TIME:

FINANCIAL YEAR UP TO 11/05/2026

FOR

SELECTION CRITERIA : TYPE	DETAIL
-----	-----
FUND	DEPARTMENTAL
OBJECTIVE	AUXILIARY SERVICES
INFRASTRUCTURE	ALL

I 008	EMPL CONTR:MEDICAL (RES)	
29,720.00	0.00	370,000.00
340,280.00		
I 008	EMPL CONTR:PENSION (RES)	
36,486.43	0.00	189,000.00
152,513.57		
TOTAL I 004	SOCIAL CONTRIBUTIONS-----	
66,306.19	0.00	560,000.00
493,693.81		
TOTAL I 003	COMPENSATION OF EMPLOYEES-----	
430,328.81	0.00	4,045,000.00
3,614,671.19		
I 003	GOODS AND SERVICES	
I 004	ADMINISTRATIVE FEES:PAYMENTS	
I 005	REGISTRATION FEES	
0.00	0.00	8,000.00
8,000.00		
I 005	TRAVEL AGENCY FEES	
98.00	0.00	7,000.00
6,902.00		
TOTAL I 004	ADMINISTRATIVE FEES:PAYMENTS-----	
98.00	0.00	15,000.00
14,902.00		

AS
RAMAGOVHODOL
NAT: WATER AND SANITATION
07:30:28
RP0203BS
EXPENDITURE CONTROL (COMMITMENTS)
PAGE: 8

DATE: 11/05/2026

TIME:

FOR

FINANCIAL YEAR UP TO 11/05/2026

TYPE	LEVEL	DESCRIPTION	BUDGET
AVAILABLE			
EXPENSES		COMMITMENTS	
BUDGET			
-----	-----	-----	-----
I 004		ADVERTISING	
I 005		ADVERT:PROMOTIONAL ITEMS	
6,600.00		0.00	0.00
6,600.00-			
TOTAL I 004		ADVERTISING-----	
6,600.00		0.00	0.00
6,600.00-			
I 004		MINOR ASSETS	

I 005	CONS SP&OS:PRINTING CARTRIDGE	
0.00	0.00	500,000.00
500,000.00		
I 005	CONS SP&OS:PRINTING PAPER	
0.00	0.00	20,000.00
20,000.00		
I 005	CONS SP&OS:STATIONERY	
0.00	0.00	50,000.00
50,000.00		
TOTAL I 004	CONS:STA,PRINT&OFF SUP-----	
0.00	0.00	580,000.00
580,000.00		
I 004	TRAVEL AND SUBSISTENCE	
I 006	T&S DOM:ACCOMMODATION	
0.00	0.00	30,000.00
30,000.00		
I 007	T&S DOM:SPECIAL DAILY ALLOWNC	
961.40	0.00	12,000.00
11,038.60		
I 006	T&S DOM:FOOD & BEVER	
170.00	0.00	3,000.00
2,830.00		
I 006	T&S DOM:INCIDENTAL COST	
4,104.00	0.00	7,000.00
2,896.00		
I 007	T&S DOM:CAR RENTAL	
3,383.14	0.00	23,000.00
19,616.86		
I 007	T&S DOM:KM ALL(OWN TRANSPORT)	
6,787.73	0.00	40,000.00
33,212.27		
I 007	T&S DOM:AIR TRANSPORT	
0.00	0.00	70,000.00
70,000.00		
I 006	T&S DOM NON EMPL:FOOD&BEVER	
0.00	0.00	15,000.00
15,000.00		
TOTAL I 004	TRAVEL AND SUBSISTENCE-----	
15,406.27	0.00	200,000.00
184,593.73		
I 004	TRAINING & DEVELOPMENT	
I 005	TRAIN & DEV:EMPLOYEES	
10,000.00	0.00	360,000.00
350,000.00		
TOTAL I 004	TRAINING & DEVELOPMENT-----	
10,000.00	0.00	360,000.00
350,000.00		
I 004	OPERATING PAYMENTS	
I 005	O/P:COURIER & DELIVERY SERVS	
58,151.60	185,260.66	30,000.00
213,412.26-		
I 005	O/P:PROF BODIES,MEMB&SUBSC FEES	
0.00	0.00	120,000.00
120,000.00		

TOTAL R 005	DIR:KNOWLEDGE MAN-----	
533,619.40	1,723,505.86	8,257,000.00
5,999,874.74		

*** END OF REPORT RP0203BS ***

*

[illegible]

E.g. 100A000001

CODE: 1

REMARKS / MOTIVATION

DATE _____



water & sanitation

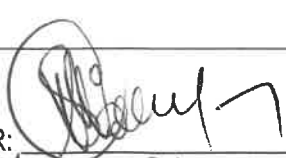
Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DIRECTORATE: SUPPLY CHAIN MANAGEMENT
SUB DIRECTORATE: PROCUREMENT AND PSP ADMINISTRATION

DATE REQUESTED: _____

FOR ATTENTION: _____

	Request for : Price Quotation ☒
	Bid Number ☐
	Project Number ☐
	(Please select ✓ the appropriate request)
	Please complete the following information:
1	Project/ Study description: Procurement process for the renewal of the annual subscription for online library services database package and legal services practical guidance packages with EbcoHost Information services for the period of 12 months
2	Responsible Chief Directorate Corporate Support Services
3	Responsible Directorate: Knowledge Management
4	Name and Contact Details: Telephone and fax number of Project Manager: Motshidisi Mokhele: 012 336 8284
5	Estimate Contract Period: 12 Months
6	Estimate Contract Value: R617.550.00
7	Account Type: MAIN ACCOUNT X WATER TRADING ACCOUNT (WTE) ☐

MANAGER: 
DATE: 02/06/2026



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DATE REQUESTED: _____

DIRECTORATE: SUPPLY CHAIN MANAGEMENT SUB DIRECTORATE: PROCUREMENT AND PSP ADMINISTRATION

FOR ATTENTION: _____

Request for: Price/Quotation ☒
Bid Number ☐
Project Number ☐

(Please select ✓ the appropriate request)

1 Project/Study description:

Procurement process for the renewal of the annual subscription for online library services database
and legal services practical guidance packages with EbscoHost Information services for the period of 12 months

2 Responsible Chief Directorate

Corporate Support Services

3 Responsible Directorate

Knowledge Management

4 Name and Contact Details: Telephone and fax number of Project Manager

Motshidisi Mokhele: 012 336 8284

5 Estimate Contract Period:

12 months

6 Estimate Contract Value:

R617.550.00

7 Account Type: MAIN ACCOUNT



WATER TRADING ACCOUNT (WTE)



MANAGER: _____

DATE: 02/06/2026

ALLOCATIONS SHEET



water & sanitation
Department
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

BRANCH DESCRIPTION: CORPORATE SUPPORT SERVICES
REQUEST NO: 007B23016

		ALLOCATION CODES									
ITEM	O/P: SUBSCRIPT, PRINT, PUBLIC SERV	3	2	1	8	5	2	3			
OBJECTIVE	AUXILIARY SERVICES	3	0	0	6	1	5	2	3		
RESPOSIBILITY	DIR: KNOWLEDGE MANAGEMENT	3	0	1	6	0	5	2	3		
FUND	VOTED FUNDS	5	7	5	5	2	3				
PROJECT	NO PROJECTS	3	0	5	5	2	5				
ASSET CATEGORY	NON ASSETS RELATED	8	4	8	5	2					
REGIONAL INDICATOR	NAT FUNCTION: WHOLE COUNTRY COM	3	0	0	0	2	5	2	3		
INFRASTRUCTURE	NON INFRA/ST ALONE: CURRENT	6	0	5	2	3					
TOTAL AMOUNT		R	6	1	7		5	5	0	.	0 0

	ALLOCATION DESCRIPTION	ALLOCATION CODES									
ITEM											
OBJECTIVE											
RESPOSIBILITY											
FUND											
PROJECT											
ASSET CATEGORY											
REGIONAL INDICATOR											
INFRASTRUCTURE											
TOTAL AMOUNT											

	ALLOCATION DESCRIPTION	ALLOCATION CODES									
ITEM											
OBJECTIVE											
RESPOSIBILITY											
FUND											
PROJECT											
ASSET CATEGORY											
REGIONAL INDICATOR											
INFRASTRUCTURE											
TOTAL AMOUNT											

	ALLOCATION DESCRIPTION	ALLOCATION CODES									
ITEM											
OBJECTIVE											
RESPOSIBILITY											
FUND											
PROJECT											
ASSET CATEGORY											
REGIONAL INDICATOR											
INFRASTRUCTURE											
TOTAL AMOUNT											

Budget Controller signature:
Surname and Initials:

Ramagorhodo Lufun
Rancos

Date:

