



OFFICE OF THE VALUER-GENERAL

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Business: Supply Chain and Procurement

Physical Address - 267 Praetor Forum Building, 3rd Floor, Cnr Pretorius and Lillian Ngoyi Street, Pretoria, 0001: Postal Address Private Bag X 812, Pretoria, 0001

www.ovg.org.za

CONTRACT NO.: OVG (03) (2024/2025)

APPOINTMENT OF A PROFESSIONAL FIRM / CONSORTIUM / JOINT VENTURE OF SERVICE PROVIDERS TO PROVIDE TECHNICAL ADVISORY TO THE OFFICE OF THE VALUER GENERAL REGARDING MATTERS RELATED TO RESEARCH, POLICY INCLUDING TRENDS ANALYSIS ON PROPERTY VALUATIONS AND LAND REFORM FOR A PERIOD OF THREE YEARS.

ADDENDUM NO 1:

THIS DOCUMENT IS COMPILED BY: OFFICE OF THE VALUER-GENERAL

TEL: +27 12 036 0000

Cell: +27 60 535 5769/ +27 71 604 0399

FORM FOR RECEIPT OF ADDENDUM NO 1

NBthe addendum should be completed and submitted together with the tender/bid document

OFFICE OF THE VALUER-GENERAL

Business: Supply Chain and Procurement

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For attention: Mr GI Sekwale/ Ms. K Seatlholo E-Mail: ovgscp@ovg.org.za

OFFICE OF THE VALUER-GENERAL

BID NO. OVG (03) (2024/2025)

FOR

APPOINTMENT OF A PROFESSIONAL FIRM / CONSORTIUM / JOINT VENTURE OF SERVICE PROVIDERS TO PROVIDE TECHNICAL ADVISORY TO THE OFFICE OF THE VALUER GENERAL REGARDING MATTERS RELATED TO RESEARCH, POLICY INCLUDING TRENDS ANALYSIS ON PROPERTY VALUATIONS AND LAND REFORM FOR A PERIOD OF THREE YEARS.

I/We acknowledge receipt of Addendum No 1 and have noted its contents.

SIGNED ON BEHALF OF BIDDER :

NAME OF SIGNATORY :

BIDDER'S NAME AND ADDRESS :

.....

.....

.....

TEL NO :

FAX NO :

DATE :

OFFICE OF THE VALUER-GENERAL

TENDER NO. OVG (03) (2024/2025)

FOR

APPOINTMENT OF A PROFESSIONAL FIRM / CONSORTIUM / JOINT VENTURE OF SERVICE PROVIDERS TO PROVIDE TECHNICAL ADVISORY TO THE OFFICE OF THE VALUER GENERAL REGARDING MATTERS RELATED TO RESEARCH, POLICY INCLUDING TRENDS ANALYSIS ON PROPERTY VALUATIONS AND LAND REFORM FOR A PERIOD OF THREE YEARS.

ADDENDUM NO 1

1. Inclusion of Form A in the tender document
2. Removal of the statement “should not be older than three years:” under sub-paragraph 1.1 of the Company Experience and Capacity evaluation Criteria

August
2024

ISSUED BY:

Business: Supply Chain and Procurement
Physical Address - 267 Praetor Forum Building, 3rd Floor, Cnr Pretorius and Lillian Ngoyi Street,
Pretoria, 0001: Postal Address Private Bag X 812,
Pretoria, 0001

NAME OF THE BIDDER:

OFFICE OF THE VALUER-GENERAL

BID NO. OVG (03) (2024/2025)

FOR

APPOINTMENT OF A PROFESSIONAL FIRM / CONSORTIUM / JOINT VENTURE OF SERVICE PROVIDERS TO PROVIDE TECHNICAL ADVISORY TO THE OFFICE OF THE VALUER GENERAL REGARDING MATTERS RELATED TO RESEARCH, POLICY INCLUDING TRENDS ANALYSIS ON PROPERTY VALUATIONS AND LAND REFORM FOR A PERIOD OF THREE YEARS.

ADDENDUM NO 1

This Addendum forms part of the Bid Documents.

Each bidder for this Contract shall incorporate the following amendments and additions in his/her bid.

Each Bidder is required to acknowledge receipt and acceptance of the amendments and additions contained in this Addendum and to submit the completed and signed addendum with his/her Bid.

