

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

Office: NC: COURT OPERATIONS

Billing Address: PRIVATE BAG X81, PRETORIA, 0001

Delivery Address: ROVINCIAL OFFICE N CAPE KIMBERLY, C/O KNIGHT & STEAD STREET, COURT BUILDING, 7TH FLOOR, KIMBERLEY

Tel: 012 315 1111

Email:

Fax:

Volkswagen of South Africa (Pty) Ltd.

Account Number: 11

Attention: Nombulelo Gongxeka

Cell: 082 811 5701

Office: 0119112762

Fax: 0865664411

Email: gongxek@vwsa.co.za

Our contact

Bogosi Mokae

Cell: 076 603 5669

Tel: 053 802 1370

Fax:

Email: bmokae@justice.gov.za

PO Number: POU000028R

Amendment: 0 Date: 2026/05/21

PURCHASE ORDER

Original

Contract Number	Your Item Number	Our Item Number	Description	Delivery Date	Quantity	Total (Excl)
1	RT57-2022: SUPPLY	1141479 0157	MOTOR VEHICLES	2026/05/21	6.00 EA	1,733,113.80

Sub Total:	ZAR	1,733,113.80
Discount:	ZAR	0.00
Total (Excl):	ZAR	1,733,113.80
VAT:	ZAR	259,967.07
Total (Inc):	ZAR	1,993,080.87

STREEKVERTEENWOORDIGER JUSTISIE: NOORD-KAAP
PRIVAATSAK/PRIVATE BAG 6106 2026 -05- 21
KIMBERLEY 8300 PROVINCIAL REPRESENTATIVE JUSTICE: NORTHERN CAPE

Terms 30 DAYS

Comments

6 X VW POLO 1.6 SEDAN

PLEASE NOTE: It is compulsory that all invoices be sent to both, firstly creditors.nc@justice.gov.za as the main port of receipts and secondly to the contact person to whom the goods and services were delivered to as an additional port. The invoice must contain the purchase order number. Invoices not addressed to creditors.nc@justice.gov.za will result in non-payment.

Full Names:

Rene de Klerk

Signature:

Rene de Klerk

Date:

22/05/2026

Print date: Thursday, 21 May 2026, 14:24

DBAO approval granted



MINISTER
JUSTICE AND CONSTITUTIONAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

Private Bag X 81, PRETORIA, 0001 • Momentum Centre, 329 Pretorius Street, PRETORIA, Tel (012) 3151111

Ref: R. De Klerk
Enq: Office of the Minister
E-mail:

Ms R. De Klerk
Private Bag X6106
KIMBERLEY
8300

Dear Ms De Klerk

ACTING APPOINTMENT IN TERMS OF SECTION 32 (2)(b) OF THE PUBLIC SERVICE ACT, 1994: MS R. DE KLERK IN THE POST OF PROVINCIAL HEAD IN THE NORTHERN CAPE PROVINCE

This letter serves to inform you that the Delegated Authority has approved your acting appointment as the Provincial Head in the Northern Cape Province. The acting appointment is with effect from 03 March 2026 until 03 September 2026. Payment of acting allowance will be in line with DPSA prescripts.

It is trusted that you will continue providing leadership to lead the Province during the acting period. This appointment is in terms of PSA, 1994, section 32 (2)(b).

Kind regards


MS M. KUEAYI, MP
MINISTER OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
DATE: 02/03/2026

I HEREBY ACCEPT / ~~DO NOT ACCEPT~~ THE APPOINTMENT AS INDICATED ABOVE


MS R DE KLERK
DATE: 03/03/2026

Item (1)	Reference to Treasury Regulation (2)	Description of powers, activities and duties that are delegated (3)	Associated Risk (4)	Delegated to			Conditions/limitations/remarks (8)
				Office / Division / Programme / Chief Directorate / Directorate (5)	Designation or position delegated to (6)	Sub- delegated to designation or position (7)	
37 (cont.)	8.2.1 (cont.)	Up to R1 million		- Provincial Office - National Office	- PCC - HoB		- The procurement of goods/services will be evaluated on price, unless the engagement model of the Transversal contract stipulates otherwise. - SCM must compile a comparative pricing schedule. - Should DBAC require a point of clarification e.g. budget availability and the CFO is not a member/chairperson of DBAC, the CFO must be approached to provide clarity related thereto. - The delegated official may approve the award of a quotation to a supplier based on the transversal contract engagement model and the specifications in terms of his/her delegation by confirming process correctness and policy compliance. - DBAC to provide a report on a monthly basis to DG indicating all procurement from R1 million up to the value of R50 million. - With regards to procurement above R50 million, DBAC to make recommendation to DG for approval. - Should the DG decide to award a bid to a bidder other than the one recommended by DBAC, the DG should within seven (7) days, in writing, notify the Auditor-General and National Treasury.
		Up to R50 million		National Office	DBAC		
		Above R50 million		Office of the DG	Not Delegated		

Mashabane

Adv. D Mashabane

Date: 21/05/2025



the DOJ & CD

Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

GOODS & SERVICES REQUISITION DOJ & CD

Reference

000013

Responsibility:

3 0 9 4 1 4 7 9

Contact Person: Harold Stevens

Date requested

0 8 0 5 2 0 2 6

Project:

3 0 5 4 7 9

Fax No:

Contact No: 053 8021313

Date Required

0 8 0 5 2 0 2 6

Fund:

5 7 5 4 7 9

Room No: 7.05

Search for the item(s) you need in JYP. When you have found the relevant item(s), fill in the Goods & Services Requisition and obtain authorisation. Goods & Services Requisitions that are not signed by the correct delegated authority will not be processed. Please show complete Item Descriptions and Item Numbers, to ensure your request is processed correctly.

Line	1	1	1	4	1	4	7	9	0	1	5	7	Description	Qty	UOM	Unit Price (inc VAT)	Total Amount (inc VAT)
1	1	1	4	1	4	7	9	0	1	5	7	Motor Vehicle: VW Polo 1,6 Sedan	6	Each		1 993 080,87	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	

Comments:

Total

1 993 080,87

Requestor

5 3 9 8 6 7 1 7

Harold F Stevens

Name & Surname

Signature

Deputy Director SCM

Designation/Rank

Date

0 8 0 5 2 0 2 6

Responsibility

1 8 9 5 5 4 6 1

Shirley Segopa

Name & Surname

Signature

Director Court Operations

Designation/Rank

Date

0 8 0 5 2 0 2 6

Delegated

1 6 7 8 6 2 1 1

Charlene Adams

Name & Surname

Signature

Director Human Resource Management

Designation/Rank

Date

0 8 0 5 2 0 2 6

OBTAIN DELEGATED AUTHORISATION AND FORWARD TO SCM OFFICE THIS GOODS & SERVICES REQUISITION WAS AWARDED TO

* Approved by DBAC: communication attached.



Department
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

Ref: C. Adams
Enq: R de Klerk
E-mail: RdeKlerk@justice.gov.za

S/A C. ADAMS

APPOINTMENT IN TERMS OF SECTION 32 OF THE PUBLIC SERVICE ACT, 1994

In terms of section 32 of the Public Service Act, 1994 (Act 103 of 1994 as amended), Ms. C. Adams is hereby directed to perform duties of Acting Provincial Head : Northern Cape, from the 4th – 8th May 2026, during Ms. R. De Klerk's absence in accordance with the Department's acting allowance policy and Public Service Regulations.

Your willingness to assist is highly appreciated.

Mr. L.C. Mohalaba
Deputy Director-General : Court Administration
Department of Justice and Constitutional Development
Date ; 5/5/2026

I,C. Adams..... (name) hereby accept / not accept the acting appointment as indicated above.

Ms. C. Adams
Director : Director Human Resources (NC)
Date : 5/5/2026

ANNEXURE II

Paragraph 10.14.6 (ii)(e)

the doj & cd Department of Justice and Constitutional Development REPUBLIC OF SOUTH AFRICA	SCM PROCUREMENT CHECKLIST	ANNEXURE II
National / Provincial Office:	PROVINCIAL OFFICE	Branch/Office: N/CAPE KIMBERLEY
Goods & Services Requirement No.		Purchase Order No: POU - 28R
Supplier Name:	VOLKSWAGEN OF SA	Amount: R1993080-87
Description of Goods / Services:	PROCUREMENT OF 6 X VN POLO'S FOR THE NC PROVINCE	
ACTION	DFI	COMPLIANCE
1. Permission was obtained to request / source quotations from SCM National / Provincial Office?	10.12.20.2(iv)	Yes ☒ No ☐ N/A
2. Clear and unambiguous specifications were developed and forwarded to the prospective bidders?	10.12.20.2(v)	Yes ☒ No ☐ N/A
3. Quotations were sourced / requested from suppliers registered on the Central Supplier Database and JYP system?	10.12.20.2(i)	Yes ☒ No ☐ N/A
4. A minimum of five (05) potential suppliers were invited to submit quotations.	10.12.20.2(iii)	Yes ☐ No ☒ N/A
5. Emails were sent to the suppliers requesting quotations and the specifications document is attached to the memo as proof thereof? RT57-2022 Contract	N/A	Yes ☒ No ☐ N/A
6. Suppliers were given a minimum of three days to submit quotations?	10.12.20.2(ii)	Yes ☒ No ☐ N/A
7. All quotations received are attached and were verified for compliance to the specifications?	N/A	Yes ☐ No ☒ N/A
8. Suppliers have completed and submitted: (a) SDB 4 Declaration of Interest Form (b) SBD 5.1 Preference Point Claim Form	10.12.20	Yes ☐ No ☒ N/A
9. The user and SCM National / Provincial Office verified the following? (a) Suppliers do not appear on National Treasury's Register of Tender Defaulters and List of Restricted Suppliers. (b) No government employee/s is Director of any of the suppliers, as per the CSD Report and/or DPSA verification check.	10.12.7 (ii)(e)(g)	Yes ☒ No ☐ N/A
10. Tax compliant status: (a) Are suppliers tax compliant as per the latest CSD Report/s or eFiling and is proof attached? (b) When quotation include VAT was verification conducted that suppliers are VAT registered?	10.12.7 (ii)(d)	Yes ☒ No ☐ N/A
11. The procurement of goods and services were approved by the delegated authority?	8.1.1	Yes ☒ No ☐ N/A
12. Deviation/s from normal procurement processes were approved by the delegated authority?	10.12.11 (vii)	Yes ☐ No ☒ N/A
13. The Standard Classification of Allocations (SCOA) were correctly completed and verified by the Budget Coach?	8.2.4 (a)	Yes ☒ No ☐ N/A
14. The Purchase Order Number, Suppliers Name and Amount were verified against the JYP Quotation Evaluation Sheet?	N/A	
15. The Purchase Order was signed by the delegated authority.	10.14.3	Yes ☐ No ☐ N/A
Comments: DBAC APPROVAL Attached - RT57-2022		
Requester Name: _____	Signature: _____	Date: _____
Verification by SCM National / Provincial Office		
Comments: _____		
SCM Official: <u>CF Careke</u>	Signature: _____	Date: 13/5/2026



Quotation No: Q-00001162

Date 8.4.2026

To Harold Stevens
hstevens@justice.gov.za
DEPT.OF JUSTICE

From Pumza Jonas
pumza.jonas@vwsa.co.za

Dear Harold Stevens

Thank you for allowing Volkswagen Group Africa (Pty) Ltd the opportunity to submit a quote for our **POLO SEDAN 1.6 MPI 81KW POLO S**.

It is my great pleasure to submit the quotation below for your kind consideration.

Item	Item code	Sales price
Base price		
POLO SEDAN 1.6 MPI 81KW POLO S	D223SV	R280.931,30
Candy White	B4B4	R0,00
Black-Gray-Black/Black/Black/Pearl Gray	RO	R0,00
Sub total base price		R280.931,30
Other charges		
Handling fees	ZG3H	R1.763,00
Freight Charge	ZFRI	R0,00
Reg Plates	ZREG	R758,00
SAVC Branding	Oth001	R3.200,00
Sub total other charges		R5.721,00
Other charges (Non VATABLE)		
Licensing & Registration	ZLNR	R2.530,00
Sub total other charges (Non VATABLE)		R2.530,00
Total unit price excluding VAT		R286.652,30
Quantity		6
Total price excluding VAT		R1.719.913,80
VAT 15%		R257.987,07
Total price including VAT		R1.977.900,87
Total other charges Non VATABLE		R15.180,00
Grand total		R1.993.080,87

