

National Treasury Instruction Note of 03 of 2021/22 – Enhancing compliance, transparency and accountability in Supply Chain Management system to allow deviations from competitive a bidding process, in the use of sole suppliers.

- Sole Source procurement is a deviation from a competitive bidding process. It can only be followed where there is no competition in the market and only one supplier is able to provide the goods, works or services.
- The Sole Source process shall not be used to avoid competition.
- The fact that the product is being acquired from an Original Equipment Manufacturer does not necessarily qualify the request as a sole source acquisition.
- **Requestor and Final Approver cannot be the same person.**

Supply Chain Management (SCM)

REQUEST FOR APPROVAL TO DEVIATE FROM A COMPETITIVE BIDDING PROCESS THROUGH THE USE OF A SOLE SUPPLIER PROCESS

SECTION A

To be completed by the requestor (cluster/portfolio requestor) and submitted to Supply Chain Management (SCM) for consideration.

The completed form must be submitted to SCM with the following supporting documents on logging a call:

- Valid quotation.
- Sole supplier letter **not older than six (6) months**, unless indicated otherwise, i.e. is stated specifically to be valid for a longer period.
- Completed SBD 1 and SBD 4 forms.
- Valid B-BBEE certificate / Sworn affidavit.
- Prepayment approval, in accordance with the CSIR approval framework Policy, where applicable.
- Motivation, if applicable.

1	Division	Smart Society
2	Cluster / Portfolio	Smart Places
3	Requestor from Cluster / Portfolio (Name & Position)	Aadila Omarjee: Senior Researcher
4	Final Approver (D) <i>Refer to Section D of this document for CSIR Approval Framework Policy. (Name & Position)</i>	Nomcebo Monama: SCM Group Manager
5	Supplier name	Monitoring and Control Laboratories (Pty) Ltd

6	<u>Any conflict of Interest declared by requestor?</u> A person shall be deemed to have an interest if he/she: (a) is an agent, member or partner of the supplier or has a direct shareholding or influence in the supplier; and/or (b) has a spouse, dependent or sibling who is an employee, agent, member or a partner of the supplier or has a direct shareholding in the supplier; and/or (c) has outstanding loans or debentures yet to be redeemed against the supplier, or by the supplier against him or an entity with which he/she is closely associated; and/or (d) has received or has been promised any benefit whatsoever from the supplier; and/or (e) has been in business with the supplier for personal benefit in the last twenty-four (24) months; and/or (f) has any other interest whatsoever in the supplier as defined in section 75 of the Companies Act, 2008.	☐ Yes ☒ No <u>If yes, please provide details:</u>
7	Original Equipment Manufacturer (if different from 5 above)	Xylem Water Solutions South Africa (Pty) Ltd
8	Description of goods, works/services being procured	The repair, maintenance, and replacement of parts for the CSIR EXO Sondes equipment used for Water Quality Monitoring on an "as-and-when-required" basis for five (5) years
9	Is this a once off requirement or there will be a need for the goods/works and/or services in the future?	☐ Once-off ☒ will be required in the future NOTE: This is a five (5) year request, with services to be rendered on an "as and when required" basis, subject to the issuance of approved purchase orders, as and when the need arises. <i>If the goods, works/services will be required in the future, engage strategic sourcing team and consider a longer-term period to improve on procurement efficiencies.</i>
10	Contract period if applicable	Contract start date: 01 July 2026 Contract end Date: 30 June 2031 ☐ N/A
11	Motivation – Business case and need for procurement. <i>(Detailed motivation why the goods, works or services are required and how the request fits into the business objectives. Indicate what goods/works/services are required and where the said goods/ works/services will be used).</i> <i>(If this information is already captured in a memo, the memo can be attached as supporting documentation)</i>	The CSIR Coastal Systems and Earth Observation research group requires the appointment of a single, authorised service provider for the provision of maintenance, repair, calibration, and supply of replacement equipment for its EXO Sondes over a period of five (5) years. This includes four instruments currently in operation, which require routine servicing, annual replacement of probes and sensor modules,

