

South African National Accreditation System
 Libertas Office Park
 Cnr Libertas and Highway Streets
 Equestria
 Pretoria
 0184

REQUEST FOR QUOTATION



PLEASE COMPLETE AND SUBMIT TOGETHER WITH REQUIRED DOCUMENTS AND QUOTATION

DATE OF ISSUE:	11 November 2021	REQUISITION NUMBER	REQ0003851
CLOSING DATE:	15 November 2021	CLOSING TIME:	11:00 extended to 16h00
QUOTE VALIDITY:	30 days	Submissions and enquires to be made to:	Ms Nkhesani Mathebula procurement@sanas.co.za 012 740 8536

1. PRODUCT /SERVICE DETAILS

Description of goods / services: To appoint an accredited service provider to Service and Repair our Server room fire and environmental monitoring infrastructure.

As the services will be requested as when we required on an adhoc basis, this implies that there will be no SLA retainer. A quote will be requested and upon approval the job will be done.

Frequency of services required for normal maintenance: every 6 months. There could be services required due to device failure during the routine 6 months period.

Any devices consumables will be quoted upon before been replaced.

The SANAS Server room infrastructure will need to be checked, serviced and commissioned:

- Fire Detection
- Environmental detection ie smoke & water detection

Upon completion of work, we expect the logbook to be updated as well as a maintenance certificate to be issued.

Any devices consumables will be quoted upon before been replaced.

SANAS Server room equipment includes

Equipment	Infrastructure description
Sever room and environmental monitoring system	• Aritech 1X-f and Carril • Conventional fire detection & Gaseous suppression system in the following areas: • Fire Detection Systems- Conventional Control Equipment • Advanced Electronics EX3001 3 Zone Extinguishing Panels have been provided for the control of the gaseous fire suppression • Optical detectors will monitor each of the rooms. • Gaseous Suppression System • A Fike 300 bar ProInert (IG55) gaseous suppression system
Fire Fighting and Suppression systems	• C02 Fire Extinguishers

The bidder must fill in the below tables when submitting their proposal.

As it would be impossible to know how many hours per annum would be required besides the usual 6-month routine maintenance service.

Pricing Schedule

Maintenance of fire suppression

Below is SANAS fire suppression maintenance costing table (Costs must be VAT Inclusive) – Yearly services

Items	Quantity	Year 1	Year 2	Year 3
Routine maintenance	6			
Total each year (VAT inclusive)				
Overall total 3 years (VAT inclusive)				

AD-HOC Repairs Services

Suppliers are to provide AD-HOC (As and When Required) service costing table containing call out rates, repair hourly rates, travel rates per kilometer at SANAS as and when required (Costs must be VAT inclusive).

Items		Year 1	Year 2	Year 3
Normal Hours	Repairs hours within Normal Time (Labour Hourly Rate) 07:30 - 16:30 (VAT Inclusive)			
After Hours (Overtime)	Fire Suppression Systems Repairs outside Normal Time (Labour Hourly Rate) After 16:30 (VAT Inclusive)			
Saturdays/ Sundays & Holidays	Fire Suppression Systems Repairs outside Normal Time (Labour Hourly Rate) (VAT Inclusive)			
Travelling Rates	The cost of all travelling (Rate/Kilometer)			

Please note the above table is for evaluation purpose only and by no means a commitment from SANAS.

Expected date of delivery:	36 Months
Contract or once-off:	Adhoc SLA
Technical / Mandatory requirements:	Bidders who do not comply to the mandatory requirements listed below will be disqualified for further evaluation Accredited- SAQCC-Fire, Authorized Practitioner by Department of Labor

Other information:												
SECTION TO BE COMPLETED BY SUPPLIER												
2. SUPPLIER DETAILS												
Supplier name:												
CSD number:												
Contact person:												
Contact number:												
Email:												
VAT number (if applicable):												
Physical address:												
3. SCM COMPLIANCE REQUIREMENTS (please tick)												
<table border="1"> <tr> <td>Completed and signed SBD 4</td> <td></td> </tr> <tr> <td>Completed and signed SBD 6.1</td> <td></td> </tr> <tr> <td>Completed and signed SBD 8</td> <td></td> </tr> <tr> <td>Completed and signed SBD 9</td> <td></td> </tr> <tr> <td>Certified valid B-BBEE Certificate/ Sworn affidavit</td> <td></td> </tr> </table>			Completed and signed SBD 4		Completed and signed SBD 6.1		Completed and signed SBD 8		Completed and signed SBD 9		Certified valid B-BBEE Certificate/ Sworn affidavit	
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Certified valid B-BBEE Certificate/ Sworn affidavit												
Certified valid B-BBEE Certificate (Please note bidders will not be disqualified for not submitting a valid certified BBEE certificate or a sworn affidavit but will lead to the service provider not being awarded preference (BEE) points where the preferential point system is applicable)												
EVALUATION PROCESS All bids will be evaluated as follows: • The First stage, bids will be evaluated first for Administrative requirements. • The second stage, bids will be evaluated for compliance to mandatory requirements. Bids that comply to the mandatory requirements will be evaluated further on price and BBEE. • The Third stage, bids will be evaluated in terms of price and 80/20 preference point system for quotations above R30 000 and below R50 000 000.												
4. QUOTATION TERMS & CONDITIONS:												
1. Quote validity refers to calendar days 2. SANAS reserves the right to award to multiple suppliers. 3. SANAS reserves the right to increase or decrease quantities at the prices quoted. 4. SANAS reserves the right to cancel this request. 5. All goods/services must be quoted in Rand value. 6. SANAS reserves the right to negotiate with bidders. 7. All fields must be filled in / completed for this document to be accepted.												

8. Failure to submit the quotation by the date and time stipulated will result in disqualification.
9. Payment will be made 30 days after delivery of goods of services.
10. THIS QUOTE DOES NOT CONSTITUTE AN ORDER

5. ACKNOWLEDGEMENT AND SUBMISSION:

I hereby acknowledge and accept the terms and conditions of this request for quotation:

Name:.....

Signature:

Date: