

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 13/02/2025
KZN435/24/25/014/INFR

INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	CIDB grading	BRIEFING DATE
CONSTRUCTION OF WARD 22 SPORTSFIELD AT KHILIVA	ULM-INFR 014/25	6 CE or Higher	25/02/2025 @10h:00 am

Tender documents will be available on the municipal website (www.umzimkhulm.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R600 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 20th of February 2025; cut-off time for buying documents is the 25th of February 2025, 15 minutes before the briefing time.

A compulsory meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4,5, 6.1,8 & 9
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company and for the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.

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- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
- Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head example is provided on the document. Tender documents must be signed by the authorized person.

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy will apply.

Second Phase of Evaluation

Evaluation Criteria

Functionality

Minimum Threshold 42.5 Points or 50%

Key Aspect of	Basis for points allocation	Max. Point s	Verification Method
Experience of the Bidder (Company)	Number of completed project in Construction of Sports fields project / Civil Works (Earthworks, embankments and platforms) projects ➤ 5 or more Projects = 30 points ➤ 3 - 4 Projects = 15 points	30	Attach Appointment letter and Completion Certificate for each completed project.
Qualification and Experience of the Site Agent	Site Agent must have a minimum qualification of a National Diploma in Civil Engineering, Quantity Surveying or Project Management in Civil and years of relevant experience: ➤ Qualification with 10 or more years of experience and has completed similar projects = 10 points	10	Attach Certified copies of required Qualification certificates, <i>certified and</i>

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	➤ Qualification with 5-9 years of experience and has completed similar projects = 5 points		<i>must be valid from tender closing date and</i>
Qualification and Experience of the General Forman	General Forman must have a minimum qualification of NQF Level 4 in Civil Construction and years of relevant experience. ➤ Qualification with 10 or more years of experience and has completed similar projects: 10 points ➤ Qualification with 5-9 years of Experience and has completed similar projects: 5 points	10	CVs detailing nature and years of experience, per personnel. No points will be allocated if minimum qualifications are not attached
Methodology (Construction Programme)	Methodology shall be presented in a form of a detailed Construction programme in Gantt chart or other format indicating a clear sequencing of project activities, Timelines, Critical path, Plant and Labour demand with cash flows. • Logic of the sequencing of construction activities and correlation with the cash flow. • Practicality of the completion timeframes of the respective activities. ➤ All aspects covered = 15 Points ➤ All aspects covered with limited information = 7.5 Points	15	Construction Programme in Gantt Chart or other format with correct sequencing of construction activities, practical timelines, critical path, plant, labour demand and cash flows
Plant and Equipment	Owned Plant, points will be allocated as indicated in column 2 below for Heavy Plant and Equipment directly owned by the Tenderer. Hired Plant, points will be allocated as indicated in column 3 below for Heavy Plant and Equipment pre-secured for hiring		Plant Owner to produce proof of ownership and copy of license disk where

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	purposes by the Tenderer. Tenderer to produce: * An original commitment letter from a registered Plant Hire Company, clearly indicating the hiring terms and conditions and list of plants that the Company will make available from the list below for the duration of the project, such letter shall be qualified and certified by the Commissioner of Oaths. *Proof of Plant Ownership by the Plant Hire Company with road worthy certificate. <table><tr><th>Required Plant & Equipment</th><th>Points for owned plant & equipment</th><th>Points for hired plant & equipment</th></tr><tr><td>1 x Tractor Loader Backhoe (TLB)</td><td>3</td><td>1.5</td></tr><tr><td>1 x Motor Grader</td><td>3</td><td>1.5</td></tr><tr><td>1 x Excavator</td><td>3</td><td>1.5</td></tr><tr><td>1 x Grid / Pad foot Roller (15t)</td><td>3</td><td>1.5</td></tr><tr><td>1 x Smooth Drum roller</td><td>2</td><td>1</td></tr><tr><td>1 x Water Tanker</td><td>2</td><td>1</td></tr><tr><td>2 x 10 cube Tipper Trucks</td><td>4</td><td>2</td></tr><tr><td>TOTAL</td><td>20</td><td>10</td></tr></table> NB: All committed plant owned or hired in terms of this bid shall be made available as and when required for the duration of the project. All the above plant is required, either owned or hired.	Required Plant & Equipment	Points for owned plant & equipment	Points for hired plant & equipment	1 x Tractor Loader Backhoe (TLB)	3	1.5	1 x Motor Grader	3	1.5	1 x Excavator	3	1.5	1 x Grid / Pad foot Roller (15t)	3	1.5	1 x Smooth Drum roller	2	1	1 x Water Tanker	2	1	2 x 10 cube Tipper Trucks	4	2	TOTAL	20	10	20	applicable. Hired Plant, *Original Confirmation letter with hiring terms and conditions certified by the Commissioner of Oaths. * Produce proof of ownership and a license disk where Applicable.
Required Plant & Equipment	Points for owned plant & equipment	Points for hired plant & equipment																												
1 x Tractor Loader Backhoe (TLB)	3	1.5																												
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1 x Smooth Drum roller	2	1																												
1 x Water Tanker	2	1																												
2 x 10 cube Tipper Trucks	4	2																												
TOTAL	20	10																												
	TOTAL/ MAXIMUM POINTS	85																												

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The procedure for the evaluation of responsive tenders is Method 4 (Functionality, Price & Preference) and Functionality will be evaluated prior to financial, and Preference as follows:

Functionality/Quality: Tenderer must achieve at least 50% to qualify for the second stage of evaluation.

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

The 80/20 scoring will apply.
80 Price
20 Specific goal

Specific Goals

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
Specific goals 1: HDP Goals (Disability) Companies that are 100% owned by Disabled SA citizen(s). 100% Points allocation =4 points Companies that are 50% owned by Disabled SA citizen(s). 50% Points Allocation = 2 Points Companies that are less than 50% owned Disabled SA citizen(s). 25% Points Allocation = 1 Points	Max Points 4	Detailed CSD report, verification on CSD portal by the Municipality) OR Doctors Certificate or Disability Database from relevant institution.
Specific goals 2: RDP Goals Companies that are 100% owned by south African citizen. 100% Points allocation =6 points Companies that are 50% owned by South African citizen. 50% Points Allocation = 3 Points		

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Companies that are less than 50% owned by South African citizen. 25% Points Allocation = 1.5 Points		Certified Copy RSA Identity document of the director(s) (verification on CSD portal by the Municipality)
Promotion of business: - located within KZN province.	Max points 10	Preferred address on CSD report and certified copy of utility bill on the property rates and services for the enterprise/ company. Or Preferred address on CSD report and original letter for the Enterprise or Company from Induna / Chief/ ward Councillor. (verification on CSD portal by the Municipality)
TOTAL / MAXIMUM POINTS	20	

90 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mr. E Chirwa (Consultant)
Telephone : 033 342 2059
Email Address : accounts@matava.co.za

Attention : Mrs A Mtshali
Telephone : 039 259 5006
Email Address : mtshalia@umzimkhululm.gov.za

All SCM compliance enquiries shall be directed to:

Attention : Mr S. Ndawonde
Telephone : 039 259 5089
Email Address : ndawondes@umzimkhululm.gov.za

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Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00 pm of 20th of March 2025**. Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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DR C. A NGQOYIYA
MUNICIPAL MANAGER