03/06/2020

SELECTION CRITERIA : TYPE		DETAIL				
		FUND	DEPARTMENTAL APPROPRIATION			
		OBJECTIVE	AUXILIARY SERVICES			
		INFRASTRUCTURE	ALL			
		ASSETS	ALL			
		PROJECT	ALL			
		RESPONSIBILITY	DIR:KNOWLEDGE MAN			
		REGIONAL IDENTIFIER	NAT FUNCTION:WHOLE COUNTRY DOM			
		ITEM	ALL			
SORT CRITERIA		: F O S A P R M I				
TOTALS		: F0002 O0007 R0007 I0003 I0004 I0009				
PAGE BREAK		: NONE				
PROFILE		: SECURITY				
ECONOMIC CLASS		: ALL				
TOT ON ECON CLASS		: NO				
LAST CLOSED MONTH		: 04/2026				
TYPE	LEVEL	DESCRIPTION	EXPENSES	COMMITMENTS	BUDGET	AVAILABLE BUDGET
F 002		DEPARTMENTAL APPROPRIATION				
O 007		AUXILIARY SERVICES				
R 005		DIR:KNOWLEDGE MAN				
I 003		COMPENSATION OF EMPLOYEES				
I 004		SALARIES AND WAGES				
I 007		S&W:BASIC SALARY (RES)	649,182.62	0.00	2,875,000.00	2,225,817.38
I 008		S&W:HOUSING ALLOWANCE (RES)	23,950.00	0.00	110,000.00	86,050.00
I 008		S&W:NON PENSIONABLE ALL OTH (RES)	53,428.36	0.00	300,000.00	246,571.64
I 008		S&W:SERVICE BONUS (RES)	74,810.42	0.00	200,000.00	125,189.58
TOTAL	I 004	SALARIES AND WAGES	801,371.40	0.00	3,485,000.00	2,683,628.60
I 004		SOCIAL CONTRIBUTIONS				
I 008		EMPL CONTR:BARGAIN COUNCIL (RES)	178.72	0.00	1,000.00	821.28
I 008		EMPL CONTR:MEDICAL (RES)	49,839.00	0.00	370,000.00	320,161.00
I 008		EMPL CONTR:PENSION (RES)	75,076.11	0.00	189,000.00	113,923.89
TOTAL	I 004	SOCIAL CONTRIBUTIONS	125,093.83	0.00	560,000.00	434,906.17
TOTAL	I 003	COMPENSATION OF EMPLOYEES	926,465.23	0.00	4,045,000.00	3,118,534.77
I 003		GOODS AND SERVICES				
I 004		ADMINISTRATIVE FEES:PAYMENTS				
I 005		REGISTRATION FEES	3,811.40	0.00	8,000.00	4,188.60
I 005		TRAVEL AGENCY FEES	98.00	0.00	7,000.00	6,902.00
TOTAL	I 004	ADMINISTRATIVE FEES:PAYMENTS	3,909.40	0.00	15,000.00	11,090.60

TYPE LEVEL		DESCRIPTION		EXPENSES	COMMITMENTS	BUDGET	AVAILABLE BUDGET
I 004		ADVERTISING					
I 005		ADVERT: PROMOTIONAL ITEMS		6,600.00	0.00	0.00	6,600.00—
TOTAL		ADVERTISING		6,600.00	0.00	0.00	6,600.00—
I 004		MINOR ASSETS					
I 007		F&O/EQP<R5000:OFFICE EQUIPMENT		0.00	0.00	40,000.00	40,000.00
TOTAL		MINOR ASSETS		0.00	0.00	40,000.00	40,000.00
I 004		COMMUNICATION					
I 005		COM: AIRTIME, SMS & DATA		5,700.68	0.00	29,000.00	23,299.32
I 005		COM: POST/STAMP/FRANK MACH		0.00	0.00	25,000.00	25,000.00
TOTAL		COMMUNICATION		5,700.68	0.00	54,000.00	48,299.32
I 004		COMPUTER SERVICES					
I 008		SITA OPER SYS LIC:WINDOWS		0.00	0.00	691,000.00	691,000.00
I 008		EXT C/S:OPER SYS LIC:WINDOWS		0.00	1,323,936.45	0.00	1,323,936.45—
TOTAL		COMPUTER SERVICES		0.00	1,323,936.45	691,000.00	632,936.45—
I 004		ENTERTAINMENT					
I 005		ENTERTAINMENT:MANAGEMENT		0.00	0.00	2,000.00	2,000.00
TOTAL		ENTERTAINMENT		0.00	0.00	2,000.00	2,000.00
I 004		CONSUMABLES SUPPLIES					
I 005		CONS SUPP:UNI & PROT CLOTHING		0.00	58,511.74	30,000.00	28,511.74—
I 006		CONS MAT&SUP:ELECTRICAL SPARES		0.00	0.00	10,000.00	10,000.00
I 005		CONS SUPP:BAGS AND ACCESSORIES		0.00	0.00	10,000.00	10,000.00
I 005		CONS SUPP:COMPUTER EQUIP ACCESSR		928.00	0.00	10,000.00	9,072.00
I 005		CONS SUPP:PHOTOGRAPHIC CONS		0.00	0.00	10,000.00	10,000.00
TOTAL		CONSUMABLES SUPPLIES		928.00	58,511.74	70,000.00	10,560.26
I 004		CONS: STA, PRINT&OFF SUP					
I 004		CONS SP&OS:GOVERNMENT PRINTING		0.00	0.00	10,000.00	10,000.00
I 005		CONS SP&OS:PRINTING CARTRIDGE		0.00	0.00	500,000.00	500,000.00
I 005		CONS SP&OS:PRINTING PAPER		0.00	0.00	20,000.00	20,000.00
I 005		CONS SP&OS:STATIONERY		0.00	0.00	50,000.00	50,000.00
TOTAL		CONS: STA, PRINT&OFF SUP		0.00	0.00	580,000.00	580,000.00
I 004		TRAVEL AND SUBSISTENCE					
I 006		T&S DOM:ACCOMMODATION		0.00	0.00	30,000.00	30,000.00
I 007		T&S DOM:SPECIAL DAILY ALLOWNC		961.40	0.00	12,000.00	11,038.60
I 006		T&S DOM:FOOD & BEVER		170.00	0.00	3,000.00	2,830.00
I 006		T&S DOM:INCIDENTAL COST		4,254.00	0.00	7,000.00	2,746.00
I 007		T&S DOM:CAR RENTAL		3,383.14	0.00	23,000.00	19,616.86
I 007		T&S DOM:KM ALL(OWN TRANSPORT)		8,862.07	0.00	40,000.00	31,137.93
I 007		T&S DOM:AIR TRANSPORT		0.00	0.00	70,000.00	70,000.00
I 006		T&S DOM NON EMPL:FOOD&BEVER		0.00	0.00	15,000.00	15,000.00
TOTAL		TRAVEL AND SUBSISTENCE		17,630.61	0.00	200,000.00	182,369.39
I 004		TRAINING & DEVELOPMENT					
I 005		TRAIN & DEV:EMPLOYEES		10,000.00	0.00	350,000.00	350,000.00
TOTAL		TRAINING & DEVELOPMENT		10,000.00	0.00	350,000.00	350,000.00
I 004		OPERATING PAYMENTS					
I 005		O/P:COURIER & DELIVERY SERV		11,014.18	174,246.48	30,000.00	155,260.66—

TYPE LEVEL	DESCRIPTION	EXPENSES	COMMITMENTS	BUDGET	AVAILABLE BUDGET
I 005	O/P: PROF BODIES, MEMB&SUBSC FEES	0.00	0.00	120,000.00	120,000.00
I 005	O/A: SUBSCRIPTION, PRINT&PUBLIC SERV	491.84	1,134.41	1,950,000.00	1,948,373.75
TOTAL I 004	OPERATING PAYMENTS	11,506.02	175,380.89	2,100,000.00	1,913,113.00
I 003	GOODS AND SERVICES	56,274.71	1,557,829.08	4,112,000.00	2,497,896.21
TOTAL I 003	MACHINERY AND EQUIPMENT				
I 004	OTHER MACHINERY & EQUIPMENT				
I 006	COMPUTER EQUIP: LAPTOP	0.00	0.00	50,000.00	50,000.00
I 005	FINANCE LEASES OTH MACH&EQUIP	11,322.20	16,898.30	50,000.00	21,779.50
I 006	OFFICE FURNITURE	0.00	101,398.00	0.00	101,398.00-
I 006	SECURITY EQUIP, SYS, WATER: MOVABLE	0.00	28,266.30	0.00	28,266.30-
TOTAL I 004	OTHER MACHINERY & EQUIPMENT	11,322.20	146,562.60	100,000.00	57,884.80-
I 003	MACHINERY AND EQUIPMENT	11,322.20	146,562.60	100,000.00	57,884.80-
TOTAL R 005	DIR: KNOWLEDGE MAN	994,062.14	1,704,391.68	8,257,000.00	5,558,546.18
TOTAL O 007	AUXILIARY SERVICES	994,062.14	1,704,391.68	8,257,000.00	5,558,546.18
TOTAL F 002	DEPARTMENTAL APPROPRIATION	994,062.14	1,704,391.68	8,257,000.00	5,558,546.18

***** END OF REPORT RP0203BS *****

Received
12/03/20



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Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

Annexure 1
DEMAND PLANNING TEMPLATE (SOK 1)

(DMP 1.1 - CAPITAL ASSETS)

PART A: (CLIENT DETAILS)

Programme/Project	Component Service	Programme Manager:	OWW Fund/Grant	Signature
Chief Directorate	Auxiliary Services	Responsibility Manager:	T. Makhosho	Signature
Programme Number:	1	Demand Category:	E. Buth	Signature
Directorate:	Auxiliary Services	Office #:	012 335 8263	
Province:	Head Office	Telephone:		
Period:	2026/27	Email Address:		

PART B (1): (RESOURCE & COSTS DETAILS)

