

16 August 2022

REF: 003/2022/HR/RECRUITMENT/RFB

NOTICE TO BIDDERS

APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO RENDER RECRUITMENT SERVICES FOR A PERIOD OF 60 MONTHS.

CLARIFICATION No 1

We have attached Clarification No 1 which forms part of the above-mentioned tender.

Yours faithfully

Azwi Nelwamondo

PROCUREMENT MANAGER

CLARIFICATION NO 1

The following are clarifications questions received from bidders:

Question 1

In the briefing session held 10 Aug 2022, we raised the question to TCTA in case of a Holding company that can offer services on all 3 categories within a group, can bid for all 3 and will this be allowed?

Response

TCTA only allow a choice of 1 category from the three categories per bidder. The Holding companies with subsidiaries will not be allowed to submit more than 1 bid even if it is from the subsidiary companies.

Question 2

My understanding is that the bid is due by the 23rd August, and the closing date for clarifications is the 18th August. But there was mention of an RFQ being due by the 16th? Is there an RFQ due or do we only need to submit a RFB for this tender?

Response

The closing date for the bid is on the 23 August 2022. And closing date for clarifications is on the 18 August 2022. There is no RFQ for recruitment, bidders have to respond to the advertised RFB.

Question 3

Also, I understand that we are only allowed to bid for 1 category. But what If the agency has capability/capacity to deliver on 2 categories? Are we allowed to submit 2x separate bids, 1x for each category? Ie. We bid for Cat 3 Executive, but then submit a whole separate bid for Cat 2 Specialist?

Response

No, only one bid per company, even if the holding company have subsidiaries.

Question 4

Returnable, I just want to confirm that as per the bid document there is no section 4 or 5 under returnable, neither mandatory nor non-mandatory?

Response

Kindly respond according to the returnable table in section 7. Yes, according to the numbering structure of the RFB document, there is no section 4, but section 5 is there, and it is mandatory.

Question 5

Page 9, Category 3 requirements, if I could be clarify?

What is required when asked for a written confirmation from the client, or SSP that the bidder has conducted the vetting of a candidate placed? Does this mean the actual MIE checks done, or a reference letter from the client?

Response

A letter from the client or service provider (e.g. MIE/ Lexis Nexis)

Question 6

B-BBEE Status Level of Contributor: = (maximum of 10 or 20 points) Do we indicate our BBEEE Level OR the amount of points awarded for our level?

Response

The bidder can indicate on SBD 6.1, but it is mandatory for the bidder to submit BBBEE certificate or Sworn affidavit as per section 5.1.1 of the RFB.