No pages may be removed from the Addendum.

ADDENDUM NO 1

Addendum No 1 consists of the following amendments and additions:

- 1. Page 25 of the bid document, under the heading: Substantiating Evidence of Compliance (Used to assess compliance) on the table under sub paragraph 8.1 of the Terms of references it states:**

- a) Bidders are required to:

Indicate who the Project/Programme Lead-Agricultural Economist on Form A of the tender document and

The Form A as indicated above was omitted from the bid document and is attached herewith as Annexure A to Addendum No.1

- 2. Amendments on page 28 of the bid document under paragraph 9 - Evaluation Criterion**

Paragraph 1. Under the heading Company Experience and Capacity

It states; 1.1 "Written reference letters of similar projects executed – should not be older than three years:"

The statement "not be older than three years:" has been removed and the sub paragraph referred to should be read as follows:

1.1 Written reference letters of similar projects execute

THE OFFICE OF THE VALUER-GENERAL

BID NO. OVG (03) (2024/2025)

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SIGNED ON BEHALF OF THE BIDDER :

OFFICE OF THE VALUER-GENERAL

BID NO. OVG (03) (2024/2025)

ACCEPTANCE AND INCORPORATION OF ADDENDUM

I/W e accept that Addendum No 1 forms part of the Bid Documents. I/W e confirm that I/we -

- (a) have noted the contents of this Addendum
- (b) have fully considered this Addendum
- (c) have incorporated the amendments and additions contained in this Addendum in my/our

for Bid Number: **OVG (03) (2024/2025)**

SIGNED ON BEHALF OF THE BIDDER :

NAME OF SIGNATORY (BLOCK LETTERS):

NAME OF BIDDER (BLOCK LETTERS):

BIDDER'S ADDRESS:

BIDDER'S TEL NO :

BIDDER'S FAX NO :

SIGNATURES OF WITNESSES : 1.

NAMES OF WITNESSES

(BLOCK LETTERS) :



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TERMS OF REFERENCE FOR THE APPOINTMENT OF A PROFESSIONAL FIRM / CONSORTIUM / JOINT VENTURE OF SERVICE PROVIDERS TO PROVIDE TECHNICAL ADVISORY TO THE OFFICE OF THE VALUER GENERAL REGARDING MATTERS RELATED TO RESEARCH, POLICY INCLUDING TRENDS ANALYSIS ON PROPERTY VALUATIONS AND LAND REFORM FOR A PERIOD OF THREE YEARS.

FORM A

AS PER MANDATORY REQUIREMENTS INDICATED ABOVE, PLEASE INDICATE YOUR PROPOSED PROJECT LEAD AND PROJECT TEAM MEMBERS BY LISTING THEIR NAMES ON THE TABLE BELOW FOR THE EVALUATION COMMITTEE TO EASILY IDENTIFY WHICH KEY PERSONNEL TO EVALUATE:

AGRICULTURAL ECONOMIST			
Name Of the Project/ Programme Lead – Agricultural Economist	An NQF 7 in Agricultural Economics	Proof of certification as a Professional member with the Agricultural Economics Association of South Africa (AEASA)	Years of Experience as an Agricultural Economist

The stream leaders (excluding the Project/ Programme Lead listed above) for the duration of the contract should include

1. REAL ESTATE - PROPERTY VALUER

Name Of the Proposed Real Estate - Property Valuer	NQF 6 qualification in Real Estate – Property Valuations or a related field	Proof of certification as a Professional Property Valuer and a member of SACPVP – South African Council for the Property Valuers Profession.	Years of working experience in Real Estate - Property Valuations

2. MARKET RESEARCH ANALYST

Name Of the Proposed Market Research Analyst	NQF 6 in marketing, business analytics, or a related field	Proof of certification as a Professional member of the Southern African Marketing Research Association (SAMRA) or any professionally recognized institution	Years of working experience in Market Research

3. CHARTERED ACCOUNTANT (FINANCIAL INFORMATION ANALYSIS)

Name Of the Proposed Chartered accountant (financial information analyst)	Minimum of NQF 6 in accounting, finance, business administration or a related field such as statistics, economics, or general business	Proof of certification as a Professional member of The South African Institute of Chartered Accountants (SAICA) or any professionally recognized institution	Years of working experience in Financial Sector