		as well as ad hoc repairs to ensure sustained operational performance. These instruments are integral to the group's coastal and estuarine water quality monitoring programmes, generating high-resolution, multi-parameter datasets that support regulatory compliance, long-term environmental monitoring, and client-funded projects. Any interruption in instrument performance or data continuity poses a direct risk to project delivery, contractual obligations, and the integrity of long-term datasets. Due to the highly specialised and proprietary nature of the EXO Sonde systems, all major repairs, firmware updates, calibration support, and replacement of probes and sensor modules must be conducted using original equipment manufacturer (OEM)-approved parts and technical expertise. These requirements can only be met by Xylem Water Solutions, or its authorised local representative, Monitoring and Control Laboratories (Pty) Ltd. No alternative suppliers are able to provide compatible components or accredited servicing without compromising instrument performance, warranties, and data quality. The establishment of a five-year procurement arrangement with an authorised supplier is therefore justified based on sole-source capability, standardisation of equipment, and risk mitigation. This approach will: • Ensure compliance with OEM specifications and maintain instrument warranties • Minimise downtime through timely access to parts and specialised technical support • Reduce administrative burden associated with repeated procurement processes • Enable proactive planning for scheduled maintenance and budget forecasting • Safeguard the continuity, comparability, and scientific defensibility of long-term datasets Failure to secure an appropriate long-term service arrangement may result in extended equipment downtime, increased repair costs, compromised data quality, and potential delays in project delivery. This procurement is therefore essential to ensure operational continuity and to support the CSIR's mandate to deliver credible, science-based evidence for sustainable coastal and estuarine management.
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12	Detailed motivation why a competitive bidding process cannot be followed. <i>It is important to bear in mind that uniqueness, OEM status and/or IP rights do not on their own meet the definition of a sole source situation.</i> <i>It must be demonstrated that there are no other equivalent options available.</i> <i>As a pre-requisite, objective evidence must be on file to indicate that the definition of sole source procurement has been met before the person with delegation of authority may approve such a submission.</i> <i>Where possible an RFI/ RFQ/RFP/EOI process should be considered whether to determine if there are any other options available.</i> <i>(If this information is already captured in a memo, the memo can be attached as supporting documentation)</i>	A competitive bidding process is not feasible because the necessary repairs, maintenance, and replacement of parts for the EXO Sondes equipment (YSI, a Xylem brand) can only be performed by Monitoring and Control Laboratories. They are the sole authorized distributor of Xylem Water Solutions South Africa, the original equipment manufacturer of the equipment. The attached sole supplier letter, which remains valid until 31 December 2026, is provided for further information. Additionally, this letter will be renewed every twelve months, contingent upon Monitoring and Control Laboratories fulfilling the criteria set forth by Xylem Water Solutions South Africa.
13	Transaction value (Excl. VAT) <i>(If the quotation is in foreign currency, indicate the exchange rate (ROE) used and the date of that rate.)</i>	R2 565 217.00 for a period of five (5) years on an “as and when” required basis.
14	Transaction value (Incl. VAT) <i>(If a local supplier’s quotation includes an exchange rate, record the supplier’s rate and add a contingency to cover possible rate changes at invoice payment.)</i> <i>Indicate the base quote, contingency %, and final amount including contingency.</i>	R2 950 000.00 for a period of five (5) years on an “as and when” required basis. NOTE: - The estimated budget allocation of R2 950 000.00 is intended for internal purposes and budgetary considerations only. It is estimated that the total expenditure over the five-year (5) duration will not exceed R2 950 000.00 VAT inclusive. - A quotation amounting to R 297 125,00, VAT exclusive, has been provided by Monitoring and Control Laboratories (Pty) Ltd. This amount covers repairs, maintenance, and replacement of parts for one year (current year, 2026/2027). A valid quotation will be requested as needed for any of the following reasons: repairs, maintenance and replacement of defective/obsolete parts. - The unit indicated that certain components may require replacement once within a five-year period. As these components are covered under warranty, and their expected useful life extends beyond one year. - Furthermore, no repairs or maintenance, or procurement of replacement parts shall be rendered or delivered without a valid, approved purchase order.

15	Savings <i>(Savings may include negotiated savings, savings associated with having to retrain resources, re-standardise processes, etc., if a different supplier were to be used)</i>	☐ Yes ☒ No If yes, indicate the following: ☐ Negotiated Savings Original Quotation: Negotiated Quotation: Savings Amount: ☐ Other savings: Indicate and quantify savings type/s. Attach proof of savings and quotations.
16	Prepayment required (If yes, the prepayment approval, in accordance with the CSIR approval framework policy, must be submitted as an attachment.)	☐ Yes ☒ No If yes, indicate the % prepayment and amount:
17	- Is the budget / funds available and sufficient? - Indicate client contract linked to the funds – if applicable	☒ Yes ☐ No If linked to client contract, indicate client contract and number: ECCS299, ECCS297, ECCS322 – other future projects
18	Nature of Expenditure	☒ Operational Expenditure ☐ Capital Expenditure
19	If Capex – was the expenditure approved in the cluster's/portfolio's business plan?	☐ Yes ☐ No ☒ N/A
20	Asset custodian details, if procuring an asset <i>(This section must be completed as it replaces the Capex form which will no longer be required)</i>	CSIR employee No.: N/A, equipment repairs, maintenance, and replacement of parts. Employee Name & Position: N/A, equipment repairs, maintenance, and replacement of parts.
21	Funding for the asset	☐ CSIR ☐ GRANT ☐ 3rd Party ☒ N/A
22	Full Charge Account	Project Number: ECCS299, ECCS297, ECCS322 – other future additional projects Category: Repairs, maintenance, and replacement of parts Activity: Running Expenditure Type: Running Department/Cluster Code: 06000 Delivery Location: Durban
23	If Capex – was the expenditure approved in the cluster's/portfolio's business plan?	☐ Yes ☐ No ☒ N/A
24	If the acquisition is CAPEX in nature, are there any building modifications required?	☐ Yes ☐ No ☒ N/A Comments:

25	If building modifications will be required, has the FM&SS portfolio been consulted?	☐ Yes ☐ No ☒ N/A Comments:

Supporting Documentation to be attached to the request to procurement		
26	Supporting Documentation – tick the relevant documents	☒ Valid Quotation ☐ Motivation Memo (if applicable) ☐ Proof of thorough analysis or pre-selection procurement process followed to identify the supplier. ☐ Prepayment approval, in accordance with the CSIR approval framework policy, where applicable ☒ Completed and signed SBD 1 Form ☒ Completed and signed SBD 4 Form ☐ Valid B-BBEE certificate / Sworn affidavit: NB: The supplier has provided an “in process” verification letter from the appointed verification agency, SERR Synergy (Pty) Ltd, which is valid for six weeks from the date of issuance. The B-BBEE certificate will be provided upon completion of the verification. ☐ Other: Specify

Tick the applicable

Sole Supplier considerations		
27	☐ Licenced products:	Sole provider for existing licences, software or products. Supplier has sole ownership and exclusivity of all IP related to the required goods, works and/or services.
28	☒ Enhancement of existing equipment:	Purchase of accessories sought to enhance the existing equipment, where compatibility with the original equipment is paramount, and these can be provided by the Original Equipment Manufacturer (OEM) or exclusive distributor.
29	☐ Replacement Equipment:	Purchase of equipment associated with the use of the existing equipment, where compatibility is essential for integrity of results, and these can be provided by the OEM or exclusive distributor.
30	☒ Repair / Replacement Parts:	Purchase of replacement parts or spares for an existing equipment, and these can be provided by the OEM or exclusive distributor
31	☒ Technical Service:	Technical services associated with the assembly, installation or servicing of an existing equipment, and the service can only be done by the OEM or exclusive service centre.
32	☐ None of the above applies:	Attach a detailed motivation and justification for the sole source request.

SECTION B

To be completed by the SCM Official handling the request. The section must only be completed by the official if they have satisfied themselves that the request meets the requirements of a sole-source deviation process. If not, the requestor must be advised that a competitive / alternative process will be followed.

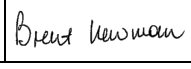
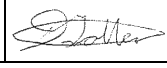
33	Call No.	0011575
34	SSP No as per register	SSP 118
35	How many SSP requests have been approved for this supplier during the last 12 months?	Stipulate the SSP numbers and clusters / portfolios that have used this supplier
36	Supporting Documentation to be provided/facilitated by SCM	☐ SARS tax obligation clearance letter (foreign suppliers) ☒ CSD Report printed on the day of submission ☐ Other: Specify
37	Is the supplier listed on the NT database of restricted suppliers? Restricted Supplier and Tender defaulter Report	☐ Yes ☒ No If yes supplier cannot be used
38	Is the supplier listed on the NT register of tender defaulters? Restricted Supplier and Tender defaulter Report	☐ Yes ☒ No If yes supplier cannot be used

SECTION C

Facilitation of signatures by SCM Official handling the request

If the request was approved by the CSIR Executive Committee (ExCo) or the Board, the Sole Source form does not need routing to the Group Executives or CSIR Chief Executive Officer. The Sole Source form must reference the relevant ExCo minute extract or Board resolution, which must be attached.

		Name	Designation	Signature	Date
39	SCM Practitioner	Phumzile Rikhotso	Procurement Specialist	 Phumzile Rikhotso (May 28, 2026 14:02:32 GMT+2)	28/05/2026
39 (a)	Requestor from Unit	Aadila Omarjee	Senior Researcher		29/05/2026
40	SCM Manager	Billy Masela	Div/Port Procurement Manager	 Billy Masela (May 29, 2026 14:09:05 GMT+2)	29/05/2026
		Comment(s):			
41	Imports/Exports Review (Applicable to all foreign purchases)	N/A	N/A	N/A	N/A

42 (a)	Reviewed by SCM Compliance	Luschen Pillay	Gov & Compliance Specialist	 Luschen Pillay (Jun 2, 2026 10:05:30 GMT+2)	02/06/2026
		Comment(s):			
42 (b)	Reviewed by SCM Compliance	Letho Dlamini	Manager: Compliance & Reporting	 Letho Dlamini (Jun 5, 2026 04:12:23 GMT+2)	05/06/2026
		Comment(s):			
43	Supported By (Person reporting to the Recommender)	Brent Newman	Principal Researcher	 Brent Newman	05/06/2026
		Comment(s):			
44	Recommendation Supported by (Finance Manager signature required for asset acquisitions)	N/A	N/A	N/A	
45	Recommended By (R)	Steven Weerts	Principal Researcher	 Steven Weerts (Jun 5, 2026 09:50:26 GMT+2)	05/06/2026
		Comment(s):			
46	Recommendation agreed to by (A)	Douglas Trotter	Impact Area Manager	 Douglas Trotter	05/06/2026
		Comment(s): As an when required, including when affordable			
47	Final Approver (D)	Nomcebo Monama	Group Manager: SCM	 Nomcebo Monama	08/06/2026
48	Reason for rejection – if rejected				
49	Other Comments/Conditions	Spend to me managed closely and only delivered per specific PO			

SECTION D

Approvals as per CSIR Approval Framework Policy

		Board	CEO	ExCo	CFO	ExCo Member/Group Executive	Executive Cluster/Group Manager	Operations/Support Manager	Group Manager: SCM	Operations/Support Staff
Deviation from a competitive bidding process to follow a Sole Source Deviation process										
Sole Source	More than R30 million.	D		A		R				
	More than R15 million and up to R30 million.		D		A	R				

	More than R4 million and up to R15 million.				D	R			A	
	From R30k and up to R4 million.							A	D	R

NOTE 1: "Sole Source" where there is no competition in the market and only one supplier is able to provide the goods or services.

NOTE 2: The limits are per transaction or deviation. All requests for Sole Source purchases must be made by the requesting division, cluster, centre or department, which shall prepare the submission in collaboration with the SCM to ensure that the motivation contains sufficient information to meet all necessary grounds for confining the enquiry as stipulated in the Procurement Framework and other Procurement Procedures. Approvals only pertain to process approval and not expenditure approval.

NOTE 3: Reference to ExCo Minutes abstract and Board Resolution signifies approval.

NOTE 4: Except for the lower limit of R30k, all amounts are VAT-exclusive.

Subject : **Sole supplier letter – Moncon South Africa : // XYLEM WATER SOLUTIONS**

1. We refer to the abovementioned matter.
2. This letters hereby confirms that Monitoring and Control Laboratories (Pty) Ltd here in referred to as MONCON, is our **only** authorized distributor of YSI: EMS, WQS, WQL, SONTEK, LIFE SCIENCES within South Africa
3. Moncon is also an authorized distributor of YSI: EMS, WQS, WQL, SONTEK, LIFE SCIENCES within Zambia, Zimbabwe, Namibia, Mozambique, Eswatini, Lesotho, Botswana, DRC and surrounding areas.
4. Xylem Analytics instruments supplied by MONCON, carry the normal warrantee in terms of the standard guarantee conditions. MONCON also receives full technical support, backup and service from our offices in Kempton Park, Gauteng, South Africa.
5. The validity period of this letter is 12 calendar months, which expires on 31 December 2026. The letter is renewable after the 12 months based on MONCON meeting the Xylem distributor criteria.
6. This letter is given in good faith and in strict confidence and without any intention to convey any guarantee or liability on the part of Xylem Water Solutions South Africa (Pty) Ltd or any of its officers or agents.
7. Should you have any queries please do not hesitate to contact us

Sincerely,



Sham Chaudhari
Sales Director, Analytics
South-Asia, Middle East, Turkey & Africa

MONITORING & CONTROL LABORATORIES (PTY) LTD

For All Your Laboratory Requirements

A Black Economic Empowerment Company
BBBEE Status – Level 5

SALES QUOTATION

COMPANY : CSIR
ATTENTION : Aadila Omarjee
TEL NO : 082-404 3898
E-MAIL : AOmarjee@csir.co.za
DATE : 15th May 2026
REF : 5-Year EXO Repairs, maintenance, and replacement parts
QUOTE REF : PW26-0186
NO OF PAGES : 2

Reg No: 1991/001982/07
10 Village Crescent
Linbro Business Park
Linbro Park
Johannesburg
South Africa
P O Box 584
Highlands North, 2037
South Africa

Tel: 011-608 4664
Fax: 011-608 4741
Cell: 083-2711190

Orders: send to: sales@moncon.co.za

Email: pwigzell@moncon.co.za
Web: www.moncon.co.za
Facebook.com/monconlabs

Dear Aadila.

Thank you for your enquiry, we are pleased to quote you for your requirements as follows:

NUMBER	DESCRIPTION	QTY	TOTAL PRICE
	<u>SPARES FOR YSI EXO</u>		
599110	EXO ODO Sensor Cap Replacement Kit - User replaceable cap for 599100-01 - 12-month warranty	1	R 6 500.00
626794	EXO pH/ORP Sensor Replacement Module, Guarded - User replaceable tip for 577611	1	R 8 500.00
626795	EXO pH/ORP Sensor Replacement Module, Un-Guarded - User replaceable tip for 577612	1	R 8 500.00
599101-01	EXO Turbidity Sensor, Ti - Compatible with any EXO sonde - Incorporates wet-mate connector and welded titanium housing	1	R 52 400.00
599103-01	EXO Total Algae - PE Sensor, Ti - Optimized for Saltwater use - Phycoerythrin - Includes Chlorophyll and Blue Green Algae sensors - Incorporates wet-mate connector and sealed welded titanium design	1	R 97 800.00
599100-1	EXO Optical DO Sensor, Ti - Compatible with any EXO sonde - User replaceable sensor cap (installed) - Incorporates wet-mate connector and welded titanium housing	1	R 48 000.00
599870	EXO Conductivity/Temperature Sensor, Ti - Compatible with any EXO sonde - New flow channel design and high accuracy temperature - Incorporates wet-mate connector and welded titanium housing	1	R 28 000.00
599090-01	EXO Central Wiper, Ti - Installs in centre wiper port on EXO2 or EXO3 sonde only - Includes two wiper brushes and installation tool	1	R 39 925.00
SAC	Service, Repair and Calibration This includes an annual inspection, service, calibration, software and firmware updates, replacement of faulty or worn components.	1	R 7 500.00

Delivery Time: **6 – 8 Weeks from date of order.**
Excludes delays beyond our control (e.g. Seizure by customs for inspection, shipping delays beyond our control.)

Price: Net exclusive of VAT.

Rate of exchange: Our current list prices are calculated at the exchange rate of **R17.00 = \$1.00**
Any variations exceeding 5% between the above rate and actual rate paid to our overseas principals will be for your account (debit or credit) (70% of the quoted price will be remitted overseas)
Forward cover can be purchased on request to obtain a firm Rand price.

Ordering: Should you place an order with us, please confirm with your order number and VAT registration number.
Your order should be acknowledged within 24 hours of receipt. Should you not receive an acknowledgement within this time, please contact us.
Please send orders to: sales@moncon.co.za or fax to email: 086 523 2456

Validity: **Quotations are valid for 30 days.**

Payment Terms: **Strictly payment in advance unless your company has an approved account.**
Should payment in advance be required please note that delivery times will be from date of confirmed receipt of payment.
Please send POP to sales@moncon.co.za or fax to email: 086 523 2456

Order Cancellations: Orders are firm and not subject to cancellation. Where cancellation of an order has been approved by management the purchaser will become liable for a cancellation / handling fee of no less than 20% of the original selling price, plus the cost of shipping the goods back to the country of origin. For special import items a 50% / 100% deposit may be requested.
Orders for special items cannot be cancelled.

Terms & Conditions: This quotation is subject to our Standard Terms & Conditions of sale, a copy of which is available upon request. (E&OE)

Should you require any further information or assistance, please do not hesitate to contact the undersigned.

Yours faithfully,



Peter Wigzell

Annexure A
Standard Bidding Document (SBD) 1

PART A: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE CSIR					
BID NUMBER:	Ticket No. 0011575	CLOSING DATE:	01 June 2025	CLOSING TIME:	16:30
DESCRIPTION	Repair, maintenance, replacement, and supply of new equipment for CSIR EXO Sondes used in water quality monitoring on an "as and when" required basis for five (5) years				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
The CSIR requires that all tender submissions be submitted electronically to tender@csir.co.za . Should tender file size exceed 25MB, bidders submit tender in multiple emails.					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Phumzile Rikhotso		CONTACT PERSON	Aadila Omarjee	
TELEPHONE NUMBER	N/A		TELEPHONE NUMBER	N/A	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	PRikhotso@csir.co.za		E-MAIL ADDRESS	AOMarjee@csir.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER	Monitoring and Control Laboratories (Pty) Ltd				
POSTAL ADDRESS	PO Box 584, Highlands North, Johannesburg, 2037				
STREET ADDRESS	10 Village Crescent, Linbro Business Park, Linbro Park, Johannesburg				
TELEPHONE NUMBER	CODE	011	NUMBER	608 4664	
CELLPHONE NUMBER	083 271 1190				
FACSIMILE NUMBER	CODE	011	NUMBER	608 4741	
E-MAIL ADDRESS	pwigzell@moncon.co.za				
VAT REGISTRATION NUMBER	4950128597				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA0078008
		FDF2383929			
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☒ Yes ☐ No [IF YES ENCLOSE PROOF]		2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☒ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO					

DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.



SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED: **General Manager**
(Proof of authority must be submitted e.g. company resolution)

DATE: **15th May 2026**

SS-F-SPU-032 Rev 04 Request for Quotation
This is not a Purchase Order.

Page 2 of 4

Annexure B

Standard Bidding Document (SBD) 4

SSP: Monitoring and Control Laboratories (Pty) Ltd

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? YES ☐ / NO ☒

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES ☐ / NO ☒

- 2.2.1 If so, furnish particulars:

.....
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES ☐ / NO ☒

- 2.3.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, **Peter Wigzell**, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.



Signature

15th May 2026

Date

General Manager

Position

Monitoring and Control Laboratories (Pty) Ltd

Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



CSD REGISTRATION REPORT

SUPPLIER IDENTIFICATION

Supplier number	MAAA0078008	Have Bank Account	Yes
Is supplier active?	Yes	Total annual turnover	More than R50 million
Allow associates?	Yes	Financial year start date	01 Jul 2017 00:00:00:000
Supplier type	CIPC Company	Registration date	12 Apr 1991 00:00:00:000
Supplier sub-type	Private Company (Pty)(Ltd)	Created by	trevorp@moncon.co.za
Legal name	MONITORING AND CONTROL LABORATORIES	Created date	07 Apr 2016 13:35:34:000
Trading name	Monitoring and Control Laboratories (Pty) Ltd	Edit by	csd.reverifybatch@treasury.gov.za
Identification type	South African Company/Close Corporation Registration Number	Edit date	11 Mar 2026 00:00:00:960
Government breakdown	Private Companies (Pty) (Ltd)	Restricted Supplier	No
Business status	In Business	Restricted Director	No
Country of origin	South Africa	Government Employee	No
South African company/CC registration number	1991/001982/07		

SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1

Main group	Manufacturing		
Division	Manufacture of chemicals and chemical products	% share of annual turnover	25.00

INDUSTRY CLASSIFICATION 2

Main group	Professional, scientific and technical activities		
		Core industry	Other professional, scientific and technical activities
Division	Other professional, scientific and technical activities	% share of annual turnover	75.00

SUPPLIER CONTACT INFORMATION

CONTACT 1

Contact type	Administration	Cellphone number	0823851901
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CSD REGISTRATION REPORT

Is this your preferred Contact?	No	Fax number	0116084741
Name(s)	Trevor	Website address	www.moncon.co.za
Surname	Padayachee	Do you want this contact to also be a CSD user ?	Yes
Identification type	South African Identification Number	Created by	trevorp@moncon.co.za
Prefer communication via email	Yes	Created date	25 Feb 2016 15:04:54:000
Email address	trevorp@moncon.co.za	Edit by	trevorp@moncon.co.za
Telephone number	0116084664	Edit date	12 Sep 2017 15:57:24:277

CONTACT 2

Contact type	Bid Office	Cellphone number	082 373 6502
Is this your preferred Contact?	Yes	Fax number	0116084741
Name(s)	Dennise	Website address	www.moncon.co.za
Surname	Lawson	Do you want this contact to also be a CSD user ?	No
Identification type	South African Identification Number	Created by	trevorp@moncon.co.za
Prefer communication via email	Yes	Created date	12 Sep 2017 15:57:24:060
Email address	dlawson@moncon.co.za	Edit by	trevorp@moncon.co.za
Telephone number	0116084664	Edit date	12 Sep 2017 15:57:24:060

SUPPLIER ADDRESS INFORMATION

ADDRESS 1

Is this a preferred address?	Yes	Postal code	2065
Address line 1	10 VILLAGE CRESCENT	Ward Number	32
Address line 2	LINBRO BUSINESS PARK	Country	South Africa
Suburb	Linbro Park AH	Created by	trevorp@moncon.co.za
Province	Gauteng	Created date	07 Apr 2016 13:39:36:883
Municipality	City of Johannesburg	Edit by	trevorp@moncon.co.za
City	Sandton	Edit date	19 Nov 2024 10:06:47:767

ADDRESS 2

Is this a preferred address?	No	Postal code	2037
Address line 1	P.O.BOX 584	Country	South Africa



CSD REGISTRATION REPORT

Address line 2	Highlands North	Created by	trevorp@moncon.co.za
Suburb	Highlands North	Created date	07 Apr 2016 13:39:37:120
Province	Gauteng	Edit by	trevorp@moncon.co.za
Municipality	City of Johannesburg	Edit date	02 Mar 2021 11:32:34:260
City	Johannesburg		

SUPPLIER BANK ACCOUNT

BANK ACCOUNT 1

Account type	Current Accounts	Created by	trevorp@moncon.co.za
Bank	STANDARD BANK OF SOUTH AFRICA	Created date	19 May 2016 16:23:01:000
Branch number	051001	Edit by	csd.safetynetbatch@treasury.gov.za
Branch name	STANDARD BANK SOUTH AFRICA	Edit date	02 Sep 2016 16:13:26:930
Account number	201637006	Bank Verification Status	Verification Succeeded
Account holder	MONITORING & CONTROL LABORATOR	Foreign Bank Account	No
Is this a preferred account?	Yes	Is the identifier linked at the bank	Yes
Active start date	25 Feb 2016 15:13:16:000	Is this a Shared Funding Account	No

TAX INFORMATION

Income tax number	9471052846	Would you like to receive notifications?	Yes
VAT number	4950128597	Overall Tax Status	Tax Compliant
Is this supplier a VAT vendor?	Yes	Created by	trevorp@moncon.co.za
PAYE number	7820720789	Created date	13 Dec 2016 10:22:55:000
Are you Registered with SARS?	Yes	Edit by	csd.reverifybatch@treasury.gov.za
Last validation date	28 May 2026 12:16:00:000	Edit date	16 Feb 2026 23:07:24:000

B-BBEE INFORMATION

B-BBEE verification regulator	Verification agency accredited by SANAS	SANAS accredited agency	Dextra BEE Verification and Consulting (Pty) Ltd
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CSD REGISTRATION REPORT

Sector charter	Other	% Owned by black people	26.00
Subsector charter	NOT APPLICABLE	% Owned by black people who are women	18.57
B-BBEE certificate number	DX-DTI 0942	% Owned by black people who are youth	22.29
B-BBEE certificate issue date	12 Mar 2025 00:00:00:000	% Owned by black people with disabilities	0.00
B-BBEE certificate issue expiry date	11 Mar 2026 00:00:00:000	% Owned by black who are unemployed	3.71
Value adding supplier or empowering supplier	Yes	% Owned by black people living in rural or underdeveloped areas	0.00
Verification Status	Manual Verification Required		
Skills Development Score	11.04	Created by	trevorp@moncon.co.za
Socio-Economic Development Score	4.45	Created date	05 Apr 2016 08:55:53:000
Management Control Score	5.83	Edit by	csd.reverifybatch@treasury.gov.za
Ownership Score	25.00	Edit date	11 Mar 2026 00:00:00:960
Enterprise Supplier Development Score	29.57	Status	Expired
Total Score	75.89		

OWNERSHIP INFORMATION

CSD can only verify the youth category of persons for South African citizens. It is the responsibility of an organ of state supply chain practitioner to obtain supporting documentation to verify the ownership information of this supplier.

Owner s name and surname Legal name	Owner s Identification number	RSA Citizen	Ethnic group	Gender	Ownership %	Youth	Disabled	Military	Rural	Township
RICHARD ARTHUR KILVINGTON HATTERSLEY	6001085179085	Yes	White	Male	73.96%	No	No	No	No	No
MCL Empowerment Trust			N/A	N/A	26.04%	N/A	N/A	N/A	N/A	N/A
Total					100.00%					

CATEGORY OF PERSONS BASED ON B-BBEE - No B-BBEE Information

DIRECTORS /MEMBERS / OWNERS INFORMATION

DIRECTOR/MEMBER 1

Director type	Director, Owner	Owner person with disabilities	No
Director status	Active	Owner military veteran	No
Name(s)	RICHARD ARTHUR KILVINGTON	Created by	csd.reverifybatch@treasury.gov.za