Item Description	Resource Required	Lead Time/ Delivery Date	Replace- ment Year/No	Reason for Acquisition/ Motivation	Quantity	Unit Cost	Total Cost	METHOD OF PROCUREMENT
Computer Hardware & Systems								
Laptop	Y			New	19	50,000.00	950,000.00	Quotation
Monitor	Y			Replacement	10	20,000.00	200,000.00	Quotation
CPU	Y				17	30,000.00	510,000.00	Quotation
UPS							0.00	
Laptop							0.00	
External Hardrive							0.00	
Docking Station				New	4	20,000.00	80,000.00	Quotation
Switch	Y				5	2,000.00	10,000.00	Quotation
Server							0.00	
Tablet PC							0.00	
Microphone Stand	Y			New	2	10,000.00	20,000.00	Quotation
Body Microphone	Y			New	2	20,000.00	40,000.00	Quotation
Digital Mixer	Y			New	1	20,000.00	20,000.00	Quotation
Desktop Printer Equipment	Y			New	5	45,000.00	225,000.00	Quotation
Computer Peripherals								
Keyboards, mice, tablet pens, keypicks, scanners, speakers, external hard drives, and media card							0.00	
Machinery & Other Equipment							0.00	
Direction Boards	Y				10	5,000.00	50,000.00	Quotation
Notice Board	Y				1	8,000.00	8,000.00	Quotation
Bill Board	N				1	25,000.00	25,000.00	Quotation
Digital Voice Recorder					1	20,000.00	20,000.00	Quotation

Item Description	Resource Required												Mortification		Cost Estimate		METHOD OF PROCUREMENT
	Lead Time/ Delivery Date												Replace- ment Yes/No	Reason for Acquisition/ Mortification	Quantity	Unit Cost	
	A	M	J	J	A	S	O	N	D	J	F	M					
Binding Machine													Y		2	7,000.00	14,000.00 Quotation
Book Binding Machine													Y		1	2,000.00	2,000.00 Quotation
Shelves													N		30	300,000.00	3,000,000.00 Quotation
Speaker with microphone													N	To be utilised during events	2	60,000.00	120,000.00 Quotation
Audiodisc Projector															6	24,000.00	158,000.00 Quotation
Total																	4,854,000.00
Furniture & Fittings & Office Equipment:																	
Fan Machine																	0.00
Binding Machine															0	0.00	0.00
Shredder																	0.00
Heavy Duty Puncher For Bid documents																	0.00
Electric Stapler																	0.00
Printer															7	35,000.00	245,000.00 Quotation
Office furniture														Chairs are old and needs to be replaced.	2	260,000.00	520,000.00 Quotation
Domestic furniture															1	250,000.00	250,000.00 Quotation
Laminating Machine																	0.00
Heavy Duty Puncher																	0.00
Electric Stapler																	0.00
Steel Garden Chairs & Tables															4	25,000.00	100,000.00 Quotation
Heater																	0.00
Kitchen Appliances															1	25,000.00	25,000.00 Quotation
Total																	1,400,000.00
Transport Assets:																	
Boat/Ship																	0.00
Vehicle																	0.00
Trailer																	0.00
Quadcopters/Drones																	0.00
Transport Accessories																	0.00
Total																	0.00
Computer Software & Other Intangibles:																	
License (with lifespan of more than a year)/not re-																	0.00
Software (with lifespan of more than a year)/not re-																	0.00
Total																	0.00
Buildings & other Fixed Structures:																	
Installation of CCTV Cameras																	0.00
Car Ports															1	700,000.00	700,000.00 Quotation
Double Aluminium Doors															55	15,000.00	825,000.00 Quotation
Reinforcement/Rehabilitation of Fixed Structure															0	0.00	0.00
Total															1	600,000.00	800,000.00 Quotation
Summary:																	2,113,000.00

Total Cost

2,100,000.00
2,097,500.00
1,140,000.00
0.00
2,125,000.00

Item Description

Computer Hardware & Systems
Other Machinery & Equipment
Furniture & Fittings
Transport Assets
Computer Software and Other Intangibles
Buildings and other Fixed Structures

Item Description	Resource Required												Authorization			Cost Estimate		
													Barcode/ Asset Number for replacement	Reasons for Acquisition/ Authorization	Unit Cost	Total Cost		
	Last Year	This Year	Next Year	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12						
	A	M	J	J	A	S	O	N	D	J	F	M						
Total Cost													9,422,500.00	METHOD OF PROCUREMENT				



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

Annexure 1

DEMAND PLANNING TEMPLATE (SCM 1)

(DMP 1.2 - MINOR ASSETS)

PART A: (CLIENT DETAILS)