Volkswagen Group Africa(Pty)Ltd

(RegNo 1948023458/07)

Registered Address

103 Algor Road

Kanega, 6230

South Africa

Tel: +27-41-954 4111

Fax: +27-41-994 5437

Website: www.vw.co.za

Chairperson & Managing Director:
M BIENE*

Directors:
N MALIZA (CORPORATE &
GOVERNMENT AFFAIRS)

S NGHONA* (SALES AND
MARKETING)

F RIBEIRO** (FINANCE)

U SCHWABE* (PRODUCTION)

N MATYUMZA (NON-EXECUTIVE)

Y CUBA (NON-EXECUTIVE)

GERMAN*
ARGENTINIAN**

129 Patricia Street, Atholl, Sandton

Private Bag X9925

Sandton, 2146

Comments:

Our estimated delivery timeline is approximately 2 -3 weeks from date of order receipt. Pricing is valid until 30 June 2026. RT57-01-16-01





Note:

The above pricing is inclusive of VAT at 15% and CO2 emissions tax and is subject to change without prior notice.

Price at date of invoice applies.

Pricing excludes licensing and registration of vehicle, unless included above.

Pricing excludes service/maintenance plan, unless included above.

Pricing excludes fitments/accessories/conversions, unless included above.

Subject to stock availability, the normal lead time is up to 6 months from the date of placing the order.

Please contact me should you have any questions. I look forward to receiving confirmation of your order.

Yours Faithfully
Pumza Jonas

Volkswagen Group Africa (Pty) Ltd

(Reg No 1946/623458/07)

Registered Address

103 Algoa Road

Kariega, 6230

South Africa

Tel: +27-41-994 4111

Fax: +27-41-994 5437

Website: www.vw.co.za

Chairperson & Managing Director:
M BIENE*

Directors:
J I MALIZA (CORPORATE &
GOVERNMENT AFFAIRS)

S NGHONA* (SALES AND
MARKETING)

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N MATYUMZA (NON-EXECUTIVE)

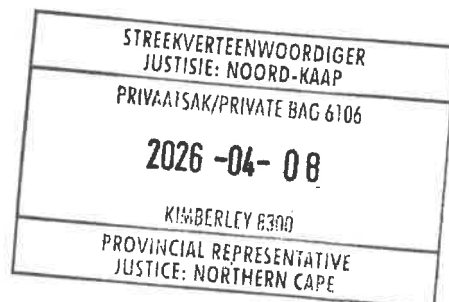
Y CUBA (NON-EXECUTIVE)