CSD REGISTRATION REPORT

Surname	HATTERSLEY	Created date	26 Feb 2019 02:09:36:000
Country	South Africa	Edit by	trevorp@moncon.co.za
Identification type	South African Identification Number	Edit date	19 Nov 2024 09:54:21:000
South African identification number	6001085179085	Restricted Director	No
Appointment date	30 Jul 1996 00:00:00:000	Restriction Last Verification Date	28 May 2026 12:15:31:147
Email address	RHATTERSLEY@MONCON.CO.ZA	Government Employee	No
Cellphone number	0836259381	Government Employee Last Verification Date	28 May 2026 12:15:30:977
Owner	Yes	SA identification number Verified	Yes
Ownership %	73.96%	SA identification number verification date	28 May 2026 12:15:31:053
Living areas of owner	City of Johannesburg, Hurlingham	Ownership verification status	Verified by CIPC
Owner's ethnic group	White	Ownership last verification date	01 Jan 1900 00:00:00:000
Owner's gender	Male	Companies involved in	MAAA0495774;
Owner youth	No		

OTHER OWNERS 1

Legal name	MCL Empowerment Trust	Created date	23 Oct 2019 11:53:56:653
Ownership %	26.04%	Edit by	trevorp@moncon.co.za
Ownership status	Active	Edit date	23 Oct 2019 11:53:56:653
Created by	trevorp@moncon.co.za		

Tips and Frequently Asked Questions (FAQ)



CSD REGISTRATION REPORT

Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)

The various possible error messages received from the bank are highSemiBolded in red. Search for the applicable message and follow the detailed steps associated with that error message.

Tax

Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD difference from the tax clearance certificate?](#)

Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC. how can I rectify this?](#)

State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)

BBBEE

CSD does not automatically verify all certificate information with the various accreditation bodies. Organs of State are required, where not automatically verified by CSD, to manually verify this information with the applicable accreditation body as per current policies and procedures. Expired certificate information do not reflect on the report.

RESTRICTION

Restricted Supplier - A supplier is restricted by using the identification number of the entity e.g. CIPC registration -, trust -, Social Development non-profit -, South African ID -, Foreign company registration number or ID number. If there is more than one CSD Supplier profile registered on CSD with the same entity identification number, all those related supplier profiles will be restricted.

Restricted Director - A director/owner is an individual person and is restricted by using the South African ID or Foreign ID number. If a director belongs to different companies and has been restricted, the director will reflect as restricted in all companies where identification number is detected.

Restricted Suppliers & Directors are listed on CSD under Help - [Am I restricted?](#)

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.





CSD REGISTRATION REPORT

Print Date:

5/28/2026 12:15:45 PM





PRETORIA OFFICE

Alenti Office Park, Block E
457 Witherite Road
The Willows Ext 82
Pretoria

t: +27 (0) 10 025 0682

f: +27 (0) 86 502 7607

e: marketingpta@serr.co.za

w: www.serr.co.za

CAPE TOWN OFFICE

78 On Edward
78 Edward Street
Bellville
Cape Town

t: +27 (0) 21 020 1050

f: +27 (0) 21 910 2117

e: marketingcpt@serr.co.za

23 April 2026

To Whom It May Concern

VERIFICATION PROCESS: MONITORING AND CONTROL LABORATORIES PTY LTD

REGISTRATION NUMBER: 1991/001982/07

SERR Synergy (Pty) Ltd has been appointed by the abovementioned entity (hereinafter referred to as the "measured entity") to render consulting and BEE services in general to the measured entity and to facilitate a verification process to determine their BEE compliance status and BEE recognition level in terms of the relevant Sector Charter and/or Codes applicable to the measured entity.

Their Verification Certificate and Scorecard will be available on completion of the verification process. It is anticipated that the verification process would be completed within the next 6 (six) weeks. Finalisation of the process depends on the availability of information and relevant documentation required by law to assess the measured entity.

A Verification Certificate will be issued by an Accredited Verification Agent as service provider on our panel of verification agencies.

This confirmation is only valid for a period of 6 (six) weeks.

Please do not hesitate to contact SERR Synergy (Pty) Ltd for any queries.

Yours sincerely

RETHA VAN ZYL

27-02-2025_General - In Process Letter - Scorecard

• CAPE TOWN t: +27 (0) 21 020 1050 e: marketingcpt@serr.co.za

• UPINGTON t: +27 (0) 54 010 1020 e: marketingupt@serr.co.za

• DURBAN t: +27 (0) 31 020 2100 e: marketingdbn@serr.co.za

• SOMERSET WEST t: +27 (0) 10 025 8131 e: marketing-SW@serr.co.za

• JOHANNESBURG t: +27 (0) 10 025 0970 e: marketingjhb@serr.co.za

• BLOEMFONTEIN t: +27 (0) 51 010 5030 e: marketingbfn@serr.co.za

• Reg. No.: 2015/079706/07

• VAT No.: 4630258780

• Directors: Gideon Gerber and Dries Pretorius

SSP 118 - Monitoring and Control Laboratories (Pty) Ltd

Final Audit Report

2026-06-08

Created:	2026-05-28
By:	Phumzile Rikhotso (prikhotso@csir.co.za)
Status:	Signed
Transaction ID:	CBJCHBCAABABorosWVUI7tYZ-SfvxMbl2miG4pKKKOH