Programme/Branch:	Corporate Service	Programme Manager:	ONV Fundakubi	Signature:	
Chief Directorate:	Auxiliary Services	Responsibility Manager:	T Malindzisa	Signature:	
Programme Number:	1	Demand Coordinator	Eonice Ekota	Signature:	
Directorate:	Auxiliary Services	Office #:	642	Telephone:	012 336 8263
Province:	Head Office	Fac:		Email Address:	water@wscg.co.za
Period:	2026/27				

PART B (1): (RESOURCE & COSTS DETAILS)

MINOR ASSETS

Item Description	Resource Required												Motivation			Cost Estimate		METHOD OF PROCUREMENT	
	Lead Time/ Delivery Date												Barcode/ Asset Number for replacement	Reason for Acquisition/ Motivation	Quantity	Unit Cost	Total Cost		
	1st Q	2nd Q	3rd Q	4th Q	1st Q	2nd Q	3rd Q	4th Q	1st Q	2nd Q	3rd Q	4th Q							
Computer Hardware & Systems:	A	M	J	J	A	S	O	N	D	J	F	M							
Laptop													Yes				30,000.00	150,000.00	Quotations
Monitor													Yes		New	10	20,000.00	200,000.00	Quotation
CPU													Yes					0.00	
UPS																		0.00	
Laptop																		0.00	
External Hardrive																		0.00	
Docking Station													Yes			1	20,000.00	20,000.00	Quotation
Switch													Yes			6	2,000.00	12,000.00	Quotation
Server																		0.00	
Tablet PC													Yes			1	30,000.00	30,000.00	Quotation
Desktop Printer Equipment																		0.00	
Computer Peripherals																			
keyboards, mice, joysticks, scanners, speakers, external hard drives, and media card																1	3,000.00	3,000.00	Quotation
Total																		415,000.00	
Machinery & Other Equipment:																			
Electric Kettle																4	800.00	3,200.00	Quotations

Resource Required		Lead Time/ Delivery Date												Motivation		Cost Estimate			METHOD OF PROCUREMENT
Item Description	1st Q	2nd Q	3rd Q	4th Q	5th Q	6th Q	7th Q	8th Q	9th Q	10th Q	11th Q	12th Q	Barcode/ Asset Number for replacement	Reason for Acquisition/ Motivation	Quantity	Unit Cost	Total Cost		
Digital Camera	A	M	J	J	A	S	O	N	D	J	F	M				1	2,500.00	2,500.00	Quotations
Digital Video Camera																		0.00	
Digital Voice Recorder																		0.00	
Assistive Device																1	1,000.00	1,000.00	Quotation
Live Global Positioning System (GPS)																		0.00	
Refrigerator																		0.00	
Microwave																4	2,500.00	10,000.00	Quotation
Trolley																5	5,000.00	25,000.00	Quotation
Laboratory Equipment																		0.00	
Hydrological Equipment																		0.00	
Laundry Equipment																		0.00	
Lawnmower																3	8,000.00	24,000.00	Quotation
Kitchen Appliances (Trays)																0	0.00	0.00	
Water Cooler/ Dispenser																20	150.00	3,000.00	Quotation
Carpet Cleaner (wet and dry)																		0.00	
Urn																		0.00	
Television																5	1,500.00	7,500.00	Quotation
Laptop Bag																4	4,500.00	18,000.00	Quotation
Gardening Equipment																7	3,000.00	21,000.00	Quotation
Coffee Machine																0	0.00	0.00	
DSTV Decoder																		0.00	
Extractor Fan																4	2,000.00	8,000.00	Quotation
Chips Cutter Machine																0	0.00	0.00	
Three Plate Stove																2	3,500.00	7,000.00	Quotation
Geysrer																0	0.00	0.00	
White Board																3	3,000.00	9,000.00	Quotation
																			Yes

