



Invitation to Tender

Tender Reference No: IDTECRFQ/11/2022/23 14 SEPTEMBER 2022

Provision of Office Cleaning for IDT (Eastern Cape Region).

The Independent Development Trust (IDT) is a Schedule 2 Public Entity governed by its Deed of Trust, The Public Finance Management Act (Act No 1 of 1999), as amended by Act No 29 of 1999 (PFMA) and other relevant legislative frameworks. The IDT manages and delivers integrated social infrastructure programmes on behalf of Government. The IDT has a regional office in East London, Eastern Cape Province. The IDT is seeking to procure office Cleaning for an initial period of 36 months

COMPULSORY BRIEFING

NB: A compulsory site inspection / clarification meeting will be held on the

19th September 2022 at 11H00am

IDT, Eastern Cape Offices

Palm Square Business Park,

Slverwood House

Bonza Bay Road

Beacon Bay

EAST LONDON

5241

NOTE: BIDDERS ARE REQUESTED AND ENCOURAGED TO ARRIVE EARLY BEFORE THE COMMENCEMENT OF THE BRIEFINGSESSION AT 11H00AM. NO LATE ARRIVALS WILL BE ALLOWED IN THE BRIEFING MEETING. (I.E LATER THAN 11H15)

Only bidders, who meet the following requirements will be eligible for this bid.

- Proof of Central Supplier Database (CSD) registration.
- Copy of the certified valid Tax Compliance Pin certificate (TCC);
- Completion of SBD 1, SBD 4 and SBD 6.1
- Certified B-BBEE Contributor
- ToR Initialled
- Signed form of offer in the tender document.
- COIDA
- Registration with NCCA or BEECA or other
- Provide fund registration e.g. NBC etc



- Detailed profile
- Health and safety compliance policy
- Experience
- Knowledge & Capacity
- Contingency Plan
- Project Implementation plan
- Training NG plan

Note: (i) Failure to submit any of the above documents / requirements shall result in an immediate disqualification of the bidder.

(ii) Failure to complete and sign any designated spaces in the bid document shall result in the immediate disqualification of the bidder.

Further details of functionality points are indicated in the tender document. Tenders not meeting the minimum 60 points of the total functionality points will be disqualified and will not be evaluated.

The tender document will be available on the e- tender portal and IDT website

Tender documents will be available from the 14 September 2022

Reference: **IDTECRFQ/11/2022/23**

Closing Date:

The tender will close on the **22nd September 2022** at 12h00.

The bid document must be placed in the tender box situated at the IDT East London, Reception, Beacon Bay, Silverwood House, East London, Eastern Cape

No late submission of tenders will be accepted.

Bid Validity Period:

The bid will be valid for 90 calendar days from the closing date.

Tender must be on the original documents and must include all information as requested in the tender document.

The lowest tender may not necessarily be accepted. No correspondence will be entered into with unsuccessful tenderers and the appointment will be at the IDT's sole discretion and will be final.

Enquiries can be directed to Mrs Yolanda Mbange at yolandam@idt.org.za