"SSP 118 - Monitoring and Control Laboratories (Pty) Ltd" History

-  Document created by Phumzile Rikhotso (prikhotso@csir.co.za)
2026-05-28 - 11:52:57 GMT- IP address: 146.64.215.81
-  Document emailed to Phumzile Rikhotso (prikhotso@csir.co.za) for signature
2026-05-28 - 12:02:02 GMT
-  Phumzile Rikhotso (prikhotso@csir.co.za) authenticated with Adobe Acrobat Sign.
2026-05-28 - 12:02:32 GMT
-  Document e-signed by Phumzile Rikhotso (prikhotso@csir.co.za)
Signature Date: 2026-05-28 - 12:02:32 GMT - Time Source: server- IP address: 146.64.215.81 - Signature appearance selected: DRAW
-  Document emailed to Aadila Omarjee (aomarjee@csir.co.za) for signature
2026-05-28 - 12:02:36 GMT
-  Email viewed by Aadila Omarjee (aomarjee@csir.co.za)
2026-05-28 - 12:07:12 GMT- IP address: 104.47.19.126
-  Aadila Omarjee (aomarjee@csir.co.za) authenticated with Adobe Acrobat Sign.
2026-05-28 - 12:10:34 GMT
-  Email viewed by Aadila Omarjee (aomarjee@csir.co.za)
2026-05-29 - 10:27:02 GMT- IP address: 104.47.19.126
-  Aadila Omarjee (aomarjee@csir.co.za) authenticated with Adobe Acrobat Sign.
2026-05-29 - 10:28:27 GMT
-  Document e-signed by Aadila Omarjee (aomarjee@csir.co.za)
Signature Date: 2026-05-29 - 11:05:53 GMT - Time Source: server- IP address: 146.64.81.209 - Signature appearance selected: IMAGE

-  Document emailed to Billy Masela (bmasela@csir.co.za) for signature
2026-05-29 - 11:05:57 GMT
-  Billy Masela (bmasela@csir.co.za) authenticated with Adobe Acrobat Sign.
2026-05-29 - 12:09:05 GMT
-  Document e-signed by Billy Masela (bmasela@csir.co.za)
Signature Date: 2026-05-29 - 12:09:05 GMT - Time Source: server- IP address: 146.64.233.201 - Signature appearance selected: DRAW
-  Document emailed to Luschen Pillay (lpillay1@csir.co.za) for signature
2026-05-29 - 12:09:08 GMT
-  Email viewed by Luschen Pillay (lpillay1@csir.co.za)
2026-06-02 - 03:31:47 GMT- IP address: 197.185.172.23
-  Luschen Pillay (lpillay1@csir.co.za) authenticated with Adobe Acrobat Sign.
2026-06-02 - 08:05:30 GMT
-  Document e-signed by Luschen Pillay (lpillay1@csir.co.za)
Signature Date: 2026-06-02 - 08:05:30 GMT - Time Source: server- IP address: 146.64.81.209 - Signature appearance selected: DRAW
-  Document emailed to Lethokuhle Dlamini (ldlamini2@csir.co.za) for signature
2026-06-02 - 08:05:34 GMT
-  Lethokuhle Dlamini (ldlamini2@csir.co.za) authenticated with Adobe Acrobat Sign.
2026-06-05 - 02:12:24 GMT
-  Document e-signed by Lethokuhle Dlamini (ldlamini2@csir.co.za)
Signature Date: 2026-06-05 - 02:12:23 GMT - Time Source: server- IP address: 41.13.92.42 - Signature appearance selected: DRAW
-  Document emailed to Brent Newman (BNewman@csir.co.za) for signature
2026-06-05 - 02:12:27 GMT
-  Email viewed by Brent Newman (BNewman@csir.co.za)
2026-06-05 - 07:17:31 GMT- IP address: 104.47.19.126
-  Brent Newman (BNewman@csir.co.za) authenticated with Adobe Acrobat Sign.
2026-06-05 - 07:21:33 GMT
-  Document e-signed by Brent Newman (BNewman@csir.co.za)
Signature Date: 2026-06-05 - 07:22:09 GMT - Time Source: server- IP address: 41.13.188.253 - Signature appearance selected: IMAGE
-  Document emailed to Steven Weerts (SWeerts@csir.co.za) for signature
2026-06-05 - 07:22:12 GMT
-  Email viewed by Steven Weerts (SWeerts@csir.co.za)
2026-06-05 - 07:34:51 GMT- IP address: 146.64.81.209

✓ Steven Weerts (SWeerts@csir.co.za) authenticated with Adobe Acrobat Sign.

2026-06-05 - 07:50:26 GMT

✍ Document e-signed by Steven Weerts (SWeerts@csir.co.za)

Signature Date: 2026-06-05 - 07:50:26 GMT - Time Source: server- IP address: 146.64.81.209 - Signature appearance selected: DRAW

✉ Document emailed to Douglas Trotter (dtrotter@csir.co.za) for signature

2026-06-05 - 07:50:29 GMT

✓ Douglas Trotter (dtrotter@csir.co.za) authenticated with Adobe Acrobat Sign.

2026-06-05 - 14:25:40 GMT

✍ Document e-signed by Douglas Trotter (dtrotter@csir.co.za)

Signature Date: 2026-06-05 - 14:25:40 GMT - Time Source: server- IP address: 146.64.81.209 - Signature appearance selected: IMAGE

✉ Document emailed to Pearl Monama (nmonama1@csir.co.za) for signature

2026-06-05 - 14:25:43 GMT

✓ Pearl Monama (nmonama1@csir.co.za) authenticated with Adobe Acrobat Sign.

2026-06-08 - 11:45:53 GMT

✍ Document e-signed by Pearl Monama (nmonama1@csir.co.za)

Signature Date: 2026-06-08 - 11:45:53 GMT - Time Source: server- IP address: 102.216.234.203 - Signature appearance selected: IMAGE

✓ Agreement completed.

2026-06-08 - 11:45:53 GMT