GERMAN*
ARGENTINIAN**

129 Patricia Street, Atholl, Sandton

Private Bag X9925

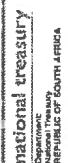
Sandton, 2146



ANNEXURE B

GAUTENG PROVINCE		g-Fleet	
FLEET MANAGEMENT			
FULL MAINTENANCE LEASE QUOTATION			
CLIENT DETAILS		ENQUIRIES DETAILS	
CLIENT NAME: Department of Justice - Master of High Court Tloheayendou		CONTACT PERSON: MS. MAHLAKU SIELE / MS. IREEN MATSHUMA	
CONTACT PERSON: TS Mulaudzi		CONTACT NUMBER: 011 372 6698	
CONTACT NUMBER: 015 962 1027 / 076 138 3676		QUOTATION DATE: 12-Mar-26	
VEHICLE REQUESTED	1W POLO 1.8 81KW MPI 5-SPEED MANUAL SEDAN		
QUANTITY	1		
FML (MONTHLY RENTAL PER VEHICLE):	R 16 647		
EXCESS COST per/km:	R 0,50		
CONTRACT PERIOD:	36		
MAXIMUM KM's:	120 000		
ACCESSORIES:			
Airconditioner	Y		
Radio/CD player	Y		
Central locking	Y		
Branding	Y		
FML INCLUDES:			
g-Fleet accepts all the Insurance risks relating to the vehicle in line with Treasury Regulation 12.			
TERMS AND CONDITIONS:			
1. The quote is valid until Friday, May 15, 2026 and is subject to any variations in current interest rate, vehicle retail and accessories prices. 2. Payable lease amount charged is a fixed monthly rate for the duration of the period 3. Tolls Traffic Fines, Fuel and Top-up Oil are excluded from the lease amount, and are a direct charge. 4. The excess cost per kilometre will be charged where the maximum chosen kilometres are exceeded at the return of the vehicle. 5. Make good costs will be charged in the event of vehicle abuse, fair wear and tear is accepted (Treasury Regulation 12). 6. It accepted by g-Fleet that by signing this quote you have delegated authority to do so. 7. The selected vehicle will be purchased based on the acceptance of this quote 8. The quote invites an order which is deemed irreversible 30 days after signature 9. By accepting this quote your department is committing to take delivery of the vehicle when it arrives. 10. Early termination of vehicle use will result in a substantial charge, which charge will be calculated at the time of termination 11. Should the expected return date be reached, the vehicle will be charged on a month to month without change to this fee 12. Each vehicle comes with a service and/or maintenance plan. The plan parameters will vary per make and model			
FML QUOTE SIGN-OFF			
For g-Fleet FML quote authorised by			
NAME	Andawe	SURNAME	Gingqi
RANK	Chief Financial Officer (Act)	DATE	13/03/2026
For Client FML quote authorised by			
NAME		SURNAME	
RANK		DATE	
EMAIL ADDRESS			
TEL		CELL	

STREEKVERTEENWOORDIGER
JUSTISIE: NOORD-KAAP
PRIVAATSAK/PRIVATE BAG 6106
2026 -04- 08
KIMBERLEY 8300
PROVINCIAL REPRESENTATIVE
JUSTICE: NORTHERN CAPE



national treasury
Department
National Treasury
REPUBLIC OF SOUTH AFRICA

Enq: Pasco Gabard Ref: R157-2022 Tel: 012 315 5299 Cell: 040 698 5510
Email: Tcontracts2@treasury.gov.za

Amendment 93

Contract RT57-2022 Contract Circular - Pricing valid for the period effective from 1 February 2026 to 31 May 2026

01 February 2026

Ref.	WFS Item Reference	Item Description	Brand Name	Make	Model	QCM Uniformity (ppm/1000)	MAW (mm)	Delivery period in days	CO loading (g/m ²)	Compressor Name (Massa and Flusso)	Price including VAT (in EUR)	Max Price including VAT (in EUR)	Ranking	End-User
213	RTE2-2H-45-01	Two-Phase sinter section 4 (door - piston displacement : 0000mm ³ (Piston and Subcarrier rotated))	Volkswagen of South Africa (Pty) Ltd	Volkswagen	Polo Sedan 1.9 16V MPI 1.5 Speed Man	0223SV	84208859	180 days	147.00 g/m ²		R 320,071.00	R 320,071.00	1	GPSSUB
214	RTE2-2H-45-01	Two-Phase sinter section 4 (door - piston displacement 1 500mm ³ (Piston and Subcarrier rotate))	Volkswagen of South Africa (Pty) Ltd	Volkswagen	Polo Sedan 1.9 16V MPI 1.5 Speed Upstart	0223SV	84208855	180 days	155.00 g/m ²		R 348,473.00	R 348,473.00	2	GPSSUB



the doj & cd

Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

DEPARTMENTAL BID ADJUDICATION COMMITTEE (DBAC)

RESOLUTION CERTIFICATE

Re: Item 8.1 Request for DBAC to approve the procurement of six (06) Departmental-owned vehicles through the National Treasury Transversal Contract RT57-2022 for the Northern Cape Province.

During the DBAC meeting held on 23 April 2026, DBAC resolved to approve the procurement of six (06) Departmental-owned vehicles through the National Treasury Transversal Contract RT57-2022 for the Northern Cape Province as follows:

Bidder name: Volkswagen South Africa (Pty) Ltd

Amount: R1 993 080,87 (VAT Inclusive)

Term: Once-off procurement

DBAC Chairperson

Date: 23/04/2026