## SARS Procurement Centre
### Head Office

570 Fehrsen Street
Linton House, Brooklyn Bridge
Brooklyn, 0181
Private Bag X92
Pretoria, 0001


South African Revenue Service

### Billing Address

South African Revenue Service
Accounts Payable Registration Division
Private Bag X 923
Pretoria, 0001

### Accounts Queries & Statements

Mavis Mukwevho
E-mail: MMukwevho2@sars.gov.za
Phone: 0124224098
Fax: 0124224098

# Purchase Order

| Purchase Order Information | |
|---|---|
| **Description:** | S1015222 05.07.2022 14:34:01 |
| **Order Number:** | 3100032053 |
| **Order Creation Date:** | 24/08/2022 |
| **Reference:** | 6-19102 |
| **Buyer:** | C Lamadibane |
| **Tel Number:** | 012 422 5816 |
| **E-mail:** | clamadibane@sars.gov.za |

| Delivery Address | |
|---|---|
| **Deliver To:** | Palesa Mothobela<br>SARS<br>Bronkhorst<br>299 Le Hae La SARS<br>Gauteng<br>PRETORIA |
| **Tel Number:** | 0124227032 |
| **Delivery Date:** | 31/03/2023 |

| Vendor Information | | | |
|---|---|---|---|
| **Vendor Number:** | 6000005194 | **Vat Number:** | 4050156530 |
| **Name:** | KPG AGENCIES CC | **CSD Number:** | MAAA0367381 |
| **Address:** | PO Box<br>CAPE TOWN | **Currency:** | ZAR |
| | | **Payment Terms:** | Z006 - SARS 30 net due |
| | | **Tel Number:** | 0214247501 |
| | | **Fax Number:** | 0214262285 |
| **Email:** | colleen@kpg.co.za | | |

### Supplier Note

*Barend Vermaak*

| Item | Description | Quantity | Unit | Unit Price | Net Amount |
|---|---|---|---|---|---|
| 1 | DESKTOP DELL PRECISION 3650 TOWER<br>Delivery Address & Contact Person<br>Beit Bridge Border Post, Limpopo<br>Contact Person: Tshidino Ndhlovu<br>Contact Number: 0727409629<br>Delivery Address: Beitbridge Border Post, N1, Musina, Limpopo | 1 | EA | 39,784.25 | 39,784.25 ZAR |
| 2 | DESKTOP DELL OPTIPLEX 7090<br>Delivery Address & Contact Person<br>Beit Bridge Border Post, Limpopo<br>Contact Person: Tshidino Ndhlovu<br>Contact Number: 0727409629<br>Delivery Address: Beitbridge Border Post, N1, Musina, Limpopo | 1 | EA | 39,784.25 | 39,784.25 ZAR |
| 3 | DESKTOP DELL OPTIPLEX 7090<br>Delivery Address & Contact Person<br>Beit Bridge Border Post, Limpopo<br>Contact Person: Tshidino Ndhlovu<br>Contact Number: 0727409629<br>Delivery Address: Beitbridge Border Post, N1, Musina, Limpopo | 1 | EA | 39,784.25 | 39,784.25 ZAR |
| 4 | DESKTOP DELL OPTIPLEX 7090<br>Delivery Address & Contact Person<br>Beit Bridge Border Post, Limpopo<br>Contact Person: Tshidino Ndhlovu<br>Contact Number: 0727409629<br>Delivery Address: Beitbridge Border Post, N1, Musina, Limpopo | 1 | EA | 18,998.00 | 18,998.00 ZAR |
| 5 | DESKTOP DELL PRECISION 3650 TOWER | 1 | EA | 18,998.00 | 18,998.00 ZAR |

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| Item | Description | Quantity | Unit | Unit Price | Net Amount |
|---|---|---|---|---|---|
| | Delivery Address & Contact Person<br>Durban, Dube Port Cargo Terminal Commercial, Cargo Building, KZN<br>Contact Person: Lindon Johnson<br>Contact Number: 0835615143<br>Delivery Address: Cargo Building, Durban Dube Port Cargo Terminal Commercial, Durban, KZN | | | | |
| 6 | DESKTOP DELL OPTIPLEX 7090<br>Delivery Address & Contact Person<br>Durban, Dube Port Cargo Terminal Commercial, Cargo Building, KZN<br>Contact Person: Lindon Johnson<br>Contact Number: 0835615143<br>Delivery Address: Cargo Building, Durban Dube Port Cargo Terminal Commercial, Durban, KZN | 1 | EA | 18,998.00 | 18,998.00 ZAR |
| 7 | DESKTOP DELL OPTIPLEX 7090<br>Delivery Address & Contact Person<br>Durban, Dube Port Cargo Terminal Commercial, Cargo Building, KZN<br>Contact Person: Lindon Johnson<br>Contact Number: 0835615143<br>Delivery Address: Cargo Building, Durban Dube Port Cargo Terminal Commercial, Durban, KZN | 1 | EA | 18,998.00 | 18,998.00 ZAR |
| 8 | DESKTOP DELL PRECISION 3650 TOWER<br>Delivery Address & Contact Person<br>Cape Town Harbour - B BERTH<br>Contact Person: Sympathy May-Mkhabile<br>Contact number: 0813099902<br>Delivery Address: 22 Hans Strydom Avenue, Cape Town, Western Cape. | 1 | EA | 18,998.00 | 18,998.00 ZAR |
| 9 | DESKTOP DELL OPTIPLEX 7090<br>Delivery Address & Contact Person<br>Cape Town Harbour - B BERTH<br>Contact Person: Sympathy May-Mkhabile<br>Contact number: 0813099902<br>Delivery Address: 22 Hans Strydom Avenue, Cape Town, Western Cape. | 1 | EA | 18,998.00 | 18,998.00 ZAR |
| 10 | DESKTOP DELL OPTIPLEX 7090<br>Delivery Address & Contact Person<br>Cape Town Harbour - B BERTH<br>Contact Person: Sympathy May-Mkhabile<br>Contact number: 0813099902<br>Delivery Address: 22 Hans Strydom Avenue, Cape Town, Western Cape. | 1 | EA | 18,998.00 | 18,998.00 ZAR |
| | | | | | **Total Net Value VAT Inclusive: 252,338.75 ZAR** |

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## CONDITIONS & INSTRUCTIONS TO VENDORS:

**1. Standard Conditions:**

- SARS Procurement Procedures (as amended), will apply for this Purchase Order.
- It is mandatory to acknowledge the receipt of this Purchase Order.
- Adherence to the terms and conditions as stated on this page is essential; failure to comply could result in payment being delayed.

**2. Price Basis:**

- The price/s quoted is/are firm for the duration of this Purchase Order and includes VAT, where applicable.

**3. Exchange Rate (if applicable):**

- The price/s quoted is/are based on the ruling exchange rate at date of quotation/ Tender.

**4. Invoices and Payment:**

- In respect of a Purchase Order for goods, a Proof of Delivery (POD) , reflecting the Purchase Order number, must accompany the goods to be delivered. No goods will be accepted without a corresponding POD.
- In respect of a Purchase Order for services rendered, a duplicate Invoice, reflecting the Purchase Order number, must be handed to the person receiving the service after such service has been completed.
- The original invoice/s must reflect the relevant Purchase Order number and sent directly to the Billing Address as indicated on page 1 of this Purchase Order. If the Purchase Order number is not quoted on the invoice, said invoice will not be paid.
- The Invoice number should not exceed 16 digits/characters.
- The Invoice date cannot be earlier than the delivery date acknowledged on the Proof of Delivery (POD).
- The Invoice descriptions and line items must match those reflected on this Purchase Order.
- A statement of the SARS account must, on a monthly basis, be sent to the accounts contact person as indicated on page 1 of the Purchase Order.

**5. Cash Discount:**

- Invoices must be clearly endorsed with the conditions under which the discount is offered.

**6. Value Added Tax:**

- Value Added Tax (VAT) must be shown separately on Invoices. If you are not registered for VAT you may not charge VAT.

**7. Correspondence:**

- For payments and account statements, correspondence must be addressed to the Accounts contact persons as detailed on page 1 of this Purchase Order.
- All other correspondence must be addressed to this office.

**8. Alterations or Additions:**

- Any alterations or additions to any of the terms of this Purchase Order must be made and confirmed in writing by this office.

**9. Electronic Purchase Order Sign-Off:**

- This Purchase Order has been electronically signed-off as part of the standard SARS Procurement process. The Supplier does not need any further approval from SARS to process this Purchase Order.