Item Description	Resource Required												Lead Time/ Delivery Date		Barcode/ Asset Number for replacement	Reason for Acquisition/ Motivation	Cost Estimate		METHOD OF PROCUREMENT
	1st Q 2nd Q 3rd Q 4th Q												Quantity	Unit Cost			Total Cost		
	A	M	J	J	A	S	O	N	D	J	F	M							
Toolbox															0	0.00	0.00	Quotation	
Photo frames															50	150.00	7,500.00	Quotation	
Safe															1	20,000.00	20,000.00	Quotation	
Pull up banners															2	5,000.00	10,000.00	Quotation	
Security equipment (Hand scanner)															3	500.00	1,500.00	Quotation	
Audiovisual Projector														Additional scanner	5	28,000.00	140,000.00	Quotation	
Total																	318,200.00		
Furniture & Fittings & Office Equipment:																			
Lockable Steel Storage Cabinet															0	0.00	0.00	Quotation	
Binding Machine														Podcast	4	1,500.00	6,000.00	Quotation	
Microphone stands															2	750.00	1,500.00	Quotation	
Heavy Duty Puncher - For Bid documents															4	5,000.00	20,000.00	Quotation	
Linen															1	80,000.00	80,000.00	Quotation	
Fan pedestal/desk															21	2,000.00	42,000.00	Quotation	
Office Furniture															4	250,000.00	1,000,000.00	Quotation	
Scanner															5	1,000.00	5,000.00	Quotation	
Body Microphone															2	750.00	1,500.00	Quotation	
Laminating Machine														plugs/cables	1	5,000.00	5,000.00	Quotation	
Electrical equipment															4	2,000.00	8,000.00	Quotation	
Electric Stapler															2	1,300.00	2,600.00	Quotation	
Gymnasium Equipment															32	2,500.00	80,000.00	Quotation	
Heater															4	1,500.00	6,000.00	Quotation	
Patio Gas Heaters																	1,257,600.00		
Total																			
Transport Assets:																			
Boat/Ships																	0.00		
Vehicle																	0.00		
Trailer															3	500.00	1,500.00	Quotation	
Quadcopters/Drones																	0.00		
Trucks																	0.00		
Transport Accessories																	0.00		
Total																	1,500.00		
Computer Software & Other Intangibles:																			
License (with lifespan of more than a year)/not re																	0.00		
Software (with lifespan of more than a year)/not re																	0.00		
Total																	0.00		
Buildings & other Fixed Structures																			
Aluminium Folding Doors/ Folding Canvas															28	2,000.00	56,000.00	Quotation	
Refurbishment/Rehabilitation of Fixed Structure																	0.00		
Total																	56,000.00		
Summary:																			

Item Description

Total Cost

Computer Hardware & Systems
Other Machinery & Equipment

415,000.00
318,200.00

Resource Required		Motivation		Cost Estimate		
Item Description	Lead Time/ Delivery Date	Replace- ment Yes/No	Barcode/ Asset Number for replacement	Reason for Acquisition/ Motivation	Quantity	Unit Cost Total Cost
Furniture & Fittings						
Transport Assets						
Computer Software and Other Intangibles						
Buildings and other Fixed Structures						
Total Cost						

METHOD OF PROCUREMENT

1,257,600.00
1,500.00
0.00
56,000.00
2,048,300.00



Ministry of Water & Sanitation
Government of the Republic of South Africa

Annexure 3

ACQUISITION MANAGEMENT DEMAND PLANNING TEMPLATE (2019)

(DMP 1.3 - GOODS & SERVICES)

PART A: (CLIENT DETAILS)

Programme Project	Corporate Services	Programme Manager	ONV Fundalabi	Signature
Chief Directorate	Auxiliary Services	Responsibility Manager	T Malindiso	Signature
Programme Number	1	Demand Controller	E. Ekata	Signature
Directorate	Auxiliary Services			
Province	Head Office	Office #	012 336 8263	
Period	2026/27	Email Address	onv@kwa-zulu-natal.gov.za	

PART B: (RESOURCE & COSTS DETAILS)

Item Description	Resources Required	Lead Time/Delivery Date	Reason for Acquisition/Motivation	Cost Estimate			METHOD OF PROCUREMENT
				Quantity	Unit Cost	Total Cost	
Goods & Services							
Administrative fees				22	1000	22,000.00	Quotation
Advertising						0.00	
Audit Costs						0.00	
Burial services (employees)				12	30000	360,000.00	Quotation
Aluminium Door & Window Frame				4	8000	32,000.00	Quotation
Attorney's legal/financial notices						0.00	
Communication				14	35000	490,000.00	Quotation
Decoder subscription (DSTV)				12	25000	300,000.00	Quotation
Stamp and Printing service				2	25000	50,000.00	Quotation
Airtime/ Data				20	15000	300,000.00	Quotation
Relocation				12	45000	540,000.00	Quotation
Computer services (XPS and Enclosure licenses)				28	58000	1,624,000.00	Quotation
Computer Services: KPI Portal				12	56000	672,000.00	Quotation
Computer Services: Records & Electronic System				1	100000	100,000.00	Quotation
Contractors				5	1000000	5,000,000.00	Quotation
Replacement of Floor Carpet Tiles				2	35000	70,000.00	Quotation
Fleet Services				25	20000	500,000.00	Quotation
Food and food supplies						0.00	
Fuel oil and gas				1	40000	40,000.00	Quotation
Steel Double Door				1	2000	2,000.00	Quotation
Materials and supplies (Hardware)				4	80000	320,000.00	Quotation
Disinfectant				15	200	3,000.00	Quotation
Computer consumables				2	15000	30,000.00	Quotation
Stationery				15	50000	750,000.00	Quotation
Computer Services: library system				2	10000	20,000.00	Quotation
Printing & publication				15	40000	600,000.00	Quotation
Training and Staff Development				15	119,236	1,788,540.00	Quotation
Courier & Delivery Service				24	15000	360,000.00	Quotation
Project Management				12	33,333	399,996.00	Quotation
Burial bars				0		0.00	
				1	5000	5,000.00	

Item Description	Lead Time/Delivery Date	Reason for Acquisition/Motivation	Quantity	Unit Cost	Total Cost	METHOD OF PROCUREMENT
Travel and Accommodation	15/08/2018		50	25000	1,250,000.00	Term Contract
Groceries	15/08/2018		12	38000	4,560,000.00	Quotation
Clothes & Curtains	15/08/2018		3	15000	450,000.00	Quotation
DSTV Maintenance	15/08/2018		3	2000	6,000.00	
Maintenance & Repair	15/08/2018		20	12000	240,000.00	Quotation
Cell Phone Contract	15/08/2018		9	6000	54,000.00	Term Contract
Curtains & Blinds	15/08/2018		200	5000	1,000,000.00	Quotation
Protective Items	15/08/2018		1	96000	96,000.00	Quotation
Protective Clothing	15/08/2018		1	5000	5,000.00	Quotation
First Aid Kit	15/08/2018		12	119236	1,430,832.00	Quotation
Projector (under Library)	15/08/2018		1	5000	5,000.00	Quotation
Replacement of Roller Door	15/08/2018		1	35000	35,000.00	Quotation
Maintain Frame & Glass	15/08/2018		25	3000	75,000.00	Quotation
Building Works (Main Entrance)	15/08/2018		5	8000	40,000.00	Quotation
Printing Cartridge Toner	15/08/2018		3	667	2,001.00	Quotation
Registration fees Professional Membership Fees	15/08/2018		1	50000	50,000.00	Quotation
Entertainment	15/08/2018		12	16666	199,992.00	Quotation
Journal/Subscription	15/08/2018		2	25000	50,000.00	Quotation
Cleaning Outlets	15/08/2018		1	40000	40,000.00	Quotation
Chemicals	15/08/2018		0	0	0.00	
Wall Welch	15/08/2018		0	0	0.00	
Burlyer Bars	15/08/2018		2	350000	700,000.00	Quotation
Operating lease: Other machine and equipment	15/08/2018		12	4188	46,692.00	Quotation
Operating lease: Fixed Structure	15/08/2018		1	60000	60,000.00	Quotation
Operating lease: Transport Equipment	15/08/2018		1	200000	200,000.00	Quotation
Transportation Equipment	15/08/2018		1	200000	200,000.00	Quotation
Total					26,818,353.00	
Projects, Business & Advisory Services (Details in the Project List Sheet)						
Security Guarding Services			1	8000000	8,000,000.00	
Gardening Services			12	1796423	21,557,076.00	
Knowledge Management Portal & Library System			1	187000	2,244,000.00	
CCTV Maintenance			4	5000	20,000.00	
Cleaning Services			12	150000	1,800,000.00	
Total					25,401,076.00	
Other					0.00	
Total					0.00	

77,219,429.00

Summary:

Item Description	Total Cost
Goods & Services	26,818,353.00
Projects: Business & Advisory Services	8,000,000.00
Gardening	2,244,000.00
Cleaning	18,000,000.00
Total Cost	55,062,353.00

20,244,000.00



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Annexure 4

DEMAND PLANNING TEMPLATE

(DMP 1.4 SUMMARY)

Summary

PART A: (CLIENT DETAILS)

Programme/Branch:	Corporate Service	Programme Manager:	ONV Fundakubi	Signature:	
Chief Directorate:	Auxiliary Services	Responsibility Manager:	T Malindisa	Signature:	
Programme Number:	1	Demand Coordinator:	E Ekato	Signature:	
Directorate:	Facilities Management				
Province:	Head Office	Office #:	012 336 8263		
Period:	2026/27	Fax:			
		Email Address:			

Estimated Budget Summary:

Assets	Total Cost(Major)	Total Cost(Minor)
Computer Hardware & Systems	2,100,000.00	415,000.00
Other Machinery & Equipment	4,057,500.00	318,200.00
Furniture & Fittings	1,140,000.00	1,257,600.00
Transport Assets	0.00	1,500.00
Computer Software & Other Intangibles	0.00	0.00
Buildings and other Fixed Structures	2,125,000.00	56,000.00
Total Assets	9,422,500.00	2,048,300.00
Goods & Services		Total Cost
Normal Services		26,818,353.00
Projects: Business & Advisory Services		8,000,000.00
Other		20,244,000.00
Total Services		55,062,353.00
Estimated Total Budget		66,533